

WEST AMWELL TOWNSHIP COMMITTEE MEETING
April 15, 2020
Zoom Meeting (<https://zoom.us/j/172195162>)

CALL TO ORDER AND STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

The regularly scheduled meeting of the West Amwell Township Committee was called to order at 7:30 PM. Present via Zoom video-conferencing were Mayor James Cally, Deputy Mayor Stephen Bergenfeld, Committeemen John Dale and Gary Hoyer along with Township Clerk Maria Andrews and Township Attorney Katrina Campbell. Also present were Dave Beaumont, Gail Brewi and Tom Carro.

Mayor Cally announced that this meeting is called pursuant to the provisions of the Open Public Meetings Act. Notice of this meeting was faxed to the Hunterdon County Democrat and Trenton Times on January 13, 2020, was posted on the bulletin board in the Municipal Building on said date and has remained continuously posted as required under the Statute. Notice of the meeting being held via Zoom was advertised in the 4/9/20 edition of the Hunterdon County Democrat. A copy of this notice is and has been available to the public and is on file in the office of the Township Clerk.

AGENDA REVIEW BY TOWNSHIP CLERK

Township Clerk Andrews noted there were no changes to the posted agenda.

ANNOUNCEMENTS

The following additional announcements were made:

- Special Thanks to West Amwell Mason Supply for Donating PPE (*masks*) to the Township Police, DPW and Municipal Staff
- Special Election: May 12, 2020 (per Gov. Murphy) – VOTE BY MAIL ONLY
- Primary Election Moved to July 7, 2020 per Governor Murphy

PRESENTATION OF MINUTES

A motion by Hoyer, seconded by Bergenfeld to approve the Committee's 3/4/20 minutes with no revisions noted was approved by voice vote with Committeeman Dale abstaining.

A motion by Dale, seconded by Hoyer to approve the Committee's 3/18/20 minutes with no revisions noted was approved by voice vote with Committeeman Bergenfeld abstaining.

OPEN TO THE PUBLIC/TOPICS NOT ON THE AGENDA

Mayor Cally opened the meeting to public comment. Hearing no members of the public indicate they wanted to speak, Mayor Cally closed the meeting to public comment.

SPECIAL PRESENTATIONS

Proclamation – Thanking Those on the Frontlines of COVID-19

Mayor Cally acknowledged the following Proclamation and recognized all of the frontline workers for their efforts.

PROCLAMATION THANKING THOSE ON THE FRONTLINES

WHEREAS, in December of 2019 a novel coronavirus outbreak began in Wuhan, China and since then has touched almost every corner of the world and has shuttered villages, towns, cities and healthcare facilities; and

WHEREAS, hundreds of thousands of people around the world have become sickened and many have died due to this outbreak; and

WHEREAS, the novel coronavirus is also known as COVID-19, "CO" stands for coronavirus, "VI" is for virus and "D" for disease; and

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WHEREAS, the first case of COVID-19 hit the United States February 2020 and since then has transmitted throughout the Country, leaving thousands on the frontlines to combat this virus by working long hours as they assist those in need in our communities; and

WHEREAS, around the Country millions of healthcare professionals, first responders, warehouse operators, truck drivers, postal workers, delivery workers, construction workers, grocery store clerks, gas attendants, bank tellers and public servants are fighting this pandemic and helping to ensure the health, well-being, and safety of the citizens of West Amwell Township, the County of Hunterdon, the State of New Jersey, and the United States of America; and

WHEREAS, these individuals on the frontline are heroes because of their enduring and selfless dedication to their fellow citizens as they continue to work in dangerous conditions, particularly healthcare workers experiencing a short supply of protective gear; and

WHEREAS, the Country is at war with this pandemic and the great people that Americans rely on in this time are unmatched in any and all regards;

NOW THEREFORE BE IT RESOLVED, that the Mayor and the West Amwell Township Committee extend their sincere gratitude to all of these heroes who continue to sacrifice for the sake of the residents of West Amwell Township and the Country;

BE IT FURTHER RESOLVED that the Mayor and the Township Committee extend a personal thank you to every frontline worker and are grateful for everything they are doing for our citizens and calls on all residents of West Amwell Township, residents of the County of Hunterdon, residents of the State of New Jersey, and across the Country to also extend their gratitude for every frontline worker risking their personal health and the health of those they love. We are forever grateful for everything these heroes do!

