

WEST AMWELL TOWNSHIP COMMITTEE MEETING

November 15, 2017 - 7:30 p.m.

CALL TO ORDER AND STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

The regular meeting of the West Amwell Township Committee was called to order at 7:33 p.m. Present were Mayor John Dale, Deputy Mayor Stephen Bergenfeld, Committeemen James Cally, Gary Hoyer, and Zachary T. Rich, Clerk Lora Olsen and Attorney Philip J. Faherty III. Also in attendance were Connor Healy, Gail Brewi, Harry Heller, Joe Petrucci, Joel Coyne and Cathy Urbanski

Mayor Dale announced that this meeting is called pursuant to the provisions of the Open Public Meetings Act. Notice of this meeting was included in the Resolution faxed to the Hunterdon County Democrat and Trenton Times on January 2, 2017, was posted on the bulletin board in the Municipal Building on said date and has remained continuously posted as required under the Statute. A copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.

FLAG SALUTE

The mayor led those in attendance in the pledge to the nation's flag.

AGENDA REVIEW BY TOWNSHIP CLERK

The following items were added: 10.B.2 – Well testing clarification; 11.J. Closed Session Resolution. Deleted were: 8.A and B, with subsequent number change for 8.C and D; 11.D. Zoning Officer

ANNOUNCEMENTS

- The West Amwell Fire Company will conduct annual hose and pump testing on Monday November 20th. Music Mountain Blvd. will be closed between Terrell Rd. and Terrell Rd. on said dates between 9:00 am and approximately 5:00 pm.
- Municipal Offices Closed on November 23 and 24th for Thanksgiving
- County Hazardous Waste Day, November 18th, 9 am-1 p.m., Route 12
- PSE&G ROW Vegetation Management Work to Commence January 2018
- Please Come to the Table if You Wish to Address the Committee
- Kindly Turn Cell Phones Off During Meeting

PRESENTATION OF MINUTES

A motion by Bergenfeld, seconded by Rich to approve the November 1, 2017 Regular meeting minutes and the November 1, 2017 Closed Session minutes with no revisions noted carried unanimously.

OPEN TO THE PUBLIC/TOPIC NOT ON THE AGENDA

Cathy Urbanski expressed appreciation to Corporal Sellner for spotting the fire at their home a full 8 minutes before their security system alert. She also praised the Fire Company and Chief Ent stating that everyone was great. Mrs. Urbanski reported that the Citizens Against the Pipeline (CAP) will be meeting next week. The presence of members of the governing body as well as the police department was requested. Mayor Dale and Committeeman Cally agreed to attend. Notice of this meeting will be posted on the website.

Connor Healy, Steepleview, inquired about the referendum vote and what is next. The mayor advised that there was a good turn out and that the results were decisive.

SPECIAL PRESENTATION(S)

Annual Committee Stormwater Training:

Joel Coyne and Cathy Urbanski were present for this annual review. Mr. Coyne relayed that he is an Environmental Commission member; a 20 year resident; and, was involved with stormwater management in his previous employment. An informational packet concerning the Tier B program was distributed and Mr. Coyne provided a power point presentation on both the importance of stormwater control and the NJDEP requirement for same. The various ordinances that have been adopted by the governing body to meet this goal were overviewed along with how they enhance this endeavor. Appreciation was extended to Mr. Coyne and Mrs. Urbanski for providing this training.

Reports by Department Heads:

OEM Director Harry Heller spoke about the recent fire at ABC Supply and the use of Nixle and Facebook both for rumor control and the closing of Route 179. The latter was due to the

amount of fire apparatus involved and the use of a 5 inch hose. This incident is under arson investigation. The County Haz Mat team provided testing for air quality. Also mentioned was the curious timing of the brush fire on Lakeview. The status of the firehouse generator was questioned as to whether an as-built for grounding has been received. He was advised that it is not required for this type of work and that the installer is the responsible party. The company will be contacted to provide an actual invoice for the project so that reimbursement can proceed.

