

WEST AMWELL TOWNSHIP COMMITTEE RE-ORGANIZATION MEETING
January 1, 2011 – 1:00 p.m.

FLAG CEREMONY & PLEDGE OF ALLEGIANCE:

A contingent of seven local Cub and Boy Scouts presented the colors and led those gathered in the Pledge to the American flag. They introduced themselves as follows: Paul Cally, Shaun Osgood, Andrew Underwood, Robert Tomenchok, Jes Cally, Marc Gambiano, Matthew Cally, James Cally (Cub Master Pack 32), Kent Carpenter (Assistant Scoutmaster Troop 49), and Kevin Brady (Committee Chair Troop 49).

The 2011 Annual Reorganization Meeting of the West Amwell Township Committee was called to order at 1:08 p.m. by Township Clerk Lora Olsen. Present were Committee members Thomas J. Molnar, George A. Fisher and Committee member-elect Zachary T. Rich. The Committee was joined by a crowd of approximately 45 people.

In compliance with the Open Public Meetings Act, Mrs. Olsen announced that that notice of this Re-Organization meeting being published in the December 9, 2010 issue of the Hunterdon County Democrat and the Trenton Times and posted on the Township bulletin board, where it has remained continuously posted as required under the Statute. A copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk. Notice should also be taken the Municipal Building is handicapped accessible but the Clerk's office should be contacted 24 hours in advance for any special accommodations.

The meeting was recorded via digital recording system and a copy of the CD is on file in the Office of the Municipal Clerk.

PRESENTATION OF CERTIFICATE OF ELECTION:

Mrs. Olsen presented the Certification of Election held on November 2, 2010 from the Hunterdon County Board of Canvassers certifying the election of Zachary Rich to a three-year term on the Township Committee.

Mrs. Olsen administered the **Oath of Office** to Zachary Rich. Wife Emily held the Bible as their two daughters, Juliet and Brielle, looked on.

NOMINATION OF 2011 MAYOR:

Mrs. Olsen called for nominations for Mayor of West Amwell Township. Tom Molnar was nominated on motion by Fisher and seconded by Rich for 2011 Mayor. No other nominations were received. Nomination unanimously approved.

Mrs. Olsen administered the **Oath of Office** to Tom Molnar with daughter Caitlin holding the Bible for the swearing in.

NOMINATION OF 2011 DEPUTY MAYOR:

Nominations for Deputy Mayor were solicited. George Fisher was nominated on motion by Molnar and seconded by Rich for 2011 Deputy Mayor. No other nominations were received. Nomination unanimously approved.

Mrs. Olsen administered the **Oath of Office** to George Fisher with wife Kathy holding the Bible for the swearing in.

CONSENT AGENDA

All matters listed below are considered to be routine by the Township Committee and will be enacted by one motion in the form listed below. There will not be a separate discussion of these items. If a discussion is desired, that item will be removed from the Consent Agenda and will be considered immediately after approval of the Consent Agenda.

RESOLUTION DESIGNATING A MEETING SCHEDULE:

RESOLUTION #01-2011

BE IT RESOLVED by the Township Committee of the Township of West Amwell, County of Hunterdon, State of New Jersey, that during 2011 the Township Committee will hold regularly scheduled meetings as follows:

January 26	April 27	July 27	October 26
February 23	May 25	August 24	November 23
March 23	June 22	September 28	December 7, 28

All regular meetings will be 7:00 p.m. in the Municipal Building, 150 Rocktown-Lamb. Road, Lambertville (West Amwell), New Jersey.

BE IT FURTHER RESOLVED that all meetings will be held in compliance with the Open Public Meetings Act. Special meetings shall be at the call of the Mayor or written request by a member of the Township Committee to the Clerk.

BE IT FURTHER RESOLVED that the Municipal Building is handicapped accessible but the Clerk's office is to be contacted 24 hours in advance for any special accommodations.

BE IT FINALLY RESOLVED that this Resolution shall be posted on the Township bulletin board and transmitted to the Hunterdon County Democrat and the Trenton Times within seven days of adoption.

RESOLUTION DESIGNATING ORGANIZATION OF THE MEETING:

RESOLUTION #02-2011

BE IT RESOLVED by the Township Committee of the Township of West Amwell, County of Hunterdon, State of New Jersey, that the Order of Business and the conducting of business at all meetings shall be as follows:

1. Call to order and statement of compliance with the Open Public Meetings Act
2. Pledge of Allegiance to the American Flag
3. Agenda Review by Township Clerk
4. Announcements
5. Presentation of Minutes
6. Open to the Public/Topic not on the Agenda (limited to 15 minutes)
7. Introduction of Ordinance and/or Public Hearing and/or Special Presentation
8. Special and/or Standing Committee Reports
9. Unfinished Business
10. New Business
11. Open to the Public
12. Administrative Reports (includes Payment of Bills)
13. Correspondence
14. Adjournment

BE IT FURTHER RESOLVED that all matters to be presented to the Township Committee at their regularly scheduled meeting shall be delivered in written form to the Township Clerk's Office not later than noon on the Friday prior to the meeting.

RESOLUTION DESIGNATING THE OFFICIAL NEWSPAPER:

RESOLUTION #03-2011

BE IT RESOLVED by the Township Committee of the Township of West Amwell, County of Hunterdon, State of New Jersey, that the Hunterdon County Democrat be established as the Official Newspaper; the Trenton Times is designated as the daily newspaper having the greatest likelihood of informing the public within the area of jurisdiction of the Township of its meetings.

RESOLUTION FOR AUTHORIZED SIGNATURES ON TOWNSHIP BANK ACCOUNTS:

RESOLUTION #04-2011

BE IT RESOLVED that the Mayor or Deputy Mayor, Clerk or Deputy Clerk, and CFO/Treasurer or Assistant Treasurer be authorized to sign checks drawn on the Current Account, Capital Account, Animal Control Trust Fund, Payroll Account,
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Unemployment Account, Trust Escrow Account, the Federal and State Grant Account, Housing Trust Account, Affordable Housing Trust and Open Space Trust Fund.

BE IT FURTHER RESOLVED that the Director of Public Assistance or the Clerk or the CFO/Treasurer be authorized to sign checks drawn on the Public Assistance 1 & 2 Account.

BE IT FURTHER RESOLVED that the Court Administrator be authorized to sign checks drawn on the Court Account and Bail Account.

BE IT FURTHER RESOLVED that the Clerk or Deputy Clerk be authorized to sign checks drawn on the Petty Cash Account.

RESOLUTION DESIGNATING DEPOSITORIES FOR ACCOUNTS:

RESOLUTION #05-2011

BE IT RESOLVED that TD Bank be designated as the depository for the Current Account, Capital Account, Public Assistance Accounts I & II, Animal Control Trust Fund, Payroll Account, Petty Cash Fund, Municipal Court Account, Bail Account, Housing Trust Account, Affordable Housing Trust, Escrow Trust Account, Unemployment Account, Federal & State Grant Account and Open Space Trust Fund.

RESOLUTION DESIGNATING DEPOSITORIES FOR INVESTMENTS:

RESOLUTION #06-2011

BE IT RESOLVED that TD Bank, PNC, Hopewell Valley Community Bank, Skylands Banks, and the State Cash Plan be designated depositories for the General and Capital Account investments.

BE IT FURTHER RESOLVED that the Treasurer and Clerk be authorized to request bids and to place orders for investments of Township idle funds solely in legally authorized investment vehicles and to execute the recurring Wire Transfer to and from TD Bank and other wire transfers for this purpose. Investments will be reported to the Township Committee at its next regularly scheduled meeting.