James Cally, Mayor of West Amwell Twp.

INTRODUCTION/PUBLIC HEARING ON ORDINANCES

Public Hearing: 2020 Municipal Budget

Mayor Cally opened the meeting to public comment on the 2020 Budget.

Dave Beaumont of 205 Rock Road West asked about funding for the Township's updated website. CFO Carro explained the budget was already introduced but stated he will move funding for the website in November.

Resolution #53-2020: Self Examination

TOWNSHIP OF WEST AMWELL
HUNTERDON COUNTY, NEW JERSEY
RESOLUTION #53-2020
Self Examination of Budget

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination, and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997, and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 thru 7.5 the Township of West Amwell has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial Officer has determined that the Township meets the necessary conditions to participate in the program for the 2020 budget year.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of West Amwell that the 2020 annual budget be examined in accordance with N.J.A.C. 5:30-7.6a & b and based upon the Chief Financial Officer's certification. The governing body has found the budget has met the following requirements:

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1. That with reference to the following items, if applicable, the amounts have been calculated pursuant to law and appropriated as such in the budget.
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes.
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at 40A:4-45.3 et seq. are fully met. (Complies with the "CAP" law).
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
 - a. All estimates of revenue are reasonable, accurate, and correctly stated;
 - b. Items of appropriations are properly set forth
 - c. In itemization, form, arrangement, and content the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced, publicly advertised, and adopted in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Director of the Division of Local Government Services.

Introduced by: Gary Hoyer

Seconded by: Stephen Bergenfeld

ATTEST

Maria Andrews, Township Clerk, RMC

James Cally, Mayor

A motion by Hoyer, seconded by Bergenfeld to approve Resolution #53-2020 was approved by roll call vote.

Bergenfeld: Yes, Dale: Yes, Hoyer: Yes, Cally: Yes

Resolution #54-2020: Amended 2020 Budget

TOWNSHIP OF WEST AMWELL
HUNTERDON COUNTY, NEW JERSEY
RESOLUTION #54-2020

Resolution Re: Resolution to Amend 2020 Budget

WHEREAS, the local municipal budget for the year 2020 was approved on the 18th day of March, 2020, and

WHEREAS, the public hearing on said budget has been held as advertised, and

WHEREAS, it is desired to amend said approved budget,

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Readington, County of Hunterdon, that the following amendments to the approved budget of 2020 be made:

CURRENT FUND	<u>From</u>	<u>To</u>
General Revenues		
1. Surplus Anticipated	\$ 115,000	\$ 95,059
Total Surplus Anticipated	<u>115,000</u>	<u>95,059</u>
3. Miscellaneous Revenues		
State Aid Without Offsetting		
(B) Appropriations		
Garden State Trust Fund	36,752	56,693
CMPTRA	284,179	177,515
Watershed Aid	21,620	21,620
Energy Tax Receipts	<u>622,950</u>	<u>729,614</u>
Total Section (B): State Aid Without Offsetting Appropriations	<u>965,501</u>	<u>985,442</u>
Total Miscellaneous Revenues	<u>1,929,850</u>	<u>1,949,791</u>
5. Subtotal General Revenues	<u>2,274,850</u>	<u>2,294,791</u>
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7. Total General Revenues	<u>\$ 3,999,677</u>	<u>\$ 3,999,677</u>

BE IT FURTHER RESOLVED, that two certified copies of this resolution be filed forthwith in the Office of the Director of the Division of Local Government Services for certification of the 2020 local municipal budget so amended.

It is hereby certified that this is a true copy of a resolution amending the budget, adopted by the Township Committee on the 15th day of April, 2020.

Certified by me

Maria Andrews, Township Clerk, RMC

It is hereby certified that the approved budget amendment annexed hereto and hereby made a part is an exact copy of the original on file with the Clerk of the Governing

Body, that all additions are correct. All statements contained herein are in proof and the total of anticipated revenues equals the total of appropriations.

