

WEST AMWELL TOWNSHIP COMMITTEE MEETING
August 22, 2011

CALL TO ORDER AND STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

The regular meeting of the West Amwell Township Committee was called to order at 7:10 p.m. Present were Mayor Molnar, Deputy Mayor George Fisher, Committeeman Zachary Rich and Attorney Philip J. Faherty III. Also in attendance were Dan Seiter, Steve Wollach, Dave Beaumont, Rob Tomenchok, Gordon and Natalie Whiting, Art Foran, Attorney William Tauriello, and Beacon report John Tredrea

Mayor Molnar announced that this meeting is called pursuant to the provisions of the Open Public Meetings Act. Notice of this meeting was included in the Resolution faxed to the Hunterdon County Democrat and Trenton Times on January 1, 2011, was posted on the bulletin board in the Municipal Building on said date and has remained continuously posted as required under the Statute. Notice of a date change from August 24, 2011 to August 22, 2011 was published in the Hunterdon County Democrat on August 11, 2011. The notice of this change was posted on the bulletin board and sent to the website for posting. A copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.

The meeting was recorded via digital recording system.

PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

Dave Beaumont led the assembled group in the pledge of the nation's flag.

AGENDA REVIEW BY TOWNSHIP CLERK

N/A

ANNOUNCEMENTS

The following announcements were made:

- Municipal Offices Closed September 5th for Labor Day
- Senator Doherty Town Hall Meeting, Municipal Building Sept 15th, 7:30 pm
- PSE&G Power Line Work, Various Lines, Begins Sept 2011 into 2012
- Please Come to the Table if You Wish to Address the Committee
- Kindly Turn Cell Phones Off During Meeting

PRESENTATION OF MINUTES

The July 27, 2011 Special and Regular meeting minutes were unanimously approved on motion from Fisher, seconded by Molnar.

OPEN TO THE PUBLIC/TOPIC NOT ON THE AGENDA

Dave Beaumont overviewed the recent meeting of the website group. Items discussed at the meeting were the purpose/look of the home page, functionality, ownership and update issues. Other websites were reviewed for ideas and a mock up has been prepared. Some concerns discussed included relevance; insuring up to date information; and, the responsible party(ies) for current content. Mr. Molnar stated that he likes the home page as it is; finds it easy; and, navigable. Although the website can look anyway desired, the issue/challenge is maintaining it and keeping the information current. Mr. Beaumont suggested that every meeting of a group have as an agenda item a review of their particular web page. Another suggestion would be that if this committee were to continue, that they look at all pages and links and report on anything that is glaring.

Mr. Beaumont also questioned the time frame for property re-assessment and was advised that it would be sometime this fall.

INTRODUCTION OF ORDINANCE AND/OR PUBLIC HEARING AND/OR SPECIAL PRESENTATION

Amwell Dam 1 - Lower Lake Steering Group, LLC

Attorney William Tauriello came forward on behalf of the three property owners seeking a DEP loan for dam rehabilitation purposes, noting that he hoped that an understanding of the project and the urgency to move forward conveyed at previous meetings had been satisfactorily explained. Pertinent construction agreements/contractors have been lined up and the loan agreement finalized with NJDEP. He and Attorney Faherty have worked on developing a loan/participation agreement between his clients and the Township and is of the opinion that the agreement is settled in principal so that it can be finalized tomorrow. Resolutions permitting the signing of both the NJDEP and loan agreements that have been under discussion are also requested.

Arthur Foran presented the following: the signed contract has been FedEx'd to the contractor and should be back tomorrow; the LLC has put forth a resolution to open a bank account and has had initial discussions with the bank about opening an operating account for the LLC; the contract for the accountant, the individual responsible for providing the Township with the reports that are required in the West Amwell agreement, has been signed; and, the loan documents with DEP have been reworked to include the information about the LLC. The key thing is to get tonight's documents mailed out to DEP by the end of the week. If the loan documents and the Amwell agreement get squared away this week, it will give DEP up to two weeks for a response and one week to notify the contractor to begin work the week of September 19th. Mr. Foran stated that anything they can do to help move the process along they are willing to do and look forward to a positive response.

When questioned by Mr. Fisher as to where the contract stands, Attorney Faherty relayed that he and Mr. Tauriello went over the agreement prepared today; have come to a meeting of the minds with respect to the terms; and, the Township is protected. If the Committee is inclined to proceed, a co-borrower's resolution is enclosed in the application packet and can be signed to night. The agreement will be in his office tomorrow. Along with the co-borrower's resolution, there needs to be a provision authorizing the mayor and clerk to execute the agreement.

A question over the amount being borrowed was explained in that several years ago there was a different contractor; a different design; and, a much more aggressive approach to the repairs of the dam, which is why the \$700,000 number appears. These were the funds that were approved; and aside by DEP; and, earmarked for this project. The bills will be drawn against what was approved. Mr. Tauriello added that in the loan agreement with the town, there's a stipulation that the LLC cannot go beyond the \$275,000 without the expressed written approval of the town and that there is no expectation to do so unless there is some unforeseen construction event. The three properties are budgeted for not more than \$275,000; that's all that is expected; and, that the LLC has given the town control in the agreement to inquire as to whether there is ever a reason to go over.

As for whether there is a personal guarantee by each property owner as requested by Mr. Rich, Attorney Faherty responded in the affirmative, noting that this is in accordance with the percentage established by the court. It was also relayed that there is lien power by the town on the properties plus the independent right to collect money directly through suit.

Attorney Tauriello reminded the Committee that his clients are under orders from the superior court to build this dam and the LLC is the vehicle being used to supervise the construction. If the project is not finished, the State Attorney General and NJDEP would be back in court and have other powers of enforcement to compel, in addition to the town's right to compel, the payment of the loan. However, the town does have backup liability if there's a failure to pay but the loan agreement with DEP provides that the town is not a resource unless there is a default, something that is in the legislation to protect the public in the repair of dams. The term of the loan is 20 years but the town will not hear anything from the LLC except for progress reports.

The following resolution was presented from the loan agreement packet.

RESOLUTION #123-2011
See Attached

Fisher motioned to approve the Resolution and Molnar seconded. Roll Call: Rich-abstain, Fisher-aye, Molnar-aye

RESOLUTION #124-2011

BE IT RESOLVED that the Mayor and Clerk are authorized to execute loan documents and agreements between the Lower Lake Steering Group LLC and the Township of West Amwell and any other documents to be required in the process.