RESOLUTION DESIGNATING TAX COLLECTION DATES, INTEREST RATES AND SETTING FEES:

RESOLUTION #07-2011

BE IT RESOLVED by the Mayor and Township Committee of the Township of West Amwell as follows:

1. Real estate taxes shall be collected quarterly on February 1, May 1, August 1 and November 1, 2011
2. Interest shall be charged and calculated at the rate of 8% per annum on the first \$1,500.00 of the delinquency, and 18% per annum on any amount in excess of the first \$1500.00. These amounts are to be calculated from the date the tax was payable until the date the actual payment was received in the tax office.
3. There shall be a ten (10) day grace period, after which unpaid taxes will be charged interest from the due date.
4. Redemption fees for Tax Sale Certificates to the Municipality and Lien holders will be calculated as follows:
 - 2% on Certificates \$100.00 to \$4,999.00
 - 4% on Certificates \$5,000.00 to \$9,999.00.
 - 6% on Certificates over \$10,000.00
5. Redemption amounts shall be obtained from the Tax Collector. A \$25.00 fee will be charged for each additional request for a redemption calculation.

6. Duplicate tax sale certificates will be issued for a fee of \$100.00 each. Certificate owners must supply proof of loss or statement.
7. Certificates of redemption can be issued for a fee of \$100.00 each. (Certificate owners must supply proof of payment of tax sale certificates.)
8. Tax Notices will have a fee of \$25.00 per mailing in lieu of publication.
9. Returned or insufficient checks will be charged a fee of \$20.00 each.
10. A duplicate bill fee of \$5.00 shall be charged upon request, excluding the property owners.

The Township Clerk is hereby directed to publish a copy of this resolution.

RESOLUTION – PAYROLL AUTHORIZATION:

RESOLUTION #08-2011

BE IT RESOLVED that the West Amwell Township CFO/Treasurer be authorized to pay payrolls as scheduled between meeting dates. Those pays will be subject to approval by the Township Committee at the next regular meeting.

RESOLUTION – PAYMENT OF BILLS:

RESOLUTION #09-2011

BE IT RESOLVED that the West Amwell Township Committee may approve the payment of bills at all public meetings.

BE IT FUTHER RESOLVED that all bills for payment by the Township Committee shall be submitted by 12 noon the Friday prior to the meeting.

BE IT FURTHER RESOLVED that the CFO/Treasurer is authorized to pay the following invoices when they are due:

- State of New Jersey Health Benefits
- Debt Service Payments
- West Amwell Board of Education
- South Hunterdon Regional Board of Education
- County of Hunterdon Taxes
- Utility Bills, Lease Payments and Insurance Bills
- PERS & PFRS Payments
- Lincoln National Life Insurance Company

BE IT FURTHER RESOLVED that the invoices listed above will be submitted on bill list for the next meeting.

RESOLUTION FOR WIRE TRANSFERS:

RESOLUTION #10-2011

WHEREAS, it is necessary to authorize wire transfers from various West Amwell Township bank accounts to the State Cash Management Plan, other approved investments and to third parties in order to conduct authorized Township business,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of West Amwell, County of Hunterdon, State of New Jersey, that the Chief Financial Officer or Assistant Treasurer be authorized to do wire transfers from Township bank accounts to the State Cash Management Plan, other approved investments and to other authorized third parties in order to conduct authorized Township business.

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RESOLUTION – TAX ASSESSOR AUTHORIZATION FOR CORRECTIVE ACTIONS:

RESOLUTION #11-2011

WHEREAS, the Township Committee has been informed by the Tax Assessor of the Township of West Amwell, that from time to time, the Assessor may be required to execute stipulations relative to assessment appeals, to make corrections in assessments on properties located in the Township of West Amwell, and to file omitted assessments and roll back tax complaints and appeals, all in the name of the Township of West Amwell; and

WHEREAS, the Hunterdon County Board of Taxation requires a resolution of the Township Committee to authorize actions by the Assessor; and

WHEREAS, the Township Committee desires to grant such authority to the Assessor, subject to the conditions set herein.

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of West Amwell, in the County of Hunterdon and State of New Jersey: Sec. 1 - The Tax Assessor of the Township of West Amwell is, and he hereby is authorized in the name of the Township of West Amwell aforesaid, to:

- (a) Execute stipulations relative to assessment appeals;
- (b) Make corrections in assessments on properties located in the Township of West Amwell;
- (c) File omitted assessment and rollback tax complaints and appeals with the Hunterdon County Board of Taxation.

Sec. 2 - The authority herein granted shall expire on December 31, 2011 and is conditioned upon the Tax Assessor advising the Township Attorney and Township Committee of all such actions taken by him and the reasons therefore.

Sec. 3 - A copy of this Resolution duly certified to be a true copy thereof shall be transmitted to the Tax Assessor and Hunterdon County Board of Taxation.

RESOLUTION AUTHORIZING LEGAL COUNSEL FOR ASSESSMENTS:

RESOLUTION #12-2011

WHEREAS, the Hunterdon County Tax Board has issued a letter of request requiring a Resolution by the Mayor and Township Committee of each municipality of the County of Hunterdon by its County Tax Administrator, Athan Efstathiou; and

WHEREAS, the said County Tax Administrator requires that the Mayor and members of the Governing body of each municipality in the County of Hunterdon, in order to file municipal roll back complaints, correct errors or file added, omitted and added/omitted complaints, adopt a resolution allowing the Municipal Attorney or any member of his firm to file and prosecute said complaints.

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of West Amwell, in the County of Hunterdon and State of New Jersey that Philip J. Faherty III, is hereby authorized to file, prosecute, defend, stipulate, modify, agree upon and otherwise perform the duties which are required of said Attorney, in the process of prosecution and/or filing of said roll back tax complaints, complaints to correct errors in assessments for added assessment in 2011 and defending or settling all 2011 local property tax appeals and execute any and all stipulations relating to the same with the agreement of the West Amwell Township Municipal Tax Assessor.

BE IT FURTHER RESOLVED the Municipal Clerk is and the same is hereby directed to provide a true copy of this resolution to the Hunterdon County Board of Taxation, Hunterdon County Court House, Flemington, New Jersey.

RESOLUTION SETTING RENTAL FEE FOR MUNICIPAL BUILDING:

RESOLUTION #13-2011

BE IT RESOLVED by the West Amwell Township Committee that the rental fee for municipal building meeting room use is as follows:

Small meeting room	\$25/hour
Court room	\$50/hour

RESOLUTION APPROVING A CONSENT AGENDA:

RESOLUTION #14-2011

BE IT RESOLVED by the Township Committee of West Amwell Township that it hereby approves the use of a "Consent Agenda" which may also be noted as "Resolutions" on the Agenda where matters of a routine nature may be placed.

Resolutions #01-2011 through #14-2011 were unanimously approved on motion by Fisher, seconded by Rich.

