

WEST AMWELL TOWNSHIP COMMITTEE MEETING

July 24, 2013 - 7:00 p.m.

CALL TO ORDER AND STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

The regular meeting of the West Amwell Township Committee was called to order at 7:04 p.m. Present were Mayor Zachary T. Rich, Committeeman George A. Fisher, Clerk Lora Olsen and Attorney Philip J. Faherty III (7:30 p.m.). Also in attendance were Jeff Ent, Sharon Dragan, Fia Pfeiffer, John Cronic, Cathy Urbanski, Sean Pfeiffer and John Anderson. Deputy Mayor Tom Molnar was absent.

Mayor Rich announced that this meeting is called pursuant to the provisions of the Open Public Meetings Act. Notice of this meeting was included in the Resolution faxed to the Hunterdon County Democrat and Trenton Times on January 2, 2013, was posted on the bulletin board in the Municipal Building on said date and has remained continuously posted as required under the Statute. A copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.

The meeting was recorded via digital recording system.

PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

Mayor Rich led the assembled group in the pledge of the nation's flag.

AGENDA REVIEW BY TOWNSHIP CLERK

No change

ANNOUNCEMENTS

The following announcements were made:

- Special Senatorial Primary Election – August 13th, 6 a.m. to 8 p.m.
- Township Offices Closed September 2nd – Labor Day
- Special School Election – September 24th
- Special Senatorial General Election – October 16th, 6 a.m. to 8 p.m.
- Hunterdon County Computer & Electronics Collection – Oct 12th, Rt 12 Complex
- Ongoing E-cycling on Saturdays @ Township Depot, 8:00 a.m. to 12:30 p.m.
- Please Come to the Table if You Wish to Address the Committee
- Kindly Turn Cell Phones Off During Meeting

PRESENTATION OF MINUTES

The following Regular, Special and Closed Session minutes were unanimously approved on motion from Fisher, seconded by Rich.

June 26, 2013 Special
June 26, 2013 Closed Sessions #1-4
June 26, 2013 Regular

June 26, 2013 Closed Session minutes #5 & 6 were held.

OPEN TO THE PUBLIC/TOPIC NOT ON THE AGENDA

John Anderson of JCP&L spoke at length about their reliability improvement program that targets the South county and West Amwell, in particular. Although still in the works, the plan involves the expansion of the existing substation on Rocktown-Lamb. Road and connection with PSE&G transmission lines. The expansion will be in back of the current facility and will not be visible from the road or to other property owners. The plan will provide redundancy of service to the area. Mr. Anderson relayed that 230,000 volts are needed for the substation and that there are ongoing conversations with NJDEP over applications sensitive to environmental concerns as well as ROW issues with property owners for PSE&G connections. He stated specifically that it is not uncommon to tap into other provider lines. Once these two items are in place, JCP&L will be back to West Amwell and the Planning Board. In response to questions from the Committee, Mr. Anderson relayed that the improvement will only serve Lambertville and West Amwell, with a possibility of portions of Hopewell Township, although there are currently distribution lines and other sub-transmission lines out of the current facility that feed the latter. Mr. Fisher questioned whether Lambertville and West Amwell feeds could be split as the former has a totally different problem from that of the Township. The possibility will be explored but Mr. Anderson noted that past events dealt with loss of supply to the substation, not the municipal

feed per se. The whole purpose of the expansion is for improved reliability overall. Mr. Rich relayed that he and Mr. Anderson speak regularly and that West Amwell is open to helping out. The unique situations recently faced were mentioned and Mr. Anderson indicated that they are pleased to be alerted to particular issues and to be able to make an investment for improvement reliability as well as flexibility. A presentation is underway and will be shared when ready. As for time frame, Mr. Anderson indicated sooner than later, if approved within months, with 2014 absolutely.