Certified By Me This 15th Day of April

Thomas Carro, CFO

A motion by Dale, seconded by Hoyer to approve Resolution #54-2020 was unanimously approved by roll call vote.
Bergenfeld: Yes, Dale: Yes, Hoyer: Yes, Cally: Yes

A motion by Hoyer, seconded by Dale to adopt the 2020 budget as amended was unanimously approved by roll call vote.
Bergenfeld: Yes, Dale: Yes, Hoyer: Yes, Cally: Yes

Public Hearing: Ordinance 05, 2020: BOND ORDINANCE PROVIDING FOR VARIOUS 2020 CAPITAL IMPROVEMENTS, BY AND IN THE TOWNSHIP OF WEST AMWELL, IN THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY (THE “TOWNSHIP”); APPROPRIATING \$155,800 THEREFORE AND AUTHORIZING THE ISSUANCE OF \$148,000 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COSTS THEREFORE

Mayor Cally read Ordinance 05, 2020 by title.

**TOWNSHIP OF WEST AMWELL
ORDINANCE 05, 2020**

BOND ORDINANCE PROVIDING FOR VARIOUS 2020 CAPITAL IMPROVEMENTS, BY AND IN THE TOWNSHIP OF WEST AMWELL, IN THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY (THE “TOWNSHIP”); APPROPRIATING \$155,800 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$148,000 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COSTS THEREOF

BE IT ORDAINED AND ENACTED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF WEST AMWELL, IN THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY
(not less than two-thirds of all the members thereof affirmatively concurring), **AS FOLLOWS:**

SECTION 1. The improvements or purposes described in Section 3 of this bond ordinance are hereby authorized as general improvements or purposes to be undertaken by the Township of West Amwell, in the County of Hunterdon, State of New Jersey (the “Township”). For the said improvements or purposes stated in Section 3, there is hereby appropriated the aggregate sum of \$155,800, said sum being inclusive of a down payment in the aggregate amount of \$7,800 for said improvements or purposes as required by the Local Bond Law, N.J.S.A. 40A:2-1 et seq. (the “Local Bond Law”). The down payment is now available by virtue of a provision or provisions in a previously adopted budget or budgets of the Township for down payment or for capital improvement purposes.

SECTION 2. For the financing of said improvements or purposes described in Section 3 hereof and to meet the part of said \$155,800 appropriation not provided for by application hereunder of said down payment, negotiable bonds of the Township are hereby authorized to be issued in the aggregate principal amount not exceeding \$148,000 pursuant to the Local Bond Law. In anticipation of

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the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable notes of the Township in an aggregate principal amount not exceeding \$148,000 are hereby authorized to be issued pursuant to and within the limitations prescribed by said Local Bond Law.

SECTION 3. (a) The improvements hereby authorized and purposes for the financing of which said obligations are to be issued, include but are not limited to, as follows:

<u>Description</u>	<u>Appropriation</u>	<u>Authorization</u>	<u>Down Payment</u>	<u>Useful Life</u>
(i) <u>Department of Public Works</u> - Acquisition of A Mason Dump Truck and A Zero Turn Mower;	\$137,926	\$131,021	\$6,905	9.49 Years
(ii) <u>Fire Department</u> – Acquisition Of Various Personal Protective Equipment; And	\$12,398	\$11,777	\$621	5 Years
(iii) <u>Municipal Court</u> - Acquisition And Installation, As Applicable, Of An Audio Recording System For the Municipal Court And Computer Hardware And Software To Improve Sound System For Committee Management.	\$5,476	\$5,202	\$274	5 Years
	_____	_____	_____	
TOTALS	<u><u>\$155,800</u></u>	<u><u>\$148,000</u></u>	<u><u>\$7,800</u></u>	

(b) The aggregate estimated maximum amount of bonds or notes to be issued for said improvements or purposes is \$148,000.

(c) The aggregate estimated cost of said improvements or purposes is \$155,800, the excess amount thereof over the said estimated maximum amount of bonds or notes to be issued therefor is the down payment available for said purposes.

(d) All such improvements or purposes set forth in Section 3(a) shall include, but are not limited to, as applicable, all engineering, architectural and design work, preparation of plans and specifications, permits, bid documents, and contract administration, and also shall include all work, materials, equipment, accessories, labor and appurtenances necessary therefor or incidental thereto.

SECTION 4. In the event the United States of America, the State of New Jersey, the County of Hunterdon and/or a private entity make a contribution or grant in aid to the Township for the improvements and purposes authorized hereby and the same shall be received by the Township prior to the issuance of the bonds or notes authorized in Section 2 hereof, then the amount of such bonds or notes to be issued shall be reduced by the amount so received from the United States of America, the State of New Jersey, the County of Hunterdon and/or a private entity. In the event, however, that any amount so contributed or granted by the United States of America, the State of New Jersey, the County of Hunterdon and/or a private entity shall be received by the Township after the issuance of the bonds or notes authorized in Section 2 hereof, then such funds shall be applied to the payment of the bonds or notes so issued and shall be used for no other purpose.

