

WEST AMWELL TOWNSHIP COMMITTEE MEETING

May 15, 2019 - 7:30 PM

CALL TO ORDER AND STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

The regularly scheduled meeting of the West Amwell Township Committee was called to order at 7:40 PM by Mayor Zachary Rich. Present were Deputy Mayor Gary Hoyer, Committeemen Stephen Bergenfeld, James Cally and John Dale along with Township Clerk Maria Andrews and Attorney Katrina Campbell.

Mayor Rich announced that this meeting is called pursuant to the provisions of the Open Public Meetings Act. Notice of this meeting was faxed to the Hunterdon County Democrat and Trenton Times on January 10, 2019, was posted on the bulletin board in the Municipal Building on said date and has remained continuously posted as required under the Statute. A copy of this notice is and has been available to the public and is on file in the office of the Township Clerk.

FLAG SALUTE

Mayor Rich led those in attendance in the pledge to the nation's flag.

AGENDA REVIEW BY TOWNSHIP CLERK

Township Clerk Andrews noted Resolution #72-2019 authorizing the Phase II Environmental Study on Block 8 Lot 51 needs to be addressed under New Business.

ANNOUNCEMENTS

- The Municipal Offices will be Closed on Monday 5/24/19 – Memorial Day
- Please Come to the Table if You Wish to Address the Committee
- Kindly Turn Cell Phones Off During the Meeting

PRESENTATION OF MINUTES

A motion by Bergenfeld, seconded by Hoyer to approve the Township Committee's 5/1/19 Regular Session minutes with no revisions noted was unanimously approved by voice vote.

A motion by Bergenfeld, seconded by Cally to approve the Township Committee's 5/1/19 Closed Session minutes with no revisions noted was unanimously approved by voice vote.

OPEN TO THE PUBLIC/TOPICS NOT ON THE AGENDA

Mayor Rich opened the floor to public comment. Dave Beaumont of 205 Rock Road West came forward.

Mr. Beaumont asked Clerk Andrews if the email migration over to the new system was complete and if there were any issues. Clerk Andrews indicated the process is done and went smoothly.

Mr. Beaumont then noted there was a school district meeting and asked if the Committee had an update. Mr. Cally and Mr. Hoyer had attended the meeting and commented each school and district was represented by various principals, administrators and school board members along with the Mayors from both Stockton and Lambertville. It was noted that the topic of discussion was enrollment projections and facility requirements. The 3 options that were highlighted were:

1. Keeping everything status quo – (estimated cost of \$8 million)
2. Major renovations to Lambertville School – (estimated costs \$11 - \$12 million)
3. Building a new elementary school

Committeeman Cally noted another meeting is planned for 6/12/19 to continue discussions.

Seeing no other members of the public come forward, Mayor Rich closed the floor to public comment.

SPECIAL PRESENTATIONS

Mayor Rich read the following Proclamations into the record:

Proclamation: Justin Holohan – Governor’s Educator of the Year Recognition

WHEREAS, the continued economic and social well-being of the County of Hunterdon and the State of New Jersey demands that Hunterdon’s students be taught the skills they need to solve problems, make decisions and set priorities; and

WHEREAS, no partner in the efforts to provide students with those abilities is more important than the classroom teacher/educational services professional, who is the backbone of any school system; and

WHEREAS, Hunterdon’s Teachers willingly accept the challenge of helping to shape student’s minds and futures as both an important responsibility and an honor;

NOW, THEREFORE, BE IT RESOLVED, that the Township of West Amwell of the County of Hunterdon does hereby join the State of New Jersey, Department of Education in congratulating Justin Holohan of West Amwell Township Elementary School for being selected to receive the Governor’s Educator of the Year Recognition at a ceremony that took place on May 9, 2019;

BE IT FURTHER RESOLVED, that the Governing Body of the Township of West Amwell, of the County of Hunterdon, in the State of New Jersey wishes to express their sincere appreciation to Justin Holohan, for his dedicated service to the district’s students and that this Proclamation be placed in its entirety in the minutes of the May 15, 2019 meeting of the Township Committee, recorded to history for all time, and

BE IT FINALLY RESOLVED, that a copy of this Proclamation be signed by the West Amwell Township Committee and presented to Justin Holohan.

