

WEST AMWELL TOWNSHIP COMMITTEE MEETING
May 20, 2020
Zoom Meeting (<https://us02web.zoom.us/j/89877072728>)

CALL TO ORDER AND STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

The regularly scheduled meeting of the West Amwell Township Committee was called to order at 7:30 PM. Present via Zoom video-conferencing were Mayor James Cally, Deputy Mayor Stephen Bergenfeld, Committeemen John Dale, Gary Hoyer and Lucas Lyons along with Township Clerk Maria Andrews and Township Attorney Katrina Campbell. Also present were Dave Beaumont, Gail Brewi, Stan Prater, Krista Parsons, Alexis Berends, Harry Heller, Hal Shute and 2 screen names: "Amy" and "Puter3."

Mayor Cally announced that this meeting is called pursuant to the provisions of the Open Public Meetings Act. Notice of this meeting was faxed to the Hunterdon County Democrat and Trenton Times on January 13, 2020, was posted on the bulletin board in the Municipal Building on said date and has remained continuously posted as required under the Statute. Notice of the meeting being held via Zoom was advertised in the 5/7/20 edition of the Hunterdon County Democrat. A copy of this notice is and has been available to the public and is on file in the office of the Township Clerk.

AGENDA REVIEW BY TOWNSHIP CLERK

Township Clerk Andrews noted there were no changes to the posted agenda.

ANNOUNCEMENTS

The following additional announcements were made:

- Special Election Results: Lucas Lyons 571 vs. Lawrence Herman 361
- Primary Election Moved to July 7, 2020 per Governor Murphy
- Summer TC Meeting Schedule Starts Next Month: 6/17/20, 7/15/20 and 8/19/20

PRESENTATION OF MINUTES

A motion by Bergenfeld, seconded by Hoyer to approve the Committee's 4/15/20 minutes with no revisions noted was unanimously approved by voice vote.

OPEN TO THE PUBLIC/TOPICS NOT ON THE AGENDA

Mayor Cally opened the meeting to public comment. Stan Prater of JCP&L spoke up and gave an update on protocols being implemented during the COVID-19 health crisis. He noted no service to customers will be shut off during the pandemic. Mr. Prater also highlighted the vegetation maintenance at the Ringoes substation in March along with the installation of "trip savers" in various locations to mitigate power outages. He remarked he is expecting to stop working remotely effective 6/29/20 and return to his normal office.

Dave Beaumont of 205 Rock Road West congratulated Mr. Lyons on his Special Election win. He also updated the Committee on the last school board meeting, noting their budget was discussed with \$225,000 allocated for new soccer fields and \$530,000 for renovations to the High School parking lot. Mr. Beaumont suggested West Amwell's portion of the school tax will cause an increase of approximately \$69 to each taxpayer based on a \$300,000 home value.

Additionally, Mr. Beaumont remarked there has been a notable increase in pedestrian and bicycle traffic on Rock Road West since the COVID-19 pandemic.

Harry Heller spoke up as the OEM Director and reminded the Committee that this is also National Emergency Medical Services Week. Clerk Andrews noted she will have a Proclamation on the Committee's 6/17/20 agenda to recognize all of the EMS workers.

Hearing no other members of the public indicate they wanted to speak, Mayor Cally closed the meeting to public comment.

Minutes: 5/20/20

SPECIAL PRESENTATIONS

Proclamation – Police Week & Peace Officers Memorial Day

Mayor Cally acknowledged the following Proclamation and recognized West Amwell’s Police Department for their service.

**PROCLAMATION
National Police Week
May 10 – 16, 2020
&
Peace Officers Memorial Day: May 15, 2020**

WHEREAS, since the beginning of law enforcement within our communities, Officers have made the ultimate sacrifice while in the line of duty; and

WHEREAS, these Officers risk their lives every day to protect our communities and their bravery and selfless services shall not be overlooked by a grateful nation; and

WHEREAS, across the United States, the week of May 10th through the 16th 2020 will be recognized as “National Police Week;” and

WHEREAS, the first “National Peace Officers’ Memorial Day” was held on May 15, 1982, following a proclamation signed by President John F. Kennedy on October 1, 1961 and has continued to be observed annually in memory of those police officers who made the ultimate sacrifice in the line of duty; and

WHEREAS, the Senate honor the memory of the Officers who have given their lives in our local communities; and

WHEREAS, the Senate recognizes the week of May 10th through May 16th, 2020 as “National Police Week,” and May 15, 2020 as “Peace Officers Memorial Day” in New Jersey; and

NOW THEREFORE BE IT RESOLVED that the West Amwell Township Committee does hereby acknowledge the week of May 10th through May 16th, 2020 as “National Police Week” and May 15, 2020 as “Peace Officers Memorial Day.”