SECTION 5. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer of the Township, provided that no note shall mature later than one (1) year from its date unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer of the Township shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the signature of the Chief Financial Officer upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time in accordance with the provisions of N.J.S.A. 40A:2-8.1. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at a public or private sale and to deliver them to the purchaser thereof upon receipt of payment of the purchase price and accrued interest thereon from their

dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, the description, the interest rate, the maturity schedule of the notes so sold, the price obtained and the name of the purchaser.

SECTION 6. The capital budget of the Township is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith and a resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital programs as approved by the Director of the Division of Local Government Services, Department of Community Affairs, State of New Jersey, is on file in the Office of the Clerk of the Township and is available for public inspection.

SECTION 7. The following additional matters are hereby determined, declared, recited and stated:

(a) The purposes described in Section 3 of this bond ordinance are not current expenses and are improvements which the Township may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of said purposes within the limitations of said Local Bond Law, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is 8.97 years.

(c) The supplemental debt statement required by the Local Bond Law has been duly made and filed in the Office of the Clerk of the Township and a complete executed duplicate thereof has been filed in the Office of the Director of the Division of Local Government Services, Department of Community Affairs, State of New Jersey, and such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds or notes provided for in this bond ordinance by \$148,000 and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) An aggregate amount not exceeding \$5,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purposes or improvements herein before described.

SECTION 8. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy *ad valorem* taxes upon all the taxable property within the Township for the payment of the principal of the obligations and the interest thereon without limitation as to rate or amount.

SECTION 9. The Township hereby declares the intent of the Township to issue the bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3 of this bond ordinance. This Section 9 is a declaration of intent within the meaning and for purposes of Treasury Regulations §1.150-2 or any successor provisions of federal income tax law.

SECTION 10. The Township Chief Financial Officer is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Township and to execute such disclosure document on behalf of the Township. The Township Chief Financial Officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Township pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Township and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Township fails to comply with its undertaking, the Township shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

SECTION 11. The Township covenants to maintain the exclusion from gross income under Section 103(a) of the Code of the interest on all bonds and notes issued under this bond ordinance.

SECTION 12. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by the Local Bond Law.

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ADOPTED ON FIRST READING

DATED: March 18, 2020

MARIA ANDREWS,
Clerk of the Township of West Amwell

ADOPTED ON SECOND READING

DATED: April 15, 2020

MARIA ANDREWS,
Clerk of the Township of West Amwell

Mayor Cally opened the meeting to public comment on Ordinance 05, 2020. Hearing no members of the public make any comments, Mayor Cally closed the meeting to public comment.

A motion by Dale, seconded by Bergenfeld to adopt Ordinance 05, 2020 upon second reading was approved by roll call vote.
Bergenfeld: Yes, Dale: Yes, Hoyer: Yes, Cally: Yes

Public Hearing: Ordinance 06, 2020: AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF COMPENSATION OF OFFICIALS AND EMPLOYEES OF THE TOWNSHIP OF WEST AMWELL, COUNTY OF HUNTERDON, STATE OF NEW JERSEY
Mayor Cally read Ordinance 06, 2020 by title.

WEST AMWELL TOWNSHIP
Ordinance 06, 2020

AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF COMPENSATION OF OFFICIALS AND EMPLOYEES OF THE TOWNSHIP OF WEST AMWELL, COUNTY OF HUNTERDON, NEW JERSEY.

SECTION 1

The following shall be the rate and ranges of compensation for the following officials and employees of the township for the year 2020.

Mayor	\$3698.00
Township Committee	\$3101.00
Township Clerk	\$55,400.00 - \$80,000.00
Plus \$35.00/hr. for special & emergency meetings	
Registrar of Vital Statistics	\$2,500.00 - \$3,500.00
Administrative Assistant	\$5,000.00 - \$65,000.00
Deputy Township Clerk	\$22,970.00 - \$37,000.00
Deputy Registrar of Vital Statistics.....	\$2,500.00 - \$3,500.00
Escrow Clerk	\$2,500.00 - \$4,500.00
Assessor	\$27,496.00 - \$40,000.00
Qualified Purchasing Agent	\$3,000.00 - \$5,000.00
Chief Financial Officer/Treasurer.....	\$27,607.00 - \$40,000.00
Certifying Officer for Pensions	\$1,105.00 - \$2,150.00
Assistant Treasurer	\$10,000.00 - \$16,000.00
Payroll Clerk	\$3,250.00 - \$5,500.00
Planning Board Secretary	\$12,000.00 - \$18,000.00
Plus \$200.00 per additional meeting over 12/year	