RESOLUTION DESIGNATING TEMPORARY BUDGET:

RESOLUTION #15-2011

WHEREAS, N.J.S.A. 40A 40:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2011 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

WHEREAS, the date of this Resolution is within the first thirty days of January 2011; and

WHEREAS, the total appropriation in the 2010 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance, is \$2,322,466.76; and

WHEREAS, one-fourth of the total appropriations in the 2010 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance, is the sum of \$580,616.69.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of West Amwell, County of Hunterdon, State of New Jersey, that the following shall be the Temporary Budget for the Township of West Amwell for the year beginning January 1, 2011, and that a certified copy of this Resolution be transmitted to the Treasurer for his records:

WEST AMWELL TOWNSHIP TEMPORARY BUDGET 2011

GENERAL GOVERNMENT

General Government	Salaries and Wages	\$ 6,500
	Other Expenses	4,000
Mayor and Council	Salaries and Wages	2,270
	Other Expenses	100
Municipal Clerk	Salaries and Wages	13,500
	Other Expenses	500
Financial Administration	Salaries and Wages	10,000
	Other Expenses	1,700
Auditor Services:	Other Expenses	5,000
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Revenue Adm.:	Salary and Wages	5,000
	Other Expenses	1,000
Assessment of Taxes:	Salary and Wages	\$ 7,000
	Other Expenses	500
Legal:	Other Expenses	5,000
Ag Advisory	Other Expenses	50
Engineering:	Other Expenses	500
Historic Sites:	Other Expenses	100
Planning Bd.:	Salaries and Wages	3,000
	Other Expenses	1,000
Zoning Board of Adjustment	Salary and Wages	3,000
	Other Expenses	500
Affordable Housing	Salary and Wages	1,000
	Other Expenses	230
Code Enforcement & Adm.:	Salaries and Wages	10,500
	Other Expenses	500
Liability Insurance	Other Expenses	25,000
Workers Compensation	Other Expense	12,000
Group Insurance Plan for Employees	Other Expenses	50,000
Police Department	Salaries and Wages	115,000
	Other Expenses	1,500
Emergency Management	Other Expenses	25
Fire Bureau	Salaries and Wages	1,400
	Other Expenses	50
Aid to Volunteer Fire Company	Other Expenses	---
Municipal Prosecutor	Other Expenses	3,800
Streets & Roads	Salaries and Wages	43,000
	Other Expenses	34,292
Solid Waste Collection	Salaries and Wages	1,000
	Other Expenses	7,000
Buildings/Grounds	Salaries and Wages	
	Other Expenses	3,000
Vehicle Maintenance	Other Expenses	8,000
NJDES Stormwater Permit	Other Expenses	500

Public Health Services	Salaries and Wages	600
	Other Expenses	1,000
Environmental Health Services	Other Expenses	50
Community Forestry	Other Expenses	50
Animal Control	Salary and Wages	---
	Other Expenses	---
Welfare Administration	Salary and Wages	350
	Other Expenses	25
Recreation Services & Programs	Other Expenses	100
Electricity	Other Expenses	5,000
Street Lighting	Other Expenses	1,000
Telephone	Other Expenses	2,000
Water	Other Expenses	1,000
Fuel Oil	Other Expenses	7,000
Gasoline	Other Expenses	7,000
Recycling Surcharge	Other Expenses	25
PERS	Other Expenses	62,500
Social Security	Other Expenses	20,000
PFRS	Other Expenses	68,299
Defined Comp	Other Expenses	100
Municipal Court	Salaries and Wages	15,000
	Other Expenses	750
Public Defender	Other Expenses	750
Total 2011 Temporary Budget		\$580,616
Maximum Permitted by Law		\$580,616.69

The Resolution was unanimously approved on motion by Fisher, seconded by Rich.

RESOLUTION AUTHORIZING THE AWARD OF A FAIR AND OPEN CONTRACT FOR A REGISTERED MUNICIPAL AUDITOR:

RESOLUTION #16A-2011

WHEREAS, there exists a need for a Registered Municipal Accountant to serve as Township Auditor; and

WHEREAS, pursuant to the Fair and Open Process, two (2) bids were received on November 10, 2010 for Municipal Auditor; and

WHEREAS, the bid proposal and documents have been reviewed and the bidder has been found to be the most advantageous, price and other factors considered; and

WHEREAS, N.J.S.A. 40A:11-5 requires that the Resolution authorizing the award of contracts for "Professional Services" and the contracts themselves be available for public inspection; and

WHEREAS, sufficient funds are available in the 2011 Temporary Budget, adopted ordinances or grants, and will be made available in the 2011 Municipal Budget for the Township of West Amwell for such services;

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NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of West Amwell, County of Hunterdon, State of New Jersey, as follows:

1. The Mayor and Township Clerk are hereby authorized and directed to execute a contract with the following individual for the year 2011.

Charles Case of WithumSmith+Brown PC, a Registered Municipal Accountant, for the year 2011. The contract shall read as follows:

Not to exceed \$18,000 for the 2011 Statutory Audit, including financial statements

The Resolution was unanimously approved on motion by Rich, seconded by Fisher.

RESOLUTION AUTHORIZING THE AWARD OF A FAIR & OPEN CONTRACT FOR TOWNSHIP & PLANNING BOARD ENGINEER:

RESOLUTION #16B-2011

WHEREAS, there exists a need for a Professional Engineer to serve as Township Engineer and Planning Board Engineer; and

WHEREAS, pursuant to the Fair and Open Process, one bid each was received on November 10, 2010 for Township Engineer and Planning Board Engineer; and

WHEREAS, the bid proposals and documents have been reviewed and the bidder has been found to be the most advantageous, price and other factors considered; and

WHEREAS, N.J.S.A. 40A:11-5 requires that the Resolution authorizing the award of contracts for "Professional Services" and the contracts themselves be available for public inspection; and

WHEREAS, sufficient funds are available in the 2011 Temporary Budget, adopted ordinances or grants, and will be made available in the 2011 Municipal Budget for the Township of West Amwell for engineering services for the Township Committee and the Planning Board;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of West Amwell, County of Hunterdon, State of New Jersey, as follows:

1. The Mayor and Township Clerk are hereby authorized and directed to execute a contract with the following individual for the year 2011.

Robert J. Clerico of Van Cleef Engineering Associates, to serve as Township Engineer and Planning Board Engineer at a rate not to exceed \$146.00/hour **and within budget appropriations**

The Resolution was unanimously approved on motion by Rich, seconded by Fisher.

RESOLUTION AUTHORIZING THE AWARD OF A FAIR & OPEN CONTRACT FOR TOWNSHIP & PLANNING BOARD ATTORNEYS:

RESOLUTION #16C-2011

WHEREAS, there exists a need for attorneys to serve as Township Attorney and Planning Board Attorney to handle various legal matters and to advise the Township in land use issues; and
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WHEREAS, pursuant to the Fair and Open Process, one bid each was received on November 10, 2010 for Township Attorney and Planning Board Attorney; and

WHEREAS, the bid proposals and documents have been reviewed and the bidder has been found to be the most advantageous, price and other factors considered; and

WHEREAS, N.J.S.A. 40A:11-5 requires that the Resolution authorizing the award of contracts for "Professional Services" and the contracts themselves be available for public inspection; and

WHEREAS, sufficient funds are available in the 2011 Temporary Budget, adopted ordinances or grants, and will be made available in the 2011 Municipal Budget for the Township of West Amwell for legal services for the Township Committee and to advise the Planning Board in land use issues

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of West Amwell, County of Hunterdon, State of New Jersey, as follows:

1. The Mayor and Township Clerk are hereby authorized and directed to execute contracts with the following individuals for the year 2011.

Philip J. Faherty, III, of Hunt & Faherty to serve as Township Attorney at a rate not to exceed \$140.00/hour **and within budget appropriations**

William Shurts of Felter Cain & Shurts to serve as Planning Board Attorney at a rate of \$400/month in connection with its regular meetings and at a rate not to exceed \$150/hour for services rendered in connection with a specific applicant and/or services involving the Master Plan, its re-examination or any amendments thereto **and within budget appropriations**

The Resolution was unanimously approved on motion by Fisher, seconded by Rich.

