

WEST AMWELL TOWNSHIP COMMITTEE MEETING

April 18, 2018 - 7:30 p.m.

CALL TO ORDER AND STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

The regularly scheduled meeting of the West Amwell Township Committee was called to order at 7:40 PM. Present were Mayor Stephen Bergenfeld, Deputy Mayor Gary Hoyer, Committeeman James Cally, Acting Clerk Maria Andrews and Attorney Philip J. Faherty III.

Acting Clerk Andrews announced that this meeting is called pursuant to the provisions of the Open Public Meetings Act. Notice of this meeting was faxed to the Hunterdon County Democrat and Trenton Times on January 5, 2018, was posted on the bulletin board in the Municipal Building on said date and has remained continuously posted as required under the Statute. A copy of this notice is and has been available to the public and is on file in the office of the Acting Municipal Clerk.

FLAG SALUTE

Mayor Bergenfeld led those in attendance in the pledge to the nation's flag.

AGENDA REVIEW BY ACTING TOWNSHIP CLERK

It was noted for the record that correspondence was received from Enbridge as well as the Attorney's representing A-Z Venue Management, LLC.

ANNOUNCEMENTS

- Dog License Update: 52 Licenses Outstanding/\$1924 Outstanding Revenue
- Please Come to the Table if You Wish to Address the Committee
- Kindly Turn Cell Phones Off During Meeting
- Mayor Bergenfeld referred to the Rocktown-Lambertville Road grant that was received and explained Engineer Burr has provided a project estimate noting the Committee will need to approve a Bond Ordinance to cover some of the costs

PRESENTATION OF MINUTES

A motion by Cally, seconded by Hoyer to approve the Township Committee's 4/4/18 Regular Session minutes with no revisions noted was unanimously approved.

A motion by Cally, seconded by Hoyer to approve the Township Committee's 4/4/18 Closed Session minutes with no revisions noted was unanimously approved.

OPEN TO THE PUBLIC/TOPICS NOT ON THE AGENDA

Mayor Bergenfeld opened the floor to public comment.

Dave Beaumont came forward and noted the school board budget meeting is 4/30/18 at 7:00 PM. He also inquired about the Barry Road detour signs creating traffic on Woodens Lane. Mayor Bergenfeld explained that Mercer County put up the signs and the project is related to the Pleasant Valley Bridge replacement. He stated there is nothing the Township can do about it. Lastly, Mr. Beaumont asked if there was any update the Committee could provide regarding the Township's affordable housing obligation. He commented that all discussions are always in closed session. Attorney Faherty clarified the matter is part of pending litigation and that is why it is discussed in closed session. He suggested Mr. Beaumont can research all there is to know regarding affordable housing on-line.

Attorney Faherty took a moment to personally thank the Fire Department for bailing out his flooded basement after Monday's heavy rain storms and power outages.

Seeing no other members of the public come forward, a motion was made by Cally and seconded by Hoyer to close to the public.

SPECIAL PRESENTATIONS

Reports by Department Heads

It was noted for the record that no reports were presented.

INTRODUCTION/PUBLIC HEARING ON ORDINANCES

Public Hearing

2018 West Amwell Township Budget

Acting Clerk Andrews provided proof of publication noting the 3/29/18 edition of the Hunterdon County Democrat.

Mayor Bergenfeld read Resolution #63-2018 by title and opened the floor to public comment. CFO Tom Carro commented there is a 1 cent increase which equates to \$40 annually on a \$400,000 home. He noted the budget complies with the 2% levy cap. Seeing no other members of the public come forward, a motion was made by Cally, and seconded by Hoyer to close to the public.

SELF-EXAMINATION OF BUDGET RESOLUTION #63-2018

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C 5:30-7.2 through 7.5, the Township of West Amwell has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial Officer has determined that the local government meets the necessary conditions to participate in the program for the 2018 budget year.

NOW THEREFORE BE IT RESOLVED by the governing body of the Township of West Amwell that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursed items
 - f. Any inclusions of amounts required for school purposes
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
 - a. All estimates of revenue are reasonable, accurate and correctly stated,
 - b. Items of appropriation are properly set forth
 - c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Finance Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

Resolution #63-2018 was approved on motion by Hoyer, seconded by Cally.

Roll Call: Cally: Yes, Hoyer: Yes, Bergenfeld: Yes

Introduction: Ordinance 06, 2018: AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF COMPENSATION OF OFFICIALS AND EMPLOYEES OF THE TOWNSHIP OF WEST AMWELL, COUNTY OF HUNTERDON, NEW JERSEY

Mayor Bergenfeld the Ordinance 06, 2018 by title.

