

WEST AMWELL TOWNSHIP COMMITTEE MEETING

January 17, 2018 - 7:30 p.m.

CALL TO ORDER AND STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

The regular meeting of the West Amwell Township Committee was called to order at 7:34 p.m. Present were Mayor Stephen Bergenfeld, Deputy Mayor Gary Hoyer, Committeeman Zachary T. Rich, James Cally, John Dale, Clerk Lora Olsen and Attorney Philip J. Faherty III. Also in attendance were Mike Spille, Kylie Osgood, George Fisher, Sandy Haberle, Betty Jane Hunt, Dave Beaumont, Hal Shute, Maria Andrews, Bob Kadezabek, Tom Carro, Bernie Meader, Connor Healy, and AOIC E.J. Skillman.

Mayor Bergenfeld announced that this meeting is called pursuant to the provisions of the Open Public Meetings Act. Notice of this meeting was included in the Resolution faxed to the Hunterdon County Democrat and Trenton Times on January 5, 2018, was posted on the bulletin board in the Municipal Building on said date and has remained continuously posted as required under the Statute. A copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.

FLAG SALUTE

The mayor led those in attendance in the pledge to the nation's flag.

AGENDA REVIEW BY TOWNSHIP CLERK

The following items were approved as additions to the meeting agenda: 9.A.

Open Space, 2) Amended By-laws; 9.B. Environmental, 6) Proposed Beekeeping Regulations; 9.C. Finance, 2) Police Move to Basement Discussion; and 10.E. PrimePoint

ANNOUNCEMENTS

- Radon Test Kits are Available in the Construction Office
- PSE&G ROW Vegetation Management Work to Commence January 2018
- JCP&L Line Clearance/Tree Trimming along ROWs, January-February 2018
- Tree Smiths/First Energy Tree Trimming Through Township
- Please Come to the Table if You Wish to Address the Committee
- Kindly Turn Cell Phones Off During Meeting

PRESENTATION OF MINUTES

The following Regular, Special and Closed Session minutes were unanimously approved with no revisions noted on motion from Rich, seconded by Dale.

December 27, 2017 Special Meeting Minutes

December 27, 2017 Closed Session Minutes (Personnel – Interviews)

December 27, 2017 Regular Minutes

December 27, 2017 Closed Session Minutes (Affordable Housing & Personnel)

January 3, 2018 Reorganization Minutes

OPEN TO THE PUBLIC/TOPIC NOT ON THE AGENDA

Mike Spille addressed the Committee on two new natural gas projects—Lambertville East, which is an upgrade to the Texas Eastern compressor station on Route 179, and the Adelphia Gateway project which has the potential of a 'Plan B' for some PennEast owners. The former project will increase compression by 7,000hp over current by replacing older compressors with new ones, which is potentially a good thing for the region, and will lower some emissions; however, it is not particularly a win-win for the Township as not all emissions are lower as natural gas compressors will still be used. Another down-side is that the project is tied to PennEast. Mr. Spille offered the following suggestions for the Township: 1) intervene on the Lambertville East docket to preserve the township's rights; 2) push hard for electric compressors; and 3) engage Texas Eastern on mitigating/stopping on-going odor and leak issues as well as to severely limit blowdowns. The environmental assessment/comment period runs out on February 12th.

As to the latter, Adelphia Gateway, this is a project proposed by New Jersey Resources, a PennEast owner, and is something to watch. NJR is buying an existing pipeline right of way that is half natural gas and half oil and proposing to convert the oil portion to natural gas and to interconnect with all the regional natural gas pipelines. This pipeline parallels the lower half of the PennEast pipeline route but is entirely in Pennsylvania. Mr. Spille urged the Committee to

intervene in this project as well as there are signs that Adelphia may be a Plan B by NJR and other PennEast owners. Intervention will preserve the Township's right to be heard on that docket. Also suggested was to write a FERC comment asking Adelphia/NJR to disclose its subscriber list. The Township Committee, as a governmental unit, can be an intervenor or this can be done individually. Mr. Spille also noted that Texas Eastern has downplayed their work.

The Clerk advised that representatives of Enbridge (new owners of Texas Eastern) will be coming to the office next Wednesday to provide information on the staging area and noise issues, should a member of the Committee be available to attend and/or have questions they would like answered. Mr. Spille indicated that he intends to attend.