Zachary T. Rich, Mayor

Gary Hoyer, Deputy Mayor

Stephen Bergenfeld, Committeeman

James Cally, Committeeman

John Dale, Committeeman

Proclamation: Deborah Lamer – Governor’s Educator of the Year Recognition

WHEREAS, the continued economic and social well-being of the County of Hunterdon and the State of New Jersey demands that Hunterdon’s students be taught the skills they need to solve problems, make decisions and set priorities; and

WHEREAS, no partner in the efforts to provide students with those abilities is more important than the classroom teacher/educational services professional, who is the backbone of any school system; and

WHEREAS, Hunterdon’s Teachers willingly accept the challenge of helping to shape student’s minds and futures as both an important responsibility and an honor;

NOW, THEREFORE, BE IT RESOLVED, that the Township of West Amwell of the County of Hunterdon does hereby join the State of New Jersey, Department of Education in congratulating Deborah Lamer of South Hunterdon Regional High School for being selected to receive the Governor’s Educator of the Year Recognition at a ceremony that took place on May 9, 2019;

Minutes: 5/15/19

BE IT FURTHER RESOLVED, that the Governing Body of the Township of West Amwell, of the County of Hunterdon, in the State of New Jersey wishes to express their sincere appreciation to Deborah Lamer, for her dedicated service to the district's students and that this Proclamation be placed in its entirety in the minutes of the May 15, 2019 meeting of the Township Committee, recorded to history for all time, and

BE IT FINALLY RESOLVED, that a copy of this Proclamation be signed by the West Amwell Township Committee and presented to Deborah Lamer.

Zachary T. Rich, Mayor

Gary Hoyer, Deputy Mayor

Stephen Bergenfeld, Committeeman

James Cally, Committeeman

John Dale, Committeeman

Proclamation: Peggy Phillips – Governor's Educator of the Year Recognition

WHEREAS, the continued economic and social well-being of the County of Hunterdon and the State of New Jersey demands that Hunterdon's students be taught the skills they need to solve problems, make decisions and set priorities; and

WHEREAS, no partner in the efforts to provide students with those abilities is more important than the classroom teacher/educational services professional, who is the backbone of any school system; and

WHEREAS, Hunterdon's Teachers willingly accept the challenge of helping to shape student's minds and futures as both an important responsibility and an honor;

NOW, THEREFORE, BE IT RESOLVED, that the Township of West Amwell of the County of Hunterdon does hereby join the State of New Jersey, Department of Education in congratulating Peggy Phillips of South Hunterdon Regional High School for being selected to receive the Governor's Educator of the Year Recognition at a ceremony that took place on May 9, 2019;

BE IT FURTHER RESOLVED, that the Governing Body of the Township of West Amwell, of the County of Hunterdon, in the State of New Jersey wishes to express their sincere appreciation to Peggy Phillips, for her dedicated service to the district's students and that this Proclamation be placed in its entirety in the minutes of the May 15, 2019 meeting of the Township Committee, recorded to history for all time, and

BE IT FINALLY RESOLVED, that a copy of this Proclamation be signed by the West Amwell Township Committee and presented to Peggy Phillips.