WEST AMWELL TOWNSHIP
Public Notice
Ordinance 06, 2018

AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF COMPENSATION OF OFFICIALS AND EMPLOYEES OF THE TOWNSHIP OF WEST AMWELL, COUNTY OF HUNTERDON, NEW JERSEY.

SECTION 1

The following shall be the rate and ranges of compensation for the following officials and employees of the township for the year 2018.

Mayor	\$3537.00
Township Committee	\$2966.00
Township Clerk	\$54,181.00 - \$80,000.00
Plus \$35.00/hr. for special & emergency meetings	
Acting Clerk.....	\$60,000.00 - \$70,000.00
Plus \$35.00/hr. for special & emergency meetings	
Registrar of Vital Statistics	\$2,500.00 - \$3,500.00
Administrative Assistant	\$5,000.00 - \$65,000.00
Deputy Township Clerk	\$22,464.00 - \$33,000.00
Deputy Registrar of Vital Statistics.....	\$900.00 - \$1,500.00
Escrow Clerk	\$2,000.00 - \$4,000.00
Assessor	\$26,891.00 - \$40,000.00
Chief Financial Officer/Treasurer.....	\$27,000.00 - \$40,000.00
Certifying Officer for Pensions	\$1,080.00 - \$2,100.00
Assistant Treasurer	\$8,424.00 - \$14,000.00
Payroll Clerk	\$2,314.00 - \$3,500.00
Planning Board Secretary	\$11,700.00 - \$17,500.00
Plus \$200.00 per additional meeting over 12/year	
Deputy Planning Board Secretary	\$200.00/meeting
Board of Adjustment Secretary	\$5,490.00 - \$8,500.00
Plus \$200.00 each for special meetings	
Deputy Board of Adjustment Secretary	\$200.00/meeting
Board of Health Secretary	\$2,500.00 - \$4,500.00
Plus \$35.00/hr. for special & emergency meetings	
Dog Registrar	\$1,800.00 - \$3,000.00
Dog Census Takers	\$500.00 per district plus \$325.00 mileage per district
Judge	\$11,250.00 - \$17,000.00
Court Administrator	\$34,524.00 - \$55,000.00
Construction Code Official (West & East).....	\$9,000.00 - \$30,000.00
Plumbing & Mechanical Sub-Code Official & Inspector (West & East).....	\$7,000.00 - \$25,000.00
Electric Sub-Code Official & Inspector (West & East)	\$8,000.00 - \$25,000.00
Building Sub-Code Official & Inspector (West & East)	\$9,000.00 - \$30,000.00
Fire Sub-Code Official & Inspector (West & East)	\$5,000.00 - \$15,000.00
Fire Official	\$5,429.00 - \$8,000.00
Zoning Officer	\$5,000.00 - \$9,500.00
Municipal Housing Liaison/AA	\$4,500.00 - \$7,500.00
Assistant Collector of Taxes	\$15.00 - \$25.00/hr
General Office Secretary/Clerk	\$12.17 - \$18.00/hr

Minutes – 4/18/18

Rabies Clinic – Secretarial	\$25.00 - \$35.00/hr per person
Open Space Secretary	\$13.50 - \$20.00/hr
Municipal Bldg. Custodian	\$235.00/month
Building Custodian (Police)	\$10.30 – 19.00/hr
Waste Security Officer	\$12.84 - \$19.00/hr
Assistant Waste Security Officer.....	\$10.42 - \$15.00/hr
Waste Security Laborer	\$10.30 - \$15.00/hr
Substitute Waste Security Laborers	\$10.30 - \$15.00/hr
Violations Clerk	\$16.00 - \$24.00/hr
Court Security Officer.....	\$100.00 per court session
Substitute MCO	\$30.00 - \$45.00/hr
Substitute Sub-Code Officials & Inspectors ...	\$28.97 - \$40.00/hr
Construction/Zoning Office Assistant	\$13.50 - \$25.00/hr
Construction/Zoning Office Manager.....	\$15.00 - \$35.00/hr
Substitute T.A. – Construction/Zoning Office.....	\$13.50 - \$22.00/hr
DPW Coordinator	\$25.00 - \$35.00/hr
Director of P.W. & Roads	\$24.00 - \$45.00/hr
Road Foreman	\$20.44 - \$30.00/hr
Road Class A (10 or more years of service)	\$18.69 - \$27.00/hr
Road Class B (5-10 years of service)	\$15.47 - \$23.00/hr
Road Class C (Less than 5 years of service)	\$14.51 - \$21.00/hr
Road Laborer	\$10.00 - \$18.00/hr
Temporary Laborer	\$12.05 - \$18.00./hr
Summer DPW Workers	\$9.00 - \$13.00/hr
Police Administrative Secretary	\$13.50 - \$25.00/hr
Substitute Police Secretary	\$13.50 - \$20.00/hr
Part-time Officers	\$20.62 - \$30.00/hr
Part-time Officers Spec Duty	\$22.41 - \$33.00/hr
Police Matrons	\$13.50 - \$25.00/hr
with a minimum of 4 hours pay if called out between 9 p.m. and 6 a.m.	

