

WEST AMWELL TOWNSHIP COMMITTEE MEETING

February 27, 2013 - 7:00 p.m.

CALL TO ORDER AND STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

The regular meeting of the West Amwell Township Committee was called to order at 7:02 p.m. Present were Mayor Zachary T. Rich, Deputy Mayor Thomas J. Molnar, Committeeman George A. Fisher, Clerk Lora Olsen and Attorney Philip J. Faherty III. Also in attendance were Jon Sellner, Dave Beaumont, Hal Shute, John Cronic, Sean Pfeiffer, Betty Jane Hunt and Jim Powell.

Mayor Rich announced that this meeting is called pursuant to the provisions of the Open Public Meetings Act. Notice of this meeting was included in the Resolution faxed to the Hunterdon County Democrat and Trenton Times on January 2, 2013, was posted on the bulletin board in the Municipal Building on said date and has remained continuously posted as required under the Statute. A copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.

The meeting was recorded via digital recording system.

PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

Patrolman Jon Sellner led the assembled group in the pledge to the nation's flag.

AGENDA REVIEW BY TOWNSHIP CLERK

The following items were added: 9.B 3) Farming Municipal Property; 10.E Pending legislation

ANNOUNCEMENTS

The following announcements were made:

- Municipal Offices Closed March 29th – Good Friday
- County Hazardous Waste Clean Up – March 9th, 9 a.m.-1 p.m. Rt 12 Complex
- County Computer/Electronics Collection – April 13th, 9 a.m.-1 p.m. Rt 12 Complex
- Daylight Savings Time Begins – March 10th
- 300th Anniversary Presentation – March 27th, 7 p.m. Township Meeting
- Please Come to the Table if You Wish to Address the Committee
- Kindly Turn Cell Phones Off During Meeting

PRESENTATION OF MINUTES

The following Regular and Closed Session minutes were unanimously approved on motion from Fisher, seconded by Molnar.

February 11, 2013 Regular

February 11, 2013 Closed Session (Purchase, Lease or Acquisition of Real Property)

OPEN TO THE PUBLIC/TOPIC NOT ON THE AGENDA

Sean Pfeiffer inquired about the status of discussions on emergency notifications and portable road signs and relayed a recent experience involving cell phones/cellular network and the Amber alert system. A recent Beacon article concerning the lease of municipal property for farming was mentioned, as was an older article in the Star Ledger whereby the rate was \$70/acre. As getting money from the property has been discussed on previous occasions, he would like to see the Township get what they can through a property lease.

Dave Beaumont spoke about the 2012 table of equalization valuation. The good news is that the Township's portion of SHR should decrease. However, he expressed concern over the assessed-to-true value as his expectation was that it would be closer to 100% based on recent sales. His comparison on homes sales over the past year found that houses sold close to the assessed value, which confirms Assessor Gill's assessment work, with a range of 1%-2% of value. A brief discussion ensued over the difficulty in getting answers from the State with regard to the school districts; how the Tax Board smoothes out changes to avoid hits; the effect of the new regional formula in that there's not supposed to be losers; and, the valuation shift between towns. Mr. Beaumont encouraged the Committee to look at the numbers that come out in October as there are 90 days in which to issue a challenge and get a hearing.

Jim Powell inquired about a tax situation brought before the Committee at their last meeting. Attorney Faherty relayed information found in NJ Statutes concerning the governing body's ability to fix interest rates, to charge an annual penalty, and to make abatements and adjustments...but, nothing can be done if the market value is more than the amount in dispute. As the latter is around \$17,000, the governing body's hands are tied and they are prohibited from making adjustments or abatements as this would be giving away public money. Mr. Powell

was unhappy with the information relayed. He was advised to speak with the legislators to change the law and/or retain an attorney to find a way to appeal. Attorney Faherty also noted that Mr. Powell's previous added assessment bills were dealt with properly and timely.

SPECIAL PRESENTATION(S)

Regionalization Study: Mr. Beaumont reported that the committee met last month and recommended a special election to be held September 24th. County Superintendent Jeff Scott could not get this question on the November general election ballot, which would have saved money. Therefore, the September date is confirmed but not set as there is legislation which could move it to the general but only if this happens by mid-July. The election costs would be split between the four districts and would run approximately \$20,000, plus \$17,000 in legal fees. The municipalities will kick in \$1000.00 each. The two ballot questions are being developed: 1) dissolve; 2) create new. There have to be two questions and both must pass for anything to happen. Another meeting is scheduled for Tuesday where refinements to the interpretative statements will be discussed and the questions submitted. The next steps would involve announcing the date and communicating with the community.