Zachary T. Rich, Mayor

Gary Hoyer, Deputy Mayor

Stephen Bergenfeld, Committeeman

James Cally, Committeeman

John Dale, Committeeman

Reports by Department Heads

Recycling Coordinator Ryan Rollero provided the Committee with a report which highlighted the following details:

1. West Amwell Township collects approximately 300 tons of solid waste per year and 150 tons of single stream recycling, but nearly 60% of the single stream collected will go directly to the landfill and never be recycled. He noted the large corporations do not care about garbage being contaminated in the recycling stream because they can increase tipping fees to process the recyclables and salvage the remaining profitable materials.
2. The future of West Amwell Township's municipal recycling depot will require the public to separate clean materials to be handled directly by the recyclers which will guarantee that the materials will actually be recycled and will reduce costs to the Township.
3. West Amwell operates the busiest municipal solid waste and recycling collection program in the County, servicing up to 350 vehicles each Saturday making traffic and pedestrian safety a top priority.

Recycling Coordinator Rollero requested the Township explore a "pay as you throw" program which essentially contracts for a curbside collection service to all residents but the tipping fees being paid by the residents through leasing a collection can from the hauler directly, or by the purchase of stickers for garbage bags. He noted this would allow the Township to shift focus towards recycling and bulk waste collection rather than weekly residential garbage. It was noted the Township's cost for garbage and recycling in 2019 is estimated to be \$70,000.

The Township Committee agreed to leave the trash permit fee at \$180 this season and not increase the rate.

Harry Heller came forward and provided an OEM update on the recent rain storm commenting that JCP&L was not accurate when they stated all residential power had been restored. Mayor Rich remarked he will keep an eye on the notifications the next time a storm hits.

Committeeman Bergenfeld stated Mr. Anderson of JCP&L has told him the highest populated areas are always taken care of first in the event of a power outage.

Mr. Heller also expressed that he would like the Township to reconsider requiring engineer's to notify neighboring property owners when a new septic system is being constructed and commented on the problems he is having with a system that was installed incorrectly next door to him. Mayor Rich asked Clerk Andrews to add this discussion to the next Board of Health agenda.

INTRODUCTION/PUBLIC HEARING ON ORDINANCES

Introduction: Ordinance 8, 2019 – AN ORDINANCE AMENDING CHAPTER 99, SECTION 99-24 OF THE CODE OF THE TOWNSHIP OF WEST AMWELL, COUNTY OF HUNTERDON, STATE OF NEW JERSEY (Clean-up Day Fees)

Mayor Rich read Ordinance 8, 2019 by title.

**WEST AMWELL TOWNSHIP
Ordinance 08, 2019**

AN ORDINANCE AMENDING CHAPTER 99, ARTICLE III, SECTION 99-24 OF THE CODE OF THE TOWNSHIP OF WEST AMWELL, COUNTY OF HUNTERDON, STATE OF NEW JERSEY
(*Clean-up Days Fees*)

WHEREAS, West Amwell Township requires residents to purchase a permit for cleanup days;
and

WHEREAS, it has been determined that the current fee needs to be changed to offer Township residents additional options; and

THEREFORE, BE IT RESOLVED by the West Amwell Township Committee that Chapter 99 Article III Section 99-24 be amended as follows:

Minutes: 5/15/19

99-24. Fees.

The cost of permits per load (*per trip to the depot*) for cleanup days will be:

A car permit is \$50

A pickup truck permit is \$75

A trailer (non-commercial) permit is \$100

The number of permits sold for a scheduled cleanup event may be limited. Permits must be purchased prior to the cleanup day event at the Clerk's Office.

This ordinance shall become effective upon final passage and publication according to law.

APPROVED BY TOWNSHIP COMMITTEE

Zachary T. Rich, Mayor

ATTEST:

Maria Andrews, Township Clerk, RMC

Clerk Andrews provided proof of publication noting the 4/25/19 edition of the Hunterdon County Democrat.

A motion by Bergenfeld, seconded by Cally to open to the public for discussion on Ordinance 8, 2019 was unanimously approved. Seeing no members of the public come forward, a motion was made by Cally and seconded by Hoyer to close to the public. The motion was unanimously approved by voice vote.

A motion by Dale, seconded by Bergenfeld to adopt Ordinance 8, 2019 was unanimously approved by roll call vote.