Fisher motioned to approve the Resolution and Molnar seconded. Roll Call: Rich-abstain, Fisher-aye, Molnar-aye

Dave Beaumont inquired if the purpose of the Township Committee's action was to enable the group to secure a low interest low. He was advised in the affirmative.

South County School District Regionalization Study – Mr. Beaumont, joined by Dan Seiter and Steve Wollock, provided an overview of the study to date as well as some history behind the

current venture. The latter was expanded upon by Rob Tomenchok. Town hall meetings in Lambertville and West Amwell are planned and will include the consultant hired for the project. The targeted date for the results is the end of the year but is driven by what is needed to do a thorough and quality job. Also under discussion is extending an invitation to municipal representatives to designate one of their own to participate in an advisory role for information dissemination. The regionalization study committee is composed of board members and residents of the sending communities, with West Amwell represented by Nicole Claus, Peter Gasparro, John Dupuis, Dave Beaumont and Cindy McGill. The committee's purpose was to guide the feasibility study and, upon the conclusion of the consultant's work, to recommend a direction to the four boards. The RFP that was sent out had 4 options—preK-12; West Amwell & Lambertville; the three elementary schools; and, other. If the accumulated data shows increased cost with no educational advantage, the idea of regionalization will be put to rest. However, the committee does not want to wait for the results of the study before giving the residents a chance to ask questions on the process and provide their perspectives; hence, the town hall proposal, which will also provide a vehicle to disseminate information. A mid-September meeting is envisioned.

Introduction: Ordinance 12, 2011

The following ordinance was read by title and introduced on first reading:

AN ORDINANCE TO AMEND CHAPTER 68 OF THE CODE OF THE TOWNSHIP OF WEST AMWELL, COUNTY OF HUNTERDON, STATE OF NEW JERSEY – Construction Codes, Uniform

WHEREAS, it has been determined that a Mechanical Subcode be added to the Township's Uniform Construction Code

THEREFORE Be It Resolved by the West Amwell Township Committee that the following be added to Chapter 68:

Section 1: Schedule V, Mechanical subcode.

- (1) Boiler replacement: \$120.00
- (2) Furnace replacement: \$120.00
- (3) Oil tank installation: \$120.00
- (4) Fuel burning appliances(outdoor wood boilers, multi fuel boilers and furnaces: \$120.00
- (5) Oil tank removals: \$60.00
- (6) Chimney liners (stainless steel and aluminum): \$60.00

Section 2. Adoption

Upon adoption this Ordinance will be incorporated into and become part of the Code of the Township of West Amwell.

Section 3. Repealer

All Ordinance and parts of Ordinances inconsistent with this Ordinance are hereby repealed.

Section 4. Effective Date

This Ordinance shall take effect after final adoption and publication according to the laws of the State of New Jersey.

Fisher moved to introduce the Ordinance on first reading and Rich seconded. Motion carried unanimously. The public hearing will be held at the September 28, 2011 meeting.

Introduction: Ordinance 13, 2011

A brief discussion took place on the logistics of the operation in order to determine the number of people anticipated to participate. Funding for this endeavor will be taken from the Clean Communities grant. The importance of good specs in order to solicit vendor quotes was emphasized. No tires will be collected. Scrap steel will be separated for municipal recycling. The possibility of bring in the Rescue Mission for usable items was suggested as a lot good things get tossed. The recycling committee will be requested to develop specifications for obtaining quotes.

The following ordinance was read by title and introduced on first reading:

AN ORDINANCE AMENDING CHAPTER 99 OF THE CODE OF THE TOWNSHIP OF WEST AMWELL, COUNTY OF HUNTERDON, STATE OF NEW JERSEY – (Garbage, Rubbish and Refuse)

WHEREAS, West Amwell Township has offered one or more clean-days a year for residential bulky waste disposal; and

WHEREAS, it has been determined that a fee needs to be assessed to residents without a garbage permit

THEREFORE, BE IT RESOLVED by the West Amwell Township Committee that Chapter 99 be amended to add the following:

Section 1: Article III, Clean-Up Day

99-21. Authority.

The Township Committee shall determine whether a Cleanup Day will be scheduled and the date and hours during which a Cleanup Day may take place.

99-22. Permit required.

All residents wishing to participate in any clean-up day shall be required to have a current garbage card or buy a one day permit.

99-23. Process and eligibility.

The permit or garbage card must be presented to and collected, or punched if using a current garbage card, by authorized Township personnel before residents can dispose of any waste material at the collection area on the municipal property during Clean-up Day. Permits are available to residents of West Amwell Township and only for residential waste. No business or commercial waste material will be accepted during Clean-up Day.

Only West Amwell residents who are permitted to bring materials for disposal, designated municipal employees, and employees of the designated solid waste contractor will be allowed in the disposal area on cleanup day.

99-24. Fee.

The permit fee is \$30.00 for residents without a garbage card. Permits must be purchased prior to the clean-up day event at the Clerk's office.

99-25. Exclusions

No moving vans, dump trucks or U-Haul-type trucks are permitted. The Township reserves the right to reject any or all materials deemed not acceptable. No gasoline, chemicals or other volatile materials or explosives, or concrete, rocks, earth, soil, tree stumps or automobiles will be accepted during cleanup day. Metal will be placed in the designated area and not in a compactor truck. Municipal employees will exercise discretion on whether materials are suitable for disposal during cleanup day.

Section 2:

All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistency.

Section 3:

This Ordinance shall become effective upon final passage and publication according to law.

Fisher moved to introduce the Ordinance on first reading and Rich seconded. Motion carried unanimously. The public hearing will be held at the September 28, 2011 meeting.

Introduction: Ordinance 14, 2011

Attorney Faherty re-iterated the purpose of this amendment is for occasions when someone does not deserve a record called for in the statutes. If there is a factual basis, the violation can be amended to one of an ordinance. The Township then gets the entire the payment instead of sending most of the money to the State.

The following ordinance was read by title and introduced on first reading:

AN ORDINANCE TO AMEND CHAPTER 1 OF THE CODE OF THE TOWNSHIP OF WEST AMWELL

BE IT ORDAINED, that Chapter 1, General Provisions, is hereby amended as follows:

Section 1-15. Interference With Police Officers.