INTRODUCTION OF ORDINANCE AND/OR PUBLIC HEARING

Public Hearing: Ordinance 2, 2013 AN ORDINANCE TO AMEND ORDINANCE 1, 2013 TO PROVIDE FOR AND DETERMINE THE RATE OF COMPENSATION OF OFFICIALS AND EMPLOYEES OF THE TOWNSHIP OF WEST AMWELL, COUNTY OF HUNTERDON, NEW JERSEY

Proof of publication in the January 31, 2013 issue of the Hunterdon County Democrat was presented. The ordinance has been posted and available to the public since its introduction at the January 23, 2013 Township Committee meeting. Mr. Rich read the Ordinance by title and opened the public hearing. Hearing no comments, the public hearing was unanimously closed. Mr. Fisher questioned the reason and need for ranges.

Fisher moved for adoption of the Ordinance and Rich seconded. Roll Call: Fisher-aye, Molnar-aye, Rich-aye

STANDING COMMITTEE REPORTS

Open Space

- *Authorization to Post January 8, 2013 Minutes to Website:* Approved
- *Project Status Updates:* John Crounce reported that: 1) Toll North is getting closer after the recent meeting with the County; 2) Nunn is waiting for the State concerning appraisal results but should happen quickly after that; 3) the trail sub-committee walked the Calton development there's a possibility for a mowed trail on the municipal property; and, 4) the opportunity for tree removal on Toll South has been missed and now needs to wait for the ground to dry but the trees can be marked when there is time. Mr. Rich noted that the tree issue will be on the list for an upcoming discussion with DPW.

Ag Advisory

- *Authorization to Post January 2, 2013 Minutes to Website:* Approved
- *SADC Farm Link Program:* No action taken as to this submission.
- *Farming Municipal Property:* Some confusion was expressed over the status of the pending contract with Rob Fulper as their recollection was different than that of the Clerk as to an announced result. However, there was consensus that the matter was a done deal. Whether there was a need for a closed session at this point was questioned with Attorney Faherty counseling that it was the Committee's choice as to open or closed. Mr. Rich offered that he has some adjustments to the contract that he would like made; relayed that he talked with Mr. Fulper about the contract discussion tonight; and, questioned what crops were intended. Mr. Rich was advised that the intent is to move it from hay to corn to potentially rye, but if the hay is any good, they'll keep it but conditions will dictate. One item of particular concern that has the potential to kill the deal has to do with hunting and deer population control. Mr. Fulper was advised that there are hunters on the property. Mr. Rich is adamant about honoring that particular lease. He acknowledged that Mr. Fulper wants to protect his crops but that he did not support bringing in hunters on state permits in the middle of summer to start whacking away at the deer. There was agreement by the Committee to this position. Attorney Faherty relayed that at the last meeting he was instructed to put a contract together; the draft presented was based on the last contract; and, that there are areas that aren't covered, e.g, what is to be done in the various fields. The consensus was that this was not to be a consideration. The main consideration is to honor the commitment to those who paid money to hunt in the lottery. A brief discussion ensued about the hunting year, which was relayed to be

from the end of August through February, and the commitment involved. Mr. Cronce offered that a similar incident happened on another piece of property farmed by this particular person and that guys were sent in to start cutting the deer down. The property owner put an immediate stop to that operation and the property continued to be farmed. Hal Shute suggested that perhaps if the farmer wanted to repay the lease, cancelling the hunting could be considered. Mr. Cronce did not favor that particular suggestion, and considering the amount of time and energy that went into getting hunting in place, it was not favored by the Committee either. He continued that having every single deer mowed down would be protested and, in addition, there would be problems due to the proximity of the houses in the development. The Township would be inundated with calls and that the police would be here every day. Mr. Cronce reiterated his position was strongly opposed and commented that he could flood the room with fellow hunters with the same position. Mr. Rich stated that RJ Fulper will be the contract signer, noting that he has the consensus of the Committee on the issue. He will make contact with Mr. Fulper with the information, noting that although details of the contract are still being worked on, the basic direction is for hay.

Mrs. Olsen inquired about the **farm link program** and was requested to hold it as it would only be necessary if the property was available.

