

## WEST AMWELL TOWNSHIP COMMITTEE RE-ORGANIZATION MEETING

January 1, 2010 – 1:00 p.m.

### FLAG CEREMONY & PLEDGE OF ALLEGIANCE

A contingent of local Cub and Boy Scouts, that included Mathew Cally, Jes Cally, Shayne Lorenzoni, and Ryan Petrucci of Pack 32 and Paul Cally and Robert Tomenchok of Troop 49, together with Cubmasters Jim Cally and Anthony Lorenzoni of Pack 32 and Assistant Scoutmaster Kent Carpenter of Troop 49, presented the colors and led those gathered in the Pledge to the American flag.

### PRESENTATION TO TOWNSHIP BY CUB PACK 32

Cubmaster Jim Cally thanked the Committee for inviting them to participate, noting that this is a special time as the Cubs and Boy Scouts are celebrating 100 years of scouting. Mr. Cally relayed some history of the Boy Scouts that included Robert Baden-Powell who in 1908 published "Scouting for Boys" and formally launched the Boy Scout movement and William Boyce who would incorporate the Boy Scouts of America in 1910, which started the BSA as it is now known. The movement was founded on the tradition that all boys be proud of them selves and the community is proud of our scouts. A short list of notable former Boy Scouts which included Buzz Aldrin, Geroge W. Bush, Calvin Coolidge, Jr., John F. Kennedy, Neil Armstrong, Gerald Ford, Steven Spielberg, Bill Gates, and Jimmy Stewart was relayed together with a brief biography of each. It is anticipated that the boys here today, representing Troup 49 and Pack 32, can realize their own achievements and make their mark in the community and the country. Hopefully, some will someday appear on a list of notables like who came before.

A plaque was then presented to the Township on behalf of Troop 49 and Pack 32 in recognition of 100 year of scouting and in appreciation for community support.

Also included was an official patch used to commemorate this milestone.

Mr. Cally thanked everyone for their attendance and extended new year greetings.

### REORGANIZATION

The 2010 Annual Reorganization Meeting of the West Amwell Township Committee was called to order at 1:13 p.m. by Township Clerk Lora Olsen. Present were Committeemen Frank P. Masterson III, Thomas J. Molnar, Committee member-elect George Fisher and Attorney Faherty. The Committee was joined by a crowd of approximately 60 people.

In compliance with the Open Public Meetings Act, notice of this Reorganization

meeting was published in the December 17, 2009 issue of the Lambertville Beacon, Hunterdon County Democrat and Trenton Times and posted on the Township bulletin board, where it has remained continuously posted as required under the Statute. A copy of this notice is and has been available to the public and is one file in the office of the Municipal Clerk.

Notice should also be taken the Municipal Building is handicapped accessible but the Clerk's office should be contacted 24 hours in advance for any special accommodations.

#### **PRESENTATION OF CERTIFICATE OF ELECTION:**

Clerk Olsen presented the Certification of Election held on November 3, 2009 from the Hunterdon County Board of Canvassers certifying the election of George A. Fisher to a three-year term on the Township Committee.

#### **OATH OF OFFICE:**

Clerk Olsen administered the Oath of Office to Mr. Fisher with wife, Kathy, holding the Bible.

#### **NOMINATIONS FOR MAYOR:**

Clerk Olsen called for nominations for Mayor of West Amwell Township for the year 2010. Mr. Molnar was nominated by Mr. Fisher and seconded by Mr. Masterson for Mayor for 2010.

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With no other nominations, Mr. Molnar received appointment as Mayor for 2010 on unanimous roll call vote. Mayor Molnar was sworn into office by Attorney Faherty, with wife, Susan, holding the Bible.

#### **NOMINATIONS FOR DEPUTY MAYOR:**

Mayor Molnar called for nominations for Deputy Mayor of West Amwell Township for 2010. Mr. Fisher nominated Frank Masterson as Deputy Mayor for 2010, seconded by Mr. Molnar.

With no other nominations, Mr. Masterson received appointment as Deputy Mayor for 2010 on unanimous roll call vote. Deputy Mayor Masterson was sworn in by Attorney Faherty, with wife, Pat, holding the Bible.

#### **2010 APPOINTMENTS:**

Mayor Molnar read the following one year appointments:

Deputy Clerk - 1 year term SANDY HABERLE

Assistant Tax Collector - 1 year term DONNA GRIFFITHS

Tax Search Officer - 1 year term CATHERINE PARK

Assessment Inspection Officer – 1 year term DAVID GILL

Assessment Search Officer - 1 year term LORA OLSEN

Assistant Treasurer - 1 year term SANDY HABERLE

Purchasing Agent - 1 year term SANDY HABERLE

Clerk Typists/Administrative Secretaries - (3) 1 year terms

DONNA GRIFFITHS, SANDY HABERLE, LORA OLSEN

Affirmative Action Officer - 1 year term LORA OLSEN

Clean Communities Coordinator - 1 year term LORA OLSEN

Municipal Housing Liaison/Administrative Agent –

1 year term BARBARA WALSH

Certifying Officer for Health Benefits – 1 year term LORA OLSEN

Certifying Officer for PERS and PFRS – 1 year term JANE LUHRS

Safety Coordinator – 1 year term (Resolution #23-2010) \*

Alternate Safety Coordinator – 1 year term (Resolution #23-2010) \*

Substitute MCO – 1 year term LONNIE BALDINO

Substitute Building Sub-code Official & Inspector – 1 year term TBD

Substitute Electric Sub-code Official & Inspector – 1 year term TBD

Substitute Plumbing Sub-code Official & Inspector – 1 year term

VICTOR ROSE

Substitute Fire Sub-code Official & Inspector – 1 year term TBD

Technical Assistant to the Construction Office – 1 year term

REGINA TAYLOR

Substitute Technical Assistant – 1 year term DIANE MCDANIEL

Fire Official – 1 year term BILL DONNERSTAG

Zoning Official – 1 year term LONNIE BALDINO

Court Administrator - 1 year term LOLLY HOAGLAND

Deputy Court Administrator - 1 year term MELODY ANDERSON

Court Security Officer – 1 year term (TBD)

Police Administrative Secretary - 1 year term DONNA GRIFFITHS

Police Matrons (2) 1 year terms DONNA GRIFFITHS, MARY HOAGLAND

Road Supervisor - 1 year term RANDY HOAGLAND

Road Foreman - 1 year term FRANK DEFAZIO

911 Coordinator - 1 year term HARRY HELLER

Animal Control Officer - 1 year term MARY HOAGLAND

Dog Registrar - 1 year term MARY HOAGLAND

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Waste Security Officer - 1 year term MARY HOAGLAND

Assistant Waste Security Officer - 1 year term ROBERT GORDON

Waste Security Laborer – 1 year term (TBD)

Indoor Air Quality Designee – 1 year term GLENN BARAN

Haz Com Designee – 1 year term RANDY HOAGLAND

Senior Citizen Coordinator - 1 year term PHYLISS CHRISMER

Deputy Senior Citizen Coordinator - 1 year term PHYLISS MC GUIRE

PAIC Commission – 1 year term (Resolution #06-2010) \*

Emergency Management Committee (Resolution #05-2010) \*\*

Affordable Housing Advisory Board - (2) 3 year terms LINDA WILSON

SUSAN MOLNAR

(2) unexpired 3 year terms TBD

Ag Advisory Committee – (2) 3 year terms DAVID MILLER, BILL KIRILUK

CADB Liaisons - (2) 1 year terms TBD

Deputy Board of Health Secretary - 1 year term SANDY HABERLE

Community Forestry Committee – (1) 3 year term GLENN BARAN

Historic Preservation Committee - (2) 3 year terms TBD

Local Historian - 1 year term TBD

Local Assistance Board - (1) 1 year term TBD

(1) 2 year term TOM HOLCOMBE

Open Space Committee - (2) 3 year terms TBD

Parks & Recreation Committee – (3) 3 year terms AARON SNEDDON,  
JEFF ENT, SAM JEFFERIS