SPECIAL PRESENTATION(S)

Fire Truck – Chief Jeff Ent addressed the Committee over the status of a replacement fire truck. The Fire Company has been under the impression that this was to be budgeted for this year and that the Committee had known since 2009 of the need to replace an aging unit. Mr. Ent reviewed the research undertaken concerning refurbishing the truck and relayed that in the meantime, the rules have changed. Also, that a refurbished truck on State contract was investigated. However, with the difference of only \$50,000 between refurbished and new, this was not pursued as the difference could have been made up with the sale of the current unit. During the budget workshops, various options were discussed, including leasing; postponing the purchase of radios until next year; and, pushing back the re-payment of the loan. Mr. Ent relayed that they were told not to fix the truck. Now that the budget has been adopted, they're finding out that there's no money to fix the truck, no money for radios and only \$965.00 towards the money owed. The Fire Company is getting nothing. A brief discussion followed concerning the ladder truck loan repayment, number of engines, replacement cycle, and money needed (\$20,000-\$30,000) to fix the problems with the truck that was thought to be up for replacement this year. Specific deficiencies include a leaking tank (the manufacturer of which is no longer in business), that may have to be replaced and a problem with the front suction. The truck will not pass the pump test required by PEOSHA, which is three months overdue. Swapping trucks between station locations was mentioned but the truck at the satellite station is not a tanker, although it does carry 1500 gallons of water, it depends on other vehicles, and hooks to the ladder truck. It is used for car and brush fires. Questioned whether if at risk, Mr. Ent responded affirmatively, and added that due to Homeland Security, that truck has to roll first. A new truck would run \$407,000. The Township's current budget, capital plan, and ability to pay for more than one truck was relayed by the mayor, with Mr. Ent stating that they cannot wait 4 years for a new truck, and that a lease/purchase would run \$44,000 for 10 years. CFO Carro added that a bond ordinance for \$500,000 would require a down-payment of \$25,000. The cost of the latter action would mean BANs at approximately 2% for 10 years, then long term bonding. This could stretch out for another 15 years and would result in an old truck. With the open space refinancing that was accomplished, the Township's debt is now at \$3 million instead of \$5 million. Mr. Rich inquired about a DCA audit/survey of what is needed by way of fire equipment and was advised to use caution in such a request as he, Mr. Ent, and Committeeman Molnar attended a shared services meeting with Freeholder Walton and there are not enough firehouses to cover the area.

As a new truck doesn't appear to be viable, \$30,000 to fix was next for discussion. Although this would be cheaper than buying, Mr. Ent expressed concern over the 20 year life span and whether it is good to dump this kind of money then sell the vehicle down the line. Mr. Fisher reviewed the options noting the problem with revenues, with Mr. Rich relaying that he would prefer the money for a new truck be paid for in the budget without bonding. Questions were raised about who would be fixing the apparatus, the time that the truck would be out of operation and the special nature of the repair/replacement of the leaking tank as well as some of the other problems to be dealt with to get the truck back in service. There are a lot of unknowns that will only be uncovered once the inspection begins. Mr. Ent again mentioned that the current State contract aligns well with what is needed and relayed that there are currently three KME's and one American-LaFrance. The latter is the ladder truck as it provided for a better tip load.

The options were again mentioned—refurbish, used, new. Mr. Ent offered that he would rather fix the current truck than purchase a used one as he knows what they have. Therefore, the choices are to replace or fix. The deferment of the radio project this year was stressed and that this has to be done next year. Also noted was the amount allocated to the Fire Company this year for operating expenses that included only \$965 towards the outstanding loan. This loan was to save the Township by having the Fire Company front money to upgrade the Scotch packs in lieu of the Township having to purchase new ones. Mr. Ent further commented that the Fire Company appreciates the Township Committee but that the Fire Company doesn't think that the Township Committee appreciates them. He urged the Committee to remember what is being gotten for the money. Also that fix is something they can do but that they were originally told not to fix. Mr. Fisher offered that \$500,000 is a lot of money and questioned finding it.

It was agreed that no decision could be made this evening and that a special meeting be held. This will be scheduled for July 29th @ 6:30 p.m. to continue the discussion.

Regionalization – Mr. Beaumont was not in attendance. However, the next meeting will be held in Lambertville.

