

WEST AMWELL TOWNSHIP COMMITTEE MEETING

October 3, 2018 - 7:30 p.m.

CALL TO ORDER AND STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

The regularly scheduled meeting of the West Amwell Township Committee was called to order at 7:30 PM. Present were Mayor Stephen Bergenfeld, Deputy Mayor Gary Hoyer, Committeemen James Cally, John Dale and Zachary Rich (*arrived at 7:54 PM*), Acting Clerk Maria Andrews and Attorney Philip J. Faherty III.

Acting Clerk Andrews announced that this meeting is called pursuant to the provisions of the Open Public Meetings Act. Notice of this meeting was faxed to the Hunterdon County Democrat and Trenton Times on January 5, 2018, was posted on the bulletin board in the Municipal Building on said date and has remained continuously posted as required under the Statute. A copy of this notice is and has been available to the public and is on file in the office of the Acting Municipal Clerk.

FLAG SALUTE

Mayor Bergenfeld led those in attendance in the pledge to the nation's flag.

AGENDA REVIEW BY ACTING TOWNSHIP CLERK

Acting Clerk Andrews noted 3 items that were received after the agenda was posted:

1. Notification from the Division of Alcohol Beverage Control regarding an application for a Social Affairs Permit which will be discussed under New Business.
2. Memos from the Construction Official which will be noted under Administrative Reports.
3. Comments from Mayor Mathews of East Amwell Township regarding the shared service contracts which will be discussed in Closed Session.

ANNOUNCEMENTS

- Township Rabies Clinic – Saturday, Nov. 3rd from 1 PM – 3 PM
- Clerk's Office will open at 1:30 PM on 10/11/18 due to CEU Training
- Please Come to the Table if You Wish to Address the Committee
- Kindly Turn Cell Phones Off During the Meeting

PRESENTATION OF MINUTES

A motion by Cally, seconded by Dale to approve the Township Committee's 9/19/18 Regular Session minutes with no revisions noted was unanimously approved by voice vote.

A motion by Dale, seconded by Hoyer to approve the Township Committee's 9/19/18 Closed Session minutes with no revisions noted was unanimously approved by voice vote.

OPEN TO THE PUBLIC/TOPICS NOT ON THE AGENDA

A motion was made by Cally and seconded by Dale to open the floor to public comment. Dave Beaumont of 205 Rock Road West came forward and commented on the equalized valuation numbers noting Lambertville had 1 commercial property that sold for considerably less than the assessed value, specifically 150% below the assessed value. Mr. Beaumont explained the equalized valuation will now be based on that 1 commercial sale which will ultimately raise West Amwell's portion of the school taxes. He suspected residents will likely pay double the school tax next year.

The Committee asked Mr. Beaumont to reach out to Attorney Haushalt who has represented the Township in the past on these types of matters, and seek his input.

SPECIAL PRESENTATIONS

Reports by Department Heads

It was noted for the record that no reports were presented.

INTRODUCTION/PUBLIC HEARING ON ORDINANCES

Public Hearing: Ordinance 11, 2018 *Amending Ordinance 06, 2018: AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF COMPENSATION OF OFFICIALS AND EMPLOYEES OF THE TOWNSHIP OF WEST AMWELL, COUNTY OF HUNTERDON, NEW JERSEY*

Mayor Bergenfeld read Ordinance 11, 2018 by title. Acting Clerk Andrews provided proof of publication noting the 9/20/18 edition of the Hunterdon County Democrat.

WEST AMWELL TOWNSHIP
Public Notice
ORDINANCE 11, 2018 *Amending Ordinance 06, 2018*

AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF COMPENSATION OF OFFICIALS AND EMPLOYEES OF THE TOWNSHIP OF WEST AMWELL, COUNTY OF HUNTERDON, NEW JERSEY.

SECTION 1

The following shall be the rate and ranges of compensation for the following officials and employees of the township for the year 2018.

