

WEST AMWELL TOWNSHIP COMMITTEE RE-ORGANIZATION MEETING
January 3, 2018 – 7:30 p.m.

FLAG CEREMONY & PLEDGE OF ALLEGIANCE:

A contingent of Scouts of various ranks, including their leaders, processed the American flag and called for a salute. All in attendance stood for the pledge of allegiance. Appreciation was extended to Kiernan Kelleher, Baily Claus, Seth Geis, Matt Cally, Robert Tomenchok III, Brian Claus and Kent Carpenter for their participation this evening.

CALL TO ORDER

The 2018 Annual Reorganization meeting of the West Amwell Township Committee was called to order at 7:32 p.m. by Township Clerk Lora Olsen. Present were Committee members Stephen Bergenfeld, James Cally, Gary Hoyer and Zach Rich as well as Committeemen-elect, John Dale. The Committee was joined by approximately 30 residents and employees as well as family members of the Township Committee.

In compliance with the Open Public Meetings Act, Mrs. Olsen announced that notice of this Re-Organization meeting was published in the December 14, 2017 issue of the Trenton Times and the Hunterdon County Democrat and posted on the Township bulletin board, where it has remained continuously posted as required under the Statute. A copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk. Notice should also be taken the Municipal Building is handicapped accessible but the Clerk's office should be contacted 24 hours in advance for any special accommodations.

PRESENTATION OF CERTIFICATE OF ELECTION:

Mrs. Olsen presented the Certificate of Election from the Hunterdon County Board of Canvassers certifying the election on November 7, 2017 of John Dale to a three year term on the Township Committee.

Mrs. Olsen administered the **Oath of Office** to Mr. Dale with wife Robin holding the Bible for the swearing-in ceremony.

NOMINATION OF 2018 MAYOR:

Mrs. Olsen called for nominations for Mayor of West Amwell Township. Mr. Bergenfeld was nominated on motion by Mr. Rich with a second provided by Mr. Hoyer. No other nominations were received. Nomination unanimously approved.

Mrs. Olsen administered the **Oath of Office** to Mr. Bergenfeld with son Hudson holding the Bible for the swearing-in ceremony. Joining in the occasion was wife Jennifer and the two other Bergenfeld children.

NOMINATION OF 2018 DEPUTY MAYOR:

Nominations for Deputy Mayor were solicited. Mr. Hoyer was nominated on motion by Mr. Rich with a second provided by Mr. Bergenfeld. No other nominations were received. Nomination unanimously approved.

Mrs. Olsen administered the **Oath of Office** to Mr. Hoyer. Son Seth held the Bible for his father during the swearing-in ceremony, with wife, Terri, also in attendance for the occasion.

Mayor Bergenfeld took over the meeting.

CONSENT AGENDA

Mayor Bergenfeld announced that Resolutions #01-2018 through #17-2018 are covered under the consent agenda; considered to be routine by the Township Committee; and, will be enacted by one motion.

DESIGNATING A MEETING SCHEDULE

RESOLUTION #01-2018

BE IT RESOLVED by the Township Committee of the Township of West Amwell, County of Hunterdon, State of New Jersey, that during 2018 the Township Committee will hold regularly scheduled meetings as follows:

January 17	April 4, 18	July 18	October 3, 17
February 7, 21	May 2, 16	August 15	November 7, 21
March 7, 21	June 6, 20	September 5, 19	December 5, 27 ?

All regular meetings will be 7:30 p.m. in the Municipal Building, 150 Rocktown-Lamb. Road, Lambertville (West Amwell), New Jersey.

BE IT FURTHER RESOLVED that all meetings will be held in compliance with the Open Public Meetings Act. Special meetings shall be at the call of the Mayor or written request by a member of the Township Committee to the Clerk.

BE IT FURTHER RESOLVED that the Municipal Building is handicapped accessible but the Clerk's office is to be contacted 24 hours in advance for any special accommodations.

BE IT FINALLY RESOLVED that this Resolution shall be posted on the Township bulletin board and transmitted to the Hunterdon County Democrat and the Trenton Times within seven days of adoption.

ORGANIZATION OF THE MEETING

RESOLUTION #02-2018

BE IT RESOLVED by the Township Committee of the Township of West Amwell, County of Hunterdon, State of New Jersey, that the Order of Business and the conducting of business at all meetings shall be as follows:

1. Call to order and statement of compliance with the Open Public Meetings Act
2. Flag Salute
3. Agenda Review by Township Clerk
4. Announcements
5. Presentation of Minutes
6. Open to the Public/Topic not on the Agenda (limited to 15 minutes)
7. Special Presentation(s)
8. Introduction and/or Public Hearing of Ordinances
9. Standing Committee Reports
10. Unfinished Business
11. New Business
12. Open to the Public
13. Administrative (includes Payment of Bills—last regular meeting of each month; Reports; Website review)
14. Correspondence
15. Adjournment

BE IT FURTHER RESOLVED that all matters to be presented to the Township Committee at their regularly scheduled meeting shall be delivered in written form to the Township Clerk's Office no later than noon on the Friday prior to the meeting.

DESIGNATING THE OFFICIAL NEWSPAPER

RESOLUTION #03-2018

BE IT RESOLVED by the Township Committee of the Township of West Amwell, County of Hunterdon, State of New Jersey, that the Hunterdon County Democrat be established as the Official Newspaper; the Trenton Times is designated as the daily newspaper having the greatest likelihood of informing the public within the area of jurisdiction of the Township of its meetings.

AUTHORIZED SIGNATURES ON TOWNSHIP BANK ACCOUNTS

RESOLUTION #04-2018

BE IT RESOLVED that the Mayor or Deputy Mayor, Clerk or Deputy Clerk, and CFO/Treasurer or Assistant Treasurer be authorized to sign checks drawn on the Current Account, Capital Account, Animal Control Trust Fund, Payroll Account, Unemployment Account, Trust Escrow Account, the Federal and State Grant Account, COAH Escrow Account, CDBG-Rehab Account, West Amwell Housing Trust and Open Space Trust Fund.

BE IT FURTHER RESOLVED that the Court Administrator and Violations Clerk be authorized to sign checks drawn on the Court Account and Bail Account.

BE IT FURTHER RESOLVED that the Clerk or Deputy Clerk be authorized to sign checks drawn on the Petty Cash Account.