INTRODUCTION OF ORDINANCE AND/OR PUBLIC HEARING

Public Hearing: Ordinance 7, 2013 A CAPITAL ORDINANCE OF THE TOWNSHIP OF WEST AMWELL, COUNTY OF HUNTERDON, AUTHORIZING VARIOUS PURCHASES LISTED BELOW AND APPROPRIATING \$137,500 FROM THE CAPITAL IMPROVEMENT FUND.

Proof of publication in the July 4, 2013 issue of the Hunterdon County Democrat was presented. The ordinance has been posted and available to the public since its introduction at the June 26, 2013 Township Committee meeting. Mr. Rich read the Ordinance by title and opened the public hearing. Hearing no comments, the public hearing was unanimously closed. Mr. Rich noted that there's a State contract generator available for \$20,000, sans installation costs. With the problems experienced in the last storm with the current generator, the Township Committee has been advised that a new one is needed.

The Ordinance was unanimously approved on motion by Fisher, seconded by Rich.

Public Hearing: Ordinance 8, 2013 AN ORDINANCE AUTHORIZING THE ACQUISITION OF REAL PROPERTY KNOWN AS BLOCK 29 LOT 16 IN THE TOWNSHIP OF WEST AMWELL FROM WOODEN AND/OR D&R GREENWAY LAND TRUST, INC.

Proof of publication in the July 4, 2013 issue of the Hunterdon County Democrat was presented. The ordinance has been posted and available to the public since its introduction at the June 26, 2013 Township Committee meeting. Mr. Rich read the Ordinance by title and opened the public hearing.

Sean Pfeiffer relayed that the last time the Township worked with a non-profit was with Toll South and that at the time, Hunterdon Land Trust had no interest. He questioned how this split is to work in practice, e.g., liability insurance, hunting, etc. and if this would mean 37.7% of the licensing fees.

John Cronic stated that he had recently walked the property in question. As for the matter of hunting, there are still ongoing negotiations on how to handle various items. However, the property has never been part of the lottery, so that issue will be dealt with later. The Township controls hunting.

Attorney Sharon Dragan relayed that the assignment agreement has open areas but that D&R manages the property per Green Acres rules. She agreed with Mr. Cronic that the proffered items can be worked out through the negotiation process. The Township receives a 62.3% interest in the property. Any hunting leases on Township property require that clubs carry their own insurance and that claims coverage is also something that will have to be worked out. Mr. Fisher questioned the fee simple aspect of the deal and this will be yet another piece of property that is physically owned by the Township. Ms. Dragan relayed that this as decided before her involvement and that the decision as to who manages the property is still open. Also noted was that the appraisals came in higher than the negotiated price and that the owner is donating part of the value.

Hearing no further comments, the public hearing was unanimously closed.

The Ordinance was unanimously approved on motion by Rich, seconded by Fisher.

Introduction: Ordinance 9, 2013

The following ordinance was read by title and introduced on first reading:

AN ORDINANCE AMENDING CHAPTER 99 OF THE CODE
OF THE TOWNSHIP OF WEST AMWELL, COUNTY OF HUNTERDON,
STATE OF NEW JERSEY – (Garbage, Rubbish and Refuse)

WHEREAS, West Amwell Township has offered one or more clean-days a year for residential bulky waste disposal; and

WHEREAS, it has been determined that a fee needs to be assessed to participating residents to cover related costs of these clean up days

THEREFORE, BE IT RESOLVED by the West Amwell Township Committee that Chapter 99 be amended to add the following:

Section 1: Article III, Clean-Up Days

99-21. Authority.

The Township Committee shall determine whether a Cleanup Days will be scheduled and the dates and hours during which these may take place.

99-22. Permit required.

All residents wishing to participate in any scheduled clean-up day shall be required to purchase a one trip permit.

99-23. Process and eligibility.

The permit must be presented to and collected by authorized Township personnel before the residents can dispose of any waste material at the collection area on the municipal property during a scheduled Clean-up Day. Permits are available to residents of West Amwell Township and only for residential waste. No business or commercial waste material will be accepted during a scheduled Clean-up Day.