RESOLUTION AUTHORIZING THE AWARD OF A FAIR & OPEN CONTRACT FOR TOWNSHIP PLANNING BOARD PLANNER:

RESOLUTION #16D-2011

WHEREAS, there exists a need for a Planner to advise the Planning Board on ongoing and special projects; and

WHEREAS, pursuant to the Fair and Open Process, one bid was received on November 10, 2010 for Township Planning Board Planner; and

WHEREAS, the bid proposal and document have been reviewed and the bidder has been found to be the most advantageous, price and other factors considered; and

WHEREAS, N.J.S.A. 40A:11-5 requires that the Resolution authorizing the award of contracts for "Professional Services" and the contracts themselves be available for public inspection; and

WHEREAS, sufficient funds are available in the 2011 Temporary Budget, adopted ordinances or grants, and will be made available in the 2011 Municipal Budget for the Township of West Amwell for Planning Board Planner

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of West Amwell, County of Hunterdon, State of New Jersey, as follows:
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1. The Mayor and Township Clerk are hereby authorized and directed to execute a contract with the following individual for the year 2011.

Carl Hintz of Clarke Caton Hintz to serve as Township Planning Board Planner at a rate not to exceed \$150.00/hour **and within budget appropriations**

The Resolution was unanimously approved on motion by Rich, seconded by Fisher.

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR & OPEN CONTRACT FOR SPECIAL COUNSEL FOR OPEN SPACE CONTRACTS:

RESOLUTION #17A-2011

WHEREAS, the Township of West Amwell has a need to acquire services of a special counselor for open space contracts as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5*; and,

WHEREAS, the Treasurer has determined and certified in writing that the value of the acquisition will or may exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is one year and may be extended as approved by this governing body; and

WHEREAS, Sharon Dragan of Ballard & Dragan submitted a proposal dated December 9, 2010 indicating they will provide legal advice and services in connection with open space contracts and acquisitions to the Township for an estimated cost of \$20,000.00; and

WHEREAS, a Political Contribution Disclosure form has been received from Sharon Dragan of Ballard & Dragan and is on file; and

WHEREAS, Sharon Dragan of Ballard & Dragan has completed and submitted a Business Entity Disclosure Certification which certifies that Ballard & Dragan has not made any reportable contributions to a political or candidate committee in the Township of West Amwell in the previous one year, and that the contract will prohibit Ballard & Dragan from making any reportable contributions through the term of the contract, and

WHEREAS sufficient funds are available in the 2011 Temporary Budget and will be made available in the 2011 Municipal Budget for the Township of West Amwell under various capital ordinances and reserves

NOW THEREFORE, BE IT RESOLVED that the Township Committee of the Township of West Amwell authorizes the Mayor to enter into a contract with Sharon Dragan of Ballard & Dragan as described herein; and,

BE IT FURTHER RESOLVED that the Business Entity Disclosure Certification and the Determination of Value be placed on file with this resolution; and

BE IT FINALLY RESOLVED that the notice of this action shall be published in the newspaper of general circulation within the Township of West Amwell not more than ten days from the enactment thereof

The Resolution was unanimously approved on motion by Rich, seconded by Fisher.

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR & OPEN CONTRACT FOR TOWNSHIP PROSECUTOR:

RESOLUTION #17B-2011

WHEREAS, the Township of West Amwell has a need to acquire services of a Municipal Prosecutor as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5*; and,

WHEREAS, the Treasurer has determined and certified in writing that the value of the acquisition will or may exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is one year and may be extended as approved by this governing body; and

WHEREAS, Philip J. Faherty of Hunt & Faherty has submitted a proposal indicating they will provide prosecutor services to the Township for an estimated cost of \$15,000.00; and

WHEREAS, a Political Contribution Disclosure form has been received from Philip J. Faherty of Hunt & Faherty and is on file; and

WHEREAS, Philip J. Faherty of Hunt & Faherty has completed and submitted a Business Entity Disclosure Certification which certifies that Hunt & Faherty has not made any reportable contributions to a political or candidate committee in the Township of West Amwell in the previous one year, and that the contract will prohibit Hunt & Faherty from making any reportable contributions through the term of the contract, and

WHEREAS, sufficient funds are available in the 2011 Temporary Budget and will be made available in the 2011 Municipal Budget for the Township of West Amwell under line item Township Prosecutor OE

NOW THEREFORE, BE IT RESOLVED that the Township Committee of the Township of West Amwell authorizes the Mayor to enter into a contract with Philip J. Faherty of Hunt & Faherty as described herein; and,

BE IT FURTHER RESOLVED that the Business Entity Disclosure Certification and the Determination of Value be placed on file with this resolution; and

BE IT FINALLY RESOLVED that the notice of this action shall be published in the newspaper of general circulation within the Township of West Amwell not more than ten days from the enactment thereof

The Resolution was unanimously approved on motion by Fisher, seconded by Rich.

RESOLUTION AUTHORIZING THE AWARD OF NON-FAIR & OPEN CONTRACTS TO RETAIN VARIOUS PROFESSIONALS:

RESOLUTION #17C-2011

WHEREAS there exists a need for the hiring of various professionals without competitive bids as a non-fair and open contract process; and

WHEREAS the Local Public Contracts Law, *N.J.S.A. 40:11-1 et. seq.* allows governing bodies to execute agreements without competitive bidding for professional services; and

WHEREAS these executed agreements must be available for public inspection; and

WHEREAS sufficient funds are available in the 2011 Temporary Budget and will be made available in the 2011 Municipal Budget for the Township of West Amwell

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of West Amwell, that an agreement be executed with each of the following professionals:

Thomas Rodriguez (Tom Rodriguez Associates), open space appraiser
Michael Schaible (Vanguard Appraisal Services), open space appraiser
James McEwen (Van Cleef Engineering Associates), licensed land
surveyor

John W. Hartman, Esq., public defender
Shirley Bishop (Shirley M. Bishop, P.P, LLC), housing & planning
consultant

Joseph Wiley (Sadat Associates), environmental engineering
Andrea Kahn (McManimn & Scotland LLC), bond counsel
Bridgitt B. Lincoln (Bohren & Bohren), surveyor for open space
Sean Faherty (Hunt & Faherty), alternate/substitute prosecutor

BE IT FURTHER RESOLVED that these agreement are awarded, subject to contract discussions, without competitive bidding as defined under the appropriate section of the Local Public Contracts Law, because each of the above mentioned individuals is authorized by law to practice a recognized profession.

BE IT FURTHER RESOLVED that a Business Entity Disclosure Statement be placed on file with this resolution; and

BE IT FINALLY RESOLVED that the notice of this action shall be published in the newspaper of general circulation within the Township of West Amwell not more than ten days from the enactment thereof.

The Resolution was unanimously approved on motion by Rich, seconded by Fisher.

DESIGNATING AN ACTING COURT ADMINISTRATOR:

RESOLUTION #18-2011

WHEREAS, the administration of the Municipal Court requires the appointment of an Acting Court Administrator to perform the duties of the Court Administrator during her absence from the position; and

WHEREAS, Ray Barson, Judge of the Municipal Court of West Amwell has recommended the appointment of Patricia Ahern, Court Administrator of Lambertville, as Acting Court Administration for this Municipal Court; and

WHEREAS, Patricia Ahern has satisfactorily completed all the required courses for the position of Municipal Court Administrator

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of West Amwell, County of Hunterdon, State of New Jersey to approve the appointment of Patricia Ahern as Acting Court Administrator of the West Amwell Municipal Court to act in the capacity of the Court Administrator of this Court during her absence.

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The Resolution was unanimously approved on motion by Fisher, seconded by Rich.

APPOINTING AN EMERGENCY MANAGEMENT DIRECTOR:

RESOLUTION #19-2010

WHEREAS, the Township of West Amwell is currently in need of an Emergency Management Coordinator; and

WHEREAS, Harry J. Heller III is qualified for this position

NOW, THEREFORE BE IT RESOLVED by the Township Committee of West Amwell Township to appoint Harry J. Heller, III to the position of Emergency Management Coordinator for a 3 year term beginning January 1, 2011, ending December 31, 2013

The Resolution was unanimously approved on motion by Rich, seconded by Fisher.

