

**TOWNSHIP OF WEST AMWELL
COUNTY OF HUNTERDON**

**TOWNSHIP COMMITTEE MEETING
2020 MUNICIPAL BUDGET, BOND ORDINANCE 5-2020 AND SALARY ORDINANCE 6-2020
CHANGE OF PUBLIC HEARING LOCATION**

PUBLIC NOTICE is hereby given that the Township Committee of the Township of West Amwell will hold the following meetings:

Township Committee Meeting previously scheduled to be held at 7:30 P.M., Wednesday, April 15, 2020 at the Municipal Building, 150 Rocktown Lambertville Road, Lambertville, NJ will now be held online at 7:30 P.M., Wednesday, April 15, 2020 at **Zoom** - <https://zoom.us/j/172195162>. Formal action will be taken.

NOTICE had been given on March 18, 2020 that the 2020 Municipal Budget, Bond Ordinance 5-2020 and Salary Ordinance 6-2020 were introduced by the Committee of the Township of West Amwell, County of Hunterdon, and scheduled for public hearing and adoption on April 15, 2020.

A hearing on the Municipal Budget, Bond Ordinance 5-2020 and Salary Ordinance 6-2020 originally to be held at the West Amwell Township Municipal Building on April 15, 2020 at 7:30PM will now be held online at 7:30 P.M., Wednesday, April 15, 2020 at **Zoom** - <https://zoom.us/j/172195162>, at which time and place objections to the Budget, Ordinance 5-2020 and/or Ordinance 6-2020 may be presented by the taxpayers or other interested persons.

Copies of the 2020 Municipal Budget, Bond Ordinance 5-2020 and Ordinance 6-2020 are available online at www.westamwelltp.org For additional information contact the Township Clerk, Maria Andrews, at clerk@westamwelltp.org or by calling 609-397-2054 ext. 10 during the hours of 8:30 AM to 3:30 PM.

Additional Information:

Scheduled Zoom meeting.

Topic: TWP COMM April 15 2020

Time: Apr 15, 2020 at 7:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/172195162>

Meeting ID: 172 195 162

Find your local number: <https://zoom.us/u/aeAt9ypOHY>

By Order of the Township Committee.
Maria Andres, RMC
Municipal Clerk

WEST AMWELL TOWNSHIP COMMITTEE MEETING

April 15, 2020 – 7:30 PM

Agenda – Zoom Meeting

<https://zoom.us/j/172195162>

1. CALL TO ORDER AND STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

This meeting is called pursuant to the provisions of the Open Public Meetings Act with notice included in the Resolution faxed to the Hunterdon County Democrat and Trenton Times on January 13, 2020, posted on the bulletin board in the Municipal Building on said date and has remained continuously posted as required under the Statute. A copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. AGENDA REVIEW BY TOWNSHIP CLERK

3. ANNOUNCEMENTS

- Special Election: May 12, 2020 (per Gov. Murphy) – VOTE BY MAIL ONLY
- Primary Election Moved to July 7, 2020 per Governor Murphy

4. PRESENTATION OF MINUTES

March 4, 2020

March 18, 2020

5. OPEN TO THE PUBLIC/TOPICS NOT ON THE AGENDA *(limited to 15 minutes)*

6. SPECIAL PRESENTATION(S)

A. Proclamation – Thanking Those on the Frontlines of COVID-19

7. INTRODUCTION/PUBLIC HEARING ON ORDINANCES

Public Hearing: 2020 Municipal Budget

Public Hearing: Ordinance 05, 2020: BOND ORDINANCE PROVIDING FOR VARIOUS 2020 CAPITAL IMPROVEMENTS BY AND IN THE TOWNSHIP OF WEST AMWELL, IN THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY (THE "TOWNSHIP"); APPROPRIATING \$155,800 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$148,000 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COSTS THEREFOR

- | | | |
|------------------|-------------------|------------------------|
| 1. Read by Title | 2. Public Hearing | 3. Action on Ordinance |
|------------------|-------------------|------------------------|

Public Hearing: Ordinance 06, 2020: AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF COMPENSATION OF OFFICIALS AND EMPLOYEES OF THE TOWNSHIP OF WEST AMWELL, COUNTY OF HUNTERDON, STATE OF NEW JERSEY