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Deputy Planning Board Secretary	\$200.00/meeting
Board of Adjustment Secretary	\$7,500.00 - \$12,000.00
Plus \$200.00 each for special meetings	
Deputy Board of Adjustment Secretary	\$200.00/meeting
Board of Health Secretary	\$2,500.00 - \$4,500.00
Plus \$200.00 for each special & emergency meetings	
Dog Registrar	\$2,500.00 - \$4,500.00
Dog Census Takers	\$500.00 per district plus \$325.00 mileage per district
Judge	\$11,500.00 - \$17,000.00
Court Administrator	\$45,000.00 - \$80000.00
Construction Code Official (West & East).....	\$9,000.00 - \$30,000.00
Plumbing & Mechanical Sub-Code Official & Inspector (West & East).....	\$7,000.00 - \$25,000.00
Electric Sub-Code Official & Inspector (West & East)	\$9,000.00 - \$30,000.00
Building Sub-Code Official & Inspector (West & East)	\$9,000.00 - \$30,000.00
Fire Sub-Code Official & Inspector (West & East)	\$5,000.00 - \$15,000.00
Fire Official	\$5,429.00 - \$8,000.00
Zoning Officer	\$5,000.00 - \$9,500.00
Municipal Housing Liaison/AA	\$4,500.00 - \$7,500.00
Assistant Collector of Taxes	\$3,500.00 - \$10,000.00
Tax Collector.....	\$15,000.00 - \$25,000.00
General Office Secretary/Clerk	\$12.50 - \$18.00/hr
Rabies Clinic – Secretarial	\$25.00 - \$35.00/hr per person
Open Space Secretary	\$13.50 - \$20.00/hr
Municipal Bldg. Custodian	\$300.00/month
Building Custodian (Police)	\$10.75 – \$19.00/hr
Waste Security Officer	\$13.25 - \$19.00/hr
Assistant Waste Security Officer.....	\$10.75 - \$18.00/hr
Waste Security Laborer	\$10.75 - \$18.00/hr
Substitute Waste Security Laborers	\$10.75 - \$18.00/hr
Violations Clerk	\$18.50 - \$30.00/hr
Court Security Officer.....	\$225.00 per court session
Substitute MCO	\$30.00 - \$45.00/hr
Substitute Sub-Code Officials & Inspectors	\$29.50 - \$40.00/hr
Construction/Zoning Office Assistant	\$15.00 - \$25.00/hr
Construction/Zoning Office Manager.....	\$25,000.00 - \$55,000.00
Substitute T.A. – Construction/Zoning Office.....	\$15.00 - \$22.00/hr
Director of P.W. & Roads	\$30.00 - \$50.00/hr
Road Foreman	\$21.00 - \$30.00/hr
Road Class A (10 or more years of service)	\$19.00 - \$27.00/hr
Road Class B (5-10 years of service)	\$18.00 - \$25.00/hr
Road Class C (Less than 5 years of service)	\$18.00 - \$23.00/hr
Road Laborer	\$10.50 - \$18.00/hr
Temporary Laborer	\$12.50 - \$18.00./hr
Summer DPW Workers	\$10.00 - \$18.00/hr
Police Administrative Secretary	\$15.00 - \$25.00/hr
Substitute Police Secretary	\$15.00 - \$20.00/hr

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Part-time Officers	\$25.00 - \$35.00/hr
Part-time Officers Spec Duty	\$25.00 - \$35.00/hr
Police Matrons	\$15.00 - \$25.00/hr

with a minimum of 4 hours pay if called out between 9 p.m. and 6 a.m.

SECTION II

Definitions and Benefits are outlined in the West Amwell Township Policy Manual adopted December 28, 2005 with amendments through April 23, 2014

SECTION III

All Ordinances and parts of Ordinances inconsistent with this Ordinance are hereby repealed.

SECTION IV

This Ordinance shall take effect after final adoption and publication according to the laws of the State of New Jersey.