APPOINTING AN EMERGENCY MANAGEMENT COMMITTEE:

RESOLUTION #20-2011

BE IT RESOLVED that the following appointments be made for the revision of the West Amwell Township Emergency Management Council:

Emergency Management Director	Harry J. Heller III	3 year term Expires 12/31/13
1 st Deputy	Richard J. Carmosino	1 year term
Communications Officer (Alert + Warning)	Matthew Skrebel	1 year term
Damage Assessment Officer	Eugene Lelie	1 year term
Emergency Medical Services	Patrick Eckard, Chief LNHA&RS Stephen Chmil, Chief AVAC	1 year term
Public Information Officer	Tom Molnar	1 year term
Fire	Jeffrey Ent, Chief, W.A.F.Co	1 year term
Law Enforcement	Lt. Steven Bartzak, O.I.C. WATDP	1 year term
Public Health Officer	George Fisher	1 year term
Public Works	Randy Hoagland	1 year term
Resource Management	Sandy Haberle, Purchasing Agent	1 year term
Shelter/Reception	Mary Hoagland	1 year term
Social Services	Zach Rich & Helen Kuhl	1 year terms
Radiological Officer	Hunterdon County Health Dept.	1 year term
Evacuation/Sheltering	Rob Tomenchok	1 year term

January 1, 2011 Reorganization Meeting

Evacuation Officer & 2 nd Deputy	Roy Mesker	1 year term
Planner	Susan St. Clair	1 year term
Assistant Planner	Edward Skillman III	1 year term

BE IT RESOLVED that the Township Coordinator of Emergency Management be authorized, upon adoption of this resolution, to call necessary meetings, arrange for appropriate training sessions, and to set deadlines for responses in writing of the various sections of the plan as well as any further related requirements.

The Resolution was unanimously approved on motion by Fisher, seconded by Rich.

RESOLUTION APPOINTING A PAIC FUND COMMISSIONER:

RESOLUTION #21-2011

Be It Resolved, by the Township of West Amwell, County of Hunterdon, State of New Jersey, that it hereby appoints Randy MacDade as Fund Commissioner and _____ as the Alternate Fund Commissioner to the Public Alliance Insurance Coverage Fund; and

Be It Further Resolved that copies of this Resolution be forwarded to the following:

1. Randy MacDade Fund Commissioner
2. _____ Alternate Fund Commissioner
3. Public Alliance Insurance Coverage Fund

The Resolution was unanimously approved on motion by Fisher, seconded by Rich.

RESOLUTION FOR APPOINTMENT OF A SAFETY COORDINATOR AND ALTERNATE SAFETY COORDINATOR TO THE PUBLIC ALLIANCE INSURANCE COVERAGE FUND:

RESOLUTION #22-2011

BE IT RESOLVED, by the Township of West Amwell, County of Hunterdon, State of New Jersey, that it hereby appoints Frank DeFazio, as the Safety Coordinator and Stephen J. Bartzak, as the Alternate Safety Coordinator to the Public Alliance Insurance Coverage Fund; and

BE IT FURTHER RESOLVED that copies of this Resolution be forwarded to the following:

1. Frank DeFazio (Safety Coordinator)
2. Stephen J. Bartzak (Alternate Safety Coordinator)
3. Public Alliance Insurance Coverage Fund

The Resolution was unanimously approved on motion by Fisher, seconded by Rich.

RESOLUTION FOR AUDITOR:

RESOLUTION #23-2011

BE IT RESOLVED that Charles Case be reappointed as Auditor for the Township January 1, 2011 Reorganization Meeting

of West Amwell for the year 2011 and that he be required to prepare the 2011 Statutory Audit for the Township and Municipal Court, including financial statements, and any other duties as may be required

The Resolution was unanimously approved on motion by Fisher, seconded by Rich.

RESOLUTION APPOINTING THE PUBLIC DEFENDER:

RESOLUTION #24-2011

WHEREAS pursuant to P.L. 1997, c. 256 (N.J.S.A. 2B:24-1), a municipality may employ an attorney-at-law as a public defender,

NOW, THEREFORE, BE IT RESOLVED that pursuant to P.L. 1997, c. 256 (N.J.S.A. 2B:24-1), John W. Hartman is appointed to an one year term as West Amwell Township Public Defender to present defendants assigned to the Municipal Public Defender in municipal court.

The Resolution was unanimously approved on motion by Rich, seconded by Fisher.

RESOLUTION APPOINTING A MUNICIPAL PROSECUTOR:

RESOLUTION #25-2011

WHEREAS, pursuant to P.L. 1996, c95, 14, a municipality may employ an attorney-at-law as a prosecutor, under the supervision of the Attorney General or county prosecutor.

NOW, THEREFORE, BE IT RESOLVED that pursuant to P.L. 1996, c95, 14, Philip J. Faherty is appointed as West Amwell Township Prosecutor for a term of one year. Mr. Faherty will serve with the privileges and unities currently enjoyed by the Attorney General, prosecutor and their respective designees.

The Resolution was unanimously approved on motion by Fisher, seconded by Rich.

RESOLUTION APPOINTING ALTERNATE MUNICIPAL PROSECUTOR(S):

RESOLUTION #26-2011

WHEREAS, pursuant to N.J.S.A. 2B:25-2a, a municipality must appoint alternate municipal prosecutor(s) to serve in the event that the primary prosecutor is unable to be in court even for part of one court session

NOW, THEREFORE, BE IT RESOLVED, that pursuant to N.J.S.A. 2B:25-2a, that Sean Faherty, Esq. be appointed as alternate municipal prosecutor for West Amwell Township.

The Resolution was unanimously approved on motion by Fisher, seconded by Rich.

RESOLUTION APPOINTING A CERTIFIED TAX COLLECTOR:

RESOLUTION # 27-2011

WHEREAS, the Township of West Amwell advertised for the position of Certified Tax Collector; and

WHEREAS, interviews were conducted with two applicants; and

WHEREAS, the Township Committee has determined that Mary Hyland is best qualified for said position; and
January 1, 2011 Reorganization Meeting

WHEREAS, Mary Hyland has accepted the Township's offer for the stated position

THEREFORE, BE IT RESOLVED by the Mayor and Township Committee that Mary Hyland be appointed Certified Tax Collector (CTC), effective January 1, 2011

BE IT FURTHER RESOLVED that this appointment is for a 4-year term expiring on December 31, 2014.

The Resolution was unanimously approved on motion by Fisher, seconded by Rich.

Mayor Molnar relayed that Mrs. Hyland is replacing Catherine Park who has retired. Township also has a new CFO as Jane Luhrs has retired as well.

2011 EMPLOYEE & BOARD/COMMITTEE APPOINTMENTS:

Mayor Molnar made the following appointments:

Deputy Clerk - 1 year term	SANDY HABERLE
Assistant Tax Collector - 1 year term	DONNA GRIFFITHS
Tax Search Officer - 1 year term -	MARY HYLAND
Assessment Inspection Officer – 1 year term	DAVID GILL
Assessment Search Officer - 1 year term	LORA OLSEN
Assistant Treasurer - 1 year term	SANDY HABERLE
Purchasing Agent - 1 year term	SANDY HABERLE
Payroll Clerk	SANDY HABERLE
Clerk Typists/Admin Secretaries - (3) 1 yr terms	DONNA GRIFFTHS
	SANDY HABERLY
	LORA OLSEN
Affirmative Action Officer - 1 year term	LORA OLSEN
Clean Communities Coordinator - 1 year term	LORA OLSEN
Municipal Housing Liaison/Administrative Agent – 1 year term	BARBARA WALSH
Certifying Officer - Health Benefits – 1 y term	LORA OLSEN
Certifying Officer/PERS & PFRS – 1 yr term	THOMAS J. CARRO
Safety Coordinator – 1 year term	FRANK DEFAZIO
(Resolution #22-2011) *	
Alternate Safety Coordinator – 1 year term	STEPHEN J. BARTZAK
(Resolution #22-2011) *	
Substitute MCO – 1 year term	LONNIE BALDINO
Substitute Building Sub-code Official & Inspector –	
1 year term	TBD
Substitute Electric Sub-code Official & Inspector –	
1 year term	TBD
Substitute Plumbing Sub-code Official & Inspector –	
1 year term	VICTOR ROSE
Substitute Fire Sub-code Official & Inspector –	
1 year term	TBD
Technical Assistant to the Construction Office –	
1 year term	REGINA TAYLOR
Substitute Technical Assistant – 1 year term	DIANE MCDANIEL
Fire Official – 1 year term	TBD
Zoning Official – 1 year term	LONNIE BALDINO