- | | | |
|------------------|-------------------|------------------------|
| 1. Read by Title | 2. Public Hearing | 3. Action on Ordinance |
|------------------|-------------------|------------------------|

8 UNFINISHED BUSINESS

A. Updates

- 1) PennEast Status – Email from M. Spille: 3/31/20

9. NEW BUSINESS/OTHER

- A. Acknowledgement: Letter of Resignation from C. Rose – Construction Official
- B. Approval: Resolution #49-2020: Salary & Wages for 2020
- C. Approval: Resolution #50-2020: Hiring Philip Rosso as Construction Official
- D. Approval: Resolution #51-2020: Authorizing Cooperative Purchasing Contracts
- E. Approval: Resolution #52-2020: Appointing Emergency Mgmt. Council Members

10. OPEN TO THE PUBLIC

11. ADMINISTRATIVE

- A. Treasurer – Bill List
- B. Police Report – Monthly Reports: February & March

12. CORRESPONDENCE

- A. NJ League of Municipalities
 1. All Daily Updates on Gov. Murphy's Executive Orders (3/15/20 – 4/10/20)
- B. United States
 1. FEMA: 4/8/20 – Upcoming Webinars
- C. State of New Jersey
 1. All Media Releases/Executive Orders from Gov. Murphy (3/15/20 – 4/10/20)
 2. All Guidance Memos from DCA, re: COVID-19/Gov. EO's (3/15/20 – 4/10/20)
 3. Local Finance Notice: 2020-09: FEMA Funding, re: COVID-19
 4. Local Finance Notice: 2020-07: Guidance on Budgets/Tax Bills, re: COVID-19
 5. Letter dated 4/6/20 from NJDEP, re: Public Hearings on Annual Fee Report
 6. Letter dated 4/13/20 from NJDOT, re: New Grant App'l Deadlines
- D. Hunterdon County
 1. Press Release from Freeholders 3/16/20, re: State of Emergency
 2. Emails from B. Myhre, re: Reiterating all of Murphy's EO (3/15/20 – 4/10/20)
 3. Hunterdon County Morning Reports, re: COVID-19 (3/15/20 – 4/10/20)
 4. Hun. Cty. Cham. of Comm., re: Small Bus. Emerg. Assistance Grants 4/3/20
- E. West Amwell Township
 1. Email dated 4/4/20 from M. Jensen, re: Speeding on Linvale Harbourton Road
 2. Email dated 3/24/20 from Lt. Skillman, re: Mutual Aid Agreements/PD
 3. Email dated 3/13/20 from J. Devine, re: 118 Skillman Street
- F. Other Municipalities
 1. East Amwell Twp. Ord's: #20-04, #20-05 and #20-07
- G. Miscellaneous
 1. Email 4/4/20 from T. Weaver of Comcast, re: Cell Tower Leasehold Interests

13. ADJOURNMENT

c: Trenton Times (fax) Democrat (fax) Website (e-mail)

DRAFT

**WEST AMWELL TOWNSHIP COMMITTEE MEETING
March 4, 2020 – 7:30 p.m.**

CALL TO ORDER AND STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

The regularly scheduled meeting of the West Amwell Township Committee was called to order at 7:30 PM. Present were Mayor James Cally, Deputy Mayor Stephen Bergenfeld and Committeeman Gary Hoyer along with Township Clerk Maria Andrews.

Mayor Cally announced that this meeting is called pursuant to the provisions of the Open Public Meetings Act. Notice of this meeting was faxed to the Hunterdon County Democrat and Trenton Times on January 13, 2020, was posted on the bulletin board in the Municipal Building on said date and has remained continuously posted as required under the Statute. A copy of this notice is and has been available to the public and is on file in the office of the Township Clerk.

FLAG SALUTE

Mayor Cally led those in attendance in the pledge to the nation's flag.

AGENDA REVIEW BY TOWNSHIP CLERK

Township Clerk Andrews noted the approval of Resolution #47-2020: Appointment of a Fund Commissioner for Statewide Insurance will be added under New Business.

ANNOUNCEMENTS

- Dog Licenses Were Due 1/31/20: Late Fees Now Apply
- The Twp. Received a \$300 Safety Award Check from Statewide Insurance
- Special Election is TUESDAY, MARCH 31, 2020
- SHRHS Has Changed Their School Board Meeting Dates
- Please Come to the Table if You Wish to Address the Committee
- Kindly Turn Cell Phones Off During the Meeting

PRESENTATION OF MINUTES

A motion by Bergenfeld, seconded by Hoyer to approve the Township Committee's 2/19/20 Open Session minutes with no revisions noted was unanimously approved by voice vote.