APPROVED BY TOWNSHIP COMMITTEE

James Cally, Mayor

ATTEST:

Maria Andrews, Township Clerk, RMC

Mayor Cally opened the meeting to public comment on Ordinance 06, 2020. Hearing no members of the public express any comments, Mayor Cally closed the meeting to public comment.

A motion by Dale, seconded by Bergenfeld to adopt Ordinance 06, 2020 upon second reading was approved by roll call vote.

Bergenfeld: Yes, Dale: Yes, Hoyer: Yes, Cally: Yes

UNFINISHED BUSINESS

PennEast Status

The Committee acknowledged the email Mike Spille sent on 3/31/20 providing a status update.

NEW BUSINESS/OTHER

Acknowledgement: Letter of Resignation from C. Rose – Construction Official

Mayor Cally commented that Mr. Rose was hired in 2007 as the Township's Construction Official and thanked him for his 13 years of service. He noted that Mr. Rose will still be serving as the Plumbing & Mechanical Sub-Code Official.

Approval: Resolution #49-2020: Salary & Wages for 2020

RESOLUTION # 49-2020

BE IT RESOLVED by the Mayor and Township Committee of the Township of West Amwell that the salaries and compensation for officials and employees shall be as follows for 2020:

<u>Position</u>	<u>Salary Resolution</u>
Mayor Cally	\$ 3,698.00
Township Committee members	\$ 3101.00 / each
QPA – DeAngelis	\$ 4,090.00
Township Clerk Andrews	\$ 74,715.00
Registrar Andrews	\$ 3,232.00
Deputy Township Clerk Haberle	\$ 34,265.00
Deputy Registrar of VS Haberle	\$ 3,232.00
Escrow Clerk Haberle	\$ 3,881.00
Tax Assessor Gill	\$ 37,778.00
Tax Collector Brewi	\$ 19,428.00

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CFO/Treasurer Carro	\$ 37,294.00
Certifying Officer for Pensions Carro	\$ 1,434.00
Assistant Treasurer Haberle	\$ 13,703.00
Payroll Clerk Haberle	\$ 3,403.00
Planning Board Secretary Andrews	\$ 16,437.00
Board of Adjustment Secretary Andrews	\$ 7,842.00
Board of Health Secretary Andrews	\$ 3,795.00
Dog Registrar Haberle	\$ 2,738.00
Municipal Housing Liaison/AA	\$ 6,135.00
Judge Barson	\$ 15,375.00
Court Administrator Williamson	\$ 67,485.00
Violations Clerk	\$ 25.00/hour
Zoning Officer Latini	\$ 8,691.00
Construction Official Rosso	\$ 22,245.00
Plumbing & Mechanical Sub Code Official Rose	\$ 21,380.00
Electric Sub Code Official Buchanan	\$ 24,994.00
Building Sub Code Official Rosso	\$ 27,153.00
Fire Sub Code Official Langon	\$ 11,122.00
Fire Official Langon	\$ 6,396.00
Substitute Electric Sub-Code & Inspectors (Petto & Steele)	\$ 34.75 / hour
Construction/Zoning Office Mgr Brewi	\$ 49,707.00
Assistant Collector of Taxes	\$ vacant
Police Administrative Secretary Currie	\$ 20.45 / hour
Open Space Secretary	\$ 17.51 / hour
Rabies Clinic Secretarial Haberle & Andrews	\$ 26.73 / hour / each
Waste Security Officer Gordon	\$ 14.92 / hour
Waste Security Laborer Alicandri	\$ 12.27 / hour
Waste Security Laborer Cardona	\$ 15.34 / hour
Custodian/Police Bldg. – Gibney	\$ 16.31 / hour
Custodian/Municipal Bldg.	\$ Per Contract
Dir. Of Public Works & Roads Rollero	\$ 37.42 / hour
Road Foreman – Cronic	\$ 21.42 / hour
Road Class A – Pearson	\$ 22.91 / hour
Road Class C – Gabel	\$ 19.35 / hour
Road Class C – Janyszeski	\$ 19.35 / hour
Road Laborer – Carom	\$ 18.92 / hour
Road Laborer Venettone	\$ 16.35 / hour
Summer DPW Worker TBD	\$ ____/hour
Temporary DPW Worker TBD	\$ ____/hour
Part-time Officer Gibney	\$ 26.14 / hour
Part-time Officer Venettone	\$ 26.14 / hour
Part-time Officer TBD	\$ ____/hour
Police Matron	\$ 20.00/hour
(min. 4 hrs pay if call out between 9 p.m. & 6 a.m.)	