Bergenfeld: Yes, Cally: Yes, Dale: Yes, Hoyer: Yes, Rich: Yes

Public Hearing: Ordinance 10, 2019 – AN ORDINANCE PROVIDING FOR ROADWAY IMPROVEMENTS TO MILL ROAD, BY AND IN THE TOWNSHIP OF WEST AMWELL, IN THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY: APPROPRIATING \$200,000 THEREFORE (INCLUDING A NEW JERSEY DEPARTMENT OF TRANSPORTATION GRANT) AND AUTHORIZING THE ISSUANCE OF \$190,000 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF

Mayor Rich read Ordinance 10, 2019 by title.

**TOWNSHIP OF WEST AMWELL
BOND ORDINANCE 10, 2019**

BOND ORDINANCE PROVIDING FOR ROADWAY IMPROVEMENTS TO MILL ROAD, BY AND IN THE TOWNSHIP OF WEST AMWELL, IN THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY; APPROPRIATING \$200,000 THEREFOR (INCLUDING A NEW JERSEY DEPARTMENT OF TRANSPORTATION GRANT) AND AUTHORIZING THE ISSUANCE OF \$190,000 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF

**BE IT ORDAINED AND ENACTED BY THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF WEST AMWELL, IN THE COUNTY OF HUNTERDON, STATE OF NEW**

JERSEY (not less than two-thirds of all members thereof affirmatively concurring) **AS FOLLOWS:**

SECTION 1. The improvement or purpose described in Section 3 of this bond ordinance is hereby authorized as a general improvement or purpose to be undertaken by the Township of West Amwell, in the County of Hunterdon, State of New Jersey (the "Township"). For the said improvement or purpose stated in Section 3, there is hereby appropriated the sum of \$200,000, which is inclusive of a grant expected to be received from the New Jersey Department of Transportation in the amount of \$150,000 (the "Grant"), and \$10,000 as the amount of down payment for said improvement or purpose required by the Local Bond Law, N.J.S.A. 40A:2-1 et seq. (the "Local Bond Law"). Said down payment is now available therefor by virtue of a provision or provisions in a previously adopted budget or budgets of the Township for down payment or for capital improvement purposes or from moneys actually held by the Township.

SECTION 2. For the financing of said improvement or purpose described in Section 3 hereof and to meet the part of said \$200,000 appropriation not provided for by application of said down payment, and until the Grant has been received, negotiable bonds of the Township are hereby authorized to be issued in the principal amount of \$190,000 pursuant to the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvement or purpose, negotiable notes of the Township in a principal amount not exceeding \$190,000 are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

SECTION 3. (a) The improvement hereby authorized and purpose for the financing of which said bonds or notes are to be issued is roadway improvements to Mill Road, which improvements shall include, as applicable, excavation, milling, paving, reconstruction and boxing out and resurfacing or full depth pavement replacement, and where necessary, the sealing of pavement cracks, the repairing and/or installation of associated curbs, sidewalks and driveway aprons, resetting utility castings, drainage work, and aesthetic improvements, and also including all engineering and design work,

surveying, construction planning, preparation of plans and specifications, permits, bid documents, construction inspection and contract administration, and all work, materials, equipment, labor and appurtenances necessary therefor or incidental thereto.

(b) Until the Grant is received, the estimated maximum amount of bonds or notes to be issued for said improvement or purpose is \$190,000.

(c) The estimated cost of said improvement or purpose is \$200,000, the excess thereof over the said estimated maximum amount of bonds or notes to be issued therefor, and until the Grant has been received, being the amount of \$10,000 is comprised of the down payment for said improvement or purpose.