A motion by Hoyer, seconded by Bergenfeld to approve the Township Committee's 2/19/20 Closed Session minutes with no revisions noted was unanimously approved by voice vote.

OPEN TO THE PUBLIC/TOPICS NOT ON THE AGENDA

Mayor Cally opened the floor to public comment. Seeing no members of the public come forward, Mayor Cally closed the floor to public comment.

SPECIAL PRESENTATIONS

Reports by Department Heads

Recycling Coordinator Ryan Rollero gave his annual recycling report highlighting the following details:

1. Asia closed the door on the US and now we are trying to find markets to sell our recyclables
2. Most of West Amwell's garbage goes to Morrisville, PA
3. Only 1 & 2 plastics will be recycled in the world today
4. "Wishful" recycling includes things like pizza boxes, Amazon mailers with bubble wrap, and plastic film, bags and toys

Coordinator Rollero gave the following statistics on the Township's solid waste and recycling:

1. In 2019-2020 the number of trash permits sold was 326
2. Each household averages 28 lbs. of trash per week
3. Covanta incinerator ceased in March 2019 and Republic Services took over
4. Total cost of solid waste removal was \$33,500 in 2019
5. In 2019 there was 155 tons of single stream recycling
6. Each household averages 16 lbs. of recycling per week
7. Total cost for recycling was \$25,000 in 2019

Coordinator Rollero indicated he would like to hold 2 or 3 clean-up days this year and also requested permission to auction off the old garbage truck. He explained it needs \$3000 in repairs to be road-worthy and another \$3000 in body work and noted even with all of the repairs he still won't be able to haul solid waste with it.

Minutes: 3/4/20

There was some discussion on the metals that can be recycled and how they can be picked up for free with the Township getting credit for the tonnage.

Coordinator Rollero suggested a "pay as you throw" program which has been implemented in Readington Township. He explained the Township pays for the garbage service through a contract and the residents pay for the tipping fees which equates to \$30 per month for each household in Readington.

It was noted for the record that the Committee supported the clean-up days and took no issue with the garbage truck being auctioned off.

CFO Tom Carro came forward and went over the details of the proposed Bond Ordinance. He explained the funds will be used for a upgrading the court recording system, a folding machine for the Township offices and vehicles for the police and DPW departments. CFO Carro noted the ordinance will be on the 3/18/20 agenda for introduction.

STANDING COMMITTEE REPORTS

Environmental – Mike Spille, Chairman of the Environmental Committee (EC) came forward and informed the Township Committee that the EC would like to start their own Facebook page which would serve as a supplement to the Township's website. He explained he would have sole access. Mayor Cally commented that he would like Attorney Campbell to weigh in on this prior to any Facebook page being created.

Mr. Spille also commented on the EC wanting to act as a liaison to residents who have any environmental questions or concerns regarding NJDEP issues or septic system applications. He explained the EC would help them navigate through the process. Committeeman Bergenfeld remarked that he understands the intentions of the current EC are good, but expressed concerns if the Committee was to change in the future.

It was noted the Township Committee requested Mr. Spille reach out to Attorney Campbell on both of these matters to determine whether or not there are any legal liability issues.

Mr. Spille also provided an update on PennEast noting they filed a new application on 1/30/20 splitting the project into 2 phases: Phase 1 which encompasses all of the work in PA and Phase 2 which encompasses all of the work in NJ. He remarked the problem is that Phase 1 and 2 are actually intertwined and commented that he believes the project is fundamentally "dead in the water right now." Additionally he noted that FERC cannot do anything because the jurisdiction is now with the appeals court.

UNFINISHED BUSINESS

School Facilities

Mayor Cally noted the new school board meeting dates are 3/16/20 and 4/27/20.

Police Contract

Mayor Cally noted Attorney Campbell is working on finalizing the draft contract.

NEW BUSINESS/OTHER

Resolution #41-2020: Establishing Guidelines for Township Historic Preservation Committee

It was noted for the record that Historic Preservation Committee Chair Linda Weber was present at the meeting.