Mr. Cally remarked on the commendable job provided by the fire company. Mr. Rich commented on the number of volunteers and that it is something not dying out in this part of the County. Mr. Heller advised on Chief Ent's role in delegating assignments to the chiefs of the other departments and noted that there's a lot of donated time; that it's a labor of love by those involved; and, is generational.

INTRODUCTION OF ORDINANCE AND/OR PUBLIC HEARING

Introduction: Ordinance 08, 2017

Gail Brewi, Construction/Zoning Office Manager, advised that the current ordinance has not been updated in several years and that the mechanical section is new. The fee structure has been reviewed by the various sub-code officials and are in line with other municipalities, yet not maxed out with those of the State.

The following ordinance was read by title and introduced on first reading:

AN ORDINANCE TO AMEND CHAPTER 68 OF THE CODE OF THE TOWNSHIP OF WEST AMWELL, COUNTY OF HUNTERDON, STATE OF NEW JERSEY – Construction Codes, Uniform

Be it Resolved by the West Amwell Township Committee that Chapter 68 be amended as follows (anything contained within [] is deleted) (anything marked with * is added):

Section 1:

68-3 Fees.

B. Schedule I, Building Subcode

- (2) Rehabilitation – includes Repair, Alteration, Renovation and Reconstruction
 - (a) Minimum building fee: \$60
 - \$1 - \$50,000 estimated cost [25.00] 30.00
 - \$50,001 - \$100,000 estimated cost [25.00] 26.00
 - Over \$100,001 estimated cost [25.00] 20.00
- (4) Roofing, Siding, Fence, [Deck or Balcony]
 - \$1 - \$50,000 estimated cost 15.00
 - \$50,001 - \$100,000 estimated cost 20.00
 - Over \$100,001 estimated cost 25.00
- (11) Deck or Balcony *
 - \$1 - \$50,000 estimated cost [15.00] 30.00
 - \$50,001 - \$100,000 estimated cost [20.00] 26.00
 - Over \$100,001 estimated cost [25.00] 20.00
- (12) Retaining wall of any size other than Class 3 residential *
 - \$1 - \$50,000 estimated cost [25.00] 30.00
 - \$50,001 - \$100,000 estimated cost [25.00] 26.00
 - Over \$100,001 estimated cost [25.00] 20.00
- (13) Pool – In ground or above ground *
 - \$1 - \$50,000 estimated cost [25.00] 30.00
 - Over \$50,001 estimated cost [25.00] 26.00
- (12) Radon remediation * [60.00] 75.00

C. Schedule II, Plumbing Subcode

- (1) Water Closet [15.00] 20.00
- (2) Urinal/Bidet [15.00] 20.00
- (3) Bath tub [15.00] 20.00

(4)	Lavatory	[15.00]	20.00	
(5)	Shower		[15.00]	20.00
(6)	Floor drain	[15.00]	20.00	
(7)	Sink	[15.00]	20.00	
(8)	Dishwasher	[15.00]	20.00	
(9)	Drinking foundation	[15.00]	20.00	
(10)	Washing machine	[15.00]	20.00	
(11)	Hose bibb	[15.00]	20.00	
(12)	Water heater	[15.00]	60.00	
(13)	Fuel Oil Piping		[80.00]	90.00
(14)	Gas Piping	[80.00]	90.00	
	(a) First 4: \$90 *			
	(b) Each additional: *		20.00	
(15)	[Radon Vent System]	[85.00]		
	Other Fixtures *			20.00
(16)	Backflow Preventer	[80.00]	90.00	
	[Annual]			
(17)	Steam Boiler	[80.00]	90.00	
(18)	Hot Water Boiler	[80.00]	90.00	
(19)	Sewer Pump	[80.00]	90.00	
(20)	Interceptor/Separator	[80.00]	90.00	
(21)	Grease trap	[80.00]	90.00	
(22)	Sewer Connection	[80.00]	90.00	
(23)	Water Service Connect		[85.00]	90.00
(24)	LP Tank *			60.00
(25)	Stacks	[15.00]	20.00	
(26)	Furnace		[15.00]	90.00
(27)	Air Conditioning	[15.00]	60.00	
(28)	Condensate	[15.00]	20.00	
(29)	Other Special Devices	[80.00]	90.00	
(31)	[Backflow Preventer]	[80.00]		
	[Annual Testing]			