DESIGNATING DEPOSITORIES FOR ACCOUNTS

RESOLUTION #05-2018

WHEREAS a Political Contribution Disclosure (PCD) has been received and is on file

BE IT RESOLVED that Northfield Bank be designated as the depository for the Current Account, Capital Account, Animal Control Trust Fund, Payroll Account, Petty Cash Fund, Municipal Court Account, Bail Account, COAH Escrow Account, CDBG-Rehab Account, Escrow Trust Account, Unemployment Account, Federal & State Grant Account and Open Space Trust Fund.

BE IT FURTHER RESOLVED that TD Bank be designated as the depository for the West Amwell Housing Trust.

DESIGNATING DEPOSITORIES FOR INVESTMENTS

RESOLUTION #06-2018

WHEREAS a Political Contribution Disclosure (PCD) has been received and is on file

BE IT RESOLVED that TD Bank, Northfield Bank, and the State Cash Management Plan be designated depositories for the Open Space Trust, General and Capital Account investments.

BE IT FURTHER RESOLVED that the Treasurer and Clerk be authorized to request bids and to place orders for investments of Township idle funds solely in legally authorized investment vehicles and to execute the recurring Wire Transfer to and from Northfield Bank and other wire transfers for this purpose. Investments will be reported to the Township Committee at its next regularly scheduled meeting.

DESIGNATING TAX COLLECTION DATES, INTEREST RATES AND SETTING FEES

RESOLUTION #07-2018

BE IT RESOLVED by the Mayor and Township Committee of the Township of West Amwell as follows:

1. Real estate taxes shall be collected quarterly on February 1, May 1, August 1 and November 1, 2018
2. Interest shall be charged and calculated at the rate of 8% per annum on the first \$1,500.00 of the delinquency, and 18% per annum on any amount in excess of the first \$1500.00. These amounts are to be calculated from the date the tax was payable until the date the actual payment was received in the tax office.
3. There shall be a ten (10) day grace period, after which unpaid taxes will be charged interest from the due date.
4. Redemption fees for Tax Sale Certificates to the Municipality and Lien holders will be calculated as follows:
 - 2% on Certificates \$100.00 to \$4,999.00
 - 4% on Certificates \$5,000.00 to \$9,999.00.
 - 6% on Certificates over \$10,000.00
5. Redemption amounts shall be obtained from the Tax Collector. A \$25.00 fee will be charged for each additional request for a redemption calculation.
6. Duplicate tax sale certificates will be issued for a fee of \$100.00 each. Certificate owners must supply proof of loss or statement.)
7. Certificates of redemption can be issued for a fee of \$100.00 each. (Certificate owners must supply proof of payment of tax sale certificates.)
8. Tax Notices will have a fee of \$25.00 per mailing in lieu of publication.
9. Returned or insufficient checks will be charged a fee of \$20.00 each.
10. A duplicate bill fee of \$5.00 shall be charged upon request, excluding the property owners.
11. There will be a 6% year end penalty placed on balances and interest totaling \$10,000 or more at the close of the tax year on December 31.

The Township Clerk is hereby directed to publish a copy of this resolution.

AUTHORIZING CANCELLATION OF PROPERTY TAX CREDITS AND DELINQUENCIES

RESOLUTION #08-2018

WHEREAS, the Township Committee of the Township of West Amwell, County of

Hunterdon, State of New Jersey, has been informed by the Tax Collector that from time to time there are property tax credits or delinquencies on certain properties located within the Township of West Amwell, and

WHEREAS, pursuant to N.J.S.A. 40A:5-17.1, a resolution may be adopted by the governing body of a municipality authorizing a municipal employee to process without further action on the part of the governing body the cancellation of any property tax credit or delinquency of less than \$10.00

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of West Amwell, County of Hunterdon, State of New Jersey, that the Tax Collector be authorized to cancel any property tax credit or delinquency of less than \$10.00 without further action on the part of the Township Committee and that such action be noted in the Tax Duplicate for the Township of West Amwell.

PAYROLL AUTHORIZATION

RESOLUTION #09-2018

BE IT RESOLVED that the West Amwell Township CFO/Treasurer be authorized to pay payrolls as scheduled between meeting dates. Those pays will be subject to approval by the Township Committee at the next regular meeting.

PAYMENT OF BILLS

RESOLUTION #10-2018

BE IT RESOLVED that the West Amwell Township Committee may approve the payment of bills at all public meetings.

BE IT FUTHER RESOLVED that all bills for payment by the Township Committee shall be submitted by 12 noon the Friday prior to the meeting.

BE IT FURTHER RESOLVED that the CFO/Treasurer is authorized to pay the following invoices when they are due:

- State of New Jersey Health Benefits
- Debt Service Payments
- South Hunterdon Regional Board of Education
- County of Hunterdon Taxes
- Utility Bills, Lease Payments and Insurance Bills
- PERS & PFRS Payments
- Lincoln National Life Insurance Company

BE IT FURTHER RESOLVED that the invoices listed above will be submitted on the bill list for the next meeting.

WIRE TRANSFERS

RESOLUTION #11-2018

WHEREAS, it is necessary to authorize wire transfers from various West Amwell Township bank accounts to the State Cash Management Plan, other approved investments and to third parties in order to conduct authorized Township business,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of West Amwell, County of Hunterdon, State of New Jersey, that the Chief Financial Officer or Assistant Treasurer be authorized to do wire transfers from Township bank accounts to the State Cash Management Plan, other approved investments and to other authorized third parties in order to conduct authorized Township business.

A RESOLUTION TO AUTHORIZE THE TAX ASSESSOR OF THE TOWNSHIP OF WEST AMWELL TO TAKE CERTAIN ACTIONS IN THE NAME OF THE TOWNSHIP OF WEST AMWELL, COUNTY OF HUNTERDON, NEW JERSEY

RESOLUTION #12-2018

WHEREAS, the Township Committee has been informed by the Tax Assessor of the Township of West Amwell, that from time to time, the Assessor may be required to execute stipulations relative to assessment appeals, to make corrections in assessments on properties located in the Township of West Amwell, and to file omitted assessments and roll back tax complaints and appeals, all in the name of the Township of West Amwell; and

WHEREAS, the Hunterdon County Board of Taxation requires a resolution of the Township Committee to authorize actions by the Assessor; and

WHEREAS, the Township Committee desires to grant such authority to the Assessor, subject to the conditions set herein.