Only West Amwell residents having a one trip permit for disposal and designated municipal employees will be allowed in the disposal area on cleanup day.

99-24. Fee.

The cost of each permit is \$30.00. The number of permits sold for a scheduled clean-up event will be limited. Permits must be purchased prior to the clean-up day event at the Clerk's office.

99-25. Exclusions

No moving vans, dump trucks, trailers, or U-Haul-type trucks are permitted. The Township reserves the right to reject any or all materials deemed not acceptable. No gasoline, chemicals or other volatile materials or explosives, or concrete, rocks, earth, soil, tree stumps or automobiles will be accepted during cleanup day. Metal will be placed in the designated area and not in a compactor truck. Municipal employees will exercise discretion as to whether materials are suitable for disposal during cleanup day.

Section 2:

All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistency.

Section 3:

This Ordinance shall become effective upon final passage and publication according to law.

Fisher moved to introduce the Ordinance on first reading and Rich seconded. Motion carried unanimously. The public hearing will be held August 28, 2013.

Mr. Fisher relayed that Road Supervisor Hoagland has had a conversation with his counterpart in Delaware Township about hauling our clean-up day containers. He volunteered to draft a letter to the Delaware Township mayor to see there can be some arrangement made.

Introduction: Ordinance 10, 2013

The following ordinance was read by title and introduced on first reading:

AN ORDINANCE TO AMEND ORDINANCE 1, 2013 TO PROVIDE FOR AND DETERMINE
THE RATE OF COMPENSATION OF OFFICIALS AND EMPLOYEES OF THE
TOWNSHIP OF WEST AMWELL, COUNTY OF HUNTERDON, NEW JERSEY

SECTION 1

The following shall be the rate and ranges of compensation for officials and employees of the township for the year 2013.

Rabies Clinic – Secretarial

\$20.00/hour

SECTION III

All Ordinances and parts of Ordinances inconsistent with this Ordinance are hereby repealed.

SECTION IV

This Ordinance shall take effect after final adoption and publication according to the laws of the State of New Jersey.

Fisher moved to introduce the Ordinance on first reading and Rich seconded. Motion carried unanimously. The public hearing will be held August 28, 2013.

STANDING COMMITTEE REPORTS

Open Space

- *Wooden*: 1) The required **Historic Pesticide Certification** and the **Payment Request** forms were signed by the mayor and submitted to Green Acres last week. Attorney Dragan overviewed the particulars of the deal, noting that D&R will assign 62.3% of its rights to the Township. Percentages were determined by the funding arrangements. The owner and D&R will split the technical costs; the Township receives the percentage interest in the property; and, D&R will management the property. She also relayed that Hunterdon Land Trust does not hold property but deeds them back and forth. The mayor was unanimously authorized to sign the **Assignment Agreement** on motion by Fisher, seconded by Rich. The Mayor, Clerk & CFO were unanimously authorized to prepare and sign the **closing check** on motion by Fisher, seconded by Rich, as the event will most likely occur prior to the next meeting. The **Green Acres Payment Voucher** was approved for the mayor's signature. 2) John Cronic provided the following Project Status Updates: a) mowing at Toll S is underway, b) commented that the Wooden piece is a nice property and that he took some pictures during his recent walk with the surveyor and D&R rep, c) the County has supposedly ordered appraisals for Toll N, so the project is moving along, albeit slowly. 3) The requested letter to the CADB to terminate the **Nunn** project was approved for the mayor's signature. 4) Cathy Urbanski relayed that the required **Interim Report for Sustainable Jersey Grant** has been received showing what has been done. The project is on target; expenses have increased by \$2100. The mapping will run \$6000 but once completed, it and the GIS format that produced it will be turned over to the Township. The report was submitted on July 3rd and an acknowledgement received.