An e-mail received from Chester Urbanski, the Ag Advisory chairman, with another possible farmer was presented. Mr. Urbanski indicated that this was in response to the mayor's direction to find a suitable farmer. Mr. Rich relayed that he tried, but was unable, to speak with Mr. Urbanski about this earlier and the issue was further complicated a lack of attendance at the Ag Advisory meeting by a member of the Township Committee. A brief discussion ensued resulting in the decision to move forward.

Recycling

- *Possible Township Electronic Recycling Event:* Mr. Fisher relayed the desire to hold a clean up day and that they are looking at how Delaware Township runs theirs, the number of cans used, etc. The Township currently has two roll offs but may need another. Proposed dates of April 6 & 13th have been advanced. However, the vendor from last year wants \$100.00, so another one is sought.

Mr. Molnar reported on a conversation with the Road Supervisor about a locker full of books and magazines at a local mini-storage unit that has been offered to us for the tonnage money. The owner will fill the truck once delivered. Approved.

Technology

Mr. Beaumont overviewed what was desired for a new website and presented information on the vendor proposals received, complimenting David Gill and Cathy Urbanski for their work on the current one. The recommendation is for QScend to develop and maintain the Township's website. QScend has a lower cost over time although the upfront cost is higher. A contract is desired ASAP as the process will take 2-3 months to complete.

Mrs. Olsen relayed that although Cathy Urbanski was unable to make this evening's meeting, she requested that her two cents be added to the discussion. Mrs. Urbanski found that the City Connections sites were well done but those of QScend were horrible. Also noted was that their template was basically the same throughout the sites reviewed. The submenus required too many 'clicks' to achieve a particular destination which made for difficult navigation.

To this criticism, Mr. Beaumont commented that the Township will drive how the vendor designs the site and how it will work and proceeded to compare costs between the three vendor proposals. Mr. Rich noted that QScend will waive the e-mail box charge. Also discussed were residential e-mail notification, mobile application, and allowable update hours per month. The e-mail storage situation will be addressed through a separate application.

Approval was given to request QScend to put together a contract.

UNFINISHED BUSINESS

Possible Appointments – Confirmation was provided that Bob Borden will move to Alt #1 on the Zoning Board. The need for a SWAC alternate was noted. What is to be done with Community Forestry was questioned as there are loose ends to be dealt with, e.g., a forester updating the plan who needs to meet with the CFC to complete. A website posting will be made to solicit interest in the community for volunteers to serve on this committee.

Updates – 1) The proposed switch to the County for **police/roads fueling** is a 'go' per Mayor Rich. Keys will be issued and the County will bill the Township. Once the DPW tanks are empty, removal will take place. As to the price of fuel, there are fluctuations but the cost is in the realm of current. Taking this route will reduce Township liability, increase safety and save on insurance. There will be a key issued for each DPW & Police vehicle which can be used at any County facility. The bill will provide detailed user information. Patrolman Sellner will get this

program up and running. 2) Mr. Rich expects an **insurance** quote shortly. 3) The **interest payment on taxes due** was discussed earlier in the evening. 4) A letter has been sent to the County Engineer as a Freeholder agenda requesting that they purchase 200 tons of township salt obtained due to an error made by the distributor. Mrs. Olsen was requested to place a follow-up call to John Glynn to check on status. The **salt payment** held at last the last meeting has been released. 5) Mr. Fisher relayed that the County took over the **census** push and has Mercer County moving on it. Information was obtained from Ken Bogan for a Hopewell Township meeting on the 25th. Mrs. Olsen provided an update in that an outreach was made to the Hopewell Township clerk. The clerk knew nothing about the situation and there was no resolution on their last agenda. The Ken Bogan e-mail was forwarded to her for consideration at their March 11th meeting. 6) There is not enough money remaining in the ordinance for the purchase of another **roll off**. However, the CFO has advised that OE money can be used to cover the difference. New quotes are due March 6th. 7) Mr. Rich met with reps from **JCP&L** last week concerning stability and service to the Township and Mr. Fisher has been in contact with John Anderson concerning grid system maps and the possibility of separating West Amwell and Lambertville as the communities experience different catastrophes. Also noted was that the sub-station needs work. 8) The latest word is that information is being gathered for **generators** at the various township facilities. Some information should be e-mailed to the Clerk by the beginning of the week. 9) Mill Road was submitted to the County for this year's **chip seal** program as the due date was February 15th. 10) A couple options for improving **George Washington Road** were received from Bill Burr of Maser Engineering with cost estimates running \$50,000 to \$75,000, depending on the option chosen, plus 10% for engineering, construction oversight and administration. The road is a disaster but there's no State funding unless the road is brought up to their standards. The mayor is looking for financial assistance from DEP and the Park system. Mr. Cronic questioned the expense due to the small number of houses and Mr. Beaumont suggested the use of gravel in lieu of asphalt. 11) Mr. Fisher reported on an on-site meeting with Brad Campbell, Hal Shute, Art Neufeld and the engineer concerning the power distribution system at the school and behind the municipal building. The **SHREC** group will meet Thursday evening to discuss the solar program and electric purchase. Mr. Rich inquired that Mr. Neufeld had questions concerning the lease. Mr. Fisher relayed that these had been forwarded to Mr. Campbell prior to the meeting in order that he would not be blind-sided by them. A discussion ensued over the lease as to whether there is any wiggle room; the difficulty of pushing something for which the Township has zero money involved and no risk; and, whether applying pressure would result in a walk away. Mr. Fisher noted that this is a project that the Township could not do on its own due to the money involved. Mr. Molnar suggested that the Committee take the position of sitting back and watching things happen.