Mayor	\$3537.00
Township Committee	\$2966.00
Township Clerk	\$54,181.00 - \$80,000.00
Plus \$35.00/hr. for special & emergency meetings	
Acting Clerk.....	\$60,000.00 - \$70,000.00
Plus \$35.00/hr. for special & emergency meetings	
Registrar of Vital Statistics	\$2,500.00 - \$3,500.00
Administrative Assistant	\$5,000.00 - \$65,000.00
Deputy Township Clerk	\$22,464.00 - \$33,000.00
Deputy Registrar of Vital Statistics.....	\$900.00 - \$1,500.00
Escrow Clerk	\$2,000.00 - \$4,000.00
Assessor	\$26,891.00 - \$40,000.00
Chief Financial Officer/Treasurer.....	\$27,000.00 - \$40,000.00
Certifying Officer for Pensions	\$1,080.00 - \$2,100.00
Assistant Treasurer	\$8,424.00 - \$14,000.00
Payroll Clerk	\$2,314.00 - \$3,500.00
Planning Board Secretary	\$11,700.00 - \$17,500.00
Plus \$200.00 per additional meeting over 12/year	
Deputy Planning Board Secretary	\$200.00/meeting
Board of Adjustment Secretary	\$5,490.00 - \$8,500.00
Plus \$200.00 each for special meetings	
Deputy Board of Adjustment Secretary	\$200.00/meeting
Board of Health Secretary	\$2,500.00 - \$4,500.00
Plus \$35.00/hr. for special & emergency meetings	
Dog Registrar	\$1,800.00 - \$3,000.00
Dog Census Takers	\$500.00 per district plus \$325.00 mileage per district
Judge	\$11,250.00 - \$17,000.00
Court Administrator	\$34,524.00 - \$55,000.00
Construction Code Official (West & East).....	\$9,000.00 - \$30,000.00
Plumbing & Mechanical Sub-Code Official & Inspector (West & East).....	\$7,000.00 - \$25,000.00
Electric Sub-Code Official & Inspector (West & East)	\$8,000.00 - \$25,000.00
Building Sub-Code Official & Inspector (West & East)	\$9,000.00 - \$30,000.00
Fire Sub-Code Official & Inspector (West & East)	\$5,000.00 - \$15,000.00
Fire Official	\$5,429.00 - \$8,000.00
Zoning Officer	\$5,000.00 - \$9,500.00
Municipal Housing Liaison/AA	\$4,500.00 - \$7,500.00
Assistant Collector of Taxes	\$3,900.00 - \$5,460.00
General Office Secretary/Clerk	\$12.17 - \$18.00/hr
Rabies Clinic – Secretarial	\$25.00 - \$35.00/hr per person
Open Space Secretary	\$13.50 - \$20.00/hr

Municipal Bldg. Custodian	\$235.00/month
Building Custodian (Police)	\$10.30 – 19.00/hr
Waste Security Officer	\$12.84 - \$19.00/hr
Assistant Waste Security Officer.....	\$10.42 - \$15.00/hr
Waste Security Laborer	\$10.30 - \$15.00/hr
Substitute Waste Security Laborers	\$10.30 - \$15.00/hr
Violations Clerk	\$16.00 - \$24.00/hr
Court Security Officer.....	\$100.00 per court session
Substitute MCO	\$30.00 - \$45.00/hr
Substitute Sub-Code Officials & Inspectors ...	\$28.97 - \$40.00/hr
Construction/Zoning Office Assistant	\$13.50 - \$25.00/hr
Construction/Zoning Office Manager.....	\$33,280.00 - \$58,240.00
Substitute T.A. – Construction/Zoning Office.....	\$13.50 - \$22.00/hr
DPW Coordinator	\$25.00 - \$35.00/hr
Director of P.W. & Roads	\$24.00 - \$45.00/hr
Road Foreman	\$20.44 - \$30.00/hr
Road Class A (10 or more years of service)	\$18.69 - \$27.00/hr
Road Class B (5-10 years of service)	\$15.47 - \$23.00/hr
Road Class C (Less than 5 years of service)	\$14.51 - \$21.00/hr
Road Laborer	\$10.00 - \$18.00/hr
Temporary Laborer	\$12.05 - \$18.00./hr
Summer DPW Workers	\$9.00 - \$13.00/hr
Police Administrative Secretary	\$13.50 - \$25.00/hr
Substitute Police Secretary	\$13.50 - \$20.00/hr
Part-time Officers	\$20.62 - \$30.00/hr
Part-time Officers Spec Duty	\$22.41 - \$33.00/hr
Police Matrons	\$13.50 - \$25.00/hr
with a minimum of 4 hours pay if called out between 9 p.m. and 6 a.m.	