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of West Amwell, in the County of Hunterdon and State of New Jersey:

Sec. 1 - The Tax Assessor of the Township of West Amwell is, and he hereby is authorized in the name of the Township of West Amwell aforesaid, to:

- (a) Execute stipulations relative to assessment appeals;
- (b) Make corrections in assessments on properties located in the Township of West Amwell;
- (c) File omitted assessment and rollback tax complaints and appeals with the Hunterdon County Board of Taxation.

Sec. 2 - The authority herein granted shall expire on December 31, 2018 and is conditioned upon the Tax Assessor advising the Township Attorney and Township Committee of all such actions taken by him and the reasons therefore.

Sec. 3 - A copy of this Resolution duly certified to be a true copy thereof shall be transmitted to the Tax Assessor and Hunterdon County Board of Taxation.

RESOLUTION AUTHORIZING LEGAL COUNSEL TO FILE AND PROSECUTE ROLL BACK TAX COMPLAINTS, COMPLAINTS TO CORRECT ERRORS IN ASSESSMENTS AND COMPLAINTS FOR ADDED, OMITTED AND ADDED/OMITTED ASSESSMENTS, DEFEND, SETTLE OR STIPULATE TO RESOLVE ALL 2017 LOCAL PROPERTY TAX APPEALS.

RESOLUTION #13-2018

WHEREAS, the Hunterdon County Tax Board has issued a letter of request requiring a Resolution by the Mayor and Township Committee of each municipality of the County of Hunterdon by its County Tax Administrator; and

WHEREAS, the said County Tax Administrator requires that the Mayor and members of the Governing body of each municipality in the County of Hunterdon, in order to file municipal roll back complaints, correct errors or file added, omitted and added/omitted complaints, adopt a resolution allowing the Municipal Attorney or any member of his firm to file and prosecute said complaints.

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of West Amwell, in the County of Hunterdon and State of New Jersey that Philip J. Faherty III, is hereby authorized to file, prosecute, defend, stipulate, modify, agree upon and otherwise perform the duties which are required of said Attorney, in the process of prosecution and/or filing of said roll back tax complaints, complaints to correct errors in assessments for added assessment in 2018 and defending or settling all 2018 local property tax appeals and execute any and all stipulations relating to the same with the agreement of the West Amwell Township Municipal Tax Assessor.

BE IT FURTHER RESOLVED the Municipal Clerk is and the same is hereby directed to provide a true copy of this resolution to the Hunterdon County Board of Taxation, Hunterdon County Court House, Flemington, New Jersey.

AUTHORIZING USE OF THE MUNICIPAL BUILDING AND SETTING FEE FOR MEETING ROOM RENTAL

RESOLUTION #14-2018

BE IT RESOLVED by the Township Committee of the Township of West Amwell, County of Hunterdon, State of New Jersey, that the Township Clerk is hereby authorized to schedule use of the Municipal Building by community groups subject to the requested date not conflicting with the regular meeting schedule of any Township Board or Committee.

BE IT FURTHER RESOLVED that the rental fee for municipal building meeting room use is as follows:

Small meeting room	\$25/hour
Court room	\$50/hour

RESOLUTION FOR RETURNED CHECKS:

RESOLUTION #15-2018

WHEREAS, the Township of West Amwell may charge a fee for returned checks, and

WHEREAS, it is the desire of the Township of West Amwell to collect such a fee

THEREFORE, BE IT RESOLVED by the Township of West Amwell, Hunterdon County, State of New Jersey, to set a fee of \$20.00 payable to the Township for dishonored checks to the Municipality for taxes and/or other fees.

RESOLUTION APPROVING A CONSENT AGENDA

RESOLUTION #16-2018

BE IT RESOLVED by the Township Committee of West Amwell Township that it hereby approves the use of a "Consent Agenda" which may also be noted as "Resolutions" on the Agenda where matters of a routine nature may be placed.

RESOLUTION CONCERNING CLOSED SESSION MINUTES & WEBSITE UPDATING

RESOLUTION #17-2018

BE IT RESOLVED by the Township Committee of West Amwell Township that

1. Closed Session minutes from all Committee and Board meetings will be reviewed by those bodies at least one time per year to ascertain status of release
2. Agendas for all Committees and Boards will include a 'review of website' action item to insure that information is current.
3. That copy of this Resolution be distributed to all West Amwell Township Boards and Committees

Resolutions #01-2018 through #17-2018 were unanimously approved on motion by Hoyer, seconded by Dale..

RESOLUTION DESIGNATING TEMPORARY BUDGET:

RESOLUTION #18-2018

WHEREAS, N.J.S.A. 40A 40:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2018 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

WHEREAS, the date of this Resolution is within the first thirty days of January 2018; and

WHEREAS, the total appropriation in the 2017 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and deferred charges, is \$2,847,526.00; and

WHEREAS, one-fourth of the total appropriations in the 2017 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and deferred charges, is the sum of \$711,882.00.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of West Amwell, County of Hunterdon, State of New Jersey, that the following shall be the Temporary Budget for the Township of West Amwell for the year beginning January 1, 2018, and that a certified copy of this Resolution be transmitted to the Treasurer for his records:

WEST AMWELL TOWNSHIP TEMPORARY BUDGET 2018
See attached

Total 2018 Temporary Budget	\$711,882.00
Maximum Permitted by Law	\$711,882.00

The Resolution was unanimously approved on motion by Cally, seconded by Dale.

RESOLUTION ADOPTING THE CASH MANAGEMENT PLAN

**RESOLUTION #19-2018
WEST AMWELL TOWNSHIP RESOLUTION
CASH MANAGEMENT PLAN
JANUARY 3, 2018**

BE IT RESOLVED that the Township Committee of the Township of West Amwell adopt this Cash Management Plan as follows:

STATEMENT OF PURPOSE

This Cash Management Plan (the “Plan”) is prepared pursuant to the provisions of N.J.S.A.:5-17 in order to set forth the basis for the deposits and investment of certain public funds of the Township of West Amwell, pending the use of such funds for the intended purposes. The plan is intended to assure that all public funds identified herein are deposited in interest bearing deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decision made with regard to the Deposits and the Permitted Investments will be done to insure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to insure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN

- The Plan is intended to cover the deposit and/or investment of the following funds and accounts of the Township of West Amwell:
 1. Affordable Housing Trust
 2. Animal Control Trust
 3. Capital Account
 4. Current Account
 5. Federal and State Grant Account
 6. Housing Trust Account
 7. Payroll Account
 8. Public Assistance I & II Accounts
 9. Unemployment Trust Account
 10. Escrow Trust Account
 11. Open Space Trust Fund
 12. State of New Jersey Cash Management Fund
- It is understood that this Plan is not intended to cover certain funds and accounts of the Township of West Amwell, specifically:
 1. Municipal Court
 2. Tax Sale Redemption

DESIGNATION OF OFFICIALS OF THE TOWNSHIP OF WEST AMWELL

The Chief Financial Officer of the Township of West Amwell and the Assistant Treasurer are hereby authorized and directed to deposit and/or invest funds referred to in the Plan.