Environmental

- *Authorization to Post June 13, 2013 Minutes to Website*: Approved
- *Schedule for Well Water Testing*: Mrs. Urbanski relayed that flyers will be distributed at the depot on August 24th and September 7th. Sales will begin on September 14th with testing to occur the following Monday.
- *Report from Watershed Ambassador*: Jade Greene was the Township's ambassador this year. Mrs. Urbanski was lavish with her praise of both the person and the work performed, noting that the report was a nice assessment of the Alexauken Creek and that Ms. Green had picked up the dam at the Wildlife Management area. Decommissioning the pond to get rid of the dam and providing a buffer was advanced. Mr. Fisher questioned the duplicate date found on the last page.

UNFINISHED BUSINESS

Possible Appointments: None

Updates: 1) The Lambertville Music Hall parking issue has gone away as the application has been withdrawn. 2) Mr. Fisher relayed that SHREC picked a new consultant and will meet again on the 31st concerning **energy aggregation**. Once the work is completed, there will be the option to accept or deny. The dual benefit is no cost and lower electric bills. The following resolution was presented

RESOLUTION #111-2013
*A Resolution Authorizing the Lead Agency Mayor and Clerk to Sign the Contract
With Gabel Associates for the Community Aggregation*

WHEREAS, the City of Lambertville is the lead agency for the South Hunterdon Renewable Energy Cooperative; and

WHEREAS, the South Hunterdon Renewable Energy Cooperative met on Thursday, July 11, 2013 and unanimously voted to appoint Gabel Associates, LLC as the Consultant for the Community Aggregation Project.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of West Amwell, in the County of Hunterdon, in the State of New Jersey, that the contract with Gabel Associates for the Community Aggregation Project of the SHREC is hereby authorized at a rate not to exceed \$.0015/kwh to be paid by the successful bidder of the Community Aggregation Project.

BE IT FURTHER RESOLVED that the Mayor and the Clerk are authorized to sign the contract as the lead agency on behalf of the SHREC.

The Resolution was unanimously approved on motion by Rich, seconded by Fisher.

The **solar** project is moving forward but the grammar school has not responded to e-mails or provided 12 months of usage information. Concern was expressed about the effect should the entity decide to pull out. 3) The update on **assessments** was held. 4) The next meeting on the **website** will be held Tuesday evening. A note from the Planning Board secretary relayed that the version of the Master Plan currently on the Website does not have the most recent updated amendments. It was also suggested that some type of disclosure statement be added to the website to reflect that the materials contained therein are for informational purposes and that some documents are constantly evolving. 5) Mr. Fisher relayed that Alan Horton has indicated that once the Township decides they want to do for a municipal building **generator**, he'll work with us. Things to consider include sizing for total building, including currently unused basement space vs just the main floor with upgrade for basement later, and separating the existing circuits, which although doable, is difficult. Mr. Horton will also look at the firehouse generator hookup situation. Mr. Molnar has been in touch with Jim Meskill, who will get back to us with a couple proposals—minimum and total building—as well as gas and diesel. Harry Heller has advised that a 60KW unit can be obtained through state contract and John Cronce offered that he has contacts for this commodity as well. It was decided that the Township Engineer needs to get involved to spec out generators for both the municipal building and fire house. Mr. Fisher will make the contact. 6) Mr. Rich overviewed his recent meeting with Pete Tarricone of Wells Fargo Insurance concerning Township **Insurance** matters. Mr. Tarricone is the Township's risk manager and handles the paperwork for PAIC requirements. The Township has another year with PAIC and concerns involve such items as whether the Township pays what it should; if the current situation a good one or should the market be explored; and, the consequences of an early drop. A resolution will be needed to explore options. Information on towns that match West Amwell will be requested. Mrs. Olsen relayed that Beth had called and is in the process of obtaining comps, bid history, the total return of surplus number and the 2011 renewal quotes. 7) An e-mail from Bill Barr of Maser Consulting Engineers outlined the proposed bid schedule for **George Washington Road**. An advertisement in August 1st Democrat was noted and a bid opening on either August 21st or 22nd. An award can then be made at the August 28th meeting. Mr. Rich noted his support for 'going back in time' with this road.