SECTION II

Definitions and Benefits are outlined in the West Amwell Township Policy Manual adopted December 28, 2005 with amendments through April 23, 2014

SECTION III

All Ordinances and parts of Ordinances inconsistent with this Ordinance are hereby repealed.

SECTION IV

This Ordinance shall take effect after final adoption and publication according to the laws of the State of New Jersey.

APPROVED BY TOWNSHIP COMMITTEE

Stephen Bergenfeld, Mayor

ATTEST:

Maria Andrews, Acting Clerk

A motion by Dale, seconded by Cally to open the public hearing on Ordinance 11, 2018 was unanimously approved by roll call vote.

Cally: Yes, Dale: Yes, Hoyer: Yes, Bergenfeld: Yes

It was noted for the record that no members of the public came forward to comment on Ordinance 11, 2018. A motion by Dale, seconded by Hoyer to close the floor to public comment was unanimously approved by roll call vote.

Cally: Yes, Dale: Yes, Hoyer: Yes, Bergenfeld: Yes

A motion by Cally, seconded by Dale to adopt Ordinance 11, 2018 upon second reading was unanimously approved by roll call vote.

Cally: Yes, Dale: Yes, Hoyer: Yes, Bergenfeld: Yes

STANDING COMMITTEE REPORTS

Open Space – Attorney Faherty noted the closing on the Runkle property is scheduled for 11:00 AM on 10/11/18.

Environmental – No report was given.

Aq Advisory – The Committee authorized the 4/5/18 minutes to be posted to the website.

Finance Committee – No report was given.

UNFINISHED BUSINESS

Re-location of Police HQ to Municipal Building Basement

Mayor Bergenfeld commented he is waiting on 2 additional quotes for the fire rated paint and stated things are moving along slowly, but they are moving forward.

Police Lieutenant Interview Status

Attorney Faherty commented that he has been in contact with the Police Chief's Association and they will be forwarding a contract and related information along to him in order to get the candidates scheduled for the Lieutenant's exam. Attorney Faherty noted the Association recommends a 12 week study period and suggested that the required study materials be purchased for each candidate. The Committee authorized Attorney Faherty to proceed with scheduling the 2 candidates for the Lieutenant's exam and to order the study materials.

It was noted for the record that Mr. Rich arrived at the meeting at this time, 7:54 PM.

Rock Road West Traffic Study

Mr. Rich noted Engineer Burr is still working on the traffic study and will report to the Committee when he has completed his review. Mr. Dale commented that he saw people walking on his road (*Goat Hill*) on his way to the meeting tonight. He stated it was fairly dark out and remarked he doesn't believe the traffic and pedestrian issues on Rock Road West are any different than any other road in the Township. Mayor Bergenfeld indicated he agreed with Mr. Dale's sentiments.

Mr. Beaumont spoke up from the public stating he appreciated the Committee's effort on the traffic study and requested the initial focus be on installing stop signs. After that he believed other traffic mitigating options should be explored and implemented.

NEW BUSINESS/OTHER

Resolution: #103-2018 Amendments to Salary & Wage Resolution

Resolution #103-2018

Amending Resolution #61-2018

BE IT RESOLVED by the Committee of the Township of West Amwell that the 2018 Salary and Wage Resolution, approved on April 18, 2018 be amended as follows:

Position

Assistant Collector of Taxes Brewi

Construction/Zoning Office Mgr. Brewi

Salary/Compensation

\$4457.14 annual salary (pro-rated)

\$47,542.86 annual salary (pro-rated)

Delete: Road Class C: Burd \$18.50/hour

Add: Road Class C: Gabel \$18.50/hour

A motion by Dale, seconded by Cally to approve Resolution #103-2018 was unanimously approved by roll call vote.