No person shall resist, obstruct, or interfere with any Police Officer of the Township of West Amwell in the performance of their duty, nor shall any person disobey the lawful and reasonable order or instructions of any such Officer.

Any person, firm, or corporation violating any provision of this Chapter shall, upon conviction, be subject to a fine of not less than \$100.00 or more than \$1250.00, a term of imprisonment not exceeding 90 days or a period of Community service not exceeding 90 days, or combination thereof.

Section 1-16.

The penalty provisions set forth in section 1-15 shall all apply to violations of any provision of the Code of the Township of West Amwell where penalty provisions are not specifically provided.

This Ordinance shall take effect upon adoption and publication according to law.

Fisher moved to introduce the Ordinance on first reading and Rich seconded. Motion carried unanimously. The public hearing will be held at the September 28, 2011 meeting.

Introduction: Ordinance 15, 2011

ORDINANCE TO AMEND CHAPTER 109 OF THE CODE OF THE TOWNSHIP OF WEST AMWELL (conditional uses) – Item held. Although conditional use concerns have been discussed at the Planning Board, the purpose is not understood by the members of the Township Committee.

The mayor requested, and the Committee concurred, that the order of business be altered to bring the ***Doherty Forum*** item to this section of the agenda. Rob Tomenchok came forward to relay that Senator Doherty will be here in West Amwell as part of a tour to speak about his fair school funding act. This legislation would equalize per pupil funding around the state whereby the designated pot of money for schools would be divided by the number of students with each district getting that amount. As for Abbots, there will be legal action, but given the state of the Superior Court, those decisions are up in the air. Mr. Tomenchok relayed that West Amwell elementary stands to gain over \$1.5 million, a significant increase over current receipts. Adding a bit of historical perspective, he noted that in the 1970's, the objective of the income tax was property tax relief to fund the schools. However, that money went into the black hole of Trenton and the locals haven't seen a dime. This current legislative proposal is a great concept and Senator Doherty will be here to talk about it on September 15th. Mr. Tomenchok and Mr. Shute are the local rallying team. A letter from the Mayor, to be circulated with the Senator's flyer, was presented and approved.

SPECIAL AND/OR STANDING COMMITTEE REPORTS

Open Space

- *Discussion with Bryce Thompson:* Mr. Thompson requested that he be re-scheduled for the September meeting.

- *Letter to County Planning Board re: PIG Application:* This annual letter indicating continued municipal participation was approved for the mayor's signature.

- *Wooden Property (Block 29 Lot 16):* Sean Pfeiffer was unable to attend this evening due to a prior obligation but forwarded an e-mail concerning an inquiry from Walter Wooden offering Block 29 Lot 16 consisting of 42.51 acres to the Township as open space prior to listing it for sale. The family is only interested in a fee simple transaction but was advised that the Township Committee doesn't typically purchase properties this way except in special circumstances. The consensus of the Committee was that there is no interest in a fee simple purchase; however, there is a willingness to pursue cost sharing on easement value. It was indicated that D & R Greenway is aware of the property and may be an interested purchaser.

- *Hunting on Green Acres/ROSI Properties*: The issues raised previously have been resolved. The turnout for the lottery was disappointing but permits are now open to the public. Permit fees for Calton and Titus are to be deposited in the Open Space trust fund while fees for the other properties can go to the general fund.

UNFINISHED BUSINESS

Appointments - None

Updates

- *Hunting of Township Lands*: Attorney Faherty stated that he spoke with Kevin Appleget after the last meeting and was told that there are no regulations except for the use of land and access, although perhaps they weren't on the same page concerning fees and access. Mrs. Olsen noted that she relayed to Mr. Pfeiffer that the public access and open to the public concerns were changed. With those changes, his concerns were addressed and that his purpose was to advise of a potential problem that could have jeopardized future funding. The application has been revised accordingly and Cathy Urbanski is designing the permit.

- *Census Challenge*: Mr. Fisher noted that his research as revealed that there were 1004 people counted at the flea market. The next step is to find out where they came from, although it is assumed it is from the prison. However, he cannot get West Amwell or Mercer County stats although Sue Dziamara at the Hunterdon County Planning Board has advised that the prison, which is its own block, has no one in it. If Mercer County files an appeal, there will be something for the mayor to sign, although nothing will get done unless Mercer County agrees. All blocks used by the Census have been looked at but nothing makes sense nor is the information accurate. The ramification of this error is unknown but challenges must be completed by January 2013. Mr. Fisher will work on this for next month.

- *Court Administrator Request for Addition to Police Verizon Wireless Line*: The cost per month for this line would be \$77.00. The breakdown of the monthly charges is \$36.00 for 450 minutes of air time; \$36.00 for unlimited data; and, \$5.00 for 250 text messages. A new blackberry device would be free of charge and ready to go when received. The Court Administrator will be requested to justify usage for this expense.

- *Held Reimbursement Check*: An explanation of how charges are split between the various municipalities served was received. Check approved for release.

- *DOT Applications for Old York Road Section 1 & Rocktown Hill Section 2*: There is no charge for making application however the Township Engineer requested that the projects be prioritized and a decision on whether 100% of funding would be requested or if there will be some municipal contribution. A total request of \$104,000 for Old York Road with construction fees estimated around \$95,000 and a total request of \$268,00 for Rocktown Hill Road with a construction estimate of around \$260,000 is projected. Mr. Clerico's suggestion is to keep Old York Road 1 at 100% (\$104,000 request) and perhaps requesting \$200,000 for Rocktown Hill Road 2 with a municipal contribution of \$60,000. The consensus was for Rocktown Hill as #1, although a price for survey and design work is required. A brief discussion ensued over the latter and it was noted that the stated purpose of the initial design work is to be able to go out for public bid early next year. Mr. Clerico will be contacted with the 1st choice but before proceeding with design work, engineering costs for both roads are requested.