Draft Ad for Sale of Toll South: Attorney Faherty overviewed the provisions of the proposed sale resolution provided for Committee approval, including timing of required events. A discussion followed, with Mr. Pfeiffer noting the grant agreement for eligible costs and that any sale would have to be approved by the SADC. Caution was noted concerning realtor fees and closing structure as 55% of the net has to be returned to the State. Mr. Cronce questioned whether a discount would be provided to the hunting club, should the property be sold, as the season begins Sept 1st.

The decision was to advertise the auction in the August 8th and 15th editions of the Democrat. Commission was set at 3%. The auction would be held on August 27th at 2 p.m. in

the municipal building. Attorney Faherty will provide a copy of the resolution to local real estate agents. Mr. Pfeiffer suggested that Dan Knox at the SADC also be notified.

RESOLUTION #112-2013
(See attached)

The Resolution was unanimously approved on motion from Rich, seconded by Fisher.

Construction: 1) **Day-time help/hours** are needed as complaints are being received that there is no one around to answer questions and night hours are not good for contractors. The consensus was to change the current schedule to three evenings and one daytime slot so as to not expand existing hours. The suggestion was for the office to be open 8:30 a.m to 12:30 p.m. during whatever day was selected. The Construction Official will be notified of this proposed change and requested to speak with his staff. Any subsequent job ad needed would be advertised for the 4 day-time hours slot, with a starting rate at the bottom of the current range. It is anticipated that this change will expedite permitting and get a start on calling residents whose permits have not been closed out. 2) The problem with the **computer** situation is unknown and will be discussed further with the Construction Official.

Resolutions

- *County Surface Treatment Program (Chip Seal):* Although moving forward was approved at the last meeting, a resolution is required for the award.

RESOLUTION #113-2013

BE IT RESOLVED BY THE Township Committee of the Township of West Amwell, County of Hunterdon, State of New Jersey, to accept the bid received from Top Line Construction as per master contract for County Bid #2013-10, identification code 51-HCCPS, awarded by the Hunterdon County Board of Chosen Freeholders at their June 18, 2013 meeting. The bids for materials to be used by West Amwell Township for Surface Treatment of roads are as follows:

- (1) Up to 4,720 gallons of Surface Treatment CRS-2M at a rate of \$.42 per gallon/S.Y.
- (2) Up to 147 tons of Surface Treatment Cover Material #8 Clean broken Stone @ 25 LBS/S.Y. at a rate of \$52.00 per ton

However, total expenditures in (1) & (2) above cannot exceed \$24,704.47.

The Resolution was unanimously approved on motion from Rich, seconded by Fisher.

- *Amended S & W Resolution:*

RESOLUTION #114-2013

BE IT RESOLVED by the Committee of the Township of West Amwell that the 2013 Salary and Wage Resolution, adopted January 2, 2013 be amended as follows:

Position	Salary/Compensation
<u>Add:</u> Summer DPW Worker Romeo	\$9.00/hr

The Resolution was unanimously approved on motion from Rich, seconded by Fisher.

NEW BUSINESS

Receipt of 2012 Audit: This report was distributed previously for review. Mr. Fisher commented that it looks good. Formal action will be taken at the August meeting. A corrective action for the one item that was cited is anticipated from the CFO. .

Certification of Municipal Affordable Housing Trust Fund Status: A revised version of the one received from the State was provided by Mrs. Walsh prior to her departure with the recommendation that it be submitted to COAH. This was signed by the mayor and approved for submission.