D. Schedule III, Electrical Subcode

(1)	Receptacles and fixtures			
	(b) Each additional 25:		[20.00]	25.00
(3)	Transformers and generators			
	(a) Over 1 kw, up to 10.0 kw:		[10.00]	15.00
(6)	[Private pool], spa, hot tub, fountain *		[0.00]	60.00
(7)	Storable pool/hydro massage tub *		[0.00]	15.00
(8)	Solar Systems *			
	(a) Disconnects, backfed breakers, sub panels, service panels *			
	(1) Less than or equal to 200 amps:		60.00	
	(2) Greater than 200 amps but less than or equal to 800 amps:		120.00	
	(3) Over 1,000 amps:		1,000.00	
	(b) Inverters, PV systems *			
	(1) Over 1 kw up to 10.0 kw:		15.00	
	(2) Up to 45 kw:		50.00	
	(3) Up to 112 kw:		100.00	
	(4) Larger than above:		1,000.00	
	(c) Panels *			
	(1) First 50:		50.00	
	(2) Each additional 25:			25.00

E. Schedule IV, Fire Subcode

(4)	Flammable/Combustible Tanks (Commercial)			
	1 – 1,000 gallons	[55.00]	75.00	
	1,001 – 1,500 gallons	[85.00]	100.00	

	1,501 – 2,000 gallons	[105.00]	150.00
	2,001 – 2,500 gallons	[130.00]	200.00
	2,501 – 3,000 gallons	[155.00]	250.00
	3,001 – 3,500 gallons	[180.00]	300.00
	3,501 – 4,000 gallons	[205.00]	350.00
	4,001 – 4,500 gallons	[230.00]	400.00
	4,501 – 5,000 gallons	[255.00]	450.00
	5,001 – 10,000 gallons *		500.00
	Over 10,000 gallons *		600.00
(5)	No. of Sprinkler Heads		
	Up to 20	[85.00]	100.00
	21 to 100	[185.00]	200.00
	101 to 200	[450.00]	500.00
(7)	Pre-engineered System (Commercial)		
	Foam Suppression	[175.00]	300.00
	FM200 Suppression	[225.00]	300.00
(9)	Kitchen Exhaust/Ventilation		
	Residential hood exhaust	[75.00]	50.00
	Commercial hood *		175.00
	Commercial heat sensor *		125.00
	(retrofit only)		
(14)	Alarms		
	(b) 110v Interconnected Alarms (smoke & carbon monoxide)		
	(b1) Up to 12 (per dwelling unit):	\$120.00 *	
	(b2) Each additional (per dwelling unit):	\$5.00 *	
	[1 to 20]	[10.00]	
	[21 to 100]	[150.00]	
	[101 to 200]	[375.00]	
	[201 to 400]	[900.00]	
	(c) Smoke/fire damper:	\$50.00	
	(d) Replacement/Addition of alarms		
	(c1) Up to 2 devices (per dwelling unit):	\$60.00 *	
	(c2) Each additional (per dwelling unit):	\$5.00 *	
(15)	Suppression Systems		
	Fire Pump	[150.00]	300.00
(16)	Valves (Commercial)		
	(a) Dry Pipe/Alarm Valves: 225.00		
	[1 to 20]	[45.00]	
	[21 to 100]	[185.00]	
	[101 to 200]	[315.00]	
	[201 to 400]	[775.00]	
	[401 to 1,000]	[1,000.00]	
	[Over 1,000]	[1,400.00]	
	(b) Pre-action Valves: 225.00		
	[1 to 20]	[45.00]	
	[21 to 100]	[185.00]	
	[101 to 200]	[315.00]	
	[201 to 400]	[775.00]	
	[401 to 1,000]	[1,100.00]	
	[Over 1,000]	[1,400.00]	
(17)	Smoke Control System (Commercial)	[125.00]	300.00
(18)	Spray Booth (Commercial)	[75.00]	150.00
(19)	Chimney Liner/Relining	[35.00]	50.00
(20)	Fireplace, Coal Stove or Wood Burning Stove	[45.00]	50.00
(22)	[Plan Review – per hour]		
	[RCS]		[35.00]
	[ICS]		[35.00]
	Yard/wall hydrants *		175.00