SECTION 4. In the event the United States of America, the State of New Jersey, the County of Hunterdon, and/or a private entity make a contribution or grant in aid to the Township, including the Grant, for the improvement and purpose authorized hereby and the same shall be received by the Township prior to the issuance of the bonds or notes authorized in Section 2 hereof, then the amount of such bonds or notes to be issued shall be reduced by the amount so received from the United States of America, the State of New Jersey, the County of Hunterdon and/or a private entity. In the event, however, that any amount so contributed or granted by the United States of America, the State of New Jersey, the County of Hunterdon and/or a private equity, including the Grant, shall be received by the Township after the issuance of the bonds or notes authorized in Section 2 hereof, then such funds shall be applied to the payment of the bonds or notes so issued and shall be used for no other purpose. This Section 4 shall not apply, however, with respect to any contribution or grant in aid received by the Township as a result of using funds from this bond ordinance as “matching local funds” to receive such contribution or grant in aid.

SECTION 5. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer of the Township, provided that no note shall mature later than one (1) year from its date or otherwise authorized by the Local Bond Law. The notes shall bear interest at such rate or rates and be in such form as

may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the signature of the Chief Financial Officer upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time in accordance with the provisions of the Local Bond Law. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchaser thereof upon receipt of payment of the purchase price and accrued interest thereon from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, the description, the interest rate, and the maturity schedule of the notes so sold, the price obtained and the name of the purchaser.

SECTION 6. The Capital Budget of the Township is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. In the event of any such inconsistency, a resolution in the form promulgated by the Local Finance Board showing full detail of the amended Capital Budget and capital programs as approved by the Director of the Division of Local Government Services, New Jersey Department of Community Affairs will be on file in the office of the Clerk and will be available for public inspection.

SECTION 7. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3 of this bond ordinance is not a current expense and is an improvement which the Township may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of said improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof

computed from the date of the said bonds authorized by this bond ordinance, is 15 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly made and filed in the Office of the Clerk of the Township and a complete executed duplicate thereof has been filed in the Office of the Director of the Division of Local Government Services, New Jersey Department of Community Affairs, and such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds or notes provided for in this bond ordinance by \$190,000 and the said bonds or notes authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) An aggregate amount not exceeding \$50,000 for items of expense listed in and permitted under section 20 of the Local Bond Law is included in the estimated cost indicated herein for the purpose or improvement hereinbefore described.

SECTION 8. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the bonds or notes authorized by this bond ordinance. The bonds or notes shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Township for the payment of the bonds or notes and the interest thereon without limitation as to rate or amount.

SECTION 9. The Township hereby declares the intent of the Township to issue the bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3 of this bond ordinance. This Section 9 is a declaration of intent within the meaning and for purposes of Treasury Regulations §1.150-2 or any successor provisions of federal income tax law.

SECTION 10. The Township Chief Financial Officer is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Township and to execute such disclosure document on behalf of the Township. The Township Chief Financial

Minutes: 5/15/19

Officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Township pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the “Rule”) for the benefit of holders and beneficial owners of obligations of the Township and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Township fails to comply with its undertaking, the Township shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

SECTION 11. The Township covenants to maintain the exclusion from gross income under section 103(a) of the Code of the interest on all bonds and notes issued under this ordinance.

SECTION 12. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by the Local Bond Law.

ZACHARY T. RICH,
Mayor of the Township of West Amwell

Clerk Andrews provided proof of publication noting the 5/2/19 issue of the Hunterdon County Democrat.

A motion by Cally, seconded by Bergenfeld to open to the public for discussion on Ordinance 10, 2019 was unanimously approved. Seeing no members of the public come forward, a motion was made by Dale and seconded by Hoyer to close to the public. The motion was unanimously approved by voice vote.

A motion by Hoyer, seconded by Bergenfeld to adopt Ordinance 10, 2019 was unanimously approved by roll call vote.

Bergenfeld: Yes, Cally: Yes, Dale: Yes, Hoyer: Yes, Rich: Yes

STANDING COMMITTEE REPORTS

Open Space – No report was given.

Environmental – No report was given.

Aq Advisory – No report was given.

Finance Committee – No report was given.

UNFINISHED BUSINESS

PennEast Status

It was noted for the record that no status update was provided.