- *A/C for Police Dept.*: A brief discussion over the variety of quotes received and how to proceed, including that a quote is still to be received from Donnelly ensued. Mr. Fisher relayed that he and Art Neufeld walked the building and looked at windows, ceiling, and doors after the light work was finished. He noted that the kitchen air conditioner is the same as that on the police side. If the newer kitchen unit can be switched over to the police side, perhaps a local contractor can hook it up and put in a new Sanyo-type unit for the police. Depending on projected cost, this may involve getting three quotes which will require written specs. Mr. Fisher also advised that he received information from Mr. Neufeld that there is still money to be had in the Clean Energy grant for a real energy audit for the Police and Fire building and that he would like to go forward on this lead. In order to accomplish this, a resolution was presented for consideration. A RFP is required to bid for this work but there is no cost as the State will review and pay. However, time is of the essence as the program may end at the close of the year. A link will be provided to the Clerk with the particulars. The reason for doing this is to get a base line on the fire hall to determine cost to that a decision can be made whether to fix up or build new. Information on building deficiencies were relayed.

RESOLUTION #125-2011 **Resolution for Local Government Energy Audit**

WHEREAS, the New Jersey Board of Public Utilities, Office of Clean Energy administers the Local Government Energy Audit Program (Program), an incentive program to assist local

government agencies to conduct energy audits and to encourage implementation of energy conservation measures; and,

WHEREAS, the Governing Body of West Amwell Township has decided to apply to participate in the Local Government Energy Audit Program; and

WHEREAS, the facilities to be audited are in New Jersey, are owned by the Township of West Amwell, are served by a New Jersey regulated public utility, and that the Township of West Amwell has not already reserved \$300,000 in the Program this year as of this application; and

WHEREAS, it is acknowledged that acceptance into the Program is dependent on the Scope of Work and cost proposal, and the Program rules will have to be met in order to receive incentive funds; and,

WHEREAS, upon acceptance into the Program, the Township of West Amwell will prepare Facility Data Forms and Scopes of Work for each facility to be audited, solicit quotations from the authorized contractors, and submit the Part B application; and,

WHEREAS, the Township of West Amwell understands that energy audit work cannot proceed until an Application Approval Notice is received from the Program

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of West Amwell, approves the submission of an Application for participation in the Local Government Energy Audit Program of the New Jersey Board of Public Utilities

The Resolution was unanimously approved on motion by Fisher, seconded by Rich.

- *Computers*: The models previously authorized can't be purchased without a credit card as HP won't sell these models directly to government. A Dell Opti-plex on the government side was located for \$788 but there's no monitor, keyboard or mouse. A price range was requested as this process is taking entirely too much of the Clerk's time. The Clerk was instructed to check with Staples for a computer meeting the specs previously approved.

Resolutions of Award

- *Tub Grinding*:

RESOLUTION #126-2011

WHEREAS, the collection of resident brush has reached epic portions, even with ongoing chipping operations; and

WHEREAS, it has been determined that additional assistance is needed to reduce this recyclable commodity to produce a viable product for use by the residents; and

WHEREAS, quotes for tub grinding were solicited with the following results:

L & S Contracting	\$3,600.00
J.H. Reid On-Site Recycling, Inc.	\$4,800.00
Atlantic Grinding Service	No response

WHEREAS, the apparent low bidder is L & S Contracting and a Certificate of Insurance will be required prior to the start of any work; and

WHEREAS, a Business Registration Certification has been received; and

WHEREAS, the CFO has certified that sufficient money is available in Roads OE for this activity

THEREFORE BE IT RESOLVED that the quote for the tub grinding of brush is hereby awarded to L & S Contracting, subject to the submission of a Certificate of Insurance.

The Resolution was unanimously approved on motion from Fisher, seconded by Rich.

- *Police Radar Units*:

RESOLUTION #127-2011

WHEREAS, there the Township Police Department is need of five new radar units; and

WHEREAS, quotes were solicited by the Police Lieutenant and received as follows:

Stalker Radar Applied Concepts, Inc.	\$ 14,387.50
R&R Radar, Inc	\$ 18,575.00
C.W. Electronics	\$ 18,575.00

WHEREAS, the apparent low quote was provided by Stalker Radar Applied Concepts, Inc.; and

WHEREAS, a Business Registration Certification has been received

THEREFORE BE IT RESOLVED by the West Amwell Township Committee that the quote five new radar units be awarded to Stalker Radar Applied Concepts, Inc.

The Resolution was unanimously approved on motion by Molnar, seconded by Fisher.

Municipal Best Practices Inventory – The inventory as prepared by the Township Clerk and reviewed by the CFO was presented as required and approved.

Personnel Policy/Benefits Discussion & New Health Benefits Requirements – Item held. The Clerk stated that she will be meeting with someone recommended by Lincoln Financial on Thursday.

Disposition of Block 12 Lot 14 – Attorney Faherty relayed that the Division of Local Government Services at DCA was contacted; that he didn't get too far in his quest; but, was advised not to do anything for less than appraised value as then there would be a rash of tax appeals. Mr. Faherty advised that the property can be offered to anybody and that if there are people who are interested, the price could be adjusted and the interested parties contacted to ascertain if they want it for that price. The mayor will e-mail the assessor about getting the assessment down. Item held

Release of Performance Bond/Acceptance of Maintenance Bond –

- *Alexauken Creek Road/Elizabethtown*: Item held as there is money owed.

- *Rocktown Hill Road/Jonico*:

RESOLUTION #128-2011

WHEREAS, Jonico, Inc. has completed their road improvement project on Rocktown Hill Road; and

WHEREAS, said road improvements have been inspected and approved by the Township Engineer; and

WHEREAS, Jonico, Inc. has requested the release of their Performance Bond and acceptance of a Maintenance Guarantee in the amount of \$18,5523.04 (CSC-218930M); and

WHEREAS, Jonico, Inc. also seeks approval of the Contractor's Waiver/Release of Liens and the release of the funds currently held as retainage; and

WHEREAS, Engineer Robert J. Clerico has advised in his letter of August 9, 2011 to Township Clerk Olsen that the retainage can be released to the applicant once the following items are approved by the Township Attorney:

1. Approval of the Contractor's Waiver/Release of Liens
2. Approval of the Contractor's Maintenance Bond

WHEREAS, Attorney Faherty has reviewed and approved the form of the proposed maintenance guarantee as well as the release of liens

THEREFORE BE IT RESOLVED by the Township Committee of the Township of West Amwell, County of Hunterdon, State of New Jersey the retainage of \$12,524.11 is hereby released to Jonico. Inc.