Court Administrator - 1 year term	LOLLY HOAGLAND
Deputy Court Administrator - 1 year term	TBD
Court Security Officer – 1 year term	TBD
Police Administrative Secretary - 1 year term	DONNA GRIFFITHS
Police Matrons (2) – 1 year terms	DONNA GRIFFITHS, MARY HOAGLAND
Road Supervisor - 1 year term	RANDY HOAGLAND
Road Foreman - 1 year term	FRANK DEFAZIO
911 Coordinator - 1 year term	HARRY HELLER
Animal Control Officer - 1 year term	MARY HOAGLAND
Dog Registrar - 1 year term	MARY HOAGLAND
Waste Security Officer - 1 year term	MARY HOAGLAND
Assistant Waste Security Officer - 1 year term	ROBERT GORDON
Waste Security Laborer – 1 year term	CURTIS COLEMAN
Indoor Air Quality Designee – 1 year term	TBD
Haz Com Designee – 1 year term	RANDY HOAGLAND
Senior Citizen Coordinator - 1 year term	PHYLISS CHRISMER
Deputy Senior Citizen Coordinator - 1 yr term	PHYLISS MC GUIRE
PAIC Commission – 1 year term (Resolution #21-2011) *	Randy MacDade
Emergency Management Director – 3 yr term (Resolution #19-2011)	Harry Heller
Emergency Management Committee (Resolution #20-2011) **	
Affordable Housing Advisory Bd - (1) 3 yr term	MARVIN HARTPENCE
Ag Advisory Committee – (1) 3 year term	BETTY JANE HUNT
Board of Health – Alternate #1 – (1) two year term	WENDY WILLIAMS
CADB Liaisons - (2) 1 year terms	TBD
Deputy Board of Health Secretary - 1 yr term	SANDY HABERLE
Community Forestry Committee – (2) 3 yr terms	JILL HAUG TOM DAVIS
(1) Unexpired 3 year term (2012)	TBD
Environmental Commission - (3) 3 yr terms	ART NEWFELD ROBERT PIEL CHARITY HALL
(1) Alternate #1 – 2 year term	TBD
(1) Alternate #2 – unexpired 2 yr term	TBD
(2) Associate Members (NO TERMS)	TBD

Chair	CATHY URBANSKI
Historic Preservation Committee - (1) 3 yr term	LYNN HOFF
Local Historian - 1 year term	RUTH HALL
Local Assistance Board - (1) 1 year term (1) 2 year term	PAT MASTERSON LORA OLSEN
Open Space Committee - (3) 3 year terms	KYLE KILMER ERNIE ANDREOLI ALLISON SOMMERS- SAYRE
(2) Unexpired 3 year terms – 12/31/12	TBD TBD
Parks & Recreation Committee – (2) 3 yr terms	KAREN RISSMILLER HEIDI TOMENCHOK
Planning Board – (1) Class I – 1 year (1) Class II – 1 year (1) Class III - 1 year term (1) Alternate #1 – unexpired 2 year term (1) Alternate #2 – 2 yr term	TOM MOLNAR LONNIE BALDINO GEORGE FISHER ROB TOMENCHOK NELLA HAMTL

Recycling Committee -

7 MEMBERS – EACH 1 YEAR TERM
(Membership to include Coordinator,
Gov Body member or designee, SWAC
representative, member of EC, Road
Supervisor or Foreman, two residents
at large

JEFF SLOWICK (EC)
RANDY HOAGLAND
NELLA HAMTIL
PAUL CRONCE
GEORGE FISHER

Recycling Coordinator - 1 year term
SWAC Representative - 1 year term

KEN HART
PORTER LITTLE

Zoning Board of Adjustment – (3) 4 yr terms

JOHN CRONCE
DAVE SANZALONE
RUTH HALL
JOHN HOFF

(1) Alternate #2 – 2 year term

STANDING COMMITTEES

Cable Franchise – Tom Allibone, Richard Schaible, TBD

Finance Advisory – Steve Bergenfeld, Jim Hamtil, Gary Hoyer, Dan Malek,
Hal Shute, Anton van Saase)

PARIS Records Committee – Regina Taylor, Donna Griffiths, Maria
Andrews, Randy Hoagland, Thomas Carro, Mary Hyland, Ruth Hall,
Lora Olsen

Sourlands/Smart Growth – Cathy Urbanski, Joel Coyle

Stormwater Committee – Randy Hoagland, coordinator

AD HOC COUNTRY FAIR COMMITTEE

Betty Jane Hunt – Chair
Breanna Fulper
TBD

The 2011 Appointments were unanimously approved on motion by Fisher, seconded by Rich.

Mayor Molnar announced that Citizen Leadership forms are available for anyone wishing to be considered for appointment.

DEPARTMENT DESIGNATIONS:

Mayor Molnar made the following department designations:

Roads – Tom Molnar
Sanitation/Recycling – George Fisher
Police/Public Safety Director – Tom Molnar
Personnel – Tom Molnar

COMMITTEE LIAISONS:

Mayor Molnar made the following Committee liaison appointments:

Affordable Housing – Tom Molnar
Agricultural Advisory – Tom Molnar
Buildings & Grounds – Tom Molnar
Community Forestry – George Fisher
Connaught Hill Project – George Fisher
Environmental Commission – George Fisher
Finance Advisory – Zach Rich
Historic – Zach Rich
Open Space – George Fisher
Parks & Recreation – Tom Molnar
Personnel – Tom Molnar
Police/Public Safety – Tom Molnar
Roads – Tom Molnar
Sanitation/Recycling – George Fisher
Truck Task Force – Zach Rich
SHRHS – Zach Rich
West Amwell School – Zach Rich

APPLICATION FOR JUNK YARD PERMIT RENEWAL:

RESOLUTION #28-2011

WHEREAS, Steve Nalence of Nalence Auto, located at 1511 Hwy 179, Block 35 Lot 6, has applied for renewal of a junkyard permit in accordance with Chapter 108 of the Township Code; and

WHEREAS, the office has not received complaints concerning the operation of this facility; and,

WHEREAS, the \$100.00 permit fee has been received

THEREFORE BE IT RESOLVED by the West Amwell Township Committee that a permit to operate a junkyard be issued to Nalence Auto, 1511 Hwy 179 for 2011

The Resolution was unanimously approved on motion by Fisher, seconded by Rich.