Planning Board – (1) Class II Member – 1 year TBD

Recycling Committee - 7 MEMBERS – EACH 1 YEAR TERM

(Membership to include Coordinator, Gov Body member or  
designee, SWAC representative, member of EC, Road  
Supervisor or Foreman, two residents at large

TBD

Recycling Coordinator - 1 year term TBD

SWAC Representative - 1 year term TBD

Zoning Board of Adjustment – (1) 4 year term JOHN DALE

(1) Alternate #1 – 2 year term TBD

(1) Alternate #2 – unexpired 2 year term

TBD

#### STANDING COMMITTEES

Ag Retention DISSOLVED. DUTIES GIVEN TO AG ADVISORY

Cable Franchise no change (Tom Allibione, Richard Schaible, Frank  
Masterson)

Cross Acceptance UNDER REVIEW

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PARIS Records Committee no change (Regina Taylor, Donna Griffith,  
Maria Andrews, Randy Hoagland, Jane Luhrs, Catherine Park,  
Lora Olsen)

Sourlands/Smart Growth UNDER REVIEW

Stormwater Committee UNDER REVIEW

Township Lands DISSOLVED. DUTIES GIVEN TO TWP COMMITTEE

#### COMMITTEE LIAISONS

Affordable Housing – TOM MOLNAR

Buildings & Grounds TOM MOLNAR

Community Forestry FRANK MASTERSON

Connaught Hill Project GEORGE FISHER

Environmental Commission GEORGE FISHER

Farmers Market Committee TOM MOLNAR

Agricultural Advisory GEORGE FISHER

Historic FRANK MASTERSON

Open Space GEORGE FISHER

Parks & Recreation TOM MOLNAR

Personnel TOM MOLNAR

Police/Public Safety FRANK MASTERSON

Roads TOM MOLNAR

Sanitation/Recycling GEORGE FISHER

Truck Task Force GEORGE FISHER

SHRHS TOM MOLNAR

West Amwell School GEORGE FISHER

Mr. Fisher motioned to approve the appointments as received and Mr. Masterson seconded. The motion was unanimously approved.

Mayor Molnar announced that the following mayoral appointments would be made on January 6<sup>th</sup>.

Board of Health – (1) 3 year term

Board of Health – Alternate #1 – (1) unexpired two year term

Board of Health – Alternate #2 – (1) 2 year term

Environmental Commission - (2) 3 year terms

(1) Alternate #1 – unexpired 2 year term

(1) Alternate #2 - 2 year term

(2) Associate Members (NO TERMS)

Farmers Market Committee – (2) 3 year terms

Planning Board - (1) Class I Member - 1 year term

- (1) Class II Member - 1 year term
- (2) Class IV Members – 4 year term
- (1) Alternate #1 – 2 year term

Mayor Molnar announced that the following resolutions will be read by title.

RESOLUTION DESIGNATING A MEETING SCHEDULE:

RESOLUTION #01-2010

BE IT RESOLVED by the Township Committee of the Township of West Amwell, County of Hunterdon, State of New Jersey, that during 2010 the Township Committee will hold regularly scheduled meetings as follows:

January 6	April 7	July 7	October 6
February 3	May 5	August 4	November 3
March 3	June 2	September 1	December 1, 29

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All regular meetings will be 7:00 p.m. in the Municipal Building, 150 Rocktown-Lamb. Road, Lambertville (West Amwell), New Jersey.

BE IT FURTHER RESOLVED that all meetings will be held in compliance with the Open Public Meetings Act. Special meetings shall be at the call of the Mayor or written request by a member of the Township Committee to the Clerk.

BE IT FURTHER RESOLVED that the Municipal Building is handicapped accessible but the Clerk’s office is to be contacted 24 hours in advance for any special accommodations.

BE IT FINALLY RESOLVED that this Resolution shall be posted on the Township bulletin board and transmitted to the Lambertville Beacon, the Hunterdon County Democrat and the Trenton Times within seven days of adoption.

Motion by Mr. Fisher to adopt the Resolution, seconded by Mr. Masterson and unanimously approved.

RESOLUTION DESIGNATING ORGANIZATION OF THE MEETING:

RESOLUTION #02-2010

BE IT RESOLVED by the Township Committee of the Township of West Amwell, County of Hunterdon, State of New Jersey, that the Order of Business and the conducting of business at all meetings shall be as follows:

1. Call to order and statement of compliance with the Open Public Meetings Act
2. Pledge of Allegiance to the American Flag
3. Agenda Review by Township Clerk
4. Announcements
5. Presentation of Minutes
6. Open to the Public/Topic not on the Agenda (limited to 15 minutes)
7. Introduction of Ordinance and/or Public Hearing and/or Special Presentation
8. Special and/or Standing Committee Reports

9. Unfinished Business
10. New Business
11. Open to the Public
12. Administrative Reports (includes Payment of Bills)
13. Correspondence
14. Adjournment

BE IT FURTHER RESOLVED that all matters to be presented to the Township Committee at their regularly scheduled meeting shall be delivered in written form to the Township Clerk's Office not later than noon on the Friday prior to the meeting.

Motion by Mr. Fisher to adopt the Resolution, seconded by Mr. Masterson and unanimously approved.

#### RESOLUTION DESIGNATING THE OFFICIAL NEWSPAPER:

##### RESOLUTION #03-2010

BE IT RESOLVED by the Township Committee of the Township of West Amwell, County of Hunterdon, State of New Jersey, that the Hunterdon County Democrat be established as the Official Newspapers; the Trenton Times is designated as the daily newspaper having the greatest likelihood of informing the public within the area of jurisdiction of the Township of its meetings.

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Motion by Mr. Fisher to adopt the Resolution with the deletion of the Lambertville Beacon, seconded by Mr. Masterson and unanimously approved.

#### RESOLUTION DESIGNATING TEMPORARY BUDGET:

##### RESOLUTION #04-2010

WHEREAS, N.J.S.A. 40A 40:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2010 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

WHEREAS, the date of this Resolution is within the first thirty days of January 2010; and

WHEREAS, the total appropriation in the 2009 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance, is \$2,800,762.22; and

WHEREAS, one-fourth of the total appropriations in the 2009 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance, is the sum of \$700,190.56.00

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of West Amwell, County of Hunterdon, State of New Jersey, that the following shall be the Temporary Budget for the Township of West Amwell for the year beginning January 1, 2010, and that a certified copy of this Resolution be transmitted to the Treasurer for her records:



# WEST AMWELL TOWNSHIP TEMPORARY BUDGET 2010

## GENERAL GOVERNMENT

General Government	Salaries and Wages	\$ 6,800
	Other Expenses	5,000
Mayor and Council	Salaries and Wages	100
	Other Expenses	150
Municipal Clerk	Salaries and Wages	13,500
	Other Expenses	1,000
Financial Administration	Salaries and Wages	8,200
	Other Expenses	2,000
Auditor Services:	Other Expenses	7,500
Revenue Adm.:	Salary and Wages	7,300
	Other Expenses	1,000
Assessment of Taxes:	Salary and Wages	7,300
	Other Expenses	250
Legal:	Other Expenses	85,000
Ag Advisory	Other Expenses	50
Farmers Market Committee	Other Expenses	
Engineering:	Other Expenses	200
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Historic Sites:	Other Expenses	100
Planning Bd.:	Salaries and Wages	3,000
	Other Expenses	3,000
Zoning Board of Adjustment	Salary and Wages	2,500
	Other Expenses	400
Affordable Housing	Salary and Wages	2,000
	Other Expenses	2,000
Code Enforcement & Adm.:	Salaries and Wages	12,000
	Other Expenses	500
Liability Insurance	Other Expenses	25,000
Workers Compensation	Other Expense	20,000
Group Insurance Plan for Employees	Other Expenses	55,000
Police Department	Salaries and Wages	135,000
	Other Expenses	3,000
Emergency Management	Other Expenses	25
Fire Bureau	Salaries and Wages	1,400