Resolution re: SHREC E-procurement:

RESOLUTION #115-2013

A Resolution Authorizing the Contract with T and M Associates for the Purchase of Electricity for the South Hunterdon Renewable Energy Cooperative

WHEREAS, the members of the South Hunterdon Renewable Energy Cooperative (SHREC) appointed Michal Mandzik of T and M Associates as the energy consultant on July 11, 2013; and

WHEREAS, T and M Associates is an approved provider of on-line auctions for the purchase of energy generation services by the Division of Local Government Services, Department of Community Affairs, State of New Jersey; and

WHEREAS, the SHREC's Board of Directors has determined that the use of a reverse on-line auction for the purchase of electricity supply would enable the SHREC to obtain the most advantageous price for the commodity; and

WHEREAS, the City of Lambertville, in the County of Hunterdon, in the State of New Jersey, is the Lead Agency of the SHREC; and

WHEREAS, the Department of Community Affairs, State of New Jersey permits the use of a reverse on-line auction for the purchase of energy generation services pursuant to the Local Unit Electronic Technology Pilot Program and Study Act, P.L. 2001, c.30

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of West Amwell, State of New Jersey, the contract with T and M Associates is hereby authorized.

BE IT FURTHER RESOLVED that the Mayor and Clerk are authorized to sign the contract.

BE IT FURTHER RESOLVED that:

1. The governing body authorizes Michael Mandzik of T and M Associates to conduct a reverse on-line auction for the purchase of electricity supply for the South Hunterdon Renewable Energy Cooperative.
2. The Township of West Amwell does hereby authorize the receipt of bids for the purchase of natural gas through a reverse on-line auction for the South Hunterdon Renewable Energy Cooperative. The SHREC Board of Directors shall determine the time, date and place for the receipt of said bids.
3. The reverse on-line auction shall take place on the date to be set on the newspaper publication.
4. The City Clerk shall prepare a notice for a newspaper publication announcing the auction, indicating the Internet address, where the auction will take place, the date and time of the auction for the purchase of electricity.
5. A certified copy of this resolution shall be filed with the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey, T and M Associates and with the City of Lambertville as Lead Agency for the SHREC.

The Resolution was unanimously approved on motion from Fisher, seconded by Rich.

Mutual Aid Agreement for Police: Approved and signed by the mayor.

Recommendation from Planning Board re: Woodlands Ordinance: Specific changes to the existing ordinance were noted. These will be incorporated into a new ordinance for introduction at the August meeting.

Chapter 159 Resolution re: Alexauken Creek Implementation Grant:

**TOWNSHIP OF WEST AMWELL
SPECIAL ITEM OF REVENUE AND APPROPRIATION
IN THE 2013 BUDGET
PURSUANT TO N.J.S.A. 40A:4-87**

RESOLUTION #116-2013

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount,

NOW, THEREFORE, BE IT RESOLVED that the Township of West Amwell hereby requests The Director of the Division of Local Government Services to approve the insertion of items of revenue In the budget of the year 2013 in the sum of **\$ 541,300.00** which items are now available as a revenue from the following sources pursuant to the provision of statute:

NJ DEP Land Use Management – Division of Policy Implementation and Watershed Restoration
Section 319H NPS Pollution Control and Management Implementation Grant –
Alexauken Creek Watershed Plan **\$ 541,300.00**

BE IT FURTHER RESOLVED that a like sum of **\$ 541,300.00** be and the same is hereby Appropriated under the caption of the following:

NJ DEP Land Use Management – Division of Policy Implementation and Watershed Restoration
Section 319H NPS Pollution Control and Management Implementation Grant –
Alexauken Creek Watershed Plan **\$ 541,300.00**

The Resolution was unanimously approved on motion from Fisher, seconded by Rich.

Staff Openings: Ads for the position of Police Secretary and Zoning Official were reviewed. These are both part-time positions with pay rates and hours TBD. The latter will be posted in-house until August 15th. Interviews for MHL/AA position will be held 5:30 p.m. at the special meeting scheduled for July 29th.

It was also noted that our Auditor will be retiring in the near future. A Fair & Open process will be implemented to acquire these services for 2014.

OPEN TO THE PUBLIC

Mr. Pfeiffer came forward to explain in more detail his concern over the realtor fee and structure thereof for the sale. The buyer should pay the realtor directly to avoid passing more money back to the State, thereby increasing the cost to the Township. The agreement is that the SADC gets 55% of the net proceeds. The Open Space tax of 5.9 cents on the tax bill was also questioned by Mr. Pfeiffer. This should be a flat 6 cents. The item will be checked. Mr. Pfeiffer also commented on his experience with Chris Rose, noting that it was a pleasure to deal with him.