The Resolution was approved on motion from Fisher, seconded by Molnar. Roll Call: Rich-no, Fisher-aye, Molnar-aye

Basement Key Pad – A proposal was received from Holicong for the installation of an alarm

keypad for the lower level entrance which will allow access to snow removal equipment without first having to disarm the system on the main floor. Proposal was unanimously approved.

Doherty Forum – Moved to earlier in the meeting.

NEW BUSINESS

Police –

- *Lt. Contract*: Rich motioned to authorize the Mayor to sign the contract and Fisher seconded. Motion carried unanimously.

- *Receipt of Donation*: A donation of \$1000 for the purchase of two lap top computers to be utilized in patrol units as mobile data terminal has been received. The Clerk will send a note of appreciation.

- *Vehicles*: A **1999 Crown Vic** was donated to the Lambertville-New Hope Rescue Squad in 2006. Mr. Heller inquired whether or not the Township would like the car returned. If not, the car will serve in a Jaws of Life drill before being scrapped. The consensus was that the Township does not want the car. However, Mr. Rich is working on a **DWI/Jaws of Life** event at South and if South comes on board, Lt. Bartzak will put this together.

Discussion

- *Engineer for Creekside Preserve Development*: An e-mail was received from Bob Lorentz of Heritage Consulting Engineers concerning whether or not their services would be enlisted for a continuing role in this subdivision as the installation of improvements is scheduled to start shortly. By of background, it was explained that the Township Engineer had a conflict of interest with the original development (Heritage Builders) and Heritage Consulting Engineers was engaged by the Planning Board for this project in his stead. Engineer Clerico was contacted and has indicated that there is a new owner and that Van Cleef is no longer in conflict. The decision of the Committee was that this role should be filled by the Township Engineer.

- *Professional Services Direction for 2012*: Item held for September but a list of current professional service contracts will be shared with the Committee.

- *PAIC Renewal*: A letter from Beth Britton of Wells Fargo was received noting that the three year commitment to the PAIC Joint Insurance Fund concludes January 1, 2012 and that the Committee can choose to review other options for the coming year. However, to preserve this right, PAICF must be advised that a renewal may or may not happen. A sample letter was provided. The consensus was to request that other options be explored. The agent will be so notified and the required letter sent. The Township's long standing agent, Chris Tarricone, is retiring the end of the month.

- *Roads/Chip Seal*: Mr. Molnar expressed interest in the suggestion received from Joseph Kowalski about coordinating road maintenance activity with Hopewell Township. It was determined that a meeting with Mr. Clerico is desired and August 29th was proposed.

Consideration of Resolutions –

- *Opposing S-2795/A-3835 (Multiple Dwelling Inspections)*: A copy of the League's letter and resolution opposing the move to State inspection of multiple dwellings was shared with Fire Prevention Official Jason Fretz for comment. Mr. Fretz responded via e-mail that he agrees with the League; added that the Division of Fire Safety already has so many inspections that these additional ones could overwhelm them; and, their take over may cause less than detailed inspections. These types of buildings are a top life safety concern for many local fire departments. Having local inspectors with working relationships with local fire departments, gives the ability to share concerns and do pre-planning for these high hazard structures. He estimated that the income from these inspections would run \$480.00/year from the eight dwelling units involved.

RESOLUTION #129-2011

RESOLUTION OPPOSING S-2795 AND A-3835, CONCERNING ENFORCEMENT RESPONSIBILITY OF STATE HOUSING CODE UNDER THE "HOTEL AND MULTIPLE DWELLING LAW"

WHEREAS, on June 29th S-2795 passed the State Senate by a vote of 23-13-4, and now rests with its Assembly companion, A-3835, with the Assembly Housing and Local Government Committee; and

WHEREAS, S-2795 and A-3835 would prohibit municipalities from adopting ordinances requiring periodic inspections of multiple dwellings other than those conducted by the State under the "Hotel and Multiple Dwelling Law"; and

WHEREAS, S-2795 and A-3835 would prohibit municipalities from charging separate fees for the registration of multiple dwellings; and

WHEREAS, according to a fiscal estimate prepared by the non-partisan Office of Legislative Services S-2795 and A-3835 will decrease municipal revenues and potentially decrease municipal expenditures; and

WHEREAS, S-2795 and A-3835 would eliminate local control over the inspection of multiple dwellings which is not in the public's best interests; and

WHEREAS, landlord registration of any rental unit, regardless of whether a portion is owner-occupied could continue but a municipality would be prohibited from charging a registration fee thereby raising cost without any revenue off-set; and

WHEREAS, municipalities could continue to issue "Continuing Certificates of Occupancy" upon an inspection following termination of occupancy in a rental unit, but would be preempted by the bill from having or adopting ordinances under which periodic inspections of multiple dwellings would be made; and

WHEREAS, such landlord registrations and "Continuing Certificates of Occupancy" are conducted for the public safety and welfare of the citizens of our municipality;

NOW, THEREFORE, BE IT RESOLVED by the Township of West Amwell that enactment of S-2795 and A-3835 will decrease municipal revenues and place yet another financial burden on already strained New Jersey Municipalities, and will take away local control over the inspection of multiple dwellings, which is not in the best interest of our residents.

BE IT FURTHER RESOLVED, the Governing Body of the Township of West Amwell strongly opposes S-2795 and A-3835;

BE IT FURTHER RESOLVED, that a copy of this resolution be transmitted to the Governor of the State of New Jersey, Senator Michael Doherty, Assemblyman Erik Peterson, Assemblyman John DiMaio, Assemblyman Kevin Ryan, Assemblywoman Mila Jasey, Assemblyman Joseph Cryan, Assemblyman Jerry Green and the members of the Assembly Housing and Local Government Committee, Assembly Speaker Sheila Oliver, Senator Steven Oroho, Senator Jeff Van Drew and the New Jersey State League of Municipalities.

The Resolution was unanimously approved on motion from Fisher, seconded by Rich.