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the Township of West Amwell to be affixed this 20th day of May 2020.

ATTEST: May 20, 2020

Maria Andrews, Township Clerk, RMC

James J. Cally, Mayor

Proclamation – National Public Works Week

Mayor Cally acknowledged the following Proclamation and recognized West Amwell’s Department of Public Works for their service.

**PROCLAMATION
National Public Works Week
May 17 – 23, 2020**

WHEREAS, public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of West Amwell Township; and

WHEREAS, these infrastructures, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers and employees at all levels of government and the private sector, who are responsible for rebuilding, improving and protecting our nation’s transportation, water supply, water treatment, and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and

Minutes: 5/20/20

WHEREAS, it is in the public interest for citizens, civic leaders and children in West Amwell Township to gain knowledge of and to maintain a progressive interest and understanding of the importance of public works and public works programs in their respective communities; and

WHEREAS, the year 2020 marks the 60th Annual National Public Works Week sponsored by the American Public Works Association/Canadian Public Works Association; and

NOW, THEREFORE BE IT RESOLVED, that the West Amwell Township Committee hereby designates the week of May 17 – 23, 2020 as National Public Works Week; and urges all citizens to join with representatives of the American Public Works Association/Canadian Public Works Association and government agencies in activities, events and ceremonies designed to pay tribute to our public works professionals, engineers, managers and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the Township of West Amwell to be affixed this 20th day of May 2020.

ATTEST: May 20, 2020

Maria Andrews, Township Clerk, RMC

James J. Cally, Mayor

Proclamation – Porter Little: Eagle Scout Project

Mayor Cally acknowledged the following Proclamation.

PROCLAMATION

WHEREAS, Porter Little, Boy Scouts of America, Troop #49, attained the designation of “Eagle Scout,” Scouting’s highest award; and

WHEREAS, Porter Little has been an active scout demonstrating outstanding leadership and has contributed many service hours during his years of scouting; and

WHEREAS, Porter Little’s Eagle Scout project included constructing a patio and wooden pavilion on the Municipal Building property to serve as a covered outdoor lunch area for Township staff; and

WHEREAS, the Pavilion project exceeded all expectations in design and craftsmanship; and

NOW, THEREFORE BE IT RESOLVED, that the West Amwell Township Committee extends to Porter Little individually, collectively, and with great pride, their sincere congratulations for achieving this highest of scouting awards which symbolizes the American Ideal of good citizenship; and

BE IT FURTHER RESOLVED, that the West Amwell Township Committee wishes Porter Little much success in all his future endeavors.

ATTEST: May 20, 2020

Maria Andrews, Township Clerk, RMC

James J. Cally, Mayor

Proclamation – Garrett Christopher: Eagle Scout Project

Mayor Cally acknowledged the following Proclamation.

PROCLAMATION

WHEREAS, Garrett Christopher, Boy Scouts of America, Troop #49, attained the designation of “Eagle Scout,” Scouting’s highest award; and

WHEREAS, Garrett Christopher has been an active scout demonstrating outstanding leadership and has contributed many service hours during his years of scouting; and

WHEREAS, Garrett Christopher’s Eagle Scout project included a project at the South Hunterdon Regional High School Property that was interrupted by the COVID-19 pandemic; and

WHEREAS, Garrett Christopher offered to construct a picnic table for the wooden pavilion area on the Municipal Building property in order to satisfy the final portion of his Eagle Scout project requirement; and

WHEREAS, the picnic table exceeded all expectations in design and craftsmanship; and

NOW, THEREFORE BE IT RESOLVED, that the West Amwell Township Committee extends to Garrett Christopher individually, collectively, and with great pride, their sincere congratulations for achieving this highest of scouting awards which symbolizes the American Ideal of good citizenship; and

BE IT FURTHER RESOLVED, that the West Amwell Township Committee wishes Garrett Christopher much success in all his future endeavors.