Seeing no other members of the public come forward, closing to the public was unanimously approved.

Mayor Bergenfeld read the following into the record:

RESOLUTION #31-2018
(Copy attached to the original minutes)

Appreciation for the remembrance was extended by the Clerk and a standing ovation was given.

A temporary adjournment was called at 7:53 p.m. so that all in attendance could partake of some cake and coffee in recognition of the Clerk's pending retirement. The meeting returned to regular session at 8:10 p.m.

SPECIAL PRESENTATION(S)

Reports by Department Heads

- DPW Coordinator Cronce re: Garbage & Recycling: Held

INTRODUCTION OF ORDINANCE AND/OR PUBLIC HEARING

Public Hearing: Ordinance 01, 2018 AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF COMPENSATION OF OFFICIALS AND EMPLOYEES OF THE TOWNSHIP OF WEST AMWELL, COUNTY OF HUNTERDON, NEW JERSEY

Proof of publication in the January 8, 2018 issue of the Trenton Times was presented. The ordinance has been posted and available to the public since its introduction at the January 3, 2018 Township Committee meeting. The mayor read the Ordinance by title and opened the public hearing. Hearing no comments, the public hearing was closed on motion by Cally, seconded by Dale, and carried unanimously.

The Ordinance was unanimously adopted on motion by Cally with a second by Dale.

Introduction: Ordinance 02, 2018

The following ordinance was read by title and introduced on first reading:

CALENDAR YEAR 2018
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS
AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to **2.5%** unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Township Committee of the Township of West Amwell in the County of Hunterdon finds it advisable and necessary to increase its CY 2018 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Township Committee hereby determines that a **1.0%** increase in the budget for said year, amounting to **\$28,191.14** in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Township Committee of the Township of West Amwell, in the County of Hunterdon, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2018 budget year, the final appropriations of the Township of West Amwell shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by **3.5%**, amounting to **\$ 98,668.99**, and that the CY 2018 municipal budget for the Township of West Amwell be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Hoyer moved to introduce the Ordinance on first reading and Rich seconded. Motion carried unanimously. The public hearing will be held February 7, 2018.

Introduction: Ordinance 03, 2018

The following ordinance was read by title and introduced on first reading:

AN ORDINANCE PROVIDING FOR THE FUNDING OF THE TOWNSHIP'S COST SHARE OF AN AGRICULTURAL DEVELOPMENT RIGHTS EASEMENT TO BE ACQUIRED ON CERTAIN REAL PROPERTY KNOWN AS BLOCK 13, LOTS 1 AND 1.01 (RUNKLE SOUTH FARM) IN THE TOWNSHIP OF WEST AMWELL, IN THE COUNTY OF HUNTERDON, NEW JERSEY AND APPROPRIATING THE SUM OF \$190,000.00 FROM THE OPEN SPACE TRUST FUND OF THE TOWNSHIP OF WEST AMWELL

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF WEST AMWELL IN THE COUNTY OF HUNTERDON, NEW JERSEY, as follows:

Section 1. The improvements described in Section 2 of this ordinance are hereby authorized as general improvements to be made or acquired by the Township of West Amwell, New Jersey. For the said improvements or purposes described in Section 2, there is hereby appropriated the sum of \$190,000.00, said sum being inclusive of all appropriations heretofore made therefore.

Section 2. The Township of West Amwell is hereby authorized to fund the Municipality's share of the cost of the acquisition by the County of Hunterdon of an agricultural development rights easement on an approximately 102+/- acre portion of certain real property known as Block 13, Lots 1 and 1.01 (Runkle South Farm) as part of the Township's Farmland Preservation Program, including all related costs and expenditures incidental thereto.

Section 3. It is hereby determined and stated that the undertaking of the aforesaid work, acquisition or improvement is not a current expense of the Township of West Amwell, but rather a capital expense and the estimated cost of said work, acquisition or improvement of said purpose is \$190,000.00.

Section 4. The sum of \$190,000.00 is therefore appropriated for said purpose. The funding is provided by appropriating \$190,000.00 from the Open Space Trust Fund of the Township of West Amwell for said purpose as required by law and now available in one or more previously adopted budgets of the Township of West Amwell.