SECTION II

Definitions and Benefits are outlined in the West Amwell Township Policy Manual adopted December 28, 2005 with amendments through April 23, 2014

SECTION III

All Ordinances and parts of Ordinances inconsistent with this Ordinance are hereby repealed.

SECTION IV

This Ordinance shall take effect after final adoption and publication according to the laws of the State of New Jersey.

Ordinance 06, 2018 was introduced on first reading on motion by Cally, seconded by Hoyer.

Roll Call Vote: Cally: Yes, Hoyer: Yes, Bergenfeld: Yes

It was noted Ordinance 06, 2018 will be considered for final passage, after a public hearing at the Committee's 5/16/18 meeting.

STANDING COMMITTEE REPORTS

Open Space

Mr. Cronce commented that the preservation of the Runkle properties is moving along and noted the Open Space Committee is currently reviewing other properties for consideration.

Environmental

A motion was made by Cally and seconded by Hoyer approving the 2/8/18 minutes for posting to the Township website.

Ag Advisory

A motion was made by Hoyer and seconded by Cally approving the 2/1/18 minutes for posting to the Township website.

UNFINISHED BUSINESS

School Budget Considerations for Increased Security Personnel

It was noted for the record that this matter will be carried to the Committee's 5/2/18 agenda.

Possible Amendments to Education, Conference, and Seminar Policy

It was noted for the record that this matter will be carried to the 5/2/18 agenda in order to allow the Committee additional time to review the policy.

Update: East Amwell Township Traffic Enforcement

Acting Clerk Andrews noted the proposed shared service agreement was sent over to East Amwell and no comments have been received.

Possible Re-location of Police HQ to Municipal Building Basement

Mayor Bergenfeld commented he met with the Architects and AOIC Skillman last week. AOIC Skillman is in the process of reviewing the preliminary sketches and will provide the Committee with any comments or suggestions he may have.

Mayor Bergenfeld also noted he was informed that there is a leak over the Fire Department bay door and the air conditioning in the Police Department is not working.

Mr. Beaumont spoke up from the public regarding the sally port. Mayor Bergenfeld said he has not received definitive confirmation that a sally port is required, and explained the architect suggested a garage door be constructed in the building to create an "interior" sally port.

Connor Healy spoke up from the public and commented that an interior sally port is a good idea because it creates a secure area eliminating the possibility of an alleged criminal arguing contraband was put in the car while it was left outside unattended.

Crossing Guard Status

It was noted for the record that this matter will be carried to the 5/2/18 agenda.

Enbridge Status

Mayor Bergenfeld noted Enbridge had to cancel the previously scheduled 4/13/18 site visit and indicated he will provide the Committee with an update when the site tour is rescheduled. It was noted that the Mayor will be there along with a representative from the Fire Department, Police Department and OEM.

NEW BUSINESS/OTHER

Resolution #60-2018: Authorizing the Township of West Amwell to Increase the Bid Threshold and to Appoint a Qualified Purchasing Agent

**WEST AMWELL TOWNSHIP
RESOLUTION #60-2018**

**AUTHORIZING THE TOWNSHIP OF WEST AMWELL TO INCREASE THE BID THRESHOLD
AND TO APPOINT A QUALIFIED PURCHASING AGENT**

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq. permits local contracting units to increase their bid threshold up to \$40,000; and

WHEREAS, N.J.S.A. 40A:11-3a permits an increase in the bid threshold if a Qualified Purchasing Agent (QPA) is appointed as well as granted the authorization to negotiate and award such contracts below the bid threshold; and

WHEREAS, N.J.A.C. 5:34-5, et seq., established the criteria for qualifying as a QPA; and

WHEREAS, Alex DeAngelis possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5, et seq.; and

WHEREAS, the QPA will receive \$3000 for the calendar year 2018; and

WHEREAS, West Amwell Township wishes to increase the bid threshold and to appoint Alex DeAngelis as QPA; and

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Township of West Amwell, County of Hunterdon, State of New Jersey that West Amwell Township increases its bid threshold to \$40,000.