Discussion: SHREC Lease Agreements Onyx, LLC – Possible Approval of Resolution #31-2019: Estoppel Certificate

It was noted for the record that this matter will be carried to the Committee’s 6/19/19 meeting.

NEW BUSINESS/OTHER

Resolution #69-2019: Appointment of Acting Deputy Court Administrator – P. Williamson

Resolution #69-2019

WHEREAS, the West Amwell Township Municipal Court Administrator has taken a leave of absence and is unable to perform the duties necessary to continue the operation of the Municipal Court; and

WHEREAS, the West Amwell Township Municipal Court Judge Ray Barson has signed an Order temporarily appointing Pamela Williamson as the Acting Deputy Court Administrator for the West Amwell Municipal Court; and

WHEREAS, the West Amwell Township Committee agrees that the appointment of Pamela Williamson as the Acting Deputy Court Administrator shall take effect immediately; and

WHEREAS, the rate of pay shall remain the same as the rate approved in the 2019 Salary & Wage Resolution #64-2019 which is \$25.00 per hour; and

WHEREAS, the working hours are typically 3 days per week, approximately 21 hours per week, the Township Committee is of the understanding that under the circumstances additional hours may need to be worked to cover the Office and Court Session duties; and

NOW THEREFORE BE IT RESOLVED, that this appointment will continue until further Order of the Court, or until the absent West Amwell Township Municipal Court Administrator returns to the workplace, or until such time as a new Municipal Court Administrator is selected and appointed by the municipality in accordance with NJ Court Rule 1:34-3.

I hereby certify the foregoing to be a true copy of a Resolution approved by the West Amwell Township Committee at their regular meeting held on May 15, 2019.

Maria Andrews, Township Clerk, RMC

A motion by Bergenfeld, seconded by Dale to approve Resolution #69-2019 was unanimously approved by roll call vote.

Bergenfeld: Yes, Cally: Yes, Dale: Yes, Hoyer: Yes, Rich: Yes

Resolution #70-2019: Compensation for Acting Out of Job Title – AOIC Skillman

Resolution #70-2019

WHEREAS, Acting Officer in Charge Edward J. Skillman, III (AOIC Skillman) filed a grievance with the Township Committee on April 25, 2019 for “Acting Out of Job Title;” and

WHEREAS, AOIC Skillman was appointed Acting Officer in Charge effective December 1, 2017, after Captain Bartzak retired and has assumed the role of the Commanding Officer of the West Amwell Police Department; and

WHEREAS, AOIC Skillman has overseen the day to day operations of the Police Department and has assumed the responsibility and liability the position holds, but has not been financially compensated; and

WHEREAS, AOIC Skillman states he is currently “Acting Out of Title” and requests financial compensation retroactively, to the date of appointment; and

WHEREAS, the West Amwell Township Committee agrees that AOIC Skillman deserves compensation for “Acting Out of Title” and performing the duties of the Acting Officer in Charge; and

Minutes: 5/15/19

NOW THEREFORE BE IT RESOLVED, that the West Amwell Township Committee has agreed to compensate AOIC Skillman \$8,000.00 for serving as the AOIC in 2018.

BE IT FURTHER RESOLVED, that the West Amwell Township Committee has agreed to compensate AOIC Skillman \$8,000.00 for 2019. This amount shall be pro-rated if at any time AOIC Skillman or someone else is promoted to the position of Lieutenant for the West Amwell Police Department or another individual is given the title of Officer in Charge or Acting Officer in Charge of the West Amwell Police Department.

I hereby certify the foregoing to be a true copy of a Resolution approved by the West Amwell Township Committee at their regular meeting held on May 15, 2019.

Maria Andrews, Township Clerk, RMC

A motion by Hoyer, seconded by Dale to approve Resolution #70-2019 was unanimously approved by roll call vote.