ATTEST: May 20, 2020

Maria Andrews, Township Clerk, RMC

James J. Cally, Mayor

INTRODUCTION/PUBLIC HEARING ON ORDINANCES

Introduction: Ordinance 07, 2020 – AMENDING Ordinance 06, 2020: AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF COMPENSATION OF OFFICIALS AND EMPLOYEES OF THE TOWNSHIP OF WEST AMWELL, COUNTY OF HUNTERDON, NEW JERSEY

Mayor Cally read Ordinance 7, 2020 by title.

WEST AMWELL TOWNSHIP
Public Notice
Ordinance 07, 2020
AMENDING Ordinance 06, 2020

AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF COMPENSATION OF OFFICIALS AND EMPLOYEES OF THE TOWNSHIP OF WEST AMWELL, COUNTY OF HUNTERDON, NEW JERSEY.

SECTION 1

The following shall be the rate and ranges of compensation for the following officials and employees of the township for the year 2020.

Mayor	\$3698.00
Township Committee	\$3101.00
Township Clerk	\$55,400.00 - \$80,000.00
Plus \$35.00/hr. for special & emergency meetings	
Registrar of Vital Statistics	\$2,500.00 - \$3,500.00
Administrative Assistant	\$5,000.00 - \$65,000.00
Deputy Township Clerk	\$22,970.00 - \$37,000.00
Deputy Registrar of Vital Statistics.....	\$2,500.00 - \$3,500.00
Escrow Clerk	\$2,500.00 - \$4,500.00
Assessor	\$27,496.00 - \$40,000.00
Qualified Purchasing Agent	\$3,000.00 - \$5,000.00
Chief Financial Officer/Treasurer.....	\$27,607.00 - \$40,000.00
Certifying Officer for Pensions	\$1,105.00 - \$2,150.00

Minutes: 5/20/20

Assistant Treasurer	\$10,000.00 - \$16,000.00
Payroll Clerk	\$3,250.00 - \$5,500.00
Planning Board Secretary	\$12,000.00 - \$18,000.00
Plus \$200.00 per additional meeting over 12/year	
Deputy Planning Board Secretary	\$200.00/meeting
Board of Adjustment Secretary	\$7,500.00 - \$12,000.00
Plus \$200.00 each for special meetings	
Deputy Board of Adjustment Secretary	\$200.00/meeting
Board of Health Secretary	\$2,500.00 - \$4,500.00
Plus \$200.00 for each special & emergency meetings	
Dog Registrar	\$2,500.00 - \$4,500.00
Dog Census Takers	\$500.00 per district plus \$325.00 mileage per district
Judge	\$11,500.00 - \$17,000.00
Court Administrator	\$45,000.00 - \$80000.00
Construction Code Official (West & East).....	\$9,000.00 - \$30,000.00
Plumbing & Mechanical Sub-Code Official & Inspector (West & East).....	\$7,000.00 - \$25,000.00
Electric Sub-Code Official & Inspector (West & East)	\$9,000.00 - \$30,000.00
Building Sub-Code Official & Inspector (West & East)	\$9,000.00 - \$30,000.00
Fire Sub-Code Official & Inspector (West & East)	\$5,000.00 - \$15,000.00
Fire Official	\$5,429.00 - \$8,000.00
Zoning Officer	\$5,000.00 - \$9,500.00
Municipal Housing Liaison/AA	\$4,500.00 - \$7,500.00
Assistant Collector of Taxes	\$3,500.00 - \$10,000.00
Tax Collector.....	\$15,000.00 - \$25,000.00
General Office Secretary/Clerk	\$12.50 - \$18.00/hr
Rabies Clinic – Secretarial	\$25.00 - \$35.00/hr per person
Open Space Secretary	\$13.50 - \$20.00/hr
Municipal Bldg. Custodian	\$300.00/month
Building Custodian (Police)	\$10.75 – \$19.00/hr
Recycling Depot Manager	\$5,000.00 - \$10,000.00
Waste Security Officer	\$13.25 - \$19.00/hr
Assistant Waste Security Officer.....	\$10.75 - \$18.00/hr
Waste Security Laborer	\$10.75 - \$18.00/hr
Substitute Waste Security Laborers	\$10.75 - \$18.00/hr
Violations Clerk	\$18.50 - \$30.00/hr
Court Security Officer.....	\$225.00 per court session
Substitute MCO	\$30.00 - \$45.00/hr
Substitute Sub-Code Officials & Inspectors ...	\$29.50 - \$40.00/hr
Construction/Zoning Office Assistant	\$15.00 - \$25.00/hr
Construction/Zoning Office Manager.....	\$25,000.00 - \$55,000.00
Substitute T.A. – Construction/Zoning Office.....	\$15.00 - \$22.00/hr
Director of P.W. & Roads	\$30.00 - \$50.00/hr
Road Foreman	\$21.00 - \$30.00/hr
Grounds Maintenance Manager	\$38,500.00 -
\$45,500.00	
Road Class A (10 or more years of service)	\$19.00 - \$30.00/hr
Road Class B (5-10 years of service)	\$18.00 - \$28.00/hr
Road Class C (Less than 5 years of service)	\$18.00 - \$26.00/hr