BE IT FURTHER RESOLVED that the Governing Body of West Amwell Township hereby appoints Alex DeAngelis as the Qualified Purchasing Agent authorized to exercise the duties of a purchasing agent pursuant to N.J.S.A. 40A:11-2(30), with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the contracting unit; and

BE IT FURTHER RESOLVED that the Mayor, or his designee, is hereby authorized and directed to take such ministerial actions as are necessary to effectuate the provisions of this resolution.

Resolution #60-2018 was approved on motion by Hoyer, seconded by Cally.

Roll Call Vote: Cally: Yes, Hoyer: Yes, Bergeneld: Yes

Resolution #61-2018: Salary & Wage Resolution

RESOLUTION # 61-2018

BE IT RESOLVED by the Mayor and Township Committee of the Township of West Amwell that the salaries and compensation for officials and employees shall be as follows for 2018:

<u>Position</u>	<u>Salary Resolution</u>
Mayor Bergenfeld	\$ 3,537.00
Township Committee members: Dale, Cally, Hoyer, Rich	\$ 2,966.00/each
Acting Township Clerk Andrews	\$ 66,463.00
Registrar Andrews	\$ 3,091.00
Deputy Township Clerk Haberle	\$ 32,774.00
Deputy Registrar of VS Haberle	\$ 1,375.00
Escrow Clerk Haberle	\$ 3,712.00
Tax Assessor Gill	\$ 36,857.00
CFO/Treasurer Carro	\$ 35,670.00
Certifying Officer for Pensions Carro	\$ 1,371.00
Assistant Treasurer Haberle	\$ 13,106.00
Payroll Clerk Haberle	\$ 3,255.00
Planning Board Secretary Andrews	\$ 15,721.00
Board of Adjustment Secretary Rosikiewicz	\$ 7,500.00
Board of Health Secretary Andrews	\$ 3,629.00
Dog Registrar Haberle	\$ 2,619.00
Municipal Housing Liaison/AA Jacukowicz	\$ 5,895.00
Judge Barson	\$ 14,706.00
Court Administrator Hoagland	\$ 46,391.00
Zoning Officer Baldino	\$ 8,500.00
Construction Official Rose	\$ 21,276.00
Plumbing & Mechanical Sub Code Official Rose	\$ 20,450.00
Electric Sub Code Official Buchanan	\$ 23,906.00
Building Sub Code Official Rosso	\$ 25,971.00
Fire Sub Code Official Langon	\$ 10,638.00
Fire Official Langon	\$ 6,117.00
Substitute Electric Sub-Code & Inspectors (Petto & Steele)	\$ 33.23/hour
Construction/Zoning Office Mgr Brewi	\$ 28.06/hour
Assistant Collector of Taxes Brewi	\$ 21.06/hour
Police Administrative Secretary Parsons	\$ 20.34/hour

Minutes – 4/18/18

Violations Clerk Augustine	\$ 20.56/hour
Open Space Secretary Rosikiewicz	\$ 17.12/hour
Rabies Clinic Secretarial Haberle & Andrews	\$ 25.56/hour/each

Waste Security Officer Gordon	\$ 14.27/hour
Waste Security Laborer Eldridge	\$ 10.74/hour

Building Custodian (Police) Durborow	\$ 15.34/hour
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DPW Coordinator Cronic	\$ 30.00/hour
Dir. Of Public Works & Roads Rollero	\$ 35.79/hour
Road Foreman DeFazio	\$ 27.41/hour
Road Class A Pearson	\$ 21.92/hour
Road Class C Burd	\$ 15.64/hour
Road Labor Venettone	\$ 15.64/hour

Summer DPW Worker TBD	\$ ____/hour
Temporary DPW Worker TBD	\$ ____/hour

Part-time Officer TBD	\$ ____/hour
Part-time Officer TBD	\$ ____/hour
Part-time Officer Venettone	\$ 22.94/hour

Police Matron Parsons & TBD	\$ 20.34/hour/each
(min. 4 hrs pay if call out between 9 p.m. & 6 a.m.)	