Section 5. There is no debt authorized for this improvement or purpose.

Section 6. The Mayor, Deputy Mayor, Township Clerk and Attorney (Special Counsel), as the case may be, are authorized pursuant to N.J.S.A. 40A:12-1 et seq., and any other applicable law, to prepare and sign any and all necessary documentation to effectuate the Township's share of the cost of the direct acquisition of an agricultural development rights easement by the County of Hunterdon through the New Jersey State Agricultural Development Committee's

(SADC's) Municipal Planning Incentive Grant Farmland Preservation Program, concerning the property known as Block 13, Lots 1 and 1.01 (Runkle South Farm), including, but not limited to, any agreements and amendments thereto and any closing documents needed to assist the County of Hunterdon in completing the purchase.

Section 7. This Ordinance shall become effective immediately upon adoption according to law.

Rich moved to introduce the Ordinance on first reading and Dale seconded. Motion carried unanimously. The public hearing will be held February 7, 2018.

Introduction: Ordinance 04, 2018

The following ordinance was read by title and introduced on first reading:

AN ORDINANCE PROVIDING FOR THE FUNDING OF THE TOWNSHIP'S COST SHARE OF AN AGRICULTURAL DEVELOPMENT RIGHTS EASEMENT TO BE ACQUIRED ON CERTAIN REAL PROPERTY KNOWN AS BLOCK 13, LOT 1.02 (RUNKLE NORTH FARM) IN THE TOWNSHIP OF WEST AMWELL, IN THE COUNTY OF HUNTERDON, NEW JERSEY AND APPROPRIATING THE SUM OF \$20,000.00 FROM THE OPEN SPACE TRUST FUND OF THE TOWNSHIP OF WEST AMWELL

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF WEST AMWELL IN THE COUNTY OF HUNTERDON, NEW JERSEY, as follows:

Section 1. The improvements described in Section 2 of this ordinance are hereby authorized as general improvements to be made or acquired by the Township of West Amwell, New Jersey. For the said improvements or purposes described in Section 2, there is hereby appropriated the sum of \$20,000.00, said sum being inclusive of all appropriations heretofore made therefore.

Section 2. The Township of West Amwell is hereby authorized to fund the Municipality's share of the cost of the acquisition by the County of Hunterdon of an agricultural development rights easement on an approximately 18.5 +/- acre portion of certain real property known as Block 13, Lot 1.02 (Runkle North Farm) as part of the Township's Farmland Preservation Program, including all related costs and expenditures incidental thereto.

Section 3. It is hereby determined and stated that the undertaking of the aforesaid work, acquisition or improvement is not a current expense of the Township of West Amwell, but rather a capital expense and the estimated cost of said work, acquisition or improvement of said purpose is \$20,000.00.

Section 4. The sum of \$20,000.00 is therefore appropriated for said purpose. The funding is provided by appropriating \$20,000.00 from the Open Space Trust Fund of the Township of West Amwell for said purpose as required by law and now available in one or more previously adopted budgets of the Township of West Amwell.

Section 5. There is no debt authorized for this improvement or purpose.

Section 6. The Mayor, Deputy Mayor, Township Clerk and Attorney (Special Counsel), as the case may be, are authorized pursuant to N.J.S.A. 40A:12-1 et seq., and any other applicable law, to prepare and sign any and all necessary documentation to effectuate the Township's share of the cost of the direct acquisition of an agricultural development rights easement by the County of Hunterdon through the New Jersey State Agricultural Development Committee's (SADC's) Municipal Planning Incentive Grant Farmland Preservation Program, concerning the property known as Block 13, Lot 1.02 (Runkle North Farm), including, but not limited to, any agreements and amendments thereto and any closing documents needed to assist the County of Hunterdon in completing the purchase.

Section 7. This Ordinance shall become effective immediately upon adoption according to law.

Hoyer moved to introduce the Ordinance on first reading and Dale seconded. Motion carried unanimously. The public hearing will be held February 7, 2018

STANDING COMMITTEE REPORTS

Open Space

- *Project Status Updates - Runkle:* Hal Shute relayed that the introduced ordinances all but cleans out the trust fund, with approximately \$12,000 left. Property surveys have been received

from Harris and a preliminary review should be completed by the end of next week. After that, all is good to go, with Attorney Faherty advising that the deed work is done. A February closing is anticipated. Mr. Shute commented that this farm was one that was originally targeted for preservation.