Minutes: 5/20/20

Road Laborer	\$10.50 - \$18.00/hr
Temporary Laborer	\$12.50 - \$18.00./hr
Summer DPW Workers	\$10.00 - \$18.00/hr
Police Administrative Secretary	\$15.00 - \$25.00/hr
Substitute Police Secretary	\$15.00 - \$20.00/hr
Part-time Officers	\$25.00 - \$35.00/hr
Part-time Officers Spec Duty	\$25.00 - \$35.00/hr
Police Matrons	\$15.00 - \$25.00/hr
with a minimum of 4 hours pay if called out between 9 p.m. and 6 a.m.	

SECTION II

Definitions and Benefits are outlined in the West Amwell Township Policy Manual adopted December 28, 2005 with amendments through April 23, 2014

SECTION III

All Ordinances and parts of Ordinances inconsistent with this Ordinance are hereby repealed.

SECTION IV

This Ordinance shall take effect after final adoption and publication according to the laws of the State of New Jersey.

APPROVED BY TOWNSHIP COMMITTEE

James Cally, Mayor

ATTEST:

Maria Andrews, Township Clerk, RMC

A motion by Dale, seconded by Bergenfeld to introduce Ordinance 07, 2020 upon first reading was unanimously approved by roll call vote.

Bergenfeld: Yes, Dale: Yes, Hoyer: Yes, Lyons: Yes, Cally: Yes

UNFINISHED BUSINESS

PennEast Status Update – It was noted for the record that there was no update provided.

Township Website Upgrade – Mayor Cally noted that the Technology Committee is working with CivicsPlus to upgrade the Township’s website but due to the COVID-19 health crisis and unexpected budget expenses, the project has been put on hold. Mayor Cally will speak with CFO Carro to determine when funds may become available. Mr. Beaumont commented that there are preliminary things that can be worked on upfront to get ready for the website upgrade and asked if the Committee was comfortable with that. Mayor Cally stated he will try and have an answer for the Committee’s June meeting.

Garbage/Recycling Update – Mayor Cally referred to Recycling Coordinator Rollero’s 5/19/20 email outlining his proposed changes to the 2020 Garbage/Recycling Depot, highlighting the following points:

1. The permit fee will increase to \$200
2. Garbage volume will be limited to 5 bags per week
3. Recycling will convert from single stream to dual stream
4. Brush pile recycling in only available during collection hours

Additional discussion included penalties for violators and potential video surveillance. Mayor Cally commented there has been a tremendous increase in the volume of garbage coming to the depot due to more people staying home during the current COVID-19 pandemic.

NEW BUSINESS/OTHER

Approval: Resolution #55-2020: Approval of Tort Claim Notice Form

Attorney Campbell explained West Amwell received a request for their Tort Claim Form and the Township doesn’t have one. She noted Statewide Insurance recommended there should be a form specific for West Amwell. Attorney Campbell commented the resolution is an administrative detail to address this.