BE IT FURTHER RESOLVED that this Resolution shall be retro-active to January 1, 2018.

Resolution #61-2018 was approved on motion by Cally, seconded by Hoyer.

Roll Call Vote: Cally: Yes, Hoyer: Yes, Bergenfeld: Yes

Discussion: Consideration of a Land Use Board

There was some discussion on the limited expenses submitted by the Board of Adjustment professionals. Mr. Cally commented that at a recent Planning Board meeting the Attorney noted one Land Use Board limits any confusion as to what Board an applicant must appear before. Mr. Cronic spoke up from the public in opposition of a Land Use Board noting the Zoning Board is completely independent and should stay that way. It was noted for the record that Mayor Bergenfeld, Deputy Mayor Hoyer and Committeeman Cally agreed but suggested the matter be put on the 5/2/18 agenda so Committeemen Rich and Dale can comment.

Discussion: Request for Recycling Flyers – Color vs. Black and White and Brush Drop-off/Access to Mulch

Connor Healy came forward on behalf of the Recycling Committee and expressed the importance of having the flyers printed in color. Acting Clerk Andrews noted the estimated cost is \$350 from the printer. Mr. Healy remarked the information will also be posted on the Recycling Facebook page and he said he will forward it to Acting Clerk Andrews for the Township website.

Mr. Cally commented that the newly installed fence looks great but stated there are still a few violators dumping illegally. Mayor Bergenfeld remarked any unmanned public property poses a problem. He expressed signage with clear operating hours needs to be posted with the site locked down at night.

Mr. Healy stated he has researched the cost of surveillance cameras and believes the Township can get a system with a DVR recorder, wireless cameras and battery backup for under \$500. He noted the system has a 450 ft. range and records 30-60 frames per second. After some brief discussion, the Committee requested Mr. Healy do additional research on a little bit better system, costing under \$1000 because it is imperative to have a good quality system in order to enforce illegal dumping violations.

There was some discussion on hours of the depot. Mr. Healy said the residents want access on the weekends. He indicated he would like to see the Saturday hours be from 8:00 AM – 3:00 PM. Mayor Bergenfeld said the property must be manned and commented he has never seen any municipality allow people to dump on a site with no supervision.

Mr. Cronic spoke up from the public saying the depot must be controlled, noting the recent illegal dumping of TV's, paint cans, pallets and contractor debris. He suggested parking the garbage truck on the slab behind the chain during the week so there is no access. Mayor Bergenfeld explained the decision was made at previous meetings to have the depot opened Monday – Friday from 7:00 AM – 3:00 PM for brush and chipping only and on Saturday from 8:00 AM – 12:30 PM to include trash and recycling. He stated he will ask Mr. Rollero to have signs made up and posted.

Mr. Cronic asked for a status update on the Boy Scout's berm project around the depot. Mr. Cally stated he is working on coordinating this effort.

Discussion: Communications – Facebook/Township Website

It was noted that the Committee would like to be able to post information to the Township website immediately to provide the residents with timely updates during storms and power outages. Mr. Beaumont spoke up from the public and explained that the concept used to be that people from all of the Boards and Committees would be signed up to receive all relevant emails. He also noted that there are several emergency notification alert systems that anyone can sign up for to receive information.

Discussion: JCP&L Complaint to the BPU

Mayor Bergenfeld commented that he would like Attorney Faherty to file a formal complaint with the Board of Public Utilities (BPU) regarding JCP&L's lack of response and service during the recent severe storms and prolonged power outages. Mr. Hoyer asked that the Committee review the complaint prior to it being filed.

OPEN TO THE PUBLIC

Mayor Bergenfeld opened the floor to public comment. Seeing no members of the public come forward. A motion was made by Cally and seconded by Hoyer to close the floor to the public.

OTHER

Resolution #62-2018: Closed Session – Personnel/Contracts – Litigation/Affordable Housing

A motion by Bergenfeld, seconded by Hoyer to enter into closed session to discuss personnel/contracts, litigation/affordable housing was unanimously approved.

Roll Call Vote: Cally: Yes, Hoyer: Yes, Bergenfeld: Yes

Resolution #62-2018

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist,

NOW, THEREFORE BE IT RESOLVED by the Committee of West Amwell Township, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.
2. The general nature of the subject matter to be discussed is as follows: Mt. Laurel Litigation, personnel/contracts and subjects falling under Attorney-Client privilege.
3. It is anticipated at this time that the above stated subject matter will be made public when the matter has been resolved.
4. This resolution shall take effect immediately.