Bergenfeld: Yes, Cally: Yes, Dale: Yes, Hoyer: Yes, Rich: Yes

Discussion: Letter Dated 4/30/19 from M. Pappas, re: Municipal Housing Liaison

It was noted for the record that Mr. Pappas had submitted an unsolicited letter to the Township expressing an interest in the Municipal Housing Administrator position. Mayor Rich stated he will keep it under advisement.

Acknowledgement: Letter of Resignation from Custodian P. Durborow

The Committee acknowledged Ms. Durborow's letter of resignation and asked Clerk Andrews to see if the custodian for the Police Department is interested in covering the Municipal Building services and if not to go ahead and advertise for the position.

Discussion: Garbage Permit Rate Increase 2019-2020 Season

It was noted for the record that the consensus of the Committee was to keep the trash permit rate the same at \$180 for the upcoming season despite the fact that the service is costing the Township money. Several committee members expressed that they believe the township can absorb some of the cost in order to continue the service to residents.

Discussion: Request for Proposal – Solar Project

It was noted for the record that this discussion was a carryover from the Township Committee's 5/1/19 agenda where Active Solar gave a presentation on potentially leasing Township property for the installation of solar panels.

The Committee was in favor of exploring options regarding a land lease deal. A motion was made by Bergenfeld, seconded by Dale to authorize a Request for Proposals for leasing municipal land for solar development.

Attorney Campbell noted the RFP will be advertised in the 5/30/19 and 6/6/19 editions of the Hunterdon County Democrat.

Resolution #72-2019: Authorizing Arecon, Ltd. to Conduct Phase II Environmental Study

Mr. Shute expressed that Arecon had submitted a proposal to do the Phase II Environmental Study on Block 8 Lot 51 because they had done the original study a few months ago. He explained the quote for the Phase II is over \$6000 and asked if the Township needed to get 3 quotes for this study. Attorney Campbell advised that 3 quotes would be needed. It was noted for the record that Resolution #72-2019 will be carried to the Committee's 6/19/19 agenda.

OTHER

Resolution #71-2019: Closed Session – Personnel/Contracts – Litigation/Affordable Housing

A motion by Bergenfeld, seconded by Cally to enter into Closed Session was unanimously approved by roll call vote.

Bergenfeld: Yes, Cally: Yes, Dale: Yes, Hoyer: Yes, Rich: Yes

Minutes: 5/15/19

Resolution #71-2019

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist,

NOW, THEREFORE BE IT RESOLVED by the Committee of West Amwell Township, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.
2. The general nature of the subject matter to be discussed is as follows: Mt. Laurel Litigation, personnel/contracts and subjects falling under Attorney-Client privilege.
3. It is anticipated at this time that the above stated subject matter will be made public when the matter has been resolved.
4. This resolution shall take effect immediately.

Maria Andrews, Township Clerk

A motion by Cally, seconded by Rich to return to Open Session was unanimously approved by roll call vote.

Bergenfeld: Yes, Cally: Yes, Dale: Yes, Hoyer: Yes, Rich: Yes

The Committee was in Closed Session from 9:05 PM – 10:50 PM.

ADMINISTRATIVE

Mayor Rich commented that he thought it was agreed to that he would receive all invoices for review once the department heads had approved them and then they would be processed for payment. He clarified that he would like to receive them as they come in rather than getting a stack the day of the meeting. He added that he has no issue with invoices being paid 30 or 45 days after receipt.

A motion by Bergenfeld, seconded by Hoyer to approve the bill list pending Mayor Rich's review of the vouchers and Committeeman Cally's review of the requested medical stipend reimbursements was unanimously approved by roll call vote.

Bergenfeld: Yes, Cally: Yes, Dale: Yes, Hoyer: Yes, Rich: Yes

CORRESPONDENCE

The Committee ordered the correspondence listed on the agenda, filed.

ADJOURNMENT

A motion by Rich, seconded by Bergenfeld to adjourn the meeting was unanimously approved by voice vote.

The meeting adjourned at 11:07 PM.

Maria Andrews, Township Clerk, RMC

Approved: 6/19/19