- *Amended By-Laws*: The purpose of the amendment is to reduce the number of members from 8 to 6 due to the drop in activity level. Given the reduction in membership, Christopher Kamnitsis was recommended for 'un-appointment' and the other vacant seat extinguished. Mr. Cally questioned if there were any new projects and was advised that there is no funding available, although some area property owners are working with the State. The open space group will concentrate on easements, violations, and the hunting program. Mr. Rich inquired as to the percentage of township acreage preserved, noting that it was around 48% prior to the Runkle deal. The exact current percentage has not been calculated at this time.

The amended by-laws were unanimously approved as presented on motion by Cally, seconded by Hoyer.

Environmental

Cathy Urbanski was unable to attend this evening's meeting but sent word as to the following:

- *2017 Report of Activities*: This report is an annual requirement under the provisions of the ordinance and is provided as information.
- *Raritan Headwater – Water Testing "Report Card" from 2017*: Held
- *Stormwater Sub-Committee Appointments*: The members of this sub-committee are Cathy Urbanski, Joel Coyne, Joan van der Veen, and Rob Piel. Approved.
- *JCP&L Emerald Ash borer and ash tree removal*: Held
- *Authorization to Post October 12, 2017 Minutes to Website*: Approved
- *Proposed Beekeeping Regulations*: There is concern over provisions of the legislation that would limit resident engagement in this activity and requires township enforcement. That the Freeholders are also opposed was noted. The Clerk was requested to call or e-mail the League to express opposition. A resolution opposing these regulations will be placed on the February 7th agenda for Committee action, although the deadline for comment will have passed.

Finance Advisory

- *Authorization to Post December 19, 2017 Minutes to Website*: Approved
- *Discussion on Police Move to Basement*: Mr. Hoyer advised that he and the mayor have met concerning the possible re-location of police headquarters to the municipal building basement. Further exploration into how to accomplish this and the cost involved is still to be determined. A concept plan developed in 2009 was presented as an informational piece. Agenda item for the February 7th meeting.

UNFINISHED BUSINESS

Possible Appointments – None

Updates – 1) A letter from County Engineer Thomas B. Mathews in response to the township's concerns over 'no passing' and 'speed issues' on **Route 518** was received. The determination was that no changes to either the speed limit or no passing zones are required at this time. All is okay. However, the County will selectively trim vegetation West of Mountain View Road to improve the sight distance for Eastbound traffic. It was also suggested that West Amwell trim and/or remove vegetation from both sides of Mountain View Road at the intersection with CR 518 to improve sight distance for traffic entering CR 518. 2) A meeting concerning SHREC **electric supply contract procurement** for municipal aggregation will be held on January 23rd at 10 a.m. should a member of the Township Committee be available to attend. 3) Mayor Bergenfeld asked if the Committee had approved the installation of the Neopost **postage meter**. Mr. Cally and Mr. Hoyer recalled the new machine was authorized to be installed at the last meeting. It was noted for the record that this is an equal replacement to the current office postage meter model which is no longer available or being supported by Pitney Bowes.

Draft Letter to Superintendent Muenker re: Use of Township Police – Following a brief discussion over past police coverage of events at the elementary school, cost involved, and safety concerns given the State highway, the letter was approved for the mayor's signature.

East Amwell Traffic Enforcement in 2018 – The Clerk inquired as to whether there has been any further discussion on the contract that expired in December but was informally extended through January. She has been in contact with her counterpart in East and advised that the latter has relayed that it was agreed to put \$25,000 in the budget but that no specifics have been discussed. Currently West Amwell provides 5 hours/week of police time but that there

was some interest in tripling that time frame. AOIC E.J. Skillman was directed to meet with Mayor Mathews of East Amwell.

Primepoint – Mayor Bergenfeld explained there was an issue with an employee’s paycheck and representatives from PrimePoint were unavailable to attend this evening’s meeting to discuss the matter. Assistant Treasurer Sandy Haberle was present at the meeting and explained the issue was with the template. She clarified that if an employee had multiple hourly wage rates, only the initially inputted rate was showing on the paystub. The wages earned were accurately calculated and reflected but the details showing on the check stub were confusing. Ms. Haberle further noted PrimePoint has revised their template and the matter has been resolved. As Township Committee liaison to Personnel, Mr. Cally said if there are any other issues with paychecks, to let him know.