- (23) Water supply tank *
 - (a) Up to 10,000 gallon 600.00
 - (b) Above 10,000 gallon 00.06
(per gallon)
- (24) Water supply/underground piping * \$100.00
(\$1 per foot over 100 feet, \$100 minimum)
- (25) Clean agent systems (FM200, Novec, etc.) * \$300.00
(Commercial)
- (26) Fuel dispensing emergency cut-off * \$100.00
- (27) Smoke control/evacuation system * \$300.00
- (28) Generator * \$150.00
Commercial (excludes owner occupied detached dwelling)
- (29) Temporary Trailer * \$100.00

F. Schedule V, Mechanical Subcode

- (1) Boiler Install */Replacement: [120.00] 150.00
- (2) Furnace Install */Replacement: [120.00] 150.00
- (3) Oil Tank Installation [120.00] 150.00
- (4) [Fuel burning appliance][120.00]
Generator Installation * 150.00
- (5) [Oil tank removal] [60.00]
Pool Heater * 150.00
- (6) [Chimney liners] [60.00]
- (7) Minimum fee: \$120 *

G. Plan Review Fees

- (3) Where plan review fees have been waived; fees shall be calculated at 25% of construction permit fees. *
- (4) Where additional plan review is resubmitted after permit has been issued; fees shall be calculated at a rate of \$45 per hour per subcode. *
- (5) Where a change of contractor is necessary; an administrative fee of \$20 per subcode shall be incurred. *

L. Certificates

- (2) Certificate of Occupancy – Change of Use: [175.00] \$250.00
- (3) Certificate of Continued Occupancy: [175.00] \$250.00
- (6) Temporary Certificate of Occupancy *
 - (a) First: \$0
 - (b) Each additional extension: \$60

N. Annual Permit Fees

- (6) Backflow preventer annual reinspection: [60.00] \$90.00

Section 2. Adoption

Upon adoption this Ordinance will be incorporated into and become part of the Code of the Township of West Amwell.

Section 3. Repealer

All Ordinance and parts of Ordinances inconsistent with this Ordinance are hereby repealed.

Section 4. Effective Date

This Ordinance shall take effect after final adoption and publication according to the laws of the State of New Jersey.

Bergenfeld moved to introduce the Ordinance on first reading and Cally seconded. Motion carried unanimously. The public hearing will be held December 6th.

Introduction: Ordinance 09, 2017

Mrs. Brewi advised that these fees have not been adjusted since 2009 and are within usual/customary ranges.

The following ordinance was read by title and introduced on first reading:

AN ORDINANCE TO AMEND CHAPTER 109, Part 2, Article IV, Section 109-13 OF THE CODE OF THE TOWNSHIP OF WEST AMWELL, COUNTY OF HUNTERDON, STATE OF NEW JERSEY

Be it Resolved by the West Amwell Township Committee that Chapter 109-13 be amended as follows (anything contained within [] is deleted) (anything marked with * is added):

Section 1:

109-13 Fee Schedule.

F. Zoning Fees

(1) Non-Residential.

- (a) New building shell: [150.00] \$250.00
- (b) Tenant fit-out and change of tenants: [100.00] \$150.00
- (c) Additions, accessory buildings, generators *, solar panels *, and office trailers: [60.00] \$100.00
- (d) Fuel tanks * and signs: [50.00] \$75.00

(2) Residential.