Resolution #55-2020

RESOLUTION OF THE TOWNSHIP OF WEST AMWELL, COUNTY OF HUNTERDON, STATE OF NEW JERSEY, ADOPTING A FORM REQUIRED TO BE USED FOR THE FILING OF NOTICES FOR TORT CLAIM AGAINST THE TOWNSHIP OF WEST AMWELL IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY TORT CLAIMS ACT, N.J.S.A. 59:8-6.

WHEREAS, the New Jersey Tort Claims Act, N.J.S.A. 59:8-6 provides that a public entity may adopt a form to be completed by claimants seeking to file a Notice of Tort Claim against the public entity; and

WHEREAS, the Township of West Amwell is a public entity covered by the provisions of the New Jersey Claims Act; and

WHEREAS, the Township of West Amwell deems it advisable, necessary and in the public interest to adopt a Notice of Tort Claim form in the form attached hereto and made a part hereof; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of West Amwell assembled in public session this 20th day of May, 2020, that the attached Notice of Tort Claim form be and hereby is adopted as the official Notice of Tort Claim form for the Township of West Amwell; and

BE IT FURTHER RESOLVED that all persons making claims against the Township of West Amwell, pursuant to the New Jersey Tort Claims Act, N.J.S.A. 59:801 et seq. be required to complete the form herein adopted as a condition of compliance with the notice requirements of the New Jersey Tort Claims Act.

CERTIFICATION

This is to certify the above is a true copy of a Resolution adopted by the Township Committee of the Township of West Amwell at a meeting of said Township Committee conducted on May 20, 2020.

Maria Andrews, Municipal Clerk, RMC

A motion by Bergenfeld, seconded by Lyons to approve Resolution #55-2020 was unanimously approved by roll call vote.

Bergenfeld: Yes, Dale: Yes, Hoyer: Yes, Lyons: Yes, Cally: Yes

Approval: Resolution #56-2020: Authorization to Process "Estimated" Tax Bills

RESOLUTION #56-2020

AUTHORIZING THE TAX COLLECTOR TO PROCESS THIRD QUARTER "ESTIMATED" TAX BILLS, DUE AUGUST 1, 2020

WHEREAS, in light of the disruption caused by the coronavirus outbreak, the State delayed the adoption of the State Fiscal Year 2021 Budget to September 30, 2020; and

WHEREAS, the Division of Local Government Services (DLGS) cannot certify State Aid allocations to the municipal budgets until State Aid Appropriations are known; and

WHEREAS, the DLGS cannot approve municipal budgets and the County Board of Taxation cannot certify taxes until long after the June 30, 2020 deadline to process third quarter tax bills due August 1, 2020; and

WHEREAS, without the adopted 2020 Municipal Budget and without a 2020 Certified Tax Rate, the Tax Collector cannot process the final 2020 Tax Levy; and

WHEREAS, the DLGS "*strongly recommends*" under Local Finance Notice 2020-07 "*that municipalities prepare to issue estimated property tax bills for 2020;*" and

Minutes: 5/20/20

WHEREAS, the Tax Collector in consultation with the Chief Financial Officer, computed and certified an estimated Tax Levy necessary to bill third quarter taxes due August 1, 2020

NOW THEREFORE, BE IT RESOLVED, by the Governing Body of the Township of West Amwell, in the County of Hunterdon and the State of New Jersey on this 20th day of May, 2020 that the Tax Collector is hereby authorized and directed to process estimated tax bills for the third quarterly installment of 2020 taxes; and

BE IT FURTHER RESOLVED that, the third quarterly installment of 2020 taxes shall not be subject to interest until the later of August 10, 2020 or the twenty-fifth (25) calendar day after the date the estimated tax bills were mailed. The estimated tax bills shall contain a notice specifying the date on which interest may begin to accrue.

By Order of the Township Committee,

James Cally, Mayor

A motion by Hoyer, seconded by Dale to approve Resolution #56-2020 was unanimously approved by roll call vote.