	Other Expenses	50
Aid to Volunteer Fire Company	Other Expenses	-
Municipal Prosecutor	Salaries and Wages	100
	Other Expenses	5,000
Streets & Roads	Salaries and Wages	50,000
	Other Expenses	34,405
Solid Waste Collection	Salaries and Wages	200
	Other Expenses	15,000
Buildings/Grounds	Salaries and Wages	10
	Other Expenses	4,000
Vehicle Maintenance	Other Expenses	6,000
NJDES Stormwater Permit	Other Expenses	500
Public Health Services	Salaries and Wages	600
	Other Expenses	4,000
Environmental Health Services	Other Expenses	50
Community Forestry	Other Expenses	50
Animal Control	Salary and Wages	10
	Other Expenses	10
Welfare Administration	Salary and Wages	350
	Other Expenses	25
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Recreation Services & Programs	Other Expenses	100
Electricity	Other Expenses	7,000
Street Lighting	Other Expenses	1,000
Telephone	Other Expenses	3,000
Water	Other Expenses	850
Fuel Oil	Other Expenses	10,000
Gasoline	Other Expenses	7,000
PERS	Other Expenses	52,082
Social Security	Other Expenses	24,000
PFRS	Other Expenses	47,923
Defined Comp	Other Expenses	50
Municipal Court	Salaries and Wages	15,000
	Other Expenses	1,000
Public Defender	Other Expenses	500
Recycling Surcharge	Other Expenses	50
Total 2010 Temporary Budget		700,190
Maximum Permitted by Law		700,190.56

Motion by Mr. Fisher to adopt the Resolution, seconded by Mr. Masterson and

unanimously approved.

## RESOLUTION APPOINTING AN EMERGENCY MANAGEMENT COMMITTEE

### RESOLUTION #05-2010

BE IT RESOLVED that the following appointments be made for the revision of the West Amwell Township Emergency Management Council:

Emergency Management Director	Harry J. Heller III	3 year term Expires 12/31/10
1 <sup>st</sup> Deputy	Richard J. Carmosino	1 year term
Communications Officer (Alert + Warning)	Matthew Skrebel	1 year term
Damage Assessment Officer	Eugene Lelie	1 year term
Emergency Medical Services	Patrick Eckard, Chief LNHA&RS Stephen Chmil, Chief AVAC	1 year term
Public Information Officer	Tom Molnar	1 year term
Fire	Jeffrey Ent, Chief, W.A.F.Co	1 year term
Law Enforcement	Lt. Steven Bartzak, O.I.C. WATDP	1 year term
Public Health Officer	Frank Masterson	1 year term
Public Works	Randy Hoagland	1 year term
Resource Management	Sandy Haberle, Purchasing Agent	1 year term
Shelter/Reception	Mary Hoagland	1 year term

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Social Services	George Fisher & Helen Kuhl	1 year term 1 year term
Radiological Officer	Hunterdon County Health Dept.	1 year term
Evacuation/Sheltering	Rob Tomenchok	1 year term
Evacuation Officer & 2 <sup>nd</sup> Deputy	Roy Mesker	1 year term
Planner	Susan St. Clair	1 year term
Assistant Planner	Edward Skillman III	1 year term

BE IT RESOLVED that the Township Coordinator of Emergency Management be authorized, upon adoption of this resolution, to call necessary meetings, arrange for appropriate training sessions, and to set deadlines for responses in writing of the various sections of the plan as well as any further related requirements.

Motion by Mr. Fisher to adopt the Resolution, seconded by Mr. Masterson and

unanimously approved.

**RESOLUTION APPOINTING A PAIC FUND COMMISSIONER:**

**RESOLUTION #06-2010  
APPOINTMENT OF A FUND COMMISSIONER TO THE PUBLIC ALLIANCE  
INSURANCE COVERAGE FUND**

Be It Resolved, by the Township of West Amwell, County of Hunterdon, State of New Jersey, that it hereby appoints Robert Burgard as Fund Commissioner and \_\_\_\_\_ as the Alternate Fund Commissioner to the Public Alliance Insurance Coverage Fund; and

Be It Further Resolved that copies of this Resolution be forwarded to the following:

1. \_\_\_\_Robert Burgard\_\_\_\_\_ Fund Commissioner
2. \_\_\_\_\_Alternate Fund Commissioner
3. Public Alliance Insurance Coverage Fund

Motion by Mr. Fisher to adopt the Resolution, seconded by Mr. Masterson and unanimously approved.

**RESOLUTION AUTHORIZING A NON-FAIR & OPEN CONTRACT FOR A  
REGISTERED MUNICIPAL AUDITOR:**

**RESOLUTION #07A-2010**

WHEREAS, the Township of West Amwell has a need to acquire services of a registered municipal auditor as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5*; and,

WHEREAS, the Treasurer has determined and certified in writing that the value of the acquisition will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is one year and may be extended as approved by this governing body; and

WHEREAS, Charles Case of Withum Smith & Brown has submitted a  
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proposal dated December 10, 2009 indicating they will provide the auditing of Township financial records for an estimated cost of \$27,300.00; and

WHEREAS, a Political Contribution Disclosure form has been received from Charles Case of Withum Smith & Brown and is on file; and

WHEREAS, Charles Case of Withum Smith & Brown has completed and submitted a Business Entity Disclosure Certification which certifies that Withum Smith & Brown has not made any reportable contributions to a political or candidate committee in the Township of West Amwell in the previous one year, and that the contract will prohibit Withum Smith & Brown from making any reportable contributions through the term of the contract, and

WHEREAS, sufficient funds are available in the 2010 Temporary Budget

and will be made available in the 2010 Municipal Budget for the Township of West Amwell under line item Auditor OE and Financial Administration OE

NOW THEREFORE, BE IT RESOLVED that the Township Committee of West Amwell authorizes the Mayor to enter into a contract with Charles Case of Withum Smith & Brown as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and,

BE IT FINALLY RESOLVED that the notice of this action shall be published in the newspaper of general circulation within the Township of West Amwell not more than ten days from the enactment thereof

Motion by Mr. Fisher to adopt the Resolution, seconded by Mr. Masterson and unanimously approved.

**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR & OPEN  
CONTRACT FOR TOWNSHIP ENGINEER:**

**RESOLUTION #07B-2010**

WHEREAS, the Township of West Amwell has a need to acquire services of an Engineer non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5*; and,

WHEREAS, the Treasurer has determined and certified in writing that the value of the acquisition will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is one year and may be extended as approved by this governing body; and

WHEREAS, Robert J. Clerico of Van Cleef Engineering Associates has submitted a proposal dated December 4, 2009, indicating they will provide Engineering Services for the Township for an estimated cost of \$156,000.00 (which includes amounts paid from escrow accounts); and

WHEREAS, a Political Contribution Disclosure form has been received from Robert J. Clerico of Van Cleef Engineering Associates and is on file; and

WHEREAS, Robert J. Clerico of Van Cleef Engineering Associates has completed and submitted a Business Entity Disclosure Certification which certifies that Van Cleef Engineering Associates has not made any reportable contributions to a political or candidate committee in the Township of West Amwell in the previous one year, and that the contract will prohibit Van Cleef Engineering Associates from making any reportable contributions through the January 1, 2010 Minutes

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term of the contract, and

WHEREAS, sufficient funds are available in the 2010 Temporary Budget and will be made available in the 2010 Municipal Budget for the Township of West Amwell under line item Engineering Services OE, Planning Board OE, and various trusts, escrows and capital ordinances

NOW THEREFORE, BE IT RESOLVED that the Township Committee of West Amwell authorizes the Mayor to enter into a contract with Robert J. Clerico

of Van Cleef Engineering Associates as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

Motion by Mr. Fisher to adopt the Resolution, seconded by Mr. Masterson and unanimously approved.