- (a) New single-family structure: [100.00] \$150.00
- (b) COAH Apartments (includes deed restriction recording fee): [375.00] \$400.00
- (c) Multi-family attached dwelling (per unit): [75.00] \$125.00
- (d) Mother-daughter dwellings (includes deed restriction recording fee): [375.00] \$400.00
- (e) ECHO (Elder Cottage Housing Opportunity) unit (includes deed restriction recording fee): [375.00] \$400.00
- (f) Additions, pole barns, garages, and patios: [50.00] \$75.00
- (g) Home occupations: [50.00] \$75.00
- (h) Barns (agricultural use): [30.00] \$50.00
- (i) Decks, sheds, finished basements, interior alterations, fences, pools and pool houses, hot tubs, gazebos, flag poles, solar panels, signs, generators *, fuel tanks*, etc.: [25.00] \$50.00

(3) Tents

- (a) Temporary activity fee, Itinerant sales, special event permit:[40.00] \$50.00
- (b) []

Section 2. Adoption

Upon adoption this Ordinance will be incorporated into and become part of the Code of the Township of West Amwell.

Section 3. Repealer

All Ordinance and parts of Ordinances inconsistent with this Ordinance are hereby repealed.

Section 4. Effective Date

Ordinance shall take effect immediately upon passage and publication as provided by law, and upon filing a copy thereof with the Hunterdon County Planning Board in accordance with N.J.S.A. 40:55D-16.

Bergenfeld moved to introduce the Ordinance on first reading and Rich seconded. Motion carried unanimously. The public hearing will be held December 6th.

Mrs. Brewi concluded by noting that East Amwell will follow suit with their construction fees and that changes will then be made in the State system. She also advised of winter hours whereby building and plumbing inspections will also be made Saturday mornings. The office will be open to the public 8:30 a.m. to 4:00 p.m. Monday-Thursday.

STANDING COMMITTEE REPORTS - None

UNFINISHED BUSINESS

Possible Appointments – None

Updates - 1) As to the recent ***Referendum***, Mr. Rich commented ‘full steam ahead.’ He also requested that budget sheets be distributed to the various departments for a possible earlier budget cycle. 2) Attorney Faherty relayed information concerning scheduled BOH ***water testing*** requirements in line with settlement agreements with property owners. Although permitted to change the technology, testing both raw and finished water must continue until such time that the standards are met.

Resolution to Auction Block 46 Lot 5, 6, 7 – Attorney Faherty questioned whether it would be cost effective to remove the existing structure. The consensus was to proceed as is.

RESOLUTION #133-2017

WHEREAS, the Township of West Amwell has acquired title to certain lands through purchase, gift and foreclosure on the Township’s liens for taxes thereon; and

WHEREAS, the Township Committee has determined that the said lands are not needed for public purposes

BE IT RESOLVED, that the following lots be sold pursuant to N.J.S. 40A:12-13 at public sale to the highest bidder, after public advertisement thereof, in the Hunterdon County Democrat on the 30th day of November 2017 and the 7th day of December 2017, said sale to take place at the Township’s Municipal Building, 150 Rocktown-Lambertville Road on the 14th day of December 2017 at 1:00 o’clock P.M.

<u>Lots</u>	<u>Block</u>	<u>Location(s)</u>
5, 6, 7	46	79 Belvidere; 83 Belvidere; 117 Skillman

The use to be made of such real property by any successful bidder shall be only those uses as allowed by the Land Use Ordinance and the Building Code of the Township of West Amwell in effect at the time of the sale. This property combined is an undersized lot.

All sales are subject to such facts as would be revealed by an accurate survey.

At the time of sale, purchasers will be required to deposit with the Township Clerk ten percent (10%) of the bid price. The remainder shall be due at or before conveyance of Title to purchaser.

Closing shall take place within thirty (30) days of the date a bid is accepted by the Township.

The Township reserves the right to reject any or all bids pursuant to N.J.S. 40A:12-13 (upon completion of the bidding, the highest bid may be accepted or all bids may be rejected).

Purchasers accept the property as is.

Minimum bid is \$6200.00

It is a condition of this sale that the successful bidder merges all three lots into one single lot. The sale is further conditioned upon removal of the building by the successful bidder.