TOWNSHIP OF WEST AMWELL Resolution #41-2020

WHEREAS, the Township of West Amwell has a rich history and cultural heritage that contributes to a sense of community and shared identity; and,

WHEREAS, the historic buildings, sites and artifacts in West Amwell convey the community's aesthetic and cultural history dating back to the colonial period and before; and,

WHEREAS, the West Amwell Historic Preservation Committee was created by the Township Committee years ago to help identify, record and promote the Township's local history and cultural heritage; and,

Minutes: 3/4/20

WHEREAS, the West Amwell Historic Preservation Committee has recently developed guidelines for its membership, duties and responsibilities and is seeking the Township Committee's endorsement of the same.

NOW THEREFORE BE IT RESOLVED by the West Amwell Township Committee that the:

1. The West Amwell Historic Preservation Committee shall serve as an advisory body to the Township Committee for the purposes of identifying, recording and promoting local history and historic sites, structures and artifacts within the Township.
2. The membership of the West Amwell Historic Preservation Committee shall consist of regular members and up to two alternates, each serving three-year terms. The members shall be appointed by the Mayor with the advice and consent of the Township Committee. At least one regular member of the Committee shall be knowledgeable about historic architecture and all members shall have an interest in promoting the local history of the Township.
3. The Committee shall select a chair at its first meeting of each year by a simple majority of the members present. A vice-chair and secretary may also be selected by Committee members.
4. The duties and responsibilities of the West Amwell Historic Preservation Committee are as follows:
 - a. Identify and record the history of the people, sites, artifacts and buildings of West Amwell Township.
 - b. Promote an awareness and appreciation of the rich history of the Township through programs, events, documentation and research.
 - c. Act in an advisory capacity to the Township Committee, Township Planning Board and Township Zoning Board of Adjustment when a proposal might impact an historic site or structure.
 - d. Monitor the sites and districts currently listed or eligible for listing in the State and National Registers of Historic Places, and provide information to the Township Committee so it may respond to the same.
 - e. Provide recommendations to the Planning Board on the historic preservation plan element of the master plan, including historic sites and buildings listed or suitable for listing in the plan and the implications of historic district designations and eligibility.
 - f. This Committee shall in no way bind the Township of West Amwell.

I hereby certify the foregoing to be a true copy of a Resolution approved by the West Amwell Township Committee at their regular meeting held on March 4, 2020.

Maria Andrews, Township Clerk, RMC

A motion by Hoyer, seconded by Bergenfeld to approve Attorney Campbell's revised Resolution #41-2020 was unanimously approved by roll call vote.

Bergenfeld: Yes, Hoyer: Yes, Cally: Yes

Resolution #45-2020: Appointing Risk Management Consultant

A motion by Bergenfeld, seconded by Cally to approve Resolution #45-2020 was unanimously approved by roll call vote. (*Resolution attached.*)

Bergenfeld: Yes, Hoyer: Yes, Cally: Yes

Resolution #47-2020: Appointing a Fund Commissioner

**STATEWIDE INSURANCE FUND
RESOLUTION APPOINTING FUND COMMISSIONER**

WHEREAS, _____ West Amwell Township _____ (hereinafter "Local Unit") is a member of the Statewide Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 et seq.; and

Minutes: 3/4/20

WHEREAS, the Fund's Bylaws require participating members to appoint a Fund Commissioner;

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township
of West Amwell (Local Unit) that James Cally
 (entity's elected official or employee) is hereby appointed as the Fund Commissioner for the Local Unit for the **Fund Year 2020**; and

BE IT FURTHER RESOLVED that John Dale
(second elected official or employee) is hereby appointed as the Alternate Fund Commissioner for the Local Unit for the **Fund Year 2020**; and

BE IT FURTHER RESOLVED that the Local Unit's Fund Commissioner is authorized and directed to execute all such documents as required by the Fund.

Name of Entity: West Amwell Township

ATTEST:

Clerk
Maria Andrews, Township Clerk, RMC
By: _____
Print Name: James Cally
Title: Mayor

This Resolution agreed to the 4th day of March, 2020, by a vote of:
3 Affirmative Abstain Negative 1 Absent

A motion by Cally, seconded by Bergenfeld to approve Resolution #47-2020 was unanimously approved by roll call vote.