- Opposing S-2950/A-4128 (Modification to Land Use Approvals):

RESOLUTION #130-2011
**RESOLUTION OPPOSING S-2950 AND A-4128,
WHICH WOULD ALLOW FOR MODIFICATION TO LAND USE
APPROVALS BECAUSE OF CHANGED ECONOMICS**

WHEREAS, S-2950 and A-4128 provide a two-year window in which any development approval granted before 2006 or now in foreclosure or subject to a deed in lieu can apply for, and receive approval for, a use which is not permitted by ordinance, without the need for a use variance or otherwise complying with the zoning ordinance of the municipality; and

WHEREAS, a fundamental premise of land use law and sound planning is that land use decisions, including approvals of development applications and zoning, are made on the basis of the characteristics of the land, its environment, any unique characteristics, and what is in the best interest of the public, and not based on who happens to own the land; and

WHEREAS, S-2950 and A-4128 also establishes an expedited approval process, requiring the land use board to determine completeness of the application within 30 days, and then 60 days from the determination of completeness to rule on the application; and

WHEREAS, this time frame is insufficient considering what may be proposed, and it is inequitable to require an expedited process for a proposed "adaptive application" while other pending applications are accorded lower priority; and

WHEREAS, S-2950 and A-4128 put no standards in place for the local land use board to apply, other than proof that the approval is no longer economically viable, which is inadequately defined; and

WHEREAS, the lack of standards would expose any approval or denial by the municipality to possible legal challenge;

NOW, THEREFORE, BE IT RESOLVED by the Township of West Amwell that enactment of S-2950 and A-4128 would usurp, undermine, and overturn local zoning by effectively rescinding all applicable zoning of the property, and provide no adequate public safeguards; and

BE IT FURTHER RESOLVED, the Governing Body of the Township of West Amwell strongly opposes S-2950 and A-4128; and

BE IT FURTHER RESOLVED, that a copy of this resolution be transmitted to the Governor of the State of New Jersey, Senator Michael Doherty, Assemblyman Erik Peterson, Assemblyman John DiMaio, members of the Senate Community and Urban Affairs Committee, the members of the Assembly Housing and Local Government Committee, Senator Steven Oroho, Assemblyman Albert Coutinho and the New Jersey State League of Municipalities.

The Resolution was unanimously approved on motion from Fisher, seconded by Rich.

- Joining the National Moment of Remembrance of the 10th Anniversary of 9/11:

RESOLUTION #131-2011
Township of West Amwell Joining the National Moment of Remembrance of the 10th
Anniversary of September 11th

WHEREAS, the governing body of the Township of West Amwell expresses their support of the United State's Senate regarding coming together as a Nation and ceasing all work or other activity for a moment of remembrance beginning at 1:00 p.m. Eastern Daylight Time on September 11, 2011, in honor of the 10th anniversary of the terrorist attacks committed against the United States on September 11, 2001; and

WHEREAS, at 8:46 a.m., on September 11, 2001, hijacked American Airlines Flight 11 crashed into the upper portion of the North Tower of the World Trade Center in New York City, New York; and

WHEREAS, 17 minutes later, at 9:03 a.m., hijacked United Airlines Flight 175 crashed into the South Tower of the World Trade Center; and

WHEREAS, at 9:37 a.m., the west wall of the Pentagon was hit by hijacked American Airlines Flight 77, the impact of which caused immediate and catastrophic damage to the headquarters of the Department of Defense; and

WHEREAS, at approximately 10:00 a.m., the passengers and crew of hijacked United Airlines Flight 93 acted heroically to retake control of the airplane and thwart the taking of additional American lives by crashing the airliner in Shanksville, Pennsylvania, and, in doing so, gave their lives to save countless others; and

WHEREAS, nearly 3,000 innocent civilians were killed in the heinous attacks of September 11, 2001; and

WHEREAS, tens of thousands of individuals narrowly escaped the attacks at the Pentagon and World Trade Center and, as witnesses to this tragedy, are forever changed; and

WHEREAS, countless fire departments, police departments, first responders, governmental officials, workers, emergency medical personnel, and volunteers responded immediately and heroically to those horrific events; and

WHEREAS, the Fire Department of New York suffered 343 fatalities on September 11, 2001, the largest loss of life of any emergency response agency in United States history; and

WHEREAS, the Port Authority Police Department suffered 37 fatalities in the attacks, the largest loss of life of any police force in United States history in a single day; and

WHEREAS, the New York Police Department suffered 23 fatalities as a result of the terrorist attacks; and

WHEREAS, the impact of that day on public health continues through 2011, as nearly 90,000 people are at risk of or suffering from negative health effects as a result of the events of September 11, 2001, including 14,000 workers and 2,400 community residents who are sick, and tens of thousands of others whose health is being monitored; and

WHEREAS, 10 years later, the people of the United States and people around the world continue to mourn the tremendous loss of innocent life on that fateful day; and

WHEREAS, 10 years later, thousands of men and women in the United States Armed Forces remain in harm's way defending the United States against those who seek to threaten the United States; and

WHEREAS, on the 10th anniversary of this tragic day, the thoughts of the people of the United States are with all of the victims of the events of September 11, 2001 and their families; and

WHEREAS, the lives of Americans were changed forever on September 11, 2001, when events threatened the American way of life; and

WHEREAS, in 2009, Congress and the President joined together to designate September 11 as a National Day of Service and Remembrance under the Serve America Act (Public Law 111-13; 123 Stat. 1460); and

WHEREAS, in September 2009 and 2010, President Obama issued Proclamation 8413 (74 Fed. Reg. 47045) and Proclamation 8559 (75 Fed. Reg. 56463) proclaiming September 11, 2009, and September 11, 2010, respectively, as Patriot Day and National Day of Service and Remembrance; and

WHEREAS, September 11 will never, and should never, be just another day in the hearts and minds of all people of the United States;

NOW, THEREFORE BE IT RESOLVED that the governing body of the Township of West Amwell:

(1) recognizes September 11, 2011, as a day of solemn commemoration of the events of September 11, 2001, and a day to come together as a Nation; and

(2) offers its deepest and most sincere condolences to the families, friends, and loved ones of the innocent victims of the September 11, 2001, terrorist attacks; and

(3) honors the heroic service, actions, and sacrifices of first responders, law enforcement personnel, State and local officials, volunteers, and countless others who aided the innocent victims of those attacks and, in doing so, bravely risked and often gave their own lives; and

(4) recognizes the valiant service, actions, and sacrifices of United States personnel, including members of the United States Armed Forces, the United States intelligence agencies, the United States diplomatic service, homeland security and law enforcement personnel, and their families, who have given so much, including their lives and well-being, to support the cause of freedom and defend the security of the United States; and