The Resolution was unanimously approved upon motion by Bergenfeld with a second by Dale.

Resolution Awarding Fencing Quote for Municipal Depot Area

RESOLUTION #134-2017

WHEREAS, it has been determined by the West Amwell Township Committee on recommendation by the Recycling committee that a new gate and 6 foot high galvanized chain line fence is needed to replace the current 4 foot fence and provide controlled access to the depot areas; and,

WHEREAS, quotes have been received as follows:

Bob White Fencing	\$11,840
Eagle Fence	\$12,698
York Fence	\$11,695

WHEREAS, York Fence is the apparent low bidder and has submitted a Business Registration Certificate (BRC); and,

WHEREAS, the CFO has certified that funds are available in the Clean Communities grant for this expenditure.

THEREFORE BE IT RESOLVED by the West Amwell Township Committee that the quote for fencing as described above be awarded to York Fence, 100 Dukes Parkway East, Hillsborough NJ 08844, in the amount of \$11,695.00

The Resolution was unanimously approved upon motion by Bergenfeld with a second by Hoyer.

NEW BUSINESS

S & W Resolution Amendment – Mrs. Brewi commented that she liked the zoning and planning courses. She also advised that by taking more zoning classes, she could become a zoning official. The next tax collector class is in 2018 with a review course in June. However, no date has been set for the final examination.

RESOLUTION #135-2017

Amending Resolution #112-2017

BE IT RESOLVED by the Committee of the Township of West Amwell that the 2017 Salary and Wage Resolution, adopted May 17, 2017 be amended as follows:

Position	Salary/Compensation
<u>Delete:</u>	
Construction/Zoning Office Assistant Brewi	\$24.50/hr
<u>Add:</u>	
Construction/Zoning Officer Manager Brewi	\$27.44/hr

BE IT FURTHER RESOLVED that the new rate be effective as of November 3, 2017

The Resolution was unanimously approved upon motion by Hoyer with a second by Dale.

Traffic Enforcement with East Amwell for 2018 – According to preliminary calculations, the Township is receiving less per hour than the original 2014 agreement, especially with the additional hour agreed upon with the tax collector shared service agreement. The Clerk was requested to e-mail her calculations to the Committee. Mr. Bergenfeld noted that if this were a labor and equipment arrangement, the cost would be \$39,000. December 6th agenda item.

Survey Request from HC Municipal Alliance Concerning Processing of Expenditures for Municipal Alliance Consortiums – As the Committee had questions concerning the proposal, it was request that Municipal Alliance/Substance Abuse Coordinator Dawn Paulmeno attend the December 6th meeting.

Retirement of Police Captain – The receipt of Captain Bartzak's retirement letter, with an effective date of December 1, 2017, was acknowledged.

Appointment of "Acting Officer in Charge" for Police Department – Item held for Closed Session (Safety and Protection of the Public).

Radon Action Month & Grant for Radon Kits – January is Radon Action Month and promoting radon awareness in the community is requested. The RAP grant offered will provide reimbursement of up to \$2000 for radon test kits. An application was provided. As these kits are only available through certain vendors, Mr. Bergenfeld requested that the list be checked for someone he has dealt with previously by the name of John Soos. Also available are Radon Action Partnership Materials but orders must be placed by December 1st. Mrs. Brewi offered to follow up on the grant as it was determined that the construction office would be the best place for radon kits to be available.

Statewide Insurance Fund

- *Resolution Appointing Fund Commissioner.*

RESOLUTION #136-2017
(Copy attached to the original minutes)

The Resolution was unanimously approved upon motion by Bergenfeld with a second by Cally.

- *Resolution Appointment Risk Management Consultant.*

RESOLUTION #137-2017
(Copy attached to the original minutes)

The Resolution was unanimously approved upon motion by Cally with a second by Dale.

- *Risk Management Consultant's Agreement:*
(Copy attached to the original minutes)

Approved for signature on motion by Cally, with a second from Bergenfeld.