2013-2015 Police Contract – Fisher motioned to authorize the mayor to execute the contract with Molnar providing the second. Motion carried unanimously.

Auto Repair Quotes for 2013 – Mr. Rich relayed that Patrolman Sellner had put this together because of the difficulties experienced previously. Mr. Sellner relayed that the dealership last year took too long. The vehicles sat for weeks and the Township received no priority at all. He felt that the Township was getting ripped off in overall cost. The desire is to go local for cost savings, convenience, and getting priority for vehicle maintenance and emergency repairs. His recommendation is for Twisted Metal in Ringoes as they provide towing for the police department. The person who is running the shop is from ADR towing and has two State contracts for auto work. Discussion ensued over the quotes, the rates provided, and service horrors experienced last year. The matter was deferred to Attorney Faherty who advised that with all things considered, the award could go to Twisted Metal.

RESOLUTION #53-2013

WHEREAS, West Amwell is in need of a maintenance facility for its police vehicles according to the attached specifications; and

WHEREAS, it is anticipated that the cost for said repairs will exceed the quotation threshold of \$2,625.00 but will not exceed the bid threshold of \$17,500.00 for 2013; and

WHEREAS, a request for quotes for Automotive Repair was advertised in the HC Democrat on January 17, 2013; and

WHEREAS, solicited quotes were due on February 6, 2013, with five responses received as follows:

	Hourly Rate	Routine Turn-Around	% off List
Precision Service Center	\$ 75.00	w/in One Day	20% over cost
Ken's Automotive	\$ 75.00	½ to One Day	10%
Twisted Metal Auto Works	\$ 80.00	Same Day	15%
Boni Auto Service	99.00	Same Day	10%
Amwell Auto	\$101.75	Same Day	N/A

WHEREAS, all vendors have submitted a Business Registration Certificate per the specifications; and

WHEREAS, Twisted Metal has submitted the best quote for the advertised work; and

WHEREAS, the CFO has certified that funds are available in the 2013 temporary budget and will be made available in the 2013 Budget under Vehicle Maintenance OE.

THEREFORE BE IT RESOLVED by the West Amwell Township Committee that the quote for 2013 Automotive Repair be awarded to Twisted Metal.

The Resolution was unanimously adopted on motion by Molnar, seconded by Rich.

Continued Discussion on Possible Addition of a Third Voting District – An overview was provided by Mrs. Olsen as the mayor was not in attendance at the last meeting. As both districts have over 1000 registered voters, it's either create a third district (with all that entails—another county committee, 4 more poll works, etc.) or have two machines on site for each district. There was agreement as to the latter. The Election Board will be so notified.

Pending Legislation – Mrs. Olsen relayed information concerning proposed 'early voting' legislation (A3553) that would run for 29 days before an election; designates the Municipal Clerk's office as a polling place; would require hours of 10 a.m.-8 p.m. Monday through Saturday as well as 10 a.m.-6 p.m. on Sunday; and, 4 poll works per district for the entire time. A preliminary, unofficial, cost estimate is \$45 million. The League will oppose and a resolution is forthcoming.