DESIGNATION OF DEPOSITORIES

The following banks and financial institutions are hereby designated as official depositories for the Deposit of all public funds referred to in the Plan:

- TD Bank
- Northfield Bank
- State of New Jersey Cash Management Plan

All depositories must conform to the Government Unit Deposit Protection Act (GUDPA), shall provide a Notification of Eligibility from the State of New Jersey, Department of Banking, on a semi-annual basis.

DEPOSIT OF FUNDS

All funds shall be deposited within forty-eight (48) hours of receipt, in accordance with N.J.S.A. 40A:5-15, into the appropriate fund operating accounts.

INVESTMENT INSTRUMENTS AND PROCEDURE

The designated official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:

1. Deposits with the State of New Jersey Cash Management Fund established pursuant to 1 of P.L. c.281 (C52:18A-90.4)
2. Certificate of Deposits
3. Bonds or other obligations of the United States of America or Obligations guaranteed by the United States of America
4. Government money market mutual funds
5. Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided such obligations bears a fixed rate of interest not dependent on any index or external factor.

WIRE TRANSFER AUTHORIZATIONS

The Chief Financial Officer and the Assistant Treasurer are authorized to do wire transfers from Township Bank accounts to the State of New Jersey Cash Management Plan; other approved investments and to other authorized third parties in order to conduct authorized Township business.

DISBURSEMENT OF FUNDS

All funds shall be disbursed as authorized and directed by the Township Committee. The Chief Financial Officer shall present to the Township Committee a schedule of debt service principal and interest payments. The Chief Financial Officer shall have the authority to make the following disbursements when necessary:

- Local and Regional School Taxes
- County Taxes
- Purchase of Investments
- Debt Service
- Salaries and wages
- Health benefits
- Postage
- Utilities

PETTY CASH FUND

Reimbursements for expenditures through the Petty Cash Fund shall be made within limits approved by the Director of the Division of Local Government Services. The Petty Cash Fund shall be maintained in accordance with N.J.S.A. 40A:5-21.

CHANGE FUND

Change Funds have been established by past resolutions of the governing body to provide change to taxpayers making payments.

BONDING

Staff members are covered by a Public Employee Surety Bond.

COMPLIANCE

The Cash Management Plan of the Township of West Amwell shall be subject to the annual audit conducted pursuant to N.J.S.A. 40A:5-4.

As stated in N.J.S.A. 40A:5-14, the official(s) charged with the custody of Township Funds shall deposit them as instructed by this Cash Management Plan, and shall thereafter be relieved of any liability or loss due to the insolvency or closing of any designated depository.

If at any time, this Cash Management Plan conflicts with any regulation of the State of New Jersey, or any department thereof, the applicable State regulations shall apply.

TERM OF PLAN

This Plan shall be in effect when adopted by resolution of the governing body of the Township of West Amwell. The Plan may be amended from time to time.

The Resolution was unanimously approved on motion by Hoyer, seconded by Cally.

The mayor declared that Resolutions #20A through #20G be approved as a unit. No objections were lodged.

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR & OPEN CONTRACT FOR TOWNSHIP ENGINEER

RESOLUTION #20A-2018

WHEREAS, the Township of West Amwell has a need to acquire services of an Engineer non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5*; and,

WHEREAS, the Treasurer has determined and certified in writing that the value of the acquisition will or may exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is one year and may be extended as approved by this governing body; and

WHEREAS, William Burr of Maser Consulting Engineers has submitted a proposal dated December 14, 2017, for the provision of Engineering Services for the Township; and

WHEREAS, a Political Contribution Disclosure form has been received from William Burr of Maser Consulting Engineers and is on file; and

WHEREAS, William Burr of Maser Consulting Engineers has completed and submitted a Business Entity Disclosure Certification which certifies that Maser Consulting Engineers has not made any reportable contributions to a political or candidate committee in the Township of West Amwell in the previous one year, and that the contract will prohibit Maser Consulting Engineers from making any reportable contributions through the term of the contract, and

WHEREAS, sufficient funds are available in the 2018 Temporary Budget and will be made available in the 2018 Municipal Budget for the Township of West Amwell under line item Engineering Services OE, and various trusts, escrows and capital ordinances

NOW THEREFORE, BE IT RESOLVED that the Township Committee of West Amwell authorizes the Mayor to enter into a contract with William Burr of Maser Consulting Engineers as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FINALLY RESOLVED that the notice of this action shall be published in the newspaper of general circulation within the Township of West Amwell not more than ten days from the enactment thereof

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR & OPEN CONTRACT FOR TOWNSHIP ATTORNEY

RESOLUTION #20B-2018

WHEREAS, the Township of West Amwell has a need to acquire services of a Municipal Attorney as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5*; and,

WHEREAS, the Treasurer has determined and certified in writing that the value of the acquisition will or may exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is one year and may be extended as approved by this governing body; and

WHEREAS, Philip J. Faherty of Hunt & Faherty has submitted a proposal dated December 14, 2017 for the provision of legal counsel to the Township; and

WHEREAS, a Political Contribution Disclosure form has been received from Philip J. Faherty of Hunt & Faherty and is on file; and

WHEREAS, Philip J. Faherty of Hunt & Faherty has completed and submitted a Business Entity Disclosure Certification which certifies that Hunt & Faherty has not made any reportable contributions to a political or candidate committee in the Township of West Amwell in the previous one year, and that the contract will prohibit Hunt & Faherty from making any reportable contributions through the term of the contract, and

WHEREAS, sufficient funds are available in the 2018 Temporary Budget and will be made available in the 2018 Municipal Budget for the Township of West Amwell under line item Township Attorney OE

NOW THEREFORE, BE IT RESOLVED that the Township Committee of West Amwell authorizes the Mayor to enter into a contract with Philip J. Faherty of Hunt & Faherty as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FINALLY RESOLVED that the notice of this action shall be published in the newspaper of general circulation within the Township of West Amwell not more than ten days from the enactment thereof