NEW BUSINESS

Kermesse Sport Request re: Annual Bicycle Ride on March 18, 2018 – Permission is sought for this yearly ‘Hell of Hunterdon’ recreational ride. A course map was provided as well as an estimated time table. A Certificate of Insurance will be provided in February. The police department has also been made aware of this activity. The request was approved and the group will be so advised.

Salary & Wage Resolution –

RESOLUTION #32-2018

BE IT RESOLVED by the Mayor and Township Committee of the Township of West Amwell that the salaries and compensation for officials and employees below shall be as follows for 2018:

<u>Position</u>	<u>Salary Resolution</u>
Administrative Assistant _____ 1/18/2018 – 1/31/2018 (pro-rated)	\$65,000.00/year
Acting Clerk _____ 2/1/2018 – 12/31/2018 (pro-rated)	\$60,000.00/year
Registrar _____ 2/1/2018 – 12/31/2018 (pro-rated)	\$ 2,500.00/year
Board of Health Secretary _____ 2/1/2018 – 12/31/2018 (pro-rated)	\$ 2,500.00/year
Municipal Building Custodian Durborow	\$235.00/month
Zoning Official Baldino	\$ 8,500.00/year

BE IT FURTHER RESOLVED that this Resolution shall be retro-active to January 1, 2018 except those designated as pro-rated above.

The Resolution was unanimously approved on motion by Cally, seconded by Hoyer.

Resolution to Authorize Replacement Registrar

RESOLUTION #33-2018

WHEREAS, Lora L. Olsen, CMR, currently serves as the West Amwell Township Registrar of Vital Statistics; and

WHEREAS, West Amwell Township has fewer than 5,000 residents according to the most recent Census report. Therefore, the township clerk serves as the local registrar pursuant to N.J.S.A. 26:8-11; and

WHEREAS, West Amwell Township desires to name a replacement local registrar due to the upcoming retirement of the current registrar

NOW THEREFORE BE IT RESOLVED that the Township Committee of the Township of West Amwell, County of Hunterdon and State of New Jersey hereby appoints Maria Andrews to a three year term as the local registrar of vital statistics in West Amwell Township effective February 1, 2018.

The Resolution was unanimously approved on motion by Dale, seconded by Cally. This action is only for local registrar. A CMR must be obtained within 6 months of this appointment.

Resolution to Appoint Administrative Assistant –

RESOLUTION #34-2018

WHEREAS, the West Amwell Township Committee has determined to create the position of Administrative Assistant during a transitional period in the Clerk's office; and

WHEREAS, the position has been offered to, and accepted by, Maria Andrews

THEREFORE BE IT RESOLVED, that Maria Andrews be appointed to the position of Administrative Assistant effective immediately.

The Resolution was unanimously approved on motion by Rich, seconded by Dale.

JCP&L re: Account Disconnect – This meter, serving 254 Mt. Airy-Harb. Road, is not registering electricity. It was originally installed with a RO system at the listed address that is no longer in service. The homeowner will be contacted to inquire whether the account should be transferred to them or removed entirely. This particular account is included in the SHREC Tri-Eagle electric & gas supply contract mentioned earlier in the evening.

3rd Annual "Tracks for South 5k Run" on March 25th – Joe Petrucci has advised of this upcoming event that supports cross country and track equipment for the high school teams. A similar run has been held for the past two years and starts at 9 a.m. in the school parking lot. A Certificate of Insurance was requested from the high school. Mr. Petrucci was also advised to notify the police department.

South Hunterdon Regional Band Parents Associations re: Raffle Application –

- *Findings & Determination:* The document was reviewed and approved as submitted. The license was granted.

- *Resolution:*

RESOLUTION #35-2018

WHEREAS, application has been received by the Township of West Amwell to grant a raffle license, and

WHEREAS, no objections have been received the Clerk of the Township, nor were any objections made at the regular meeting.