Bergenfeld: Yes, Hoyer: Yes, Cally: Yes

Discussion: Possible Bond Ordinance

It was noted for the record that CFO Carro discussed this matter earlier in the meeting under Reports by Department Heads.

Discussion: Community Energy Aggregate – Possible Hold of Ordinance 04, 2020

Committeeman Bergenfeld stated he would like to table Ordinance 04, 2020 so he can speak with Stan Prater of JCP&L because he noted the billing rates reflected in his most recently received bill were better than the rates presented by Ms. Rodriguez-Gregg, President of MIR Strategies, LLC at the Committee's 2/19/20 meeting. It was noted for the record that Ordinance 04, 2020 will be placed on the Committee's 3/18/20 agenda for possible action.

OPEN TO THE PUBLIC

Mayor Cally opened the floor to public comment. Linda Weber, Chair of the Historic Preservation Committee (HC) came forward and wanted to clarify the record. She explained that the Township Committee's 1/15/20 minutes reflect that the HC was "disappointed" with the Korean War Memorial sign that was refurbished as a recent Eagle Scout project. She stated the HC is not disappointed, but would like to see a plaque or some sort of signage explaining the purpose of the memorial. She noted HC member Paul Cronic is working with the Eagle Scout to facilitate this. Seeing no other members of the public come forward, a motion was made by Cally and seconded by Bergenfeld to close the floor to public comment.

ADMINISTRATIVE

Treasurer: 3/4/20 Bills that were Held

It was noted for the record that the Committee authorized the payment of the bills that were held from the 2/19/20 meeting because they had received an explanation from CFO Carro.

Tax Collector: Resolution #46-2020: Tax Overpayment Refund – Block 46 Lot 6

Minutes: 3/4/20

RESOLUTION #46-2020

WHEREAS, it has been determined by the Tax Collector that there has been an overpayment for the property taxes in 2019, paid by James Cally for Block 46 Lot 6; 83 Belvidere Avenue, assessed to NCC Realty LLC in the amount of \$1,374.93, and

WHEREAS it is the desire of NCC Realty LLC and the tax payer to have this overpayment returned to James Cally.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of West Amwell, County of Hunterdon, State of New Jersey, that:

The Treasurer is hereby authorized to make the overpayment refund in the amount of \$1,374.93, and

The Deputy Mayor, Treasurer and Clerk be authorized to sign a check in the amount of \$1,374.93, and

That this check be mailed to:

NCC Realty LLC
Attn: James Cally
192 Tamarack Circle
Skillman, NJ 08558

NOW, THEREFORE BE IT FINALLY RESOLVED that a certified copy of this resolution be forwarded to the Tax Collector and Finance Officer.

By Order of the Township Committee,

Stephen Bergenfeld, Deputy Mayor

A motion by Bergenfeld, seconded by Hoyer to approve Resolution #46-2020 was approved by voice vote, with Mayor Cally abstaining.

Construction: New Construction Office & Inspection Hours (effective 3/9/20)

There was some discussion on the newly proposed hours with the Committee noting that they did not want the Construction Official hours broken out on Fridays only and advised that they would like the Construction Official and Plumbing & Mechanical Sub-code Official hours to be consistent on Mondays 3 PM – 6 PM, Wednesdays 3 PM – 6 PM and Fridays 3 PM – 5 PM in order to better serve the residents. The Committee asked Clerk Andrews to send an email clarifying their request with the Construction Official/Office.

CORRESPONDENCE

The Committee ordered the correspondence listed on the agenda, filed.

ADJOURNMENT

A motion by Bergenfeld, seconded by Hoyer to adjourn the meeting was unanimously approved.

The meeting adjourned at 9:15 PM.

Maria Andrews, Township Clerk, RMC

Approved:

RESOLUTION #45-2020
RESOLUTION APPOINTING RISK MANAGEMENT CONSULTANT

WHEREAS, West Amwell Township (hereinafter "Local Unit") has joined the Statewide Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 *et seq.*; and

WHEREAS, the Bylaws require participating members to appoint a Risk Management Consultant, as those positions are defined in the Bylaws, if requested to do so by the "Fund"; and

WHEREAS, the Local Unit has complied with relevant law with regard to the appointment of a Risk management Consultant; and

WHEREAS, the "Fund" has requested its members to appoint individuals or entities to that position; and

NOW, THEREFORE, BE IT RESOLVED by the governing body of "Local Unit", in the County of Hunterdon and State of New Jersey, as follows:

1. West Amwell Township (Local Unit) hereby appoints Tom Narolewski its Risk Management Consultant.
2. The Mayor (authorized representative of the public entity) and Risk Management Consultant are hereby authorized to execute the Risk Management Consultant's Agreement for the year 2018 in the form attached hereto.