Bergenfeld: Yes, Dale: Yes, Hoyer: Yes, Lyons: Yes, Cally: Yes

Approval: Resolution #57-2020: Retirement of Timothy Vanselous

**RESOLUTION #57-2020
RETIREMENT OF TIMOTHY VANSELOUS**

WHEREAS, Timothy Vanselous has dedicated many years to the safety and protection of the residents of West Amwell Township, starting in 2000 as a Patrolman, taking on the position of Corporal in 2012 and Sergeant in 2013; and

WHEREAS, during his tenure with the Township, Timothy Vanselous has displayed the highest example of character, ethics, morals, and unselfish service, putting the greater good of the community ahead of personal considerations; and

WHEREAS, this dedicated service and devotion to duty has had a valuable effect on the efficiency and morale of those under his command; and

WHEREAS, Timothy Vanselous is an accomplished Firearms Instructor and served as the Department's Alcotest Coordinator and Internal Affairs Officer; and

WHEREAS, Timothy Vanselous received the prestigious "200 Club Award" for valor for his part in capturing a fugitive wanted for murder in Florida; and

WHEREAS, Timothy Vanselous officially retired on May 1, 2020; and

NOW THEREFORE BE IT RESOLVED, that the Governing Body of West Amwell Township, extends appreciation to Timothy Vanselous on behalf of all township residents for his dedicated service to the community and outstanding performance of duty; and

BE IT FURTHER RESOLVED that all good wishes for a long, healthy and enjoyable retirement are hereby extended to Timothy Vanselous; and

BE IT FURTHER RESOLVED, that a copy of this resolution be presented to Timothy Vanselous and be entered into the official minutes of the Governing Body's May 20, 2020 meeting.

ATTEST: 5/20/20

Maria Andrews, Township Clerk, RMC

James J. Cally, Mayor

Minutes: 5/20/20

A motion by Bergenfeld, seconded by Dale to approve Resolution #57-2020 was unanimously approved by roll call vote.

Bergenfeld: Yes, Dale: Yes, Hoyer: Yes, Lyons: Yes, Cally: Yes

Approval: Resolution #58-2020: Authorization to Sell 1995 Garbage Truck

WEST AMWELL TOWNSHIP
RESOLUTION #58-2020

WHEREAS, the West Amwell Township Committee authorized the auction of a 1995 Mack Refuse Truck 25 CY Leach Body through MunicBid; and

WHEREAS, said auction concluded on May 19, 2020 at 12:00 PM; and

WHEREAS, the auction resulted in a high bid of \$7100.00 from Rodney Brand of 39 US Route 11, Central Square, NY 13036; and

THEREFORE BE IT RESOLVED, by the West Amwell Township Committee that the bid received from in the amount of \$7100.00 for the 1995 Mack Refuse Truck is hereby accepted; and

BE IT FURTHER RESOLVED, that the purchaser present a certified check made payable to West Amwell Township in the amount of \$7100.00 within 10 days of notification of this award.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the West Amwell Township Committee at their meeting on May 20, 2020.

Maria Andrews, Township Clerk

A motion by Hoyer, seconded by Bergenfeld to approve Resolution #58-2020 was unanimously approved by roll call vote.

Bergenfeld: Yes, Dale: Yes, Hoyer: Yes, Lyons: Yes, Cally: Yes

Approval: Resolution #59-2020: Cumulative Late Fees for Dog Licenses

RESOLUTION #59-2020

RESOLUTION OF THE TOWNSHIP OF WEST AMWELL, COUNTY OF HUNTERDON, STATE OF NEW JERSEY,
AUTHORIZING THE CHARGING OF CUMULATIVE FEES AND LATE FEES FOR DOG LICENSES.

WHEREAS, Chapter 75 provides for the licensing of dogs within the Township of West Amwell; and

WHEREAS, §75-2 provides for an annual fee for dog licenses and a late fee for failure to obtain a license beginning February 1 each year; and

WHEREAS, some residents who fail to obtain a license by February 1 have tried to avoid the late fee by waiting until the following January to obtain their license and therefore leaving their dog unlicensed for an entire year; and

WHEREAS, the Township Committee wishes to clarify that the dog licensing fee is a cumulative fee and any residents who fails to register their dog in the prior year(s) will be charged the prior year(s) fee as well as the late fee(s).

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of West Amwell clarifies that the dog licensing fee and late fee provided for in §75-2 is a cumulative fee and hereby authorizes the Township staff to charge the residents accordingly.