Cally: Yes, Dale: Yes, Hoyer: Yes, Rich: Yes, Bergenfeld: Yes

Resolution: #93-2018 Amendment to PTO Raffle Date

Acting Clerk Andrews explained the school was unable to hold the raffle on 9/7/18 and had to change the date to 9/28/18. She noted the amended resolution simply reflects the new date.

RESOLUTION #93-2018

Amended

WHEREAS, application has been received the Township of West Amwell to grant a raffle license, and

WHEREAS, no objections have been received the Clerk of the Township, nor were any objections made at the meeting.

NOW, THEREFORE BE IT RESOLVED that the raffle license be granted

TO: PTO West Amwell School
BENEFIT: To fund enrichment programs for the children of West Amwell School (after school programs; teaching supplies; educational assembly; etc.
DATE: **September 28, 2018** – *not 9/7/18*
TIME: 5:00 p.m. – 9:00 p.m.
LOCATION: West Amwell School
1417 Route 179, Lambertville NJ 08530

A motion by Dale, seconded by Cally to approve Amended Resolution #93-2018 was unanimously approved by roll call vote.

Cally: Yes, Dale: Yes, Hoyer: Yes, Rich: Yes, Bergenfeld: Yes

Acknowledgment: Letter of Resignation from D. Augustine

It was noted for the record that the Committee acknowledged Ms. Augustine's letter of resignation.

Notification of Social Affairs Permit from ABC

Acting Clerk Andrews stated notification has been received from the Division of Alcohol Beverage Control that the Music Mountain Theatre has applied for a Social Affairs Permit for an event taking place on October 26th and 27th. She explained ABC will issue the permit after 7 days unless they receive comments from the Township notifying them of any concerns. It was noted for the record that the Committee expressed no concerns with the permit being issued.

OTHER

Resolution #104-2018: Closed Session – Personnel/Contracts – Litigation/Affordable Housing

Present for the discussion was Planning Board Chairman Rob Tomenchok.

A motion by Hoyer, seconded by Bergenfeld to approve Resolution #104-2018 to enter into Closed Session was unanimously approved by roll call vote.

Cally: Yes, Dale: Yes Hoyer: Yes, Rich: Yes, Bergenfeld: Yes

Resolution #104-2018

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist,

NOW, THEREFORE BE IT RESOLVED by the Committee of West Amwell Township, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.
2. The general nature of the subject matter to be discussed is as follows: Mt. Laurel Litigation, personnel/contracts and subjects falling under Attorney-Client privilege.
3. It is anticipated at this time that the above stated subject matter will be made public when the matter has been resolved.
4. This resolution shall take effect immediately.

A motion by Cally, seconded by Dale to return to open session was unanimously approved.
Roll Call Vote: Cally: Yes, Dale: Yes, Hoyer: Yes, Rich: Yes, Bergenfeld: Yes

The Committee was in Closed Session from 7:57 PM – 9:02 PM.

It was noted for the record that the Committee instructed Acting Clerk Andrews to forward the original shared service contracts back over to East Amwell Township with a cover letter respectfully requesting they be signed without any further revisions.

OPEN TO THE PUBLIC

It was noted for the record that there were no members of the public present at the meeting at this time.

ADMINISTRATIVE

Treasurer – Invoice for Class III Officers

Acting Clerk Andrews noted the invoice was provided for informational purposes since it was newly created by Assistant Treasurer Haberle and this was the first invoice being issued. The Committee commented favorably on the document.

Mr. Hoyer inquired about the lack of Class III Officer coverage in the Lambertville School. Mayor Bergenfeld noted Superintendent Muenker plans to revisit the matter once a little time has passed and everyone can see how the arrangement is working in the High School. The Committee expressed disappointment with the school board making a decision in support of Class III Officers in Lambertville and then going back on it.

Construction

Mr. Cally acknowledged that Construction Office Manager Rose had provided the requested documents regarding his office's recent oversight in sending the quarterly construction fee reports to the State. The Committee expressed appreciation for the documentation.

CORRESPONDENCE

The Committee ordered the correspondence listed on the agenda, filed.

ADJOURNMENT

A motion by Rich, seconded by Bergenfeld to adjourn the meeting was unanimously approved.

The meeting adjourned at 9:06 PM.

Maria Andrews, Acting Municipal Clerk

Approved: 10/17/18