

**WEST AMWELL TOWNSHIP  
ZONING BOARD OF ADJUSTMENT  
SPECIAL REORG/BUSINESS MEETING  
February 9, 2015**

The West Amwell Township Zoning Board of Adjustment special reorg/business meeting was called to order at 7:35PM by Secretary Hall.

The following statement of compliance with the Open Public Meetings Law as listed on the meeting agenda was summarized by Secretary Hall: This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting was transmitted to the Hunterdon County Democrat and Trenton Times on February 3, 2015. Notice has been posted accordingly and a copy of this notice is available to the public and is on file in the Zoning Board of Adjustment Office. The meeting was recorded via digital recording system and a copy of the CD is on file in the Zoning Board of Adjustment Office.

Secretary Hall led the Pledge of Allegiance to the American Flag.

**APPOINTMENTS/OATH OF OFFICE:**

Board Attorney Palilonis administered oath of office to the following Board members:

John Cronce - (4 yr. term through 12/31/18)

Ruth Hall - (4 yr. term through 12/31/18)

John Ashton - (4 yr. term through 12/31/18) absent, carried to next meeting

**ATTENDANCE/ROLL CALL:**

Roll call on attendance: John Cronce-present, Brian Fitting-present, Joe Romano-present, Ruth Hall-present, Kevin Koveloski-present, Frank Sabatino-present, Robert Fulper-present

Absent: John Ashton

Professionals Present: Stewart Palilonis, Board Attorney

**NOMINATIONS/APPOINTMENTS:**

Chairperson - Secretary Hall opened the floor for nominations for the position of Chairperson. Nomination was cast by Cronce for the appointment of Rob Fulper. Motion was seconded by Fitting. Hearing no other nominations, motion to close the floor for nominations was cast by Cronce with a second by Fitting. Motion carried - all ayes. Robert Fulper II appointed as Chairperson for 2015.

Vice Chairperson - Secretary Hall opened the floor for nominations for the position of Vice Chairperson. Nomination was cast by Romano for the appointment of John Cronce. Motion was seconded by Fitting. Hearing no other nominations, motion to close the floor for nominations was cast by Fitting with a second by Romano. Motion carried - all ayes. John Cronce appointed as Vice Chairperson for 2015.

Secretary - Motion was made by Cronce with a second by Koveloski for the appointment of Ruth Hall as Board Secretary. Motion to close the floor for nominations was cast by Cronce with a second by Fitting. Motion carried - all ayes. Ruth Hall appointed as Board Secretary for 2015.

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**NOMINATIONS/APPOINTMENTS: con't.**

Deputy Secretary - Motion was made by Fitting with a second by Cronic for the appointment of Maria Andrews as Deputy Board Secretary. Motion to close the floor for nominations was cast by Cronic with a second by Hall. Motion carried - all ayes. Maria Andrews appointed as Deputy Board Secretary for 2015

**REORGANIZATION RESOLUTIONS:**

ZBA2015-01 – Consent Agenda

ZBA2015-02 – Meeting Schedule

ZBA2015-03 – Designation of Official Newspaper

ZBA2015-04 – Appointment of Board Attorney

ZBA2015-05 – Appointment of Board Engineer

ZBA2015-06 – Appointment of Board Planner

Motion was made by Hall with a second by Fitting for the adoption of resolutions 2015-01, thru 2015-06 and execution of professional services agreements by way of formal adoption of consent agenda 2015-01. Roll call: Cronic-aye, Fitting-aye, Romano-aye, Hall-aye, Koveloski-aye, Sabatino (ALT. #1)-aye, Fulper-aye. Motion carried-all ayes.

**PRESENTATION OF MINUTES:**

Regular Meeting Minutes – November 25, 2014 - Motion was made by Romano with a second by Koveloski to accept the minutes as written. Roll call: Cronic-abstain, Fitting-abstain, Romano-aye, Hall-aye, Koveloski-aye, Sabatino-abstain, Fulper-aye

**RESOLUTION(S) OF APPROVAL:** None

**APPLICATION(S):** None

**CORRESPONDENCE:**

The following items were distributed as correspondence:

Forwarded email from Clerk Olsen re: **Ordinance 22, 2014**, introduced 12/8/14, adopted 12/30/14

Copy of **Resolution #17-2015** - closed session minutes & website updating from Clerk Olsen. Secretary Hall stated there were no closed session minutes in 2014 and she forwards current information for the website as available.

State of NJ, DEP re: **Mostofizadeh** - Notice of Administrative Completeness, Treatment Works Approval. No action required at this time, submitted as FYI.

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**CORRESPONDENCE Con't:**

**Certificate** in Basic Land Use Law and Planning for **Koveloski**

Forwarded email from Clerk Olsen: re: **NJLM – UPDATE – FCC Rule Published in Federal Register**

**November/December Planner**

**Approval of Bill List 2/9/15:**

Motion was made by Fitting with a second by Cronce for the approval of the Bill List contingent upon certification of funds. Motion carried on voice vote - all ayes.

Secretary Hall advised of a bill forwarded from the PB for Attorney Shurts, stating that the invoice was for litigation for BDNJ. It was requested to be paid through the applicants escrow account with the zoning board; due to litigation not being an approved escrow expense, the invoice was not included on the Bill List.

**DISCUSSION:**

**Budget** spreadsheet of the Board's expenses showing a breakdown of charges against the budget for 2014 was distributed. It was noted by Secretary Hall that it appears we are operating within our budget. It was agreed that Secretary Hall will submit recommendations for the 2015 operating budget to remain the same as 2014. A request to remove the Zoning Officer operating expense line from the Zoning Board budget line will be included with the 2015 budget request.

Discussion among members regarding the **zoning permit application process** resulted in a decision to have Attorney Palilonis discuss this process with the Zoning Officer.

**OPEN TO PUBLIC:**

The floor was opened to the public. Hearing no comments/questions, the floor was closed. (8:28PM)

**ADJOURNMENT:**

All members voted in favor of adjournment at 8:28 PM

Respectfully submitted,

Ruth J. Hall