A motion by Cally, seconded Bergenfeld to return to open session was unanimously approved.

Roll Call Vote: Cally: Yes, Hoyer: Yes, Bergenfeld: Yes

Minutes – 4/18/18

A motion by Cally, seconded by Hoyer to authorize AOIC Skillman to purchase of the 2018 Chevy Tahoe from Flemington Ford and to order the All Wheel Drive Utility vehicle off of the State contract was unanimously approved.

Roll Call Vote: Cally: Yes, Hoyer: Yes, Bergenfeld: Yes

A motion by Bergenfeld, seconded by Cally to authorize the \$7500 expense for Attorney Tim Duggan to represent the Township in the PennEast litigation was unanimously approved.

Roll Call Vote: Cally: Yes, Hoyer: Yes, Bergenfeld: Yes

The Committee was in closed session from 9:04 PM – 10:22 PM

ADMINISTRATIVE

Treasurer – Approval of the 4/18/18 Bill List

A motion by Bergenfeld, seconded by Hoyer to approve the vouchers for payment as listed on the 4/18/18 bill list was unanimously approved.

Roll Call Vote: Cally: Yes, Hoyer: Yes, Bergenfeld: Yes

Tax Collector

Resolution #57-2018: Tax Sale Certificate – Block 40 Lot 10

RESOLUTION#57- 2018

WHEREAS Tax Sale Certificate #201304 for Block 40, Lot 10; 124 Hancock Street on October 1, 2013 to West Amwell Township, and

WHEREAS the amount of \$349.65 has been received from Jon T Errickson, for the redemption of this certificate,

THEREFORE BE IT RESOLVED that the Treasurer be authorized to prepare, and the Mayor, Clerk and Treasurer be authorized to sign a check in the amount of \$349.65 to West Amwell Township.

A motion by Cally, seconded by Hoyer to approve Resolution #57-2018 was unanimously approved.

Roll Call Vote: Cally: Yes, Hoyer: Yes, Bergenfeld: Yes

Resolution #58-2018: Tax Sale Certificate – Block 40 Lot 11

RESOLUTION#58-2018

WHEREAS Tax Sale Certificate #201204 for Block 40, Lot 11; 122 Hancock Street on October 9, 2012 to Tadeusz J. Dabrowski, and

WHEREAS the amount of \$215.01 has been received from Jon T Errickson, for the redemption of this certificate,

THEREFORE BE IT RESOLVED that the Treasurer be authorized to prepare, and the Mayor, Clerk and Treasurer be authorized to sign a check in the amount of \$215.01 to:
Tadeusz J. Dabrowski

A motion by Cally, seconded by Hoyer to approve Resolution #58-2018 was unanimously approved.

Roll Call Vote: Cally: Yes, Hoyer: Yes, Bergenfeld: Yes

Resolution #59-2018: Tax Sale Certificate – Block 40 Lot 11

RESOLUTION #59-2018

WHEREAS Tax Sale Certificate #201505 for Block 40, Lot 11; 122 Hancock Street on October 20, 2015 to West Amwell Township, and

WHEREAS the amount of \$132.44 has been received from Jon T Errickson, for the redemption of this certificate,

THEREFORE BE IT RESOLVED that the Treasurer be authorized to prepare, and the Mayor, Clerk and Treasurer be authorized to sign a check in the amount of \$132.44 to West Amwell Township.

A motion by Cally, seconded by Hoyer to approve Resolution #59-2018 was unanimously approved.

Roll Call Vote: Cally: Yes, Hoyer: Yes, Bergenfeld: Yes

Construction/Zoning Office – Monthly Reports and CEU Class Credit Request

The Committee acknowledged the monthly reports from the Construction and Zoning departments. Acting Clerk Andrews noted a request for registration for a CEU class was received from the Finance Department for direction on which budget the expense should come out of. The Committee clarified whichever department has funds, either Construction or Zoning should cover this expense because the employee works for both. It was noted that no mileage will be reimbursed and the employee will not be paid to attend.

CORRESPONDENCE

The Committee ordered the correspondence listed on the agenda, filed.

ADJOURNMENT

A motion by Bergenfeld, seconded by Cally to adjourn the meeting was unanimously approved.

The meeting adjourned at 10:34 PM.

Maria Andrews, Acting Municipal Clerk

Approved: 5/2/18