**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR & OPEN  
CONTRACT FOR TOWNSHIP ATTORNEY:**

**RESOLUTION #07C-2010**

WHEREAS, the Township of West Amwell has a need to acquire services of a Municipal Attorney as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5*; and,

WHEREAS, the Treasurer has determined and certified in writing that the value of the acquisition will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is one year and may be extended as approved by this governing body; and

WHEREAS, Philip J. Faherty of Hunt & Faherty has submitted a proposal dated December 15, 2009 indicating they will provide legal counsel to the Township for an estimated cost of \$29,000; and

WHEREAS, a Political Contribution Disclosure form has been received from Philip J. Faherty of Hunt & Faherty and is on file; and

WHEREAS, Philip J. Faherty of Hunt & Faherty has completed and submitted a Business Entity Disclosure Certification which certifies that Hunt & Faherty has not made any reportable contributions to a political or candidate committee in the Township of West Amwell in the previous one year, and that the contract will prohibit Hunt & Faherty from making any reportable contributions through the term of the contract, and

WHEREAS, sufficient funds are available in the 2010 Temporary Budget and will be made available in the 2010 Municipal Budget for the Township of West Amwell under line item Township Attorney & Township Prosecutor OE

NOW THEREFORE, BE IT RESOLVED that the Township Committee of West Amwell authorizes the Mayor to enter into a contract with Philip J. Faherty of Hunt & Faherty as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FINALLY RESOLVED that the notice of this action shall be published in the newspaper of general circulation within the Township of West  
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Amwell not more than ten days from the enactment thereof

Motion by Mr. Fisher to adopt the Resolution, seconded by Mr. Masterson and

unanimously approved.

**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR & OPEN  
CONTRACT FOR TOWNSHIP PROSECUTOR:**

**RESOLUTION #07D-2010**

WHEREAS, the Township of West Amwell has a need to acquire services of a Municipal Prosecutor as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5*; and,

WHEREAS, the Treasurer has determined and certified in writing that the value of the acquisition will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is one year and may be extended as approved by this governing body; and

WHEREAS, Philip J. Faherty of Hunt & Faherty has submitted a proposal dated December 15, 2009 indicating they will provide prosecutor services to the Township for an estimated cost of \$20,000.00; and

WHEREAS, a Political Contribution Disclosure form has been received from Philip J. Faherty of Hunt & Faherty and is on file; and

WHEREAS, Philip J. Faherty of Hunt & Faherty has completed and submitted a Business Entity Disclosure Certification which certifies that Hunt & Faherty has not made any reportable contributions to a political or candidate committee in the Township of West Amwell in the previous one year, and that the contract will prohibit Hunt & Faherty from making any reportable contributions through the term of the contract, and

WHEREAS, sufficient funds are available in the 2010 Temporary Budget and will be made available in the 2010 Municipal Budget for the Township of West Amwell under line item Township Prosecutor OE

NOW THEREFORE, BE IT RESOLVED that the Township Committee of West Amwell authorizes the Mayor to enter into a contract with Philip J. Faherty of Hunt & Faherty as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FINALLY RESOLVED that the notice of this action shall be published in the newspaper of general circulation within the Township of West Amwell not more than ten days from the enactment thereof

Motion by Mr. Fisher to adopt the Resolution, seconded by Mr. Masterson and unanimously approved.

**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR & OPEN  
CONTRACT FOR SPECIAL COUNSEL FOR OPEN SPACE CONTRACTS:**

**RESOLUTION #07E-2010**

WHEREAS, the Township of West Amwell has a need to acquire services of a special counselor for open space contracts as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5*; and,

WHEREAS, the Treasurer has determined and certified in writing that the value of the acquisition will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is one year and may be extended as approved by this governing body; and

WHEREAS, Sharon Dragan of Ballard & Dragan submitted a proposal dated December 9, 2009 indicating they will provide legal counsel to the Township for an estimated cost of \$20,000.00; and

WHEREAS, a Political Contribution Disclosure form has been received from Sharon Dragan of Ballard & Dragan and is on file; and

WHEREAS, Sharon Dragan of Ballard & Dragan has completed and submitted a Business Entity Disclosure Certification which certifies that Ballard & Dragan has not made any reportable contributions to a political or candidate committee in the Township of West Amwell in the previous one year, and that the contract will prohibit Ballard & Dragan from making any reportable contributions through the term of the contract, and

WHEREAS sufficient funds are available in the 2010 Temporary Budget and will be made available in the 2010 Municipal Budget for the Township of West Amwell under various capital ordinances and reserves

NOW THEREFORE, BE IT RESOLVED that the Township Committee of West Amwell authorizes the Mayor to enter into a contract with Sharon Dragan of Ballard & Dragan as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FINALLY RESOLVED that the notice of this action shall be published in the newspaper of general circulation within the Township of West Amwell not more than ten days from the enactment thereof

Motion by Mr. Fisher to adopt the Resolution, seconded by Mr. Masterson and unanimously approved.

**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR & OPEN  
CONTRACT FOR SURVEYOR FOR OPEN SPACE PROJECTS:**

**RESOLUTION #07F-2010**

WHEREAS, the Township of West Amwell has a need to acquire services of a surveyor for open space projects as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5*; and,

WHEREAS, the Treasurer has determined and certified in writing that the value of the acquisition will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is one year and may be extended as approved by this governing body; and

WHEREAS, William Bohren of Bohren & Bohren submitted a proposal dated December 1, 2009 indicating they will provide surveying services to the



Township for an estimated cost of \$26,000.00; and

WHEREAS, a Political Contribution Disclosure form has been received from William Bohren of Bohren & Bohren and is on file; and

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WHEREAS, William Bohren of Bohren & Bohren has completed and submitted a Business Entity Disclosure Certification which certifies that Bohren & Bohren has not made any reportable contributions to a political or candidate committee in the Township of West Amwell in the previous one year, and that the contract will prohibit Bohren & Bohren from making any reportable contributions through the term of the contract, and

WHEREAS sufficient funds are available in the 2010 Temporary Budget and will be made available in the 2010 Municipal Budget for the Township of West Amwell under line Reserve for Preliminary Expenses for Open Space And Capital Ordinances

NOW THEREFORE, BE IT RESOLVED that the Township Committee of West Amwell authorizes the Mayor to enter into a contract with William Bohren of Bohren & Bohren as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FINALLY RESOLVED that the notice of this action shall be published in the newspaper of general circulation within the Township of West Amwell not more than ten days from the enactment thereof

Motion by Mr. Fisher to adopt the Resolution, seconded by Mr. Masterson and unanimously approved.

#### **RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR & OPEN CONTRACT FOR SPECIAL COUNSEL FOR LITIGATION**

##### **RESOLUTION #07G-2010**

WHEREAS, the Township of West Amwell has a need to acquire services of a special counselor for litigation as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5*; and,

WHEREAS, the Treasurer has determined and certified in writing that the value of the acquisition will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is one year and may be extended as approved by this governing body; and

WHEREAS, Howard D. Cohen of Parker & McCay submitted a proposal dated November 24, 2009 indicating they will provide legal counsel to the Township for an estimated cost of \$380,000.00; and

WHEREAS, a Political Contribution Disclosure form has been received from Howard D. Cohen of Parker & McCay and is on file; and

WHEREAS, Howard D. Cohen of Parker & McCay has completed and submitted a Business Entity Disclosure Certification which certifies that Parker & McCay has not made any reportable contributions to a political or candidate committee in the Township of West Amwell in the previous one year, and that the contract will prohibit Parker & McCay from making any reportable contributions

through the term of the contract, and

WHEREAS sufficient funds are available in the 2010 Temporary Budget and will be made available in the 2010 Municipal Budget for the Township of West Amwell under line item Legal Services OE

NOW THEREFORE, BE IT RESOLVED that the Township Committee of January 1, 2010 Minutes

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West Amwell authorizes the Mayor to enter into a contract with Howard D. Cohen of Parker & McCay as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FINALLY RESOLVED that the notice of this action shall be published in the newspaper of general circulation within the Township of West Amwell not more than ten days from the enactment thereof

Motion by Mr. Fisher to adopt the Resolution, seconded by Mr. Masterson and unanimously approved.