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BE IT FURTHER RESOLVED that this Resolution shall be retro-active to January 1, 2020.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the West Amwell Township Committee at their regular meeting held April 15, 2020.

Maria Andrews, Township Clerk, RMC

A motion by Hoyer, seconded by Dale to approve Resolution #49-2020 was unanimously approved by roll call vote.

Bergenfeld: Yes, Dale: Yes, Hoyer: Yes, Cally: Yes

Approval: Resolution #50-2020: Hiring Philip Rosso as Construction Official

RESOLUTION #50-2020

WHEREAS, the Township of West Amwell must fill the position of Construction Official due to the resignation of Christopher Rose; and

WHEREAS, due to the COVID-19 Health Crisis the Township is operating under modified policies; and

WHEREAS, the Township Committee has determined that Philip Rosso is best qualified for the position of Construction Official for West Amwell Township; and

WHEREAS, Philip Rosso has accepted the Township's offer for the position at an annual salary of \$22,245.00 working between 6 and 10 hours per week with specific days and times to be set; and

WHEREAS, Philip Rosso will receive a pro-rated salary from April 13, 2020; and

THEREFORE, BE IT RESOLVED that Philip Rosso be appointed as the Township Construction Official, effective April 13, 2020 (*the date of Mr. Rose's resignation*); and

BE IT FURTHER RESOLVED that this appointment is a 4-year term expiring on April 13, 2024.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the West Amwell Township Committee at a meeting held on April 15, 2020.

Maria Andrews, Township Clerk, RMC

A motion by Dale, seconded by Bergenfeld to approve Resolution #50-2020 was unanimously approved by roll call vote.

Bergenfeld: Yes, Dale: Yes, Hoyer: Yes, Cally: Yes

Approval: Resolution #51-2020: Authorizing Cooperative Purchasing Contracts

RESOLUTION #51-2020

WEST AMWELL TOWNSHIP

RESOLUTION AUTHORIZING PURCHASE CONTRACTS WITH CERTAIN APPROVED SOURCEWELL COOPERATIVE PURCHASING CONTRACT VENDORS PURSUANT TO N.J.S.A. 40A:11-10

WHEREAS, West Amwell Township, Member ID # 93436 is a party to a cooperative purchasing agreement with Sourcwell organized pursuant to N.J.S.A 40A:11-10 and N.J.A.C. 5:34-7.11; and

WHEREAS, the Local Public Contracts Law authorizes a municipality to purchase goods and services through a duly-formed cooperative purchasing system without advertising for bids; and

WHEREAS, the procurement of goods and services through a cooperative purchasing program is considered to be an open and fair process under the New Jersey Pay-to-Play Law N.J.S.A 19:44A-20.4 et seq.; and

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WHEREAS, the Township of West Amwell has a need to purchase a 2020 Ford Super Duty F-550 DRW (F5H) XL 4WD Regular Cab 169" WB 84" CA, A&K Equipment, on a timely basis, goods or services utilizing Sourcewell cooperative contracts during 2020; and

WHEREAS, said vehicle is available under Sourcewell (*formerly known as NJPA Contract #120716-NAF*); and

WHEREAS, the Township of West Amwell plans to utilize the Sourcewell Contract Vendors, such transaction shall be subject to all conditions applicable to the current Sourcewell cooperative contracts; and

NOW THEREFORE BE IT RESOLVED, by the West Amwell Township Committee, Hunterdon County, that the Township Purchasing Agent is hereby authorized to purchase goods or services in 2020 from the approved Sourcewell Cooperative Contract Vendors, pursuant to all conditions of the individual contracts; and

BE IT FURTHER RESOLVED that, pursuant to N.J.A.C. 5:30-5.5(b), prior to placing any order for goods or services in accordance with this Resolution, a certification of available funds shall be executed by the Chief Financial Officer and attached to the file copy of the purchase order or similar document.

By Order of the Township Committee

James Cally, Mayor

A motion by Bergenfeld, seconded by Hoyer to approve Resolution #51-2020 was unanimously approved by roll call vote.