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR & OPEN CONTRACT FOR TOWNSHIP PROSECUTOR

RESOLUTION #20C-2018

WHEREAS, the Township of West Amwell has a need to acquire services of a Municipal Prosecutor as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5*; and,

WHEREAS, the Treasurer has determined and certified in writing that the value of the acquisition will or may exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is one year and may be extended as approved by this governing body; and

WHEREAS, Philip J. Faherty of Hunt & Faherty has submitted a proposal dated December 14, 2017 for the provision of prosecutor services to the Township; and

WHEREAS, a Political Contribution Disclosure form has been received from Philip J. Faherty of Hunt & Faherty and is on file; and

WHEREAS, Philip J. Faherty of Hunt & Faherty has completed and submitted a Business Entity Disclosure Certification which certifies that Hunt & Faherty has not made any reportable contributions to a political or candidate committee in the Township of West Amwell in the previous one year, and that the contract will prohibit Hunt & Faherty from making any reportable contributions through the term of the contract, and

WHEREAS, sufficient funds are available in the 2018 Temporary Budget and will be made available in the 2018 Municipal Budget for the Township of West Amwell under line item Township Prosecutor OE

NOW THEREFORE, BE IT RESOLVED that the Township Committee of West Amwell authorizes the Mayor to enter into a contract with Philip J. Faherty of Hunt & Faherty as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FINALLY RESOLVED that the notice of this action shall be published in the newspaper of general circulation within the Township of West Amwell not more than ten days from the enactment thereof

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR & OPEN CONTRACT FOR TOWNSHIP AUDITOR

RESOLUTION #20D-2018

WHEREAS, the Township of West Amwell has a need to acquire services of an Auditor as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5*; and,

WHEREAS, the Treasurer has determined and certified in writing that the value of the acquisition will or may exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is one year and may be extended as approved by this governing body; and

WHEREAS, Anthony Ardito of Ardito & Company has submitted a proposal dated November 16, 2017 for the provision of auditor services to the Township; and

WHEREAS, a Political Contribution Disclosure form has been received from Anthony Ardito and is on file; and

WHEREAS, Anthony Ardito of Ardito & Company has completed and submitted a Business Entity Disclosure Certification which certifies that Ardito & Company has not made any reportable contributions to a political or candidate committee in the Township of West Amwell in the previous one year, and that the contract will prohibit Ardito & Company from making any reportable contributions through the term of the contract, and

WHEREAS, sufficient funds are available in the 2018 Temporary Budget and will be made available in the 2018 Municipal Budget for the Township of West Amwell under line item Auditor OE and Finance OE

NOW THEREFORE, BE IT RESOLVED that the Township Committee of West Amwell authorizes the Mayor to enter into a contract with Anthony Ardito or Ardito & Company as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FINALLY RESOLVED that the notice of this action shall be published in the newspaper of general circulation within the Township of West Amwell not more than ten days from the enactment thereof

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR & OPEN CONTRACT FOR SPECIAL ATTORNEY FOR MT. LAUREL LITIGATION

RESOLUTION #20E-2018

WHEREAS, the Township of West Amwell has a need to acquire services of a special attorney for Mt. Laurel litigation matters as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5*; and,

WHEREAS, the Treasurer has determined and certified in writing that the value of the acquisition will or may exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is one year and may be extended as approved by this governing body; and

WHEREAS, Richard P. Cushing of Gebhardt & Kiefer, PC has submitted a proposal for the provision of these services to the Township; and

WHEREAS, a Political Contribution Disclosure form has been received from Richard P. Cushing of Gebhardt & Kiefer, PC and is on file; and

WHEREAS, Richard P. Cushing has completed and submitted a Business Entity Disclosure Certification which certifies that Gebhardt & Kiefer, PC has not made any

reportable contributions to a political or candidate committee in the Township of West Amwell in the previous one year, and that the contract will prohibit Gebhardt & Kiefer, PC from making any reportable contributions through the term of the contract, and

WHEREAS, sufficient funds are available in the 2018 Temporary Budget and will be made available in the 2018 Municipal Budget for the Township of West Amwell under line item Legal OE

NOW THEREFORE, BE IT RESOLVED that the Township Committee of West Amwell authorizes the Mayor to enter into a contract with Richard P. Cushing of Gebhardt & Kiefer, PC as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FINALLY RESOLVED that the notice of this action shall be published in the newspaper of general circulation within the Township of West Amwell not more than ten days from the enactment thereof

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR & OPEN CONTRACT FOR SPECIAL ATTORNEY FOR ZONING LITIGATION

RESOLUTION #20F-2018

WHEREAS, the Township of West Amwell has a need to acquire services of a special attorney for zoning litigation matters as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5*; and,

WHEREAS, the Treasurer has determined and certified in writing that the value of the acquisition will or may exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is one year and may be extended as approved by this governing body; and

WHEREAS, John R. Lanza of Lanza & Lanza, LLP has submitted a proposal for the provision of these services to the Township; and

WHEREAS, a Political Contribution Disclosure form has been received from John R. Lanza of Lanza & Lanza, LLP and is on file; and

WHEREAS, John R. Lanza has completed and submitted a Business Entity Disclosure Certification which certifies that Lanza & Lanza, LLP has not made any reportable contributions to a political or candidate committee in the Township of West Amwell in the previous one year, and that the contract will prohibit Lanza & Lanza, LLP C from making any reportable contributions through the term of the contract, and

WHEREAS, sufficient funds are available in the 2018 Temporary Budget and will be made available in the 2018 Municipal Budget for the Township of West Amwell under line item Legal OE

NOW THEREFORE, BE IT RESOLVED that the Township Committee of West Amwell authorizes the Mayor to enter into a contract with John R. Lanza of Lanza & Lanza, LLP as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FINALLY RESOLVED that the notice of this action shall be published in the newspaper of general circulation within the Township of West Amwell not more than ten days from the enactment thereof

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR & OPEN CONTRACT FOR ENVIRONMENTAL ENGINEER

RESOLUTION #20G-2018

WHEREAS, the Township of West Amwell requires the continued services of an environmental engineer for the Alexauken Creek Implementation Project: *Prepare Stormwater Management and Stream Restoration Strategies to Address Thermal*

Impacts and Reduce Nutrient, Pathogen and Sediment Loading for a NJDEP SFY2012 Section 319(h) grant as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5; and,