Proposals for Gas Furnace @ Firehouse – Mr. Fisher noted that the pay back would be two years according to the audit, and referenced the current heating oil bills. A total of four proposals have been received and were briefly reviewed. The 95% efficiency unit was favored but there is some question about the size of the ducts. Concern was expressed by Betty Jane Hunt about the heat loss from both the front and back doors. Mr. Cronic offered that the heater in the new bay works great and favors going with gas. A potential problem with asbestos ceiling tiles in the main building was mentioned, but noted that as long as they aren't touched, they can be left in place. However, if the ducts are changed, something will have to be done. Chief Ent will be advised of heater work under consideration. A capital ordinance will be required prior to award as well as further discussion on the low proposal.

Tax Maps

- *Zoning Overlay*: The new maps have finally arrived. A map with zoning districts overlaid to the tax map will cost around \$1200. The item will be discussed during budget meetings. An electronic copy will be requested from the Township Engineer.

- *Consideration of 6 Month Update Schedule*: The decision was not to entertain this request.

Closed Session Resolution (Contract Negotiations – Farm Lease) – The Committee opted to discuss this in open session. Mr. Rich offered the following amendments due to input from the trails committee: a 10 ft ring around the property; acknowledgement of the solar array; and, the deer hunting program that is in place. Getting into things such as what would be planted was a non-starter. Mr. Rich will share these changes with Mr. Fulper and then forward to Attorney Faherty for the contract. The contract can be considered to be awarded pending signing of the contract.

NEW BUSINESS

PAIC – Elected Officials Training – This training is available online due to the cancellation of the November League of Municipalities convention. A \$250.00 credit for each elected official or

highest-level municipal administrator/clerk attending same will be applied to the member's MEL loss fund. A copy of the directions will be provided for consideration.

Orleans Homes –

- Resolution Authorizing Release of Cash Bond:

RESOLUTION #54-2013

WHEREAS, Orleans Homes has completed the repairs to the soft section in the asphalt in front of the firehouse and has replaced the four trees that had died; and

WHEREAS, Orleans Homes has requested the release of the two cash bonds (\$5000 and \$1500, respectively) posted for the referenced work; and

WHEREAS, said work has been inspected by Township Engineer Roseberry who confirmed that the work was completed and appears to be satisfactory per memo dated February 18, 2013; and

WHEREAS, Township Engineer Roseberry has no objections to the release of the cash bonds

THEREFORE BE IT RESOLVED by the Township Committee of the Township of West Amwell, County of Hunterdon, State of New Jersey that the remainder of the cash bonds established by Orleans Homes is hereby released.

The Resolution was unanimously approved on motion by Molnar, seconded by Rich.

- Resolution Authorizing Release of Misc Escrows:

RESOLUTION #55-2013

WHEREAS, Orleans Homes (Mt. Airy Estates a.k.a. Hills at Hunterdon) has requested the release of their miscellaneous escrow accounts in connection with the referenced development; and

WHEREAS, Township Engineer Roseberry advised in his August 9, 2012 memo that his office has no objection to the return any escrow once the trees are planted

THEREFORE BE IT RESOLVED by the Township Committee of the Township of West Amwell, County of Hunterdon, State of New Jersey that the miscellaneous escrow accounts requested by Orleans Homes are hereby released.

The Resolution was unanimously approved on motion by Fisher, seconded by Molnar.

Louis Bay 2nd Future Municipal Leaders Scholarship Competition – Mr. Rich has not heard back from South concerning this opportunity and assumes that it's a dead issue.

Questions for the BPU from Township Planning Board – Mrs. Olsen was requested to forward these to the BPU for possible response, with copies to our State legislative representatives.

Letter of Credit Reduction – BDNJ Limited, LLC – Engineer Lorentz has advised that this action is in agreement with the latest performance guarantee reduction authorized by Resolution #205-2012 and sees no problem with it being signed and returned as requested. Document executed by the mayor.