Bergenfeld: Yes, Dale: Yes, Hoyer: Yes, Cally: Yes

Approval: Resolution #52-2020: Appointing Emergency Management Council Members

RESOLUTION 52-2020
APPOINTING AN EMERGENCY MANAGEMENT COMMITTEE
AMENDING RESOLUTION #25-2020

BE IT RESOLVED that the following appointments be made for the revision of the West Amwell Township Emergency Management Council:

Emergency Management Coordinator	Harry J. Heller III	3 year term Expires 12/31/22
Emergency Mgmt. Council	David Burd	1 year term
Emergency Mgmt. Council	Craig Reading	1 year term
1 st Deputy Comm. Off. (Alert+Warning)	Richard J. Carmosino Matthew Skrebel	1 year term 1 year term
Damage Assessment Officer	Richard J. Carmosino	1 year term
Emergency Medical Services	Harry Heller, Chief, LNHA&RS Patrick Eckard, Chief AVAC	1 year term
Public Information Officer Deputy PIO	Committeeman Bergenfeld Mayor Cally	1 year term 1 year term
Fire	Jeffrey Ent, Chief, W.A.F.Co	1 year term
Law Enforcement	Lieutenant E.J. Skillman, WATPD	1 year term

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Public Health Officer	Deputy Mayor Bergenfeld	1 year term
Deputy PHO	Committeeman Dale	1 year term
Public Works	Ryan Rollero	1 year term
Resource Management	Sandy Haberle, Ass't Treasurer	1 year term
Shelter/Reception	County of Hunterdon/Red Cross	1 year term
Social Services	Committeeman Gary Hoyer & TBD	1 year term 1 year term
Radiological Officer	Hunterdon County Health Dept.	1 year term
Evacuation/Sheltering	Rob Tomenchok	1 year term
Evacuation Officer	Rob Tomenchok	1 year term
EOC Manager	Dan Schulze	1 year term
Planner	Susan St. Clair	1 year term

BE IT RESOLVED that the Township Coordinator of Emergency Management be authorized, upon adoption of this resolution, to call necessary meetings, arrange for appropriate training sessions, and to set deadlines for responses in writing of the various sections of the plan as well as any further related requirements.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Township Committee of the Township of West Amwell on April 15, 2020.

Maria Andrews, Township Clerk, RMC

Discussion: Municipal Comprehensive Farmland Preservation Plan Grant Agreement

Clerk Andrews explained the SADC is providing a 50% matching grant up to \$20,000 to the municipality to aid in the amended update of the Township's Farmland Preservation Plan. She commented that Planner Slagle is currently working with Cathy Urbanski on the draft plan. It was noted for the record that the Committee acknowledged the Grant Agreement and supported the drafting of the updated plan.

Discussion: Garbage and Recycling Depot Hours

Mayor Cally explained that due to the COVID-19 health crisis and the Governor's Executive Order for people to stay home the Depot is seeing a huge increase in activity and volume of garbage, recycling and brush. He noted that several residents have essentially clear cut areas of their property and dropped the limbs/trimmings off at the Depot. Mayor Cally remarked on the large pile of brush that is becoming unmanageable and the cost to the taxpayers to have someone come in and grind it up.

It was the consensus of the Committee to send letters out to the residents caught abusing the Depot reminding them that private land clearing is not an acceptable use of the service. The Committee also agreed to close the Depot down except for Wednesday's 12:00 PM – 5:00 PM and Saturday's 7:30 AM – 12:30 PM when the property can be staffed and monitored.

OPEN TO THE PUBLIC

Mayor Cally opened the meeting to public comment. Dave Beaumont of 205 Rock Road West clarified that the Garbage and Recycling Depot will only be open on Wednesday's and Saturday's for mulch as well. Mayor Cally said, "Yes." Hearing no one else wish to speak, Mayor Cally closed the meeting to public comment.

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ADMINISTRATIVE

Treasurer: 4/15/20 Bill List

A motion by Bergenfeld, seconded by Dale to approve the 4/15/20 bill list was unanimously approved by voice vote.

Police Report

Mayor Cally commented that he is keeping in touch with Lieutenant Skillman on a weekly basis due to the COVID-19 crisis and noted things are relatively quiet within the Township.

CORRESPONDENCE

The Committee ordered the correspondence listed on the agenda, filed.

ADJOURNMENT

A motion by Bergenfeld, seconded by Hoyer to adjourn the meeting was unanimously approved by voice vote.

The meeting adjourned at 8:00 PM.

Maria Andrews, Township Clerk, RMC

Approved: 5/20/20