Name of Entity: West Amwell Township

Attest:

Maria Andrews, Township Clerk, RMC

Name

James Cally, Mayor

Name and title

Certification

I, Maria Andrews, Clerk of the Township of West Amwell,
County of Hunterdon, do hereby certify the foregoing to be a true and correct
copy of a Resolution adopted by the governing body on March 4, 2020, 20__

Maria Andrews
Clerk

Witness my hand and seal of the

Township of West Amwell

This day of March 4, 2020

2020 FUND YEAR STATEWIDE INSURANCE FUND

RISK MANAGEMENT CONSULTANT'S AGREEMENT

THIS AGREEMENT entered into this 4th day of March 2020, among the Statewide Insurance Fund ("FUND"), a joint insurance fund of the State of New Jersey, West Amwell Township ("MEMBER") and Tom Narolewski ("RISK MANAGEMENT CONSULTANT") through a fair and open process, pursuant to N.J.S.A.19:44A-20.4.

WHEREAS, the CONSULTANT has offered to the MEMBER professional risk management consulting services as required by the Bylaws of the FUND; and

WHEREAS, the CONSULTANT has advised the FUND that he/she is familiar with the terms, conditions and operations of the FUND; and

WHEREAS, the MEMBER desires these professional services from the CONSULTANT; and

WHEREAS, the MEMBER has complied with relevant law in regard to the appointment of a Risk Management Consultant; and

WHEREAS, the Bylaws of the FUND require that members engage a CONSULTANT and that the CONSULTANT comply with certain requirements set forth therein.

NOW, THEREFORE, the parties in consideration of the mutual promises and covenants set forth herein, agree as follows:

1. For and in consideration of the amount stated hereinafter, the CONSULTANT shall:
 - (a) assist in evaluating the MEMBER'S exposures and advise on matters relating to the Member's operation and coverage.
 - (b) explain to the MEMBER, or its representatives, the various coverages available from the FUND.
 - (c) explain to the MEMBER, or its representatives, the terms of the member's commitment and obligations to the FUND.
 - (d) explain to the MEMBER, or its representatives the operation of the FUND.

- (e) prepare applications, statements of values, etc., on behalf of the MEMBER, if required by the FUND.
- (f) review the MEMBER'S assessment and assist in the preparation of the MEMBER'S insurance budget.
- (g) review losses and engineering reports and provide assistance to the MEMBER'S safety committee, if required.
- (h) assist in the claims settlement process, if required, by MEMBER or FUND.
- (i) attend the majority of meetings of the Fund Commissioners or Executive Committee, if requested, and perform such other services as required by the MEMBER or the FUND.
- (j) comply with the obligations imposed upon Risk Managers in the FUND's Bylaws.
- (k) act in good faith and fair dealing to the FUND.
- (l) perform other duties for the FUND as may be required from time to time by the FUND.

2. In exchange for the above services, the CONSULTANT shall be compensated in the following manner:

- (a) The CONSULTANT shall be paid by the FUND, on behalf of the MEMBER, a fee as compensation for services rendered. Said fee, an apportionment of the MEMBER's assessment: 6% of workers' compensation (excluding any fees, PLIGA, and loss ratio apportionment); 7.5% of non WC assessment (excluding any fees, PLIGA, and loss ratio apportionment);
- (b) The CONSULTANT shall be entitled to compensation for services provided during any calendar year only if the CONSULTANT has been appointed and holds the position of Risk Management Consultant, as of January 31 of the said calendar year for counties and municipalities holding general elections and July 30 for municipalities holding regular elections.
- (c) For any insurance coverages authorized by the MEMBER to be placed outside the FUND, the CONSULTANT shall receive as compensation the normal brokerage commissions paid by the insurance company. The premiums for said policies shall not be added to the FUND's assessment in computing the fee set forth in 2(a).
- (d) If the MEMBER shall require of the CONSULTANT extra services other than those outlined above, the CONSULTANT shall be paid by the MEMBER a fee at a rate to be negotiated by the parties.