#### **RESOLUTION APPOINTING A MUNICIPAL PROSECUTOR:**

##### **RESOLUTION #08-2010**

WHEREAS, pursuant to P.L. 1996, c95, 14, a municipality may employ an attorney-at-law as a prosecutor, under the supervision of the Attorney General or county prosecutor.

WHEREAS sufficient funds are available in the 2010 Temporary Budget and will be made available in the 2010 Municipal Budget for the Township of West Amwell under line item Municipal Prosecutor OE

NOW, THEREFORE, BE IT RESOLVED that pursuant to P.L. 1996, c95, 14, Philip J. Faherty is appointed as West Amwell Township Prosecutor for a term of one year. Mr. Faherty will serve with the privileges and unities currently enjoyed by the Attorney General, prosecutor and their respective designees.

Motion by Mr. Fisher to adopt the Resolution, seconded by Mr. Masterson and unanimously approved.

#### **RESOLUTION FOR AUDITOR:**

##### **RESOLUTION #09-2010**

BE IT RESOLVED that Charles Case be reappointed as Auditor for the Township of West Amwell for the year 2010 and that he be required to assist in the making of the Annual Financial Report, the Annual Debt Statement, the Township Budget, the Audit for the Township, the Audit for the Municipal Court and any other duties as may be required.

Motion by Mr. Fisher to adopt the Resolution, seconded by Mr. Masterson and unanimously approved.

**RESOLUTION FOR AUTHORIZED SIGNATURES ON TOWNSHIP BANK  
ACCOUNTS:**

**RESOLUTION #10-2010**

BE IT RESOLVED that the Mayor or Deputy Mayor, Clerk or Deputy Clerk, and Treasurer or Assistant Treasurer be authorized to sign checks drawn on the Current Account, Capital Account, Animal Control Trust Fund, Payroll Account, Unemployment Account, Trust Escrow Account, the Federal and State Grant Account, Housing Trust Account, Affordable Housing Trust and Open Space Trust Fund.

BE IT FURTHER RESOLVED that the Director of Public Assistance or the Clerk or the Treasurer be authorized to sign checks drawn on the Public Assistance 1 & 2 Account.

BE IT FURTHER RESOLVED that the Court Administrator be authorized to sign  
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checks drawn on the Court Account and Bail Account.

BE IT FURTHER RESOLVED that the Clerk or Deputy Clerk be authorized to sign checks drawn on the Petty Cash Account.

Motion by Mr. Fisher to adopt the Resolution, seconded by Mr. Masterson and unanimously approved.

**RESOLUTION DESIGNATING DEPOSITORIES FOR ACCOUNTS:**

**RESOLUTION #11-2010**

BE IT RESOLVED that TD Bank be designated as the depository for the Current Account, Capital Account, Public Assistance Accounts I & II, Animal Control Trust Fund, Payroll Account, Petty Cash Fund, Municipal Court Account, Bail Account, Housing Trust Account, Affordable Housing Trust, Escrow Trust Account, Unemployment Account, Federal & State Grant Account and Open Space Trust Fund.

Motion by Mr. Fisher to adopt the Resolution, seconded by Mr. Masterson and unanimously approved.

**RESOLUTION DESIGNATING DEPOSITORIES FOR INVESTMENTS:**

**RESOLUTION #12-2010**

BE IT RESOLVED that TD Bank, PNC, Hopewell Valley Community Bank, Skylands Banks, and the State Cash Plan be designated depositories for the General and Capital Account investments.

BE IT FURTHER RESOLVED that the Treasurer and Clerk be authorized to request bids and to place orders for investments of Township idle funds solely in legally authorized investment vehicles and to execute the recurring Wire Transfer to and from TD Bank and other wire transfers for this purpose. Investments will be reported to the Township Committee at its next regularly scheduled meeting.

Motion by Mr. Fisher to adopt the Resolution, seconded by Mr. Masterson and unanimously approved.

## RESOLUTION DESIGNATING TAX COLLECTION DATES, INTEREST RATES AND SETTING FEES

### RESOLUTION #13-2010

BE IT RESOLVED by the Mayor and Township Committee of the Township of West Amwell as follows:

1. Real estate taxes shall be collected quarterly on February 1, May 1, August 1 and November 1, 2010
2. Interest shall be charged and calculated at the rate of 8% per annum on the first \$1,500.00 of the delinquency, and 18% per annum on any amount in excess of the first \$1500.00. These amounts are to be calculated from the date the tax was payable until the date the actual payment was received in the tax office.
3. There shall be a ten (10) day grace period, after which unpaid taxes will be charged interest from the due date.
4. Redemption fees for Tax Sale Certificates to the Municipality and Lien holders will be calculated as follows:
  - 2% on Certificates \$100.00 to \$4,999.00
  - 4% on Certificates \$5,000.00 to \$9,999.00.
  - 6% on Certificates over \$10,000.00
5. Redemption amounts shall be obtained from the Tax Collector. A \$25.00 fee will be charged for each additional request for a redemption calculation.

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6. Duplicate tax sale certificates will be issued for a fee of \$100.00 each.  
(Certificate owners must supply proof of loss or statement.)
7. Certificates of redemption can be issued for a fee of \$100.00 each.  
(Certificate owners must supply proof of payment of tax sale certificates.)
8. Tax Notices will have a fee of \$25.00 per mailing in lieu of publication.
9. Returned or insufficient checks will be charged a fee of \$20.00 each.
10. A duplicate bill fee of \$5.00 shall be charged upon request, excluding the property owners.

The Township Clerk is hereby directed to publish a copy of this resolution.

Motion by Mr. Fisher to adopt the Resolution, seconded by Mr. Masterson and unanimously approved.

## RESOLUTION – PAYROLL AUTHORIZATION:

### RESOLUTION #14-2010

BE IT RESOLVED that the West Amwell Township Treasurer be authorized to pay payrolls as scheduled between meeting dates. Those pays will be subject to approval by the Township Committee at the next regular meeting.

Motion by Mr. Fisher to adopt the Resolution, seconded by Mr. Masterson and unanimously approved.

#### **RESOLUTION – PAYMENT OF BILLS:**

##### **RESOLUTION #15-2010**

BE IT RESOLVED that the West Amwell Township Committee may approve the payment of bills at all public meetings.

BE IT FUTHER RESOLVED that all bills for payment by the Township Committee shall be submitted by 12 noon the Friday prior to the meeting.

BE IT FURTHER RESOLVED that the Treasurer is authorized to pay the following invoices when they are due:

- State of New Jersey Health Benefits
- Debt Service Payments
- West Amwell Board of Education
- South Hunterdon Regional Board of Education
- County of Hunterdon Taxes
- Utility Bills, Lease Payments and Insurance Bills
- PERS & PFRS Payments
- Lincoln National Life Insurance Company

BE IT FURTHER RESOLVED that the invoices listed above will be submitted on bill list for the next meeting.

Motion by Mr. Fisher to adopt the Resolution, seconded by Mr. Masterson and unanimously approved.

#### **RESOLUTION FOR WIRE TRANSFERS:**

##### **RESOLUTION #16-2010**

WHEREFORE, it is necessary to authorize wire transfers from various West Amwell Township bank accounts to the State Cash Management Plan, other  
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approved investments and to third parties in order to conduct authorized Township business,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of West Amwell, County of Hunterdon, State of New Jersey, that the Chief Financial Officer or Assistant Treasurer be authorized to do wire transfers from Township bank accounts to the State Cash Management Plan, other approved investments and to other authorized third parties in order to conduct authorized Township business.

Motion by Mr. Fisher to adopt the Resolution, seconded by Mr. Masterson and unanimously approved.