ADMINISTRATIVE REPORTS

Treasurer –

RESOLUTION #117-2013

WHEREAS, it has been determined by the Planning Board of West Amwell Township that the following applicant's escrow fees are in excess of what was needed to cover their charges, and

WHEREAS, the Planning Board has approved a refund of the following amount;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of West Amwell that the Treasurer is hereby authorized to refund the following amount to the applicants:

Applicant	Amount Refunded
Paul Kapp (previously approved 12/2010-pending)	\$194.00
John Perkowski	30.00
Gerald & Olga Lieggi	55.88
Jarold Machinga	6.08

The Resolution was unanimously approved on motion from Fisher, seconded by Rich.

RESOLUTION #118-2013

WHEREAS, it has been determined by the Township Committee of West Amwell Township that the following applicant's special escrow fees are in excess of what was needed to cover their charges, and

WHEREAS, the Township Committee has approved a refund of the following amount;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of West Amwell that the Treasurer is hereby authorized to refund the following amount to the applicants:

Applicant	Amount Refunded
Randy Cooper	\$790.54

The Resolution was unanimously approved on motion from Fisher, seconded by Rich.

RESOLUTION #119-2013

WHEREAS, it has been determined by West Amwell Township that the following applicant's inspection escrow fees are in excess of what was needed to cover their charges, and

WHEREAS, the Township Committee has approved a refund of the following amount;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of West Amwell that the Treasurer is hereby authorized to refund the following amount to the applicants:

Applicant	Amount Refunded
Breen Color Concentrates	\$ 3,440.08

The Resolution was unanimously approved on motion from Rich, seconded by Fisher.

RESOLUTION #120-2013

WHEREAS, it has been determined by West Amwell Township that the following applicant's inspection escrow fees are in excess of what was needed to cover their charges, and

WHEREAS, the Township Committee has approved a refund of the following amount;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of West Amwell that the Treasurer is hereby authorized to refund the following amount to the applicants:

Applicant	Amount Refunded
Elizabethtown Gas – 70 Alexauken Creek	\$331.25
Elizabethtown Gas – 29 Old York Rd	\$263.75

The Resolution was unanimously approved on motion from Rich, seconded by Fisher.

Presentation of Bills for Approval: Questions concerning Health Benefits payments and JWS computer work were raised. An addendum to the bill list provided in the Committee's meeting packet was received from Assistant Treasure Haberle. These included a Comcast bill for \$331.27 and \$12,000 to Lincoln Financial for 2012 LOSAP contributions. The official version has been revised to include these payments. Mr. Rich inquired about the status of e-mail migration and requested that this be completed quickly.

RESOLUTION #121-2013

BE IT RESOLVED by the Township Committee of the Township of West Amwell that the vouchers listed on the Bill List, in the amount of \$1,013,988.31, dated July 24, 2013, as presented by the Township Treasurer/Chief Financial Officer, be paid from existing appropriations.

Rich motioned to approve the evening's bills for payment. Fisher seconded. Motion carried unanimously.

Treasurer Report: Appropriations through July 23, 2013 were provided and reviewed

Tax Collector – The monthly report for June 2013 was received showing receipts in the amount of \$171,768.40.

Construction – The Permit Fee Log details (17), Assessor Report-Permits (17), Monthly Activity Report-Permits, Payment Summary Report (\$10,742), a Assessor Report-Certificates (7) were received for PermitsNJ.

Court – The May & June 2013 monthly reports were received showing a ticket total of 407/277 (303/128 local) and the receipt of \$14,795.69/\$11,339.74.

The reports were unanimously accepted as filed.

Website Review - Held

CORRESPONDENCE

The correspondence as listed on the Agenda was ordered filed.

ADJOURNMENT

There being no further business, the meeting was unanimously adjourned at 10:09 p.m. on motion from Rich.

Respectfully submitted,

Lora Olsen, RMC
Township Clerk

APPROVED: August 28, 2013