AWARD OF CLEANING QUOTE FOR MUNICIPAL OFFICES:

RESOLUTION #29-2011

WHEREAS, West Amwell Township is need of cleaning services for the municipal and police offices for 2011, and

WHEREAS, quotes were solicited and six bids were received as follows:

AAA Quality Maintenance Corp	\$132.00/wk (109/23)
Bed & Bath Linen Rentals, LLC	\$149.98/wk (123.90/26.08)
Jani King	\$400.82/wk (202.56/198.26)
Professional Care	\$350.00/wk (\$175/\$175)
Stratus Building Solutions	\$395.37/month
Urucorp Maintenance & Contractors	\$113.00/wk (75/38)

WHEREAS, Urucorp Maintenance & Contractors has submitted the lowest bid for the requested work, together with the requested documentation; and

WHEREAS, a Business Registration Certificate has been submitted; and

WHEREAS, the CFO has certified that sufficient funds are available in the 2011 Temporary Budget and will be made available in the 2011 Budget under line item Building & Grounds OE for this expenditure

NOW, THEREFORE, BE IT RESOLVED the by Mayor and Committee of the Township of West Amwell that the quote for office cleaning be awarded to Urucorp Maintenance & Contractors of Wharton NJ

The cleaning quotes were rejected on motion by Fisher, seconded by Rich. The Clerk was instructed to re-advertise.

AWARD OF SALT BID:

RESOLUTION #30-2011

WHEREAS, a master contract was awarded to International Salt Company, LLC (Rock Salt) by the Hunterdon County Board of Chosen Freeholders, Bid No. 2010-27 for the 10/11 season, and

WHEREAS, West Amwell Township has indicated need of up to 600 tons @ \$51.40/ton of snow and ice control materials that were the subject of said bid, and

WHEREAS, the Township Committee has authorized the purchase of up to 600 tons of said materials at this time; and

WHEREAS, funds are available in the 2011 Temporary Budget and will be made available in the 2011 Municipal Budget under the category of Public Works, Streets and Road Maintenance, Other Expenses, as certified by the CFO

THEREFORE, BE IT RESOLVED by the Township Committee of the Township of West Amwell, County of Hunterdon, State of New Jersey that International Salt Company, LLC, ISCO Corporate Center, 655 Northern Boulevard, Clarks Summit, PA 18411 be awarded the snow and ice control materials bid to begin January 2011.

The Resolution was unanimously approved on motion by Fisher, seconded by Rich.

INTRODUCTION OF ORDINANCE 1, 2011 SALARY & WAGE:

AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF
COMPENSATION OF OFFICIALS AND EMPLOYEES OF THE TOWNSHIP OF WEST
AMWELL, COUNTY OF HUNTERDON, NEW JERSEY.

SECTION 1

The following shall be the rate and ranges of compensation for officials and employees
of the township for the year 2011.

Mayor	\$3391.00
Township Committee	\$2844.00
Township Clerk	\$48,707.00 - \$59,531.00
Plus \$35.00/hr. for special & emergency meetings	
Registrar of Vital Statistics	\$2,340.00 - \$2,860.00
Deputy Township Clerk	\$22,464.00 - \$27,456.00
Director of Public Assistance	\$1,247.00 - \$1,524.00
Assessor	\$26,891.00 - \$32,867.00
Collector of Taxes	\$13,500.00 - \$16,500.00
Chief Financial Officer/Treasurer.....	\$27,000.00 - \$33,000.00
Assistant Treasurer	\$8,424.00 - \$10,296.00
Payroll Clerk	\$2,314.00 - \$2,829.00
Planning Board Secretary	\$11,700.00 - \$14,428.00
Plus \$200.00 per additional meeting over 12/year	
Deputy Planning Board Secretary	\$200.00/meeting
Board of Adjustment Secretary	\$4,680.00 - \$5,720.00
Deputy Board of Adjustment Secretary	\$200.00/meeting
Board of Health Secretary	\$2,239.00 - \$2,737.00
Plus \$35.00/hr. for special & emergency meetings	
Dog Warden	\$4,819.00 - \$5,889.00
Dog Registrar	\$.50 per dog license issued
Judge	\$10,227.00 - \$12,561.00
Court Administrator	\$34,524.00 - \$42,196.00
Construction Code Official.....	\$8,303.00 - \$10,148.00
Plumbing Sub-Code Official & Inspector.....	\$4,334.00 - \$5,297.00
Electric Sub-Code Official & Inspector	\$5,850.00 - \$7,150.00
Building Sub-Code Official & Inspector	\$6,750.00 - \$8,250.00
Fire Sub-Code Official & Inspector	\$4,050.00 - \$4,950.00
Fire Official	\$5,429.00 - \$6,635.00
Zoning Officer	\$5,740.00 - \$7,016.00
Police Administrative Secretary	\$23,295.00 - \$28,471.00
Municipal Housing Liaison/AA	\$22.50 - \$27.50/hr
Asst. Tax Collector	\$17.38 - \$21.24/hr
Office Assistant	\$12.17 - \$14.87/hr
General Office Secretary/Clerk	\$12.17 - \$14.87/hr
Buildings & Grounds (Waste Security Officer)	\$12.84 - \$15.70/hr
Assistant Waste Security Officer.....	\$10.42 - \$12.74/hr
Waste Security Laborer	\$10.30 - \$12.58/hr
Deputy Court Administrator	\$12.17 - \$14.87/hr
Court Security Officer.....	\$16.63 - \$20.33/hr
Substitute MCO	\$28.97 - \$35.41/hr
Substitute Plumbing Official & Inspector	\$28.97 - \$35.41/hr
Substitute Sub-Code Officials & Inspectors	\$28.97 - \$35.41/hr
Technical Assistant to Construction	\$15.91 - \$19.45/hr
Substitute Technical Assistant	\$15.91 - \$19.45/hr
Road Supervisor	\$26.87 - \$32.85/hr
Road Foreman	\$20.44 - \$24.98/hr
Road Class A (10 or more years of service)	\$18.69 - \$22.86/hr
Road Class B (5-10 years of service)	\$15.47 - \$18.91/hr
Road Class C (Less than 5 years of service)	\$14.51 - \$17.73/hr
Temporary Laborer	\$12.05 - \$14.72/hr
Part-time Officers	\$18.54 - \$22.65/hr
Part-time Officers Spec Duty	\$22.41 - \$27.39/hr
Police Matrons	\$17.27 - \$17.96/hr
with a minimum of 4 hours pay if called out between 9 p.m. and 6 a.m.	

SECTION II

Definitions and Benefits are outlined in the West Amwell Township Policy Manual adopted December 28, 2005 with amendments through March 3, 2010

SECTION III

All Ordinances and parts of Ordinances inconsistent with this Ordinance are hereby repealed.

SECTION IV

This Ordinance shall take effect after final adoption and publication according to the laws of the State of New Jersey.

Fisher motioned to introduce the Ordinance on first reading and Rich seconded. The public hearing will be held January 26th.

RESOLUTION SETTING SALARY & WAGE:

RESOLUTION #31-2011

BE IT RESOLVED by the Mayor and Township Committee of the Township of West Amwell that the salaries and compensation for 2011 employees shall be as follows:

<u>Position</u>	<u>Salary</u> <u>Resolution</u>
Mayor Molnar	\$ 3391.00
Township Committee members:	
Masterson , Fisher, Rich	\$ 2844.00/each
Township Clerk Olsen	\$ 54,119.00
Registrar Olsen	\$ 2,600.00
Deputy Township Clerk Haberle	\$ 24,960.00
Director of Public Assistance Kuhl	\$ 1,385.00
Tax Assessor Gill	\$ 29,879.00
Tax Collector Hyland	\$ 15,000.00
CFO/Treasurer Carro	\$ 30,000.00
Assistant Treasurer Haberle	\$ 9,360.00
Payroll Clerk Haberle	\$ 2,572.00
Planning Board Secretary Andrews	\$13,000.00
Board of Adjustment Secretary Hall	\$ 5,200.00
Board of Health Secretary Olsen	\$ 2,488.00
Dog Warden Hoagland	\$ 5,354.00
Judge Barson	\$11,419.00
Court Administrator Hoagland	\$38,360.00
Construction Official Rose	\$ 9,225.00
Plumbing Sub Code Official Rose	\$ 4,815.00
Electrical Sub Code Official Janoski	\$ 6,500.00
Building Sub Code Official Rosso	\$ 7,500.00
Fire Sub Code Official Donnerstag	\$ 4,500.00
Fire Official Donnerstag	\$ 6,032.00
Zoning Officer Baldino	\$ 6,378.00
Police Administrative Secretary Griffiths	\$25,883.00
Municipal Housing Liaison/AA Walsh	\$ 25.00/hour
Assistant Tax Collector Griffiths	\$ 19.31/hour
Buildings/Grounds & Waste	
Security Officer Hoagland	\$ 14.27/hour
Assistant Waste Security	\$
Officer Gordon	\$ 11.58/hour
Waste Security Laborer Coleman	\$ 10.50/hour
Deputy Court Administrator _____	\$ 13.52/hour