CERTIFICATION

This is to certify the above is a true copy of a Resolution adopted by the Township Committee of the Township of West Amwell at a meeting of said Township Committee conducted on May 20, 2020.

Maria Andrews, Township Clerk, RMC

A motion by Bergenfeld, seconded by Hoyer to approve Resolution #59-2020 was unanimously approved by roll call vote.

Bergenfeld: Yes, Dale: Yes, Hoyer: Yes, Lyons: Yes, Cally: Yes

Discussion: Email from Lt. Skillman, re: SHRS D Graduation Parade

It was noted for the record that the Committee took no issue with the High School planning a graduation parade for the students.

Discussion: Letter from K. Parsons, re: Request to Amend the Fence Ordinance

It was noted for the record that the Committee suggested Ms. Parsons's request to amend the fence ordinance be forwarded to the Planning Board for their review and recommendation.

Discussion: Bill Received from Attorney Palilonis

Mayor Cally explained Attorney Palilonis had sent the Township a bill for his services (2016 – 2019) on the A-Z Venue Management litigation. There were several questions raised as to why he waited 4 years to submit it and several committeemen requested additional detail on exactly what services were rendered since the Township's insurance carrier had assigned an Attorney to this matter. Clerk Andrews stated she would follow up with Attorney Palilonis. Attorney Campbell commented that she would follow up with the insurance company.

Discussion: Establishing Credit Card Payment Capabilities

Mayor Cally remarked that he had requested the Assistant Treasurer look into credit card processing for the Township since more people may be interested in paying for taxes, trash permits, dog licenses or municipal court fines with a credit card now that the COVID-19 health crisis has changed the way municipalities are conducting business.

Mayor Cally noted the proposal provided by the vendor who works with Northfield Bank would cost the Township \$23 per month. Committeeman Hoyer commented that he believed CivicPlus had capabilities for providing this service and suggested the Township wait until additional details could be provided from them. It was also noted that many vendors provide the service at no cost to the Township.

Tax Collector Brewi spoke up and stated she only had 2 people request credit card payments during this last collection period. Additionally, she stated it cannot be used in the Construction Office because they cannot accept electronic plans.

Attorney Campbell explained that the Township would need to adopt an ordinance addressing "fees" associated with credit card payments if they wished to offer this payment method. The Committee requested the discussion be tabled until additional research can be done on the matter.

Discussion: Copier Lease Renewal

Clerk Andrews noted the copier lease is up at the end of May and the vendor has sent paperwork for leasing the updated model at the same cost. Ms. Brewi spoke up and indicated she will need a copier for the Construction Office when they relocate back downstairs. Mayor Cally asked Clerk Andrews to confirm that the paperwork for the new lease includes the copier at the Police station too, and suggested one be added for the Construction Office with an adjusted term so that all 3 copiers will be on the same renewal schedule.

OPEN TO THE PUBLIC

Mayor Cally opened the meeting to public comment. Dave Beaumont of 205 Rock Road West clarified that the garbage permits go on sale July 1st and will be \$200 for the season. Mayor Cally explained the Township is not making a profit on the increase. He noted the tipping/recycling fees to the Township have almost doubled and therefore the cost of the trash permits must be increased slightly in order to break even and keep the service going.

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Mr. Beaumont asked if there were any proposed changes to recycling. Committeeman Bergenfeld noted there will be a single to dual stream conversion at the recycling depot.

Mr. Beaumont asked if there will be any changes to the layout of the depot and expressed some safety concerns. The Committee noted that Director Rollero will need to address any suggestions regarding the layout and traffic/pedestrian flow.

Committeeman Bergenfeld commented on a property on the corner of Corsalo Road where trucks seem to be coming and going tracking excessive dirt on the roadway. Committeeman Hoyer noted they are moving fill and also stated they have a pile of millings on the property. Construction Office Manager Brewi remarked the Construction Official did a site visit and noted someone from Hunterdon County Soil Conservation will also be going out to the property. Ms. Brewi thinks they may be putting up a new barn. There was some discussion on whether or not the existing barn is being used for office space and storage, or for personal use. There were also comments made regarding numerous trees being cut down on the property.