#### **RESOLUTION – TAX ASSESSOR AUTHORIZATION FOR CORRECTIVE ACTIONS:**

A RESOLUTION TO AUTHORIZE THE TAX ASSESSOR OF THE TOWNSHIP OF WEST AMWELL TO TAKE CERTAIN ACTIONS IN THE NAME OF THE TOWNSHIP OF WEST AMWELL, COUNTY OF HUNTERDON, NEW JERSEY

RESOLUTION #17-2010

WHEREAS, the Township Committee has been informed by the Tax Assessor of the Township of West Amwell, that from time to time, the Assessor may be required to execute stipulations relative to assessment appeals, to make corrections in assessments on properties located in the Township of West Amwell, and to file omitted assessments and roll back tax complaints and appeals, all in the name of the Township of West Amwell; and

WHEREAS, the Hunterdon County Board of Taxation requires a resolution of the Township Committee to authorize actions by the Assessor; and

WHEREAS, the Township Committee desires to grant such authority to the Assessor, subject to the conditions set herein.

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of West Amwell, in the County of Hunterdon and State of New Jersey:  
Sec. 1 - The Tax Assessor of the Township of West Amwell is, and he hereby is authorized in the name of the Township of West Amwell aforesaid, to:

- (a) Execute stipulations relative to assessment appeals;
- (b) Make corrections in assessments on properties located in the Township of West Amwell;
- (c) File omitted assessment and rollback tax complaints and appeals with the Hunterdon County Board of Taxation.

Sec. 2 - The authority herein granted shall expire on December 31, 2010 and is conditioned upon the Tax Assessor advising the Township Attorney and Township Committee of all such actions taken by him and the reasons therefore.

Sec. 3 - A copy of this Resolution duly certified to be a true copy thereof shall be transmitted to the Tax Assessor and Hunterdon County Board of Taxation.

Motion by Mr. Fisher to adopt the Resolution, seconded by Mr. Masterson and unanimously approved.

RESOLUTION AUTHORIZING LEGAL COUNSEL FOR ASSESSMENTS:

RESOLUTION AUTHORIZING LEGAL COUNSEL TO FILE AND PROSECUTE ROLL BACK TAX COMPLAINTS, COMPLAINTS TO CORRECT ERRORS IN ASSESSMENTS AND COMPLAINTS FOR ADDED, OMITTED AND ADDED/OMITTED ASSESSMENTS, DEFEND, SETTLE OR STIPULATE TO RESOLVE ALL 2010 LOCAL PROPERTY TAX APPEALS.

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RESOLUTION #18-2010

WHEREAS, the Hunterdon County Tax Board has issued a letter of request requiring a Resolution by the Mayor and Township Committee of each municipality of the County of Hunterdon by its County Tax Administrator, Athan Efstathiou; and

WHEREAS, the said County Tax Administrator requires that the Mayor and members of the Governing body of each municipality in the County of Hunterdon, in order to file municipal roll back complaints, correct errors or file added, omitted

and added/omitted complaints, adopt a resolution allowing the Municipal Attorney or any member of his firm to file and prosecute said complaints.

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of West Amwell, in the County of Hunterdon and State of New Jersey that Martin Allen, is hereby authorized to file, prosecute, defend, stipulate, modify, agree upon and otherwise perform the duties which are required of said Attorney, in the process of prosecution and/or filing of said roll back tax complaints, complaints to correct errors in assessments for added assessment in 2010 and defending or settling all 2010 local property tax appeals and execute any and all stipulations relating to the same with the agreement of the West Amwell Township Municipal Tax Assessor.

BE IT FURTHER RESOLVED the Municipal Clerk is and the same is hereby directed to provide a true copy of this resolution to the Hunterdon County Board of Taxation, Hunterdon County Court House, Flemington, New Jersey.

Motion by Mr. Fisher to adopt the Resolution, seconded by Mr. Masterson and unanimously approved.

#### RESOLUTION FOR THE HIRING OF VARIOUS PROFESSIONALS:

##### RESOLUTION #19-2010

WHEREAS there exists a need for the hiring of various professionals without competitive bids; and

WHEREAS the Local Public Contracts Law, N.J.S.A. 40:11-1 et. seq. allows governing bodies to execute agreements without competitive bidding for professional services; and

WHEREAS these executed agreements must be available for public inspection; and

WHEREAS sufficient funds are available in the 2010 Temporary Budget and will be made available in the 2010 Municipal Budget for the Township of West Amwell

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of West Amwell, that an agreement be executed with each of the following professionals:

Edward Geubtner, housing rehab administration & grantsman  
Martin Allen, Esq., special tax attorney  
Thomas Rodriguez, open space appraiser  
Michael Schaible, open space appraiser  
Lynford Collins, open space appraiser  
James McEwen, licensed land surveyor  
Sean Faherty, Esq., alternate prosecutor  
John W. Hartman, Esq., public defender  
Carl Hintz, township planner  
Shirley Bishop, housing & planning consultant

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Joseph Wiley, environmental engineering  
Andrea Kahn, bond counsel

BE IT FURTHER RESOLVED that these agreement are awarded, subject to

contract discussions, without competitive bidding as defined under the appropriate section of the Local Public Contracts Law, because each of the above mentioned individuals is authorized by law to practice a recognized profession.

Motion by Mr. Fisher to adopt the Resolution, seconded by Mr. Masterson and unanimously approved.

#### **RESOLUTION APPOINTING ALTERNATE MUNICIPAL PROSECUTOR(S):**

##### **RESOLUTION #20-2010**

WHEREAS, pursuant to N.J.S.A. 2B:25-2a, a municipality must appoint alternate municipal prosecutors to serve in the event that the primary prosecutor is unable to be in court even for part of one court session

WHEREAS sufficient funds are available in the 2010 Temporary Budget and will be made available in the 2010 Municipal Budget for the Township of West Amwell under line item Municipal Prosecutor OE

NOW, THEREFORE, BE IT RESOLVED, that pursuant to N.J.S.A. 2B:25-2a, that Sean Faherty, Esq. be appointed as alternate municipal prosecutor for West Amwell Township.

Motion by Mr. Fisher to adopt the Resolution, seconded by Mr. Masterson and unanimously approved.

#### **RESOLUTION DESIGNATING AN ACTING COURT ADMINISTRATOR:**

##### **RESOLUTION #21-2010**

WHEREAS, the administration of the Municipal Court requires the appointment of an Acting Court Administrator to perform the duties of the Court Administrator during her absence from the position; and

WHEREAS, Ray Barson, Judge of the Municipal Court of West Amwell has recommended the appointment of Patricia Ahern, Court Administrator of Lambertville, as Acting Court Administration for this Municipal Court; and

WHEREAS, Patricia Ahern has satisfactorily completed all the required courses for the position of Municipal Court Administrator

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of West Amwell, County of Hunterdon, State of New Jersey to approve the appointment of Patricia Ahern as Acting Court Administrator of the West Amwell Municipal Court to act in the capacity of the Court Administrator of this Court during her absence.

Motion by Mr. Fisher to adopt the Resolution, seconded by Mr. Masterson and unanimously approved.

#### **RESOLUTION APPOINTING THE PUBLIC DEFENDER:**

##### **RESOLUTION #22-2010**

WHEREAS pursuant to P.L. 1997, c. 256 (N.J.S.A. 2B:24-1), a municipality may employ an attorney-at-law as a public defender,





Motion by Mr. Fisher to adopt the Resolution, seconded by Mr. Masterson and unanimously approved.

**DEPARTMENT DESIGNATIONS:**

Mayor Molnar made the following department designations:

Roads – Tom Molnar

Sanitation/Recycling – George Fisher

Police/Public Safety Director – Frank Masterson

Personnel – Tom Molnar

**APPLICATION FOR JUNK YARD PERMIT RENEWAL:**

**RESOLUTION #26-2010**

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WHEREAS, Steve Nalence of Nalence Auto, located at 1511 Hwy 179, Block 35 Lot 6, has applied for renewal of a junkyard permit in accordance with Chapter 108 of the Township Code; and

WHEREAS, the office has not received complaints concerning the operation of this facility; and,

WHEREAS, the \$100.00 permit fee has been received

THEREFORE BE IT RESOLVED by the West Amwell Township Committee that a permit to operate a junkyard be issued to Nalence Auto, 1511 Hwy 179 for 2010

Motion by Mr. Fisher to adopt the Resolution, seconded by Mr. Masterson and unanimously approved.