(5) reaffirms that the people of the United States will never forget the challenges our country endured on and since September 11, 2001, and will work tirelessly to defeat those who attacked the United States; and

BE IT FURTHER RESOLVED that on the 10th anniversary of this tragic day in United States history the governing body of the Township of West Amwell calls upon all of the people and institutions of the United States to observe a moment of remembrance on September 11, 2011, including (i) media outlets; (ii) houses of worship; (iii) military organizations; (iv) veterans organizations; (v) airlines; (vi) airports; (vii) railroads; (viii) sports teams; (ix) the Federal

Government; (x) State and local governments; (xi) police, fire, and other public institutions; (xii) educational institutions; (xiii) businesses; and (xiv) other public and private institutions; and

BE IT FURTHER RESOLVED that the governing body of the Township of West Amwell encourages the observance of the moment of remembrance to last for 1 minute beginning at 1:00 p.m. Eastern Daylight Time by, to the maximum extent practicable ceasing all work or other activity; and marking the moment in an appropriate manner, including by ringing bells, blowing whistles, or sounding sirens.

The Resolution was unanimously approved on motion from Fisher, seconded by Rich.

- Resolution Supporting Amendment to the Current Open Public Records Act.

RESOLUTION #132-2011

WHEREAS, the Open Public Records Act (OPRA) (NJSA 47:1A-1 et seq) was adopted to assure the public's access to sufficient information to enable it to understand and evaluate the actions of public bodies by making accessible for inspection or copying all government records; and

WHEREAS, since the adoption of OPRA, there has been an escalating series of requests by private sector firms from all over the nation for voluminous public records, already freely accessible to the general public through government websites, with the intent of selling said information to the general public for a profit; and

WHEREAS, said information is already freely available to the public on government websites; and

WHEREAS, this information freely obtained for resale to the public involves an extra cost to the general public, once upon its creation by government employees, second upon extraction, copying and frequently, conversion to specific formats by government employees, and thirdly by sale to the same public who have already paid twice for this information; and

WHEREAS, this constitutes additional substantial costs to the taxpaying public solely to benefit a private entity; and

WHEREAS, in the new renaissance of fiscal responsibility, unnecessary expenses by government should strictly be curtailed.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of West Amwell Township that the current Open Public Records Act be amended to preserve its original intent and reduce expenses to the public by providing that in situations where the requested documents are already available to the public on a downloadable government website, regardless of format, a referral of the requestor to the said website shall fully comply with the OPRA obligation of the governmental unit, with no need to convert the data contained therein to any other format; and

BE IT FURTHER RESOLVED, that the Township Committee of West Amwell Township requests as follows:

1. That our Legislators draft and introduce such legislation; and
2. That the President of the State Senate and the Speaker of the State Assembly urge adoption of such legislation; and
3. That the Governor Chris Christie sign and execute such legislation upon its adoption; and
4. That all municipalities of Hunterdon County adopt and distribute similar resolutions

BE IT FURTHER RESOLVED, that copies of this Resolution be sent to New Jersey Governor Christie, State House, P.O. Box 001, Trenton, New Jersey 08625; Stephen M. Sweeney, President, New Jersey Senate, 935 Kings Highway, Suite 400, West Deptford, New Jersey 08086; Sheila Y. Oliver, Speaker of the New Jersey Assembly, 15-33 Halsted Street, Suite 202, East Orange, New Jersey 07018, Michael J. Doherty, State Senator, 127 Belvidere Avenue, 2nd Floor, Washington, New Jersey 07882, John DiMaio, State Assemblyman, 1001 County Route 517, Suite 3, Hackettstown, New Jersey 07840, Erik C. Peterson, State Assemblyman, 23 Royal Road, Suite 201, Flemington, New Jersey 08822 and all municipalities in the County of Hunterdon.

The Resolution was unanimously approved on motion from Fisher, seconded by Rich.

Closed Session – Not needed

OPEN TO THE PUBLIC

Sean Pfeiffer arrived and was questioned about proposed Ordinance 15 and its origins. He relayed that there is existing language in the zoning code regarding wireless and the purpose of the proposed ordinance is to update the conditional use language because both the Planner and Attorney have advised that the ordinance standards as written are not enforceable; specific standards need to be established; that the former planner advised that without established standards, the Township can be sued if an application is rejected; and, that the Planning Board has approved the revisions contained in the ordinance. Both the former and current planners have looked at the ordinance and a planning board work group consolidated comments. The public utilities portion was copied as the language for the electrical equipment associated with the solar facilities was comparable and making these the same was considered the way to go. Mr. Fisher offered that he finds the ordinance confusing. Mr. Pfeifer noted that Conditional Use is defined under the Land Use law and explained the types of things that are being looked at. He also relayed that a budget was requested to update the conditional use section. The Committee was requested to provide changes.

Mr. Pfeiffer was updated on the Wooden discussion held earlier in the evening. The Committee is willing to kick in for cost sharing on easement value with a non-profit once appraisals are obtained but not a fee simple purchase. The adjoining Salada parcel and potential access was noted. It was suggested that a tax map be provided with future presentations.

ADMINISTRATIVE REPORTS

Treasurer –

RESOLUTION #133 -2011
August 22, 2011

WHEREAS, it has been determined by the Board of Health of West Amwell Township that the following applicant's fees are in excess of what was needed to cover their charges, and

WHEREAS, the Board of Health has approved a refund of the following amounts;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of West Amwell that the Treasurer is hereby authorized to refund the following amount to the applicants:

<u>Applicant</u>	<u>Amount Refunded</u>
Paul Scoggins/Andrew Nowick	\$ 300.00
Heritage Consulting Engineers Inc	\$ 300.00

(Ref: Board of Health Resolution 09-2011)

The Resolution was unanimously approved on motion from Molnar, seconded by Fisher.

Presentation of Bills for Approval:

RESOLUTION #134-2011

BE IT RESOLVED by the Township Committee of the Township of West Amwell that the vouchers listed on the Bill List, in the amount of \$668,841.07 dated August 22, 2011, as presented by the Township Treasurer/Chief Financial Officer, be paid from existing appropriations.

Rich motioned to approve the evening's bills for payment. Fisher seconded. Motion carried unanimously.