3. The term of this agreement shall be from January 1, 2020 to January 1, 2021. However, this Agreement may be terminated by either party at any time by mailing to the other thirty (30) days written notice, certified mail return receipt.
4. The CONSULTANT shall comply with all laws applicable to producers who provide insurance products to public entities and shall comply with all applicable statutes and regulations relating to joint insurance funds.
5. The CONSULTANT agrees to comply with all affirmative action laws applicable in accordance with Exhibit A and to submit all necessary documentation establishing compliance within seven (7) days of this Agreement.

ATTEST:

Maria Medreut
Township Clerk, RMC

James J. Cally
Member Representative

ATTEST:

Risk Management Consultant Corporate Officer

ATTEST:

Statewide Insurance Fund Chairperson

**EXHIBIT A
STATEWIDE INSURANCE FUND**

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY NOTICE
(N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.)

GOODS, PROFESSIONAL SERVICES AND GENERAL SERVICE CONTRACTS

This form is a summary of the successful professional service entity's requirement to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.

The successful professional service entity shall submit to the Statewide Insurance Fund, after notification of award but prior to execution of this contract, one of the following three documents as forms of evidence:

(a) A photocopy of a valid letter that the vendor is operating under an existing Federally approved or sanctioned affirmative action program (good for one year from the date of the letter);

OR

(b) A photocopy of a Certificate of Employee Information Report approval, issued in accordance with N.J.A.C. 17:27-1.1 et seq.;

OR

(c) A photocopy of a completed Employee Information Report (Form AA302) provided by the Division of Contract Compliance and completed by the vendor in accordance with N.J.A.C. 17:27-1.1 et seq.

The successful professional service entity may obtain the Employee Information Report (AA302) from the Statewide Insurance Fund during normal business hours.

The undersigned professional service entity certifies that he/she is aware of the commitment to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. and agrees to furnish the required forms of evidence.

The undersigned professional service entity further understands that his/her submission shall be rejected as non-responsive if said professional service entity fails to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.

COMPANY: _____
Risk Management Consultant

SIGNATURE: _____

PRINT NAME: _____

TITLE: _____ DATE: _____

DRAFT

**WEST AMWELL TOWNSHIP COMMITTEE MEETING
March 18, 2020 – 7:30 p.m.**

CALL TO ORDER AND STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

The regularly scheduled meeting of the West Amwell Township Committee was called to order at 7:30 PM. Present were Mayor James Cally, Deputy Mayor Stephen Bergenfeld on speaker via cellphone, Committeemen John Dale and Gary Hoyer who arrived at 7:50 PM. Also present was Township Clerk Maria Andrews and Township Attorney Katrina Campbell.

Mayor Cally announced that this meeting is called pursuant to the provisions of the Open Public Meetings Act. Notice of this meeting was faxed to the Hunterdon County Democrat and Trenton Times on January 13, 2020, was posted on the bulletin board in the Municipal Building on said date and has remained continuously posted as required under the Statute. A copy of this notice is and has been available to the public and is on file in the office of the Township Clerk.

FLAG SALUTE

Mayor Cally led those in attendance in the pledge to the nation's flag.

AGENDA REVIEW BY TOWNSHIP CLERK

Township Clerk Andrews noted there were no changes to the posted agenda.

ANNOUNCEMENTS

Mayor Cally noted that in response to Governor Murphy declaring a State of Emergency on 3/16/20 he signed the following Proclamation and posted the following statement on the Township website, Police Department Facebook page and sent it out via ListServe and Nixle:

**PROCLAMATION OF STATE OF EMERGENCY
TO ALL CITIZENS AND PERSONS WITHIN THE TOWNSHIP OF WEST AMWELL
AND TO ALL DEPARTMENTS, DIVISIONS AND BUREAUS OF THE MUNICIPAL
GOVERNMENT OF THE TOWNSHIP OF WEST AMWELL**

WHEREAS, pursuant to the powers vested in me by (Chapter 251 of the laws of 1942, as amended and supplemented, N.J.S.A. App. A:9-30 et. seq.; N.J.S.A. 40:48-1 (6), and ordinances enacted pursuant thereto; N.J.S.A. 2C:33-1 et. seq.— whichever law or laws apply), **Executive Order 103** and by ordinances adopted by the Township of West Amwell I have declared that a **STATE OF EMERGENCY exists** within the Township of West Amwell; and