NOW, THEREFORE BE IT RESOLVED that the raffle license be granted

TO: South Hunterdon Regional Band Parents Association
BENEFIT: Marching Band Camp Fees
DATE: March 10, 2018
TIME: 5:30 – 11:00 p.m.
LOCATION: South Hunterdon Regional High School
301 Mt. Airy-Harb. Road, Lambertville NJ 08530

The Resolution was unanimously approved on motion by Cally, seconded by Dale.

OPEN TO THE PUBLIC

Dave Beaumont came forward to thank Mr. Dale for his service last year and to welcome Mr. Bergenfeld and Mr. Hoyer to their new roles. He also extended appreciation to Mrs. Olsen for her service to the township, noting that it has been a pleasure working with her and for the support he has received.

Returning to the situation on Rock Road West, Mr. Beaumont thanked the Committee for the sign as it has made a difference, especially at the corner, although speeding is still a problem. The latter will be addressed with the residents but traffic, in general, has increased. He noted that the Master Plan has designated Rock Road West as a collector road. This means a road meant to feed an artery; however, he suggested a 'sub-collector' designation. Having the road marked as a 'local traffic only' road to address the pass-through, out-of-township resident use in order to limit the amount of traffic was advanced.

Mr. Rich commented on the great job done by the Road crew with recent snow events.

ADMINISTRATIVE REPORTS

Treasurer –

Resolution Returning Excess Escrow Fees:

RESOLUTION #36-2018

WHEREAS, it has been determined by the ZONING BOARD OF ADJUSTMENT of West Amwell Township that the following applicant's escrow fees are in excess of what was needed to cover their charges, and

WHEREAS, the Zoning Board has approved a refund of the following amount; \$481.32 and further requests the account be closed.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of West Amwell that the Treasurer is hereby authorized to refund the following amount to the applicants:

Applicant	Amount Refunded
<u>GHOLAMHOSSEIN MOSTOFIZADEH</u>	<u>\$1.81</u>

The Resolution was unanimously approved on motion by Dale, seconded by Hoyer.

Presentation of Bills for Approval:

RESOLUTION #37-2018

BE IT RESOLVED by the Township Committee of the Township of West Amwell that the vouchers listed on the Bill List, in the amount of \$1,514,660.34, dated January 17, 2018, as presented by the Township Treasurer/Chief Financial Officer, be paid from existing appropriations.

Hoyer motioned to approve the evening's bills for payment, seconded by Rich, and carried unanimously.

Tax Collector – The monthly report for December 2017 was received showing receipts in the amount of 654,154.55.

- The 2017 Year End Report was also received showing receipts of \$12,120,051.27. This total includes 2018 prepaid taxes in the amount of \$657,194.75. The report is attached to the original minutes.

Construction – The Permit Fee Log Summary for December 2017 reflects the issuance of 20 permits and 4 permit updates for a total of \$8,086.00 for West Amwell. Four CO's and 32 CA's were processed per the Certificate Log Summary. The Permit Fee Log Summary for East Amwell reported 16 permits and 2 permit updates issued and \$2,269.00 collected. One CO and 20 CA's were processed according to the Certificate Log Summary.

Court – The December 2017 monthly report was received showing a ticket total of 256 added for the month, 281 tickets disposed during that time period and the receipt of \$5,847.98.00 to the Township.

Police – The December 2017 Monthly Report showing 984 incidents, 129 summonses and 10 arrests was received. Thirty (30) summonses were issued in conjunction with the shared service with East Amwell.

Website Review – None

The reports were accepted as received and without comment.

Mayor Bergenfeld sought Committee direction on the following purchase requests:

- Phil Langon for plumbing inspection course cost reimbursement. Not approved
- Construction Official Rose computer. Not approved
- Zoning Officer Baldino phone and computer hookup. Approved
- Proposal for the permanent elimination of the cause of the sewer gas smell problem that keeps cropping up from time to time. Deferred to John Cronic and the DPW. February 7th agenda item.

CORRESPONDENCE

The correspondence as listed on the Agenda was ordered filed.

ADJOURNMENT

There being no further business, the meeting was unanimously adjourned at 9:05 p.m. on motion from Dale, seconded by Hoyer.

Respectfully submitted,

Maria Andrews, Acting Clerk

APPROVED: 2/7/18