**AWARD OF CLEANING QUOTE FOR MUNICIPAL OFFICES:**

**RESOLUTION #27-2010**

WHEREAS, West Amwell Township is need of cleaning services for the municipal and police offices for 2010, and

WHEREAS, quotes were solicited and one bid received as follows:

Bed & Bath Linen Rentals, LLC	\$119.74/wk for MB
	<u>\$ 25.21/wk for PD</u>
	\$144.95/wk

WHEREAS, Bed & Bath Linen Rentals, LLC has submitted the lowest bid for the requested work; and

WHEREAS, a Business Registration Certificate has been submitted; and

WHEREAS, the CFO has certified that sufficient funds are available in the 2010

Temporary Budget and will be made available in the 2010 Budget under line item Building & Grounds OE for this expenditure

NOW, THEREFORE, BE IT RESOLVED the by Mayor and Committee of the Township of West Amwell that the quote for office cleaning be awarded to Bed & Bath Linen Rentals, LLC

Motion by Mr. Fisher to adopt the Resolution, seconded by Mr. Masterson and unanimously approved.

#### **AWARD OF QUOTE FOR 2009 POLICE VEHICLE MAINTENANCE:**

##### **RESOLUTION #28-2010**

WHEREAS, West Amwell is in need of a maintenance facility for its police vehicles according to the attached specifications; and

WHEREAS, it is anticipated that the cost for said repairs will exceed the quotation threshold of \$3,150 but will not exceed the bid threshold of \$21,000 for 2010; and

WHEREAS, a request for quotes for Automotive Repair was advertised in the Lambertville Beacon on December 10, 2009; and

WHEREAS, solicited quotes were due on December 23, 2009, with two responses received as follows:

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AMWELL AUTOMOTIVE	\$94.75/hr
HEALY AUTOMOTIVE SERVICE LLC	\$80.00/hr

WHEREAS, Healy Automotive Service LLC was unable to comply with the requirement in the specifications for ASE certified mechanics at this time; and

WHEREAS, Amwell Automotive has submitted the required paperwork and documentation per the specifications; and

WHEREAS, the CFO has certified that funds are available in the 2010 temporary budget and will be made available in the 2010 Budget under Vehicle Maintenance OE.

THEREFORE BE IT RESOLVED by the West Amwell Township Committee that the quote for 2010 Automotive Repair be awarded to Amwell Automotive

Motion by Mr. Fisher to adopt the Resolution, seconded by Mr. Masterson and unanimously approved.

#### **AWARD OF SALT BID:**

##### **RESOLUTION #29-2010**

WHEREAS, a master contract was awarded to Atlantic Salt, Inc. (Rock Salt) by the Hunterdon County Board of Chosen Freeholders, Bid No. 2009-19 for the 09/10 season, and

WHEREAS, West Amwell Township has indicated need of up to 600 tons @ \$52.00/ton of snow and ice control materials that were the subject of said bid, and

WHEREAS, the Township Committee has authorized the purchase of up to 600 tons of said materials at this time; and

WHEREAS, funds are available in the 2010 Temporary Budget and will be made available in the 2010 Municipal Budget under the category of Public Works, Streets and Road Maintenance, Other Expenses, as certified by the CFO

THEREFORE, BE IT RESOLVED by the Township Committee of the Township of West Amwell, County of Hunterdon, State of New Jersey that Atlantic Salt, Inc., 134 Middle Street, Suite 210, Lowell, MA 01851 be awarded the snow and ice control materials bid to begin January 2010.

Motion by Mr. Fisher to adopt the Resolution, seconded by Mr. Masterson and unanimously approved.

#### **AWARD OF 2010 GARBAGE & TRASH BID**

##### **RESOLUTION #30-2010**

WHEREAS, the Township of West Amwell advertised and subsequently received bids for Garbage collection and,

WHEREAS, one bid was received as follows:

<u>Contractor</u>	<u>Base Bid Amounts</u>
Central Jersey Waste & Recycling of Ewing, NJ	Weekly through 12/31/2010 \$1765.00/wk

WHEREAS, Philip J. Faherty, Township Attorney, has reviewed the submitted bid and determined that Central Jersey Waste & Recycling of Ewing, NJ submitted the lowest bid for weekly garbage service and has submitted the appropriate  
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paperwork, and

WHEREAS, the Township of West Amwell has sufficient funds to award the Contracts per the Certification provided by the CFO

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of West Amwell that the Contract for Garbage removal is hereby awarded to Central Jersey Waste & Recycling of Ewing NJ.

Motion by Mr. Fisher to adopt the Resolution, seconded by Mr. Masterson and unanimously approved.

#### **INTRODUCTION OF SALARY & WAGE ORDINANCE:**

##### **ORDINANCE 1, 2010**

AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF COMPENSATION OF OFFICIALS AND EMPLOYEES OF THE TOWNSHIP OF WEST AMWELL, COUNTY OF HUNTERDON, NEW JERSEY.

## SECTION 1

The following shall be the rate and ranges of compensation for officials and employees of the township for the year 2010.

Mayor .....	\$3391.00
Township Committee .....	\$2844.00
Township Clerk .....	\$48,707.00 - \$59,531.00
Plus \$35.00/hr. for special & emergency meetings	
Registrar of Vital Statistics .....	\$2,340.00 - \$2,860.00
Municipal Housing Liaison/AA .....	\$2,250.00 - \$8,000.00
Deputy Township Clerk .....	\$26,208.00 - \$32,032.00
Director of Public Assistance .....	\$1,247.00 - \$1,524.00
Assessor .....	\$26,891.00 - \$32,867.00
Collector of Taxes .....	\$27,637.00 - \$33,779.00
Chief Financial Officer/Treasurer.....	\$27,890.00 - \$34,088.00
Assistant Treasurer .....	\$3,744.00 - \$4,576.00
Planning Board Secretary .....	\$11,700.00 - \$14,428.00
Plus \$200.00 per additional meeting over 12/year	
Deputy Planning Board Secretary .....	\$200.00/meeting
Board of Adjustment Secretary .....	\$4,680.00 - \$5,720.00
Deputy Board of Adjustment Secretary .....	\$200.00/meeting
Board of Health Secretary .....	\$2,239.00 - \$2,737.00
Plus \$35.00/hr. for special & emergency meetings	
Dog Warden .....	\$4,819.00 - \$5,889.00
Dog Registrar .....	\$.50 per dog license issued
Judge .....	\$10,227.00 - \$12,561.00
Court Administrator .....	\$34,524.00 - \$42,196.00
Construction Code Official.....	\$8,303.00 - \$10,148.00
Plumbing Sub-Code Official & Inspector.....	\$4,334.00 - \$5,297.00
Electric Sub-Code Official & Inspector .....	\$5,850.00 - \$7,150.00
Building Sub-Code Official & Inspector .....	\$6,750.00 - \$8,250.00
Fire Sub-Code Official & Inspector .....	\$4,050.00 - \$4,950.00
Fire Official .....	\$5,429.00 - \$6,635.00
Zoning Officer .....	\$5,740.00 - \$7,016.00
Police Administrative Secretary .....	\$27,954.00 - \$34,166.00
Municipal Housing Liaison/AA .....	\$22.50 - \$27.50/hr
Asst. Tax Collector .....	\$17.38 - \$21.24/hr
Office Assistant .....	\$12.17 - \$14.87/hr
General Office Secretary/Clerk .....	\$12.17 - \$14.87/hr