Committeeman Hoyer noted there are storage/shipping containers on a property on Barry Road. He explained the owners have apparently constructed some type of roof over them so ATV's can be parked in between them. He also remarked that there has been some talk among the residents on Barry Road that there is an RV with people, other than the property owners, living on the site. Construction Office Manager Brewi explained the owner has applied for zoning permits to allow the storage trailers and stated the Construction Department Officials are aware of the situation and handling it accordingly.

ADMINISTRATIVE

Treasurer: 5/20/20 Bill List

A motion by Hoyer, seconded by Bergenfeld to approve the 5/20/20 bill list was unanimously approved by voice vote.

Tax Collector

Approval: Resolution #60-2020: Tax Certificate – Block 47 Lot 3

RESOLUTION #60-2020

RESOLUTION AUTHORIZING REFUND OF REDEMPTION MONIES TO OUTSIDE LIEN HOLDER

WHEREAS, the Township of West Amwell sold at a private sale on March 1, 2017, a lien on Block 47, Lot 3, also known as 105 Belvidere Avenue in West Amwell Township, for 2013 delinquent taxes; and,

WHEREAS, this lien, known as Tax Sale Certificate #201407A, was assigned to John and Melody Anderson for \$190.31; and,

WHEREAS, this assignment referred to as filed in the County of Hunterdon, Book 2040, Page 810, was recorded May 8, 2017; and,

WHEREAS, James J. Devine and Lisa McCormick, owners, have effected redemption of Certificate #201407A in the amount of \$570.78

NOW, THEREFORE, BE IT RESOLVED, that the Treasurer be authorized to issue a check, and the Mayor, Clerk, and Treasurer be authorized to sign a check in the amount of \$570.78 payable to John and Melody Anderson, 100 Belvidere Avenue, Lambertville, NJ 08530 for the redemption of Tax Sale Certificate #201407A.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Tax Collector and Finance Officer.

By Order of the Township Committee,

James Cally, Mayor

Minutes: 5/20/20

A motion by Bergenfeld, seconded by Hoyer to approve Resolution #60-2020 was unanimously approved by roll call vote.

Bergenfeld: Yes, Dale: Yes, Hoyer: Yes, Lyons: Yes, Cally: Yes

Approval: Resolution #61-2020: Tax Certificate – Block 47 Lot 10

RESOLUTION #61-2020

RESOLUTION AUTHORIZING REFUND OF REDEMPTION MONIES TO OUTSIDE LIEN HOLDER

WHEREAS, the Township of West Amwell sold at a private sale on March 1, 2017, a lien on Block 47, Lot 10, also known as 103 Belvidere Avenue in West Amwell Township, for 2013 delinquent taxes; and,

WHEREAS, this lien, known as Tax Sale Certificate #201408A, was assigned to John and Melody Anderson for \$430.74; and,

WHEREAS, this assignment referred to as filed in the County of Hunterdon, Book 2040, Page 807, was recorded May 8, 2017; and,

WHEREAS, James J. Devine and Lisa McCormick, owners, have effected redemption of Certificate #201408A in the amount of \$1,154.37

NOW, THEREFORE, BE IT RESOLVED, that the Treasurer be authorized to issue a check, and the Mayor, Clerk, and Treasurer be authorized to sign a check in the amount of \$1,154.37 payable to John and Melody Anderson, 100 Belvidere Avenue, Lambertville, NJ 08530 for the redemption of Tax Sale Certificate #201408A.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Tax Collector and Finance Officer.

By Order of the Township Committee,

James, Cally, Mayor

A motion by Bergenfeld, seconded by Hoyer to approve Resolution #61-2020 was unanimously approved by roll call vote.

Bergenfeld: Yes, Dale: Yes, Hoyer: Yes, Lyons: Yes, Cally: Yes

Tax Collector Brewi noted the collection rate for the second quarter was 94.4%.

CORRESPONDENCE

The Committee ordered the correspondence listed on the agenda, filed.

ADJOURNMENT

A motion by Bergenfeld, seconded by Hoyer to adjourn the meeting was unanimously approved by voice vote.

The meeting adjourned at 9:06 PM.

Maria Andrews, Township Clerk, RMC

Approved: 6/17/20