Social Affairs Permits for November 26 for Curtain Up Theatre – In addition to the November 26th event, there will be a Christmas production on held on December 1st.

Closed Session – Held until after Open to the Public

OPEN TO THE PUBLIC

Mr. Cally inquired about the status of the school field. Joe Petrucci advised that he and Porter Little showed the plan to members of the school board but it was not shared with the rest of the members. The school board went ahead with Plan A, which will mean ripping up the football field, lights, etc., and cannot be done in a year. The Board is already \$100,000 into Plan A with \$25,000 going for an engineering plan and \$75,000 for the testing of the ground behind the current field. There will also be a cost to moving the lights. Parks & Rec will fight for their plan, noting that Mr. Rich had invested time into the West Amwell plan to create a sports complex. Mr. Petrucci commented that he didn't like the way things went down at the school board. Mr. Rich noted that the election has changed things in that project manager Craig Reading lost his seat on the Board. He also advised that Plan B wasn't even proposed to the Board and that he felt that it was the most viable. There will be new leadership come January.

Closed Session –

RESOLUTION #138-2017

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances, and

WHEREAS, this public body is of the opinion that such circumstances presently exist,

NOW, THEREFORE, BE IT RESOLVED by the Committee of West Amwell Township, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.

2. The general nature of the subject matter to be discussed is as follows:

SAFETY & PROTECTION OF THE PUBLIC

3. It is anticipated at this time that the above stated subject matter will be made public when the matter has been resolved.

4. This Resolution shall take effect immediately.

Bergenfeld motioned to approve the Resolution and Dale seconded. Motion carried unanimously.

The meeting was unanimously returned to Open Session at 10:20 p.m. on motion from Dale, seconded by Bergenfeld and with the following result:

RESOLUTION #139-2017

WHEREAS on November 30, 2017 a leadership vacancy will exist in the West Amwell Township Police Department

THEREFORE BE IT RESOLVED by the governing body of West Amwell Township, that Sergeant E.J. Skillman is hereby appointed "Acting Officer in Charge" effective December 1, 2017.

The Resolution was unanimously approved upon motion by Bergenfeld with a second by Cally.

ADMINISTRATIVE REPORTS

Treasurer –

Presentation of Bills for Approval:

RESOLUTION #140-2017

BE IT RESOLVED by the Township Committee of the Township of West Amwell that the vouchers listed on the Bill List, in the amount of \$893,516.59, dated November 15, 2017, as presented by the Township Treasurer/Chief Financial Officer, be paid from existing appropriations.

Dale motioned to approve the evening's bills for payment. Bergenfeld provided the second. Motion carried unanimously.

Treasurer Report: Appropriations through November 15, 2017 were provided and reviewed.

Tax Collector – The monthly report for October 2017 was received showing receipts in the amount of \$593,143.63.

Construction – The Permit Fee Log Summary for October 2017 reflect the issuance of 24 permits and one update for a total of \$9,957.00 for West Amwell. Two (2) CO's, eight (8) CA's, one CCO and two (2) TCO's were processed per the Certificate Log Summary. The Permit Fee Log Summary for East Amwell reported 36 permits and 5 updates issued with \$12,642.00 collected. One (1) CO and ten (10) CA's were processed according to the Certificate Log Summary.

Court – The October 2017 monthly report was received showing a ticket total of 177 added for the month, 285 tickets disposed during that time period and the receipt of \$7,046.93 by the Township.

Police – The October 2017 Monthly Report showing 826 incidents, 72 summonses and 0 warnings was received. Fourteen summonses were issued in conjunction with the shared service with East Amwell.

Website Review – No comment received.

The reports were accepted as received and without comment.

CORRESPONDENCE

The correspondence as listed on the Agenda was ordered filed.

ADJOURNMENT

There being no further business, the meeting was unanimously adjourned at 10:25 p.m. on motion from Bergenfeld.

Respectfully submitted,

Lora Olsen, RMC
Township Clerk

APPROVED: December 6, 2017