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Buildings & Grounds (Waste Security Officer) .....	\$12.84 - \$15.70/hr
Assistant Waste Security Officer.....	\$10.42 - \$12.74/hr
Waste Security Laborer .....	\$10.30 - \$12.58/hr
Deputy Court Administrator .....	\$12.17 - \$14.87/hr
Court Security Officer.....	\$16.63 - \$20.33/hr
Substitute MCO .....	\$28.97 - \$35.41/hr
Substitute Plumbing Official & Inspector .....	\$28.97 - \$35.41/hr
Substitute Sub-Code Officials & Inspectors .....	\$28.97 - \$35.41/hr
Technical Assistant to Construction .....	\$15.91 - \$19.45/hr
Substitute Technical Assistant .....	\$15.91 - \$19.45/hr
Road Supervisor .....	\$26.87 - \$32.85/hr
Road Foreman .....	\$20.44 - \$24.98/hr
Road Class A (10 or more years of service) .....	\$18.69 - \$22.86/hr
Road Class B (5-10 years of service) .....	\$15.47 - \$18.91/hr
Road Class C (Less than 5 years of service) .....	\$14.51 - \$17.73/hr
Temporary Laborer .....	\$12.05 - \$14.72/hr
Part-time Officers .....	\$18.54 - \$22.65/hr
Part-time Officers Spec Duty .....	\$22.41 - \$27.39/hr

Police Matrons .....\$17.27 - \$17.96/hr  
with a minimum of 4 hours pay if called out between 9 p.m. and 6 a.m.

SECTION II

Definitions and Benefits are outlined in the West Amwell Township Policy Manual adopted December 28, 2005 with amendments through March 19, 2008

SECTION III

All Ordinances and parts of Ordinances inconsistent with this Ordinance are hereby repealed.

SECTION IV

This Ordinance shall take effect after final adoption and publication according to the laws of the State of New Jersey.

Motion by Mr. Fisher to introduce on first reading, seconded by Mr. Masterson and unanimously approved. Public hearing will be held February 3, 2010

RESOLUTION SETTING SALARY & WAGE:

RESOLUTION #31-2010

BE IT RESOLVED by the Mayor and Township Committee of the Township of West Amwell that the salaries and compensation for 2010 employees shall be as follows:

<u>Position</u>	<u>Salary Resolution</u>
Mayor Molnar	\$ 3391.00
Township Committee members: Mr. Masterson & Mr. Fisher	\$ 2844.00/each
Township Clerk Olsen	\$ 54,119.00
Registrar Olsen	\$ 2,600.00
Deputy Township Clerk Haberle	\$ 29,120.00
Director of Public Assistance Kuhl	\$ 1,385.00
Tax Assessor Gill	\$ 29,879.00
Tax Collector Park	\$ 30,708.00
CFO/Treasurer Luhrs	\$ 30,989.00
Assistant Treasurer Haberle	\$ 4,160.00
Planning Board Secretary Andrews	\$13,000.00

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Board of Adjustment Secretary Griffiths	\$ 5,200.00
Board of Health Secretary Olsen	\$ 2,488.00
Dog Warden Hoagland	\$ 5,354.00
Judge Barson	\$11,419.00
Court Administrator Hoagland	\$38,360.00
Construction Official Rose	\$ 9,225.00
Plumbing Sub Code Official Rose	\$ 4,815.00
Electrical Sub Code Official Janoski	\$ 6,500.00
Building Sub Code Official Rosso	\$ 7,500.00
Fire Sub Code Official Donnerstag	\$ 4,500.00
Fire Official Donnerstag	\$ 6,032.00

Zoning Officer Baldino	\$ 6,378.00
Police Administrative Secretary	\$31,060.00
Municipal Housing Liaison/AA Walsh	\$ 25.00/hour
Assistant Tax Collector Griffiths	\$ 19.31/hour
Buildings/Grounds & Waste	
Security Officer Hoagland	\$ 14.27/hour
Assistant Waste Security	\$
Officer Gordon	\$ 11.58/hour
Deputy Court Administrator	
Anderson	\$ 13.52/hour
Substitute Construction Official Baldion	\$ 32.19/hour
Substitute Plumbing Official &	
Inspector V. Rose	\$ 32.19/hour
Technical Assistant to Construction	
Taylor	\$ 17.68/hour
Substitute Technical	
Assistant McDaniel	\$ 17.68/hour
Road Supervisor Hoagland	\$ 29.86/hour
Road Foreman DeFazio	\$ 22.71/hour
Road Class B Pearson	\$ 17.19/hour
Road Class C Baran	\$ 16.12/hour
Part-time Officer Schwab	\$ 18.54/hour
Police Matron Griffiths & Hoagland	\$ 16.33/hour/each
(min. 4 hrs pay if call out between 9 p.m. & 6 a.m.)	

BE IT FURTHER RESOLVED that this Resolution shall take effect upon the adoption and final passage of Ordinance 1, 2010

Motion by Mr. Fisher to adopt the Resolution, seconded by Mr. Masterson and unanimously approved.

#### ANNOUNCEMENTS:

Mayor Molnar announced that the next regular meetings of the Township Committee will be January 6, 2010. Municipal offices will be closed on January 18, 2010 for the Martin Luther King holiday. Other re-organizational meeting schedules are:

Planning Board	Tues. January 19 – 7:30 p.m.
Board of Adjustment	Tues. January 26 – 7:30 p.m.
Environmental Commission	Thurs. January 14 – 7:30 p.m.
Board of Health	Thurs. January 28 – 7:30 p.m.
Open Space	Tues. January 12 – 7:30 p.m.

Discarded Christmas trees, stripped of all decoration, may be dropped off after the holidays at the Municipal Complex, 150 Rocktown-Lamb. Road on Saturdays opposite recycling in the area so designated. 2010 dog licenses are due. 2010

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Garbage/Trash/Recycling schedules are available.

#### COMMENTS BY TOWNSHIP COMMITTEE MEMBERS:

George Fisher thanked everyone for their support and promised to do his best to keep the township moving in the right direction. He quipped that he had a long spped prepared but didn't think anyone was interested.

Frank Masterson noted that although he's now the sole Democrat and of a different party, he will see what he can do to make something click. Also, that after two years, he's learned a few little tricks.

Tom Molnar thanked everyone for coming and wished all in attendance a Happy New Year. An invitation to stay and join in the refreshments was offered.

#### OPEN TO THE PUBLIC:

Bill Corboy came forward and extended Happy New Year greetings. He proceeded to wish the committee well in their endeavors this year and added that he would not criticize bypassing Frank Masterson for mayor. Majority rules in government; the choice was theirs to make; and, he will support it. Mr. Corboy noted that things are different today than was the case two years ago when there was a near riot. A better decorum exists. He continued that the appointment of the person in their third year has been a West Amwell tradition but that it flies in the face of law where majority rules which is found at all levels of government—federal, state, etc. West Amwell is the only place where there was a rotation for mayor and there is no such precedent in law. He further commented that when he didn't abide by that tradition, it drew a criticism that he had no problem shouldering except for one thing—it's been a campaign issue now for three years. It was not seen as a good thing to do when it involved Gary Bleacher but there is no criticism for today's action which did the same thing. Mr. Corboy concluded by stating that Frank Masterson would have been a great mayor.

John Marshall came forward to also extend Happy New Year wishes to all in attendance. He congratulated the three Township Committeemen—mayor, deputy major and Colonel Fisher. He then thanked former mayor, Bill Corboy, for his duty. Mr. Marshall stated that the Township has been divided on issues for awhile noting that the challenge ahead is to bring the Township together and act for the good of all. He acknowledged that this is a big job, especially with all the meetings. He again thanked the Committee for their service and wished them well on their terms.

Mr. Molnar commented that there's lots of talent in the room today and in the Township as a whole. He would like to see everyone work together and use their



talents accordingly. Everyone was encouraged to fill out a Citizen Leadership form available in the back of the room and available on-line in order to share their backgrounds and talents.

**ADJOURNMENT:**

There being no further business, the meeting was unanimously adjourned at 1:59 p.m.

Respectfully submitted,

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Lora L. Olsen, RMC  
Township Clerk