WHEREAS, the Treasurer has determined and certified in writing that the value of the acquisition will or may exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is one year and may be extended as approved by this governing body; and

WHEREAS, *Geoffrey M. Goll of Princeton Hydro, LLC* has submitted a proposal indicating he will continue to provide the designated services to the Township for the stated project under the original terms; and,

WHEREAS, a Political Contribution Disclosure form has been received from Geoffrey M. Goll of Princeton Hydro, LLC and is on file; and

WHEREAS, Geoffrey M. Goll of Princeton Hydro, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that Princeton Hydro, LLC has not made any reportable contributions to a political or candidate committee in the Township of West Amwell in the previous one year, and that the contract will prohibit Princeton Hydro, LLC from making any reportable contributions through the term of the contract, and

WHEREAS, sufficient funds are available in the Grant Account

NOW THEREFORE, BE IT RESOLVED that the Township Committee of the Township of West Amwell authorizes the extension of the current contract with Geoffrey M. Goll of Princeton Hydro, LLC as described herein; and,

BE IT FURTHER RESOLVED that the Business Entity Disclosure Certification and the Determination of Value be placed on file with this resolution; and

BE IT FINALLY RESOLVED that the notice of this action shall be published in the newspaper of general circulation within the Township of West Amwell not more than ten days from the enactment thereof

Resolutions #20A-2018 through #20G-2018 were unanimously approved on motion by Hoyer, seconded by Rich.

RESOLUTION FOR VARIOUS PROFESSIONAL SERVICE CONTRACTS UNDER \$17,500

RESOLUTION #21-2018

WHEREAS, West Amwell Township has a need to acquire additional professional services without competitive bids; and

WHEREAS, it is anticipated that the value of these services over the course of the year will not exceed \$17,500.000; and

WHEREAS the Local Public Contracts Law, N.J.S.A. 40:11-1 et. seq. allows governing bodies to execute agreements without competitive bidding for professional services; and

WHEREAS these executed agreements must be available for public inspection; and

WHEREAS sufficient funds are available in the 2018 Temporary Budget and will be made available in the 2018 Municipal Budget for the Township of West Amwell

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of West Amwell, authorizes the Mayor and Clerk to execute agreements with the following professionals:

Sharon Dragan, Special Counsel for Open Space Projects
Stanley Troy, Esq., public defender
Shirley Bishop, Housing & Planning Consultant
John Cantalupo, Auditor

Joseph H. Burgis, Special Planner for Litigation

BE IT FURTHER RESOLVED that these agreement are awarded, subject to contract discussions, without competitive bidding as defined under the appropriate section of the Local Public Contracts Law, because each of the above mentioned individuals is authorized by law to practice a recognized profession.

The Resolution was unanimously approved on motion by Dale, seconded by Cally.

DESIGNATING AN ACTING COURT ADMINISTRATOR

RESOLUTION #22-2018

WHEREAS, the administration of the Municipal Court requires the appointment of an Acting Court Administrator to perform the duties of the Court Administrator during her absence from the position; and

WHEREAS, Ray Barson, Judge of the Municipal Court of West Amwell has recommended the appointment of Dawn Augustine, as Acting Court Administrator for this Municipal Court; and

WHEREAS, Dawn Augustine has satisfactorily completed all the required courses for the position of Municipal Court Administrator

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of West Amwell, County of Hunterdon, State of New Jersey to approve the appointment of Dawn Augustine as Acting Court Administrator of the West Amwell Municipal Court to act in the capacity of the Court Administrator of this Court during her absence.

The Resolution was unanimously approved on motion by Rich, seconded by Hoyer.

APPOINTMENT OF MUNICIPAL COURT JUDGE

RESOLUTION #23-2018

WHEREAS, Ray J. Barson was appointed to a three year term as municipal court judge effective January 1, 2012 and re-appointed January 5, 2015; and

WHEREAS, Ray J. Barson has served the municipal court well during his term

THEREFORE, BE IT RESOLVED by the governing body of West Amwell Township that Ray J. Barson be re-appointed to a three year term as municipal court judge effective January 3, 2018

The Resolution was unanimously approved on motion by Dale, seconded by Rich.

APPOINTING MUNICIPAL PROSECUTOR

RESOLUTION #24-2018

WHEREAS pursuant to P.L. 1996, c95, 14, a municipality may employ and attorney-at-law as a prosecutor, under the supervision of the Attorney General or county prosecutor

NOW, THEREFORE BE IT RESOLVED that pursuant to P.L. 1996, c95, 14 Philip J. Faherty III is appointed as West Amwell Township Prosecutor for 2018. Mr. Faherty will serve with the privileges and unities current enjoyed by the Attorney General, prosecutor and their respective designees

The Resolution was unanimously approved on motion by Rich, seconded by Hoyer.

APPOINTING THE PUBLIC DEFENDER

RESOLUTION #25-2018

WHEREAS pursuant to P.L. 1997, c. 256 (N.J.S.A. *2B:24-1), a municipality may employ an attorney-at-law as a public defender,

NOW, THEREFORE, BE IT RESOLVED that pursuant to P.L. 1997, c. 256 (N.J.S.A. *2B:24-1), Stanley Troy is appointed to an one year term as West Amwell Township Public Defender to present defendants assigned to the Municipal Public Defender in municipal court.

The Resolution was unanimously approved on motion by Dale, seconded by Rich.

APPOINTING AN EMERGENCY MANAGEMENT COMMITTEE

RESOLUTION #26-2018

BE IT RESOLVED that the following appointments be made for the revision of the West Amwell Township Emergency Management Council:

Emergency Management Coordinator	Harry J. Heller III	3 year term Expires 12/31/19
1 st Deputy	Richard J. Carmosino	1 year term
Communications Officer (Alert + Warning)	Matthew Skrebel	1 year term
Damage Assessment Officer	Richard J. Carmosino	1 year term
Emergency Medical Services	Patrick Eckard, Deputy Chief, LNHA&RS Michael Grzankowski, Chief AVAC	1 year term
Public Information Officer	Committeeman Rich	1 year term
Deputy PIO	Mayor Bergenfeld	1 year term
Fire	Jeffrey Ent, Chief, W.A.F.Co	1 year term
Law Enforcement	Sergeant E.J. Skillman, A.O.I.C. WATDP	1 year term
Public Health Officer	Deputy Mayor Hoyer	1 year term
Deputy PHO	Committeeman Dale	1 year term
Public Works	Ryan Rollero	1 year term
Resource Management	Sandy Haberle, Ass't Treasurer	1 year term
Shelter/Reception	County of Hunterdon/Red Cross	1 year term
Social Services	Committeeman Jim Cally	1 year term
Radiological Officer	Hunterdon County Health Dept.	1 year term
Evacuation/Sheltering	Rob Tomenchok	1 year term
Evacuation Officer	Rob Tomenchok	1 year term
EOC Manager	Dan Schulze	1 year term
Planner	Susan St. Clair	1 year term

BE IT RESOLVED that the Township Coordinator of Emergency Management be authorized, upon adoption of this resolution, to call necessary meetings, arrange for appropriate training sessions, and to set deadlines for responses in writing of the various sections of the plan as well as any further related requirements.