Resolution(s) for Consideration –

- Supporting Sustainable State Funding for Preservation and Stewardship Of Open Space, Parks, Farmland & Historic Sites in New Jersey:

RESOLUTION #56-2013

Resolution Supporting Sustainable State Funding for Preservation and Stewardship of Open Space, Parks, Farmland and Historic Sites in New Jersey

WHEREAS, New Jersey has a long and successful history of preserving open space, parks, farmland, and historic sites; and

WHEREAS, the Green Acres program has helped to preserve over 650,000 acres of land and supported more than 1,100 park development projects over the past 50 years, and the state Agricultural Development Committee has preserved 200,000 ; and

WHEREAS, all remaining funds for these programs under the Green Acres, Water Supply and Floodplain Protection, Farmland and Historic Preservation Bond Act of 2009 were fully allocated by the end of 2012; and

WHEREAS, municipalities across the Garden State have been direct beneficiaries of, and partners to, these critical state preservation programs; and

WHEREAS, substantial unmet needs remain for additional land and water protection, park development, and farmland and historic preservation, for the health and welfare of all our communities and residents; and

WHEREAS, it is imperative that a sustainable state funding source be established in order to sustain open space, farmland, and historic preservation programs beyond the 2009 Bond Act;

NOW, THEREFORE, BE IT RESOLVED, that the Township of West Amwell hereby expresses support for the establishment of a sustainable state funding source for these purposes; and

BE IT FURTHER RESOLVED, that a copy of this resolution be transmitted to the New Jersey State League of Municipalities, Senator Shirley K. Turner, Assemblywoman Bonnie Watson Coleman and Assemblyman Reed Gusciora, the members of the Senate Environment and Energy Committee, the Assembly Environment and Solid Waste Committee, the Commissioner of the Department of Environmental Protection, the New Jersey Secretary of Agriculture and the Governor of the State of New Jersey.

The Resolution was unanimously approved on motion by Fisher, seconded by Rich.

Other – 1 &2) A date for a meeting with **DPW staff** is sought and a list of **assignments** prepared for same. 3) The new files for the **Construction** office have arrived; status of filing situation TBD. Re-zoning the heat loop that serves the construction, tax, and deputy clerk office was discussed. Custom Cooling will be requested to provide a proposal to separate same. Re-programming of the thermostats will also be requested. 4) The report of a **hydraulic leak** @ Calton has been investigated by both Mr. Molnar and Mr. Fisher. This was caused by a breakdown of the snow plow. There was agreement that the situation was not handled properly but that there is nothing that can be done about the stain. 5) There have been several requests by departments/boards to meet with the Township Committee about their **2013 budget** needs. A lighter agenda is anticipated for the next regular meeting on March 11th, so the five requestors to date will be invited to attend. It was also determined that the Township Committee will meet with the CFO for a **budget workshop** on March 16th at 9 a.m.

OPEN TO THE PUBLIC

Mrs. Hunt relayed that the Auxiliary is most happy with Jammer Doors and offered to obtain quotes for the replacement of both front and rear doors at the Firehouse. The offer was graciously accepted.

ADMINISTRATIVE REPORTS

Treasurer –

Presentation of Bills for Approval: Mr. Rich questioned the Brinker's bill for the re-hab work that was provided and questioned the authority for same. The check will be held pending further clarification.

RESOLUTION #57-2013

BE IT RESOLVED by the Township Committee of the Township of West Amwell that the vouchers listed on the Bill List, in the amount of \$2,002,325.40 dated February 27, 2013, as presented by the Township Treasurer/Chief Financial Officer, be paid from existing appropriations.

Fisher motioned to approve the evening's bills for payment, with the exception of Brinker's which is to be held. Molnar seconded. Motion carried unanimously.

Treasurer Report: Appropriations through February 27, 2013 were provided and reviewed.

Tax Collector – None

Clerk/Human Resources – Mrs. Olsen advised that there are 43 boxes of old records that have been authorized for destruction. Arrangement will be made for their shredding.

Construction – The Permit Fee Log details (22), Tax Assessor Report-Permits (22), Monthly Activity Report-Permits, Payment Audit Report (\$9,181.00), Monthly Activity Report-Certificates (15), Certificate Log Detail (15) were received for PermitsNJ.

Police – The December 2012 & January 2013 Monthly Reports showing 131/157 incidents, 105/204 summonses and 2/1 warnings were received.

Zoning Officer Report -- The December 2012 & January 2013 reports of activity were received. Eleven and sixteen permits were issued, respectively, with numerous phone calls, correspondence, office meetings, interpretations noted and site visits.

Website Review - Held

The reports were unanimously received as filed.

CORRESPONDENCE

The correspondence as listed on the Agenda was ordered filed.

ADJOURNMENT

There being no further business, the meeting was unanimously adjourned at 9:12 p.m. on motion from Fisher.

Respectfully submitted,

Lora Olsen, RMC
Township Clerk

APPROVED: March 11, 2013