Substitute Construction Official Baldino \$ 32.19/hour
Substitute Plumbing Official &
Inspector V. Rose \$ 32.19/hour

Technical Assistant to Construction
Taylor \$ 17.68/hour
Substitute Technical
Assistant McDaniel \$ 17.68/hour
Road Supervisor Hoagland \$ 29.86/hour
Road Foreman DeFazio \$ 22.71/hour
Road Class B Pearson \$ 17.19/hour
Road Class C Baran \$ 16.12/hour
Part-time Officer Pantuso \$ 20.50/hour
Police Matron Griffiths & Hoagland \$ 16.33/hour/each
(min. 4 hrs pay if call out between 9 p.m. & 6 a.m.)

BE IT FURTHER RESOLVED that this Resolution shall take effect upon the adoption and final passage of Ordinance 1, 2011

The Resolution was unanimously approved on motion by Fisher, seconded by Rich.

POSSIBLE INTRODUCTION OF ORDINANCE 2, 2011: Mr. Fisher raised a concern about language on page 4 that 'major solar or photovoltaic energy facilities and structures shall not be visible...' He was of the opinion that these structures should be screened but to say 'not visible' was too hard. Cathy Urbanski relayed that originally the language was 'minimally visible' but that Planner Hintz had changed this to 'not' visible. Item held.

ANNOUNCEMENTS:

Mayor Molnar relayed the following:

The Next Regular Meeting – January 26, 2011

Offices Closed January 3, 2010 (New Years) & January 18, 2011 Martin Luther King Day

2011 Reorganization Meeting Schedule

Planning Board Tues. January 18 – 7:30 p.m.

Board of Adjustment Thurs. January 6 – 7:30 p.m.

Environmental Commission Thurs. January 13 – 7:30 p.m.

Board of Health Thurs. January 27 – 7:30 p.m.

Open Space Tues. January 11 – 7:30 p.m.

Discarded Christmas trees, stripped of all decoration, may be dropped off after the holidays at the Municipal Complex, 150 Rocktown-Lamb.

Road on Saturdays opposite recycling. Please use designated area.

Chips are available.

2011 Dog Licenses Due

COMMENTS BY TOWNSHIP COMMITTEE MEMBERS:

Zach Rich stated that he is thankful for the opportunity to serve the community. He also expressed appreciation to his wife for the opportunity to do this.

George Fisher offered that some, but not all, things were accomplished last year. Specifically noted was that the lawsuit was closed out, trash collection has been brought in-house as of today, and expenses were reduced somewhat. What the State will do this year as far as aid is unknown. As for 2011, the plan is to work on the website to make it more efficient, look for shared services, rebuild the police department and complete the SHREC project. Concerning the latter, the contract is being reviewed by the attorney; the plan is for a solar array to service the municipal building and high school plus a 100,000 watt installation on the grammar school. A \$30,000 annual lease payment to the Township has been negotiated for hosting the arrays.

Tom Molnar extended appreciation to his wife and daughter for their support and the opportunity to serve as mayor. He then acknowledged the presence of Freeholder Ron

Sworen, noting that Mr. Sworen comes every year and his support is appreciated.

OPEN TO THE PUBLIC:

Carolyn Deal, former mayor and committeewoman, inquired whether a 5 person committee has been considered and suggested that the Committee get input from residents to determine interest. Mrs. Deal noted that, like Washington DC, the committee votes on their own salary. Mrs. Deal urged the Committee to submit this concept to the public as it might be a good thing and that input is wanted. In response, Mr. Molnar relayed that this topic has been discussed on and off and noted that Gene Lelie had campaigned for this a while back. He stated that if this is something wanted by the residents that he'd be good with it.

Robin Deal offered concern over the practical side of a three member committee as far as the social aspect in a small Township wherein two members in a gathering would constitute a quorum. A five person should be considered. Mr. Fisher expressed concern over finding two more people to run for office, noting that it is not easy. He also noted that there are not a lot of municipalities running with three people. Both Mrs. Deal and Ms. Deal countered that finding people should not be a consideration—only if the concept makes sense.

Susan Molnar offered that there would be increased costs with additional committeemen.

Mr. Molnar continued by recalling a situation where a five person committee was not found beneficial as there was opportunity for conniving between committeemen which led to ganging up on another. Consequently, things went downhill.

Mrs. Deal offered that this type of thing is still possible via the phone but believes the committeemen to be honorable people. She is optimistic with the three men at the table, especially with Attorney Faherty sitting next to them.

Holding a hearing to lay out pros and cons was suggested by Mr. Rich. As this item has been bounced around in the past, there is research available and the Clerk has a file.

Betty Jane Hunt spoke on behalf of Gary Bleacher that it is nice to be back on the schedule as to who is mayor. It is a testimony to his memory. Mr. Molnar noted that this is the first time Gary has not been here; and, he is missed.

Rob Tomenchok, as school board representative, offered that the economy is not coming out of recession, receipts are down but education costs are up. He requested that there be continued dialogue between the public entities to work together to try to reduce costs and share services. The SHREC work between six independent agencies was an 'out of the park home run' and demonstrates how government should work with private industry to the greater benefit of society. That this effort will control electricity costs over next 15 year with zero out-of-pocket cost for the taxpayer speaks volumes about working together constructively. He would like to see an extension of shared services, e.g, training, building maintenance, etc. An invitation for the township finance committee to work with that of the BOE, and perhaps the one at South as well, would see improvements and make government more efficient.

Mr. Molnar expressed appreciation to both George and Rob for the SHREC deal, noting that there are currently two solar projects in the Township—one near Music Mountain Boulevard and the other here on five areas of municipal property near the County garage. The benefit to the Township is \$30,000 a year in rent with a 2% increase each year after that. The high school will save \$100,000 a year in electric costs; the Township will save around \$4,000. Mr. Tomenchok added that the elementary school expects to see a \$7,000 savings.

Mr. Rich stated that these types of deals are hard to put together. The fact that this is moving forward is a good thing as \$30,000 is a difficult number to raise in revenue, let alone the amount of other ratable it would take to achieve a similar number. He relayed that whatever the Township takes in, the money goes first to the County and schools. A \$30,000 unencumbered check would be most helpful to Township finances.

Mrs. Molnar thanked the committee and the Fulpers for settling a suit that cost both parties a lot of money; commented that this was a great accomplishment; and, long over due.

All of the work that the Clerk does to pull together the contracts, proposals and packets for today's meeting was acknowledged by Mr. Fisher. This sentiment was echoed by the Mr. Molnar and Mr. Rich as e-mails were being sent as late as 11:30 p.m. last night. The Clerk received a warm round of applause and noted that a lot of time goes into making everything look neat and tidy

ADJOURNMENT:

There being no further business, the meeting was unanimously adjourned at 1:57 p.m. on motion by Fisher, seconded by Rich.

Respectfully submitted,

Lora L. Olsen, RMC
Township Clerk