Treasurer Report and Statement of Cash: Appropriations through August 22, 2011 were provided and reviewed. As of this date there is a cash total of \$3,399,870.49 for all accounts.

Cash Management Plan:

WEST AMWELL TOWNSHIP RESOLUTION
CASH MANAGEMENT PLAN
AUGUST 22, 2011

BE IT RESOLVED that the Township Committee of the Township of West Amwell adopt this Cash Management Plan as follows:

STATEMENT OF PURPOSE

This Cash Management Plan (the "Plan") is prepared pursuant to the provisions of N.J.S.A.:5-17 in order to set forth the basis for the deposits and investment of certain public funds of the Township of West Amwell, pending the use of such funds for the intended purposes. The plan is intended to assure that all public funds identified herein are deposited in interest bearing deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decision made with regard to the Deposits and the Permitted Investments will be done to insure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to insure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE
PLAN

- The Plan is intended to cover the deposit and/or investment of the following funds and accounts of the Township of West Amwell:
 1. Affordable Housing Trust
 2. Animal Control Trust
 3. Capital Account
 4. Current Account
 5. Federal and State Grant Account
 6. Housing Trust Account
 7. Payroll Account
 8. Public Assistance I & II Accounts
 9. Unemployment Trust Account
 10. Escrow Trust Account
 11. Open Space Trust Fund
 12. State of New Jersey Cash Management Fund
- It is understood that this Plan is not intended to cover certain funds and accounts of the Township of West Amwell, specifically:
 1. Municipal Court
 2. Tax Sale Redemption

DESIGNATION OF OFFICIALS OF THE TOWNSHIP OF WEST AMWELL

The Chief Financial Officer of the Township of West Amwell and the Assistant Treasurer are hereby authorized and directed to deposit and/or invest funds referred to in the Plan.

DESIGNATION OF DEPOSITORIES

The following banks and financial institutions are hereby designated as official depositories for the Deposit of all public funds referred to in the Plan:

- TD Bank
- PNC Bank
- Hopewell Valley Community Bank
- State of New Jersey Cash Management Plan

All depositories must conform to the Government Unit Deposit Protection Act (GUDPA), shall provide a Notification of Eligibility from the State of New Jersey, Department of Banking, on a semi-annual basis.

DEPOSIT OF FUNDS

All funds shall be deposited within forty-eight (48) hours of receipt, in accordance with N.J.S.A. 40A:5-15, into the appropriate fund operating accounts. Deposits are picked up by an armored car service on Monday, Wednesday and Friday to insure the 48 hour rule.

INVESTMENT INSTRUMENTS AND PROCEDURE

The designated official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:

1. Deposits with the State of New Jersey Cash Management Fund established pursuant to 1 Of P.L. c.281 (C52:18A-90.4)
2. Certificate of Deposits
3. Bonds or other obligations of the United States of America or
Obligations guaranteed by the United States of America
4. Government money market mutual funds
5. Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided such obligations bears a fixed rate of interest not dependent on any index or external factor.

WIRE TRANSFER AUTHORIZATIONS

The Chief Financial Officer and the Assistant Treasurer are authorized to do wire transfers from Township Bank accounts to the State of New Jersey Cash Management Plan; other approved investments and to other authorized third parties in order to conduct authorized Township business.

DISBURSEMENT OF FUNDS

All funds shall be disbursed as authorized and directed by the Township Committee. The Chief Financial Officer shall present to the Township Committee a schedule of debt service principal and interest payments. The Chief Financial Officer shall have the authority to make the following disbursements when necessary:

- Local and Regional School Taxes
- County Taxes
- Purchase of Investments
- Debt Service
- Salaries and wages
- Health benefits
- Postage
- Utilities

PETTY CASH FUND

Reimbursements for expenditures through the Petty Cash Fund shall be made within limits approved by the Director of the Division of Local Government Services. The Petty Cash Fund shall be maintained in accordance with N.J.S.A. 40A:5-21.

CHANGE FUND

Change Funds have been established by past resolutions of the governing body to provide change to taxpayers making payments.

BONDING

Staff members are covered by a Public Employee Surety Bond.

COMPLIANCE

The Cash Management Plan of the Township of West Amwell shall be subject to the annual audit conducted pursuant to N.J.S.A. 40A:5-4.

As stated in N.J.S.A. 40A:5-14, the official(s) charged with the custody of Township Funds shall deposit them as instructed by this Cash Management Plan, and shall thereafter be relieved of any liability or loss due to the insolvency or closing of any designated depository.

If at any time, this Cash Management Plan conflicts with any regulation of the State of New Jersey, or any department thereof, the applicable State regulations shall apply.

TERM OF PLAN

This Plan shall be in effect when adopted by resolution of the governing body of the Township of West Amwell. The Plan may be amended from time to time.

RESOLUTION #135-2011

BE IT RESOLVED that the Cash Management Plan as prepared by the CFO and dated August 22, 2011 is hereby accepted.

The Resolution was unanimously approved on motion by Fisher, seconded by Rich

Tax Collector – The monthly report for July 2011 was received showing receipts in the amount of \$58,148.92. The Affidavit of Tax Bill Mailing on July 29, 2011 was presented.

Clerk/Human Resources – Construction letters per NJAC 5:23-4.4(a)9 were approved for the mayor's signature.

Applications have been received for the Building Custodian position. Three applicants will be interviewed at a special meeting scheduled for August 29th.

Construction – The Permit Fee Log details, Monthly Activity Report-Permits (17), Payment Audit Report (\$4842.00 collected), Monthly Activity Report-Certificates (15), Certificate Log Detail were received for PermitsNJ.

Police – The July 2011 Monthly Report showing 203 incidents, 103 summonses and 3 warnings was received.

Roads – The July 2011 report of activities was received. Stoning various roads, mowing, vehicle maintenance and garbage runs were specifically noted.

Zoning Officer Report -- The July 2011 report of activities was received. Numerous phone calls, interpretations and office meetings were noted, together with the issuance of 3 permits.

The reports as received were unanimously accepted.

CORRESPONDENCE

The correspondence as listed on the Agenda was ordered filed.

ADJOURNMENT

There being no further business, the meeting was unanimously adjourned at 11:27 p.m. on motion from Fisher, seconded by Rich.

Respectfully submitted,

Lora L. Olsen, RMC
Township Clerk