The Resolution was unanimously approved on motion by Rich, seconded by Cally.

RESOLUTION APPOINTING A PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.)

RESOLUTION #27-2018

BE IT RESOLVED, by the Township Committee of the Township of West Amwell, in the County of Hunterdon, in the State of New Jersey, in accordance with P.L. 1975 C. 127 (N.J.A.C. 17:27), does hereby designate the Public Agency Compliance Officer of the Township of West Amwell for the year 2018 to be

Lora L. Olsen, RMC/CMR
Municipal Clerk

150 Rocktown-Lamb. Road
Lambertville NJ 08530

The Resolution was unanimously approved on motion by Hoyer, seconded by Cally.

APPLICATION FOR JUNK YARD PERMIT RENEWAL

RESOLUTION #28-2018

WHEREAS, Steve Nalence of Nalence Auto, located at 1511 Hwy 179, Block 35 Lot 6, has applied for renewal of a junkyard permit in accordance with Chapter 108 of the Township Code; and

WHEREAS, the office has not received complaints concerning the operation of this facility; and,

WHEREAS, the \$100.00 permit fee has been received; and,

WHEREAS, the Tax Collector has certified that taxes are paid and current

THEREFORE BE IT RESOLVED by the West Amwell Township Committee that a permit to operate a junkyard be issued to Nalence Auto, 1511 Hwy 179 for 2018

The Resolution was unanimously approved on motion by Dale, seconded by Cally.

AWARDING SALT BID

RESOLUTION #29-2018

WHEREAS, a master contract was awarded to Morton Salt (Rock Salt) by the Hunterdon County Board of Chosen Freeholders, Bid No. 2017-18 for the 17/18 season, and

WHEREAS, West Amwell Township has indicated a need of up to 800 tons @ \$51.31/ton of snow and ice control materials that were the subject of said bid, and

WHEREAS, the Township Committee has authorized the purchase of up to 800 tons of said materials, **with quantities ordered as needed by DPW Director Rollero**; and

WHEREAS, funds are available in the 2018 Temporary Budget and will be made available in the 2018 Municipal Budget under the category of Public Works, Streets and Road Maintenance, Other Expenses, as certified by the CFO

THEREFORE, BE IT RESOLVED by the Township Committee of the Township of West Amwell, County of Hunterdon, State of New Jersey that Morton Salt, 444 West Lake Street, Tue 3000, Chicago IL 60606 be awarded the snow and ice control materials bid to begin January 2018.

The Resolution was unanimously approved on motion by Dale, seconded by Bergenfeld.

APPOINTING A TOWNSHIP ZONING OFFICIAL

RESOLUTION #30-2018

WHEREAS, the Township of West Amwell advertised for the position of Zoning Official; and

WHEREAS, interviews were conducted with three applicants on December 27, 2017; and

WHEREAS the Township Committee has determined that L. Lonnie Baldino best fits the philosophy and needs of West Amwell Township; and

WHEREAS L. Lonnie Baldino has accepted the Township's offer for the position

THEREFORE, BE IT RESOLVED that L. Lonnie Baldino be appointed to a 1-year term as Township Zoning Official, effective January 3, 2018

The Resolution was unanimously approved on motion by Hoyer, seconded by Dale.

2018 EMPLOYEE & BOARD/COMMITTEE APPOINTMENTS:

Employees

Deputy Clerk	Sandy Haberle
Deputy BOH Secretary	Sandy Haberle
Tax Search Officer	Mary Hyland
Assessment Inspection Officer	David Gill
Assessment Search Officer	Lora Olsen
Assistant Treasurer	Sandy Haberle
Payroll Clerk	Sandy Haberle
Escrow Clerk	Sandy Haberle
Clerk Typists/Admin Secretaries	Sandy Haberle
	Krista Parsons
	Lora Olsen
Affirmative Action Officer	Lora Olsen
Clean Communities Coordinator	Ryan Rollero
	Linda
Municipal Housing Liaison/AA	Jacukowicz
Certifying Officer-Health Benefits	Lora Olsen
Certifying Officer - Pensions	Tom Carro
Substitute MCO	TBD
Substitute Bldg Sub-Code & Inspector	Thomas Petto
Substitute Electric Sub-Code & Inspector	Keith Steele
Substitute Plumbing Sub-Code & Inspector	TBD
Substitute Fire Sub-Code & Inspector	Karl McAleer
Construction/Zoning Office Manager	Gail Brewi
Constitution Office Assistant	TBD
Fire Safety Official	Philip Langon
Zoning Official	Lonnie Baldino
Assistant Collector of Taxes	Gail Brewi
Police Secretary	Krista Parsons
Police Matrons (2)	Krista Parsons
	TBD
DPW Coordinator	John Cronce
Director of Public Works	Ryan Rollero
Road Foreman	Frank DeFazio
911 Coordinator	Harry Heller
Animal Control Officer	St. Huberts
Dog Registrar	Sandy Haberle
Waste Security Officer	Bob Gordon
Ass't Waste Security Officer	TBD
Waste Security Laborer	Zach Eldridge
Substitute Waste Esecurity Laborers (2)	TBD
Municipal Office Custodian	Pat Durborow
Police Office Custodian	Pat Durborow
Indor Air Quality Designee	Ryan Rollero
Stormwater Coordinator	Ryan Rollero

Haz Com Designee	Ryan Rollero
Right to Know Coordinator	Ryan Rollero
Senior Citizen Coordinator	Phyllis Chrismer
Deputy Senior Citizen Coordinator	Phyllis McGuire
Safety Committee	Dept Heads

Board and Committees

Board of Health – John Dale – 3 year term
Richard Kropp – 3 year term
Denise Balog – 2 year term, Alt #2

Planning Board – Class I Jim Cally – 1 year term (Mayor’s Designee)
Class II Lonnie Baldino – 1 year term
Class III John Dale – 1 year term
Class IV Hal Shute – 4 year term
Rob Balaam – 4 year term
Nella Hamtil (Env Rep) – 3 year term
Alt #1 Carl M. Ippolito – 2 year term

Zoning Board of Adjustment – George Fisher – 4 year term
Frank Sabatino – unexpired 4 year term
Alt #1 Marvin Hartpence – 2 year term
Alt #2 Michael Rassweiler – unexpired 2 year term

Environmental Commission – Catherine Urbanski – 3 year term
Catherine Urbanski (Chair) – 1 year term
Nella Hamtil (Rep to Planning Board) – 3 year term
Joel Coyne – unexpired 3 year term
Alt #2 Jennifer Andreoli – 2 year term
Associate Member – Robert Piel
John Dale – TC Liaison

Historic Preservation – Chris Rose – 3 year term
Carolyn Deal – 3 year term
TBD – 3 year unexpired term (2018)
TBD – 3 year unexpired term (2019)
Township Historian – 1 year term (TBD)

Open Space – Dan Malek – 3 year term
John Cronic – 3 year term
Hal Shute – 3 year term

Parks & Recreation – Joe Petrucci – 3 year term
Porter Little – 3 year term

Recycling – All 1 year terms: Ken Hart
Nella Hamtil (Env. Rep)
Ryan Rollero
Justin Holohan
Connor Healy
TBD
Coordinator – Ryan Rollero
SWAC Rep – Ryan Rollero
SWAC Alt – TBD
John Dale – TC Liaison

Advisories

Ag Advisory – Chester Urbanski – 3 year term
Gregg Sappington – 3 year term

Finance Advisory – no terms
Hal Shute
TBD
TBD
George Fisher
Jim Hamtil
Dave Beaumont
Kylie Osgood
Gary Hoyer
Gary Hoyer – TC Liaison

Technology – no terms
Dave Beaumont
Harry Heller
Rob Tomenchok
TBD

Pipeline Group – no terms
Cathy Urbanski
Janice Zuzov
Dave Beaumont
John Dale
Jennifer Andreoli

The Mayor's 2018 Appointments were accepted, with Township Committee concurrence on all others, and without comment on motion by Hoyer, seconded by Rich. Motion carried unanimously.

DEPARTMENT DESIGNATIONS:

Mayor Bergenfeld made the following department designations:
Roads/Buildings & Grounds – Bergenfeld
Sanitation/Recycling – Dale
Police/Public Safety Director – Rich
Administration – Hoyer
Personnel – Cally

COMMITTEE LIAISONS:

The following Committee liaison appointments were made by the mayor:
Agricultural Advisory – Dale
Connaught Hill Project – Cally
Environmental Commission – Dale
Finance Advisory – Hoyer
Open Space – Bergenfeld
Parks & Recreation – Cally
South Hunterdon Regional School District – Cally
Pipeline Group – Dale
Historic – Bergenfeld

INTRODUCTION OF ORDINANCE 01, 2018

AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF
COMPENSATION OF OFFICIALS AND EMPLOYEES OF THE
TOWNSHIP OF WEST AMWELL, COUNTY OF HUNTERDON, NEW JERSEY

SECTION 1

The following new positions and salary ranges shall be added for the year 2018.

ACTING CLERK (Plus \$35.00/hr for special & emergency meetings)	\$60,000.00 –\$70,000.00 year
ADMINISTRATIVE ASSISTANT	\$ 5,000.00 - \$65,000.00 year
REGISTRAR	\$ 2,500.00 - \$ 3,500.00 year
BOH SECRETARY	\$ 2,500.00 - \$ 4,500.00 year

MUNICIPAL BUILDING CUSTODIAN \$235.00/month

The following title and salary range for a current position is amended for the year 2018

ZONING OFFICIAL \$ 5,000.00 - \$ 9,500.00 year

SECTION II

All Ordinances and parts of Ordinances inconsistent with this Ordinance are hereby repealed.

SECTION III

This Ordinance shall take effect after final adoption and publication according to the laws of the State of New Jersey.

Rich motioned to introduce the Ordinance on first reading with a second by Dale. Motion carried unanimously. The public hearing will be January 17, 2018.

ANNOUNCEMENTS:

Next Regular Meeting – January 17, 2018

Municipal Offices Closed January 15, 2018 Martin Luther King Day

2018 Reorganization Meeting Schedule (*tentative*)

Planning Board	Tues. January 16 – 7:00 p.m.
Board of Adjustment	Tues. January 23 – 7:30 p.m.
Environmental Commission	Thurs. January 11 – 7:00 p.m.
Board of Health	Thurs. January 25 – 7:30 p.m.
Open Space	Tues. January 9 – 7:00 p.m.

Discarded Christmas trees, stripped of all decoration, may be dropped off at the Municipal Complex, 150 Rocktown-Lamb. Road on Saturday mornings. Please use designated area. Chips are available.

2018 Dog Licenses Due in January

January is Radon Month and test kits are available in the Construction office on a first come, first served basis. Kits are also available tonight in the lobby.

COMMENTS BY TOWNSHIP COMMITTEE MEMBERS:

- Committeeman Dale relayed that it's been a 'heck of a year' and offered good luck to Stephen and Gary. He further commented on his position as '5th chair.'
- Mayor Bergenfeld expressed appreciation to the other committee members for their great work this past year, as well as to the employees and volunteers. He also gave a nod to his family--wife and children--for putting up with this activity.
- Committeeman Cally stated that he is appreciative of the opportunity to serve the public; hopes to live up to expectations; and, has the best intentions at heart. He is hopeful for a good 2018.
- Committeeman Hoyer offered no comment.
- Committeeman Rich offered congratulations to both Stephen and John. He commented that it's been a good year; looks forward to the next; and, the township is in good hands.

OPEN TO THE PUBLIC:

Connor Healy commented on a problem with the soap dispenser in the men's room.

Attorney Faherty relayed that this is Lora's last Reorganization meeting as she is retiring after many years of dedicated service. He called for a round of applause in appreciation.

ADJOURNMENT:

There being no further business, the meeting was unanimously adjourned at 7:59 p.m. on motion by Hoyer.

Respectfully submitted,

Lora L. Olsen, RMC
Township Clerk

APPROVED: January 17, 2018