WHEREAS, the aforesaid laws authorize the promulgation of such orders, rules, and regulations as are necessary to meet the various problems which have or may be presented by such an emergency; and

WHEREAS, by reason of the rapidly evolving outbreak of the novel coronavirus, COVID-19, the need for government operations to address staffing capabilities to ensure essential operational needs are met in order to mitigate factors which may further adversely affect the health, safety, and welfare of the people of the Township of West Amwell and exacerbate and worsen existing conditions; and

WHEREAS, it has been determined that these areas of the Township of West Amwell should be declared a State of Emergency, and further that certain measures must be taken to ensure precautionary, temporary safety measures for the Employees of West Amwell Township and further in order to protect the persons and property of the residents affected by the conditions and finally that governmental operations including but not limited to the conduct of public meetings shall be substantially altered; and

WHEREAS, all lands, buildings, spaces or properties owned or operated by Township of West Amwell are hereby designated a State of Emergency.

NOW, THEREFORE, I, Harry Heller, Emergency Management Coordinator for West Amwell Township, New Jersey, in order to protect the health, safety, and welfare of the people of the State of New Jersey do hereby indicate that a State of Emergency exists and will continue to exist in the Township of West Amwell and I hereby **ORDER AND DIRECT** the following:

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1. Mandate that the public to utilize U.S. Mail, or drop box service at Township Offices for taxes, licenses, permits, and other local government business.
2. Mandate that the public utilize phone and email to make routine inquiries.
3. Otherwise close Township offices to the public and only allow Township employees, employees of other local, County, State, and Federal offices and representatives of private entities having direct business with the Township (ie: vendors or contractors) in the building, and social distancing protocols will be implemented.
4. Cancel Planning Board, Zoning Board, Board of Health, Open Space, Environmental and Agriculture meetings through April to minimize large crowds and gatherings.
5. Township Committee meetings will be cancelled as necessary.
6. Enhanced disinfecting of the Township, DPW and Police office space will be performed.
7. Enable work from home capability for key employees.
8. Cancel senior activities through end of April.
9. Cancel Township sponsored recreation events through end of April.
10. Individuals with no symptoms are not recommended to be tested. Individuals with mild symptoms should stay home if they are sick and follow the guidance of their health care provider.
11. All New Jerseyans are encouraged to practice social distancing and avoid large crowds, and gatherings, practice good hand hygiene, and stay home if they are sick.
12. If the public has any questions they can contact NJDOH at: 1-800-962-1253.
13. Follow good respiratory hygiene recommendations: Cover coughs and sneezes with a tissue or your sleeve, not your hands. Wash your hands often with soap and water, use alcohol based hand sanitizer when soap and water are not available.
14. Review and follow CDC travel advisories when planning to travel. If you are feeling ill, call your Doctor's Office for directions prior to leaving your home.

NOW, THEREFORE, IN ACCORDANCE WITH the aforesaid laws, we do hereby promulgate and declare the following regulations shall be in addition to all other laws of the State of New Jersey and the Township of West Amwell.

Emergency Management Coordinator
Township of West Amwell

Date

Mayor
James J. Cally

Date

**MESSAGE FROM MAYOR JAMES CALLY IN RESPONSE TO
THE COVID-19 (Coronavirus) PANDEMIC**

Per **Executive Order 103**, the protection of the health and well-being of New Jersey resident's and the State's public workforce is a primary concern. West Amwell Township is committed to providing quality services that prioritize the health, safety and welfare of residents, employees and volunteers. Officials continue to follow the latest CDC (www.cdc.gov), NJ Department of Health (nj.gov/health) and Hunterdon County Health Department (co.hunterdon.nj.us/coronavirus.html) guidance in response to the pandemic.

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Thus, in accordance with **Executive Order 103, N.J.S.A. App. A:9-45., and N.J.S.A. App. A:9-40.5.**, which authorizes and empowers local Offices of Emergency Management to promulgate rules and to waive, suspend, or modify any existing rule where its enforcement would be detrimental to the public welfare, and specifically authorizes the local OEM to take appropriate steps to address the public health hazard of COVID-19, the Township of West Amwell Office of Emergency Management, has issued the following guidelines for day-to-day governmental operations of the Township of West Amwell for the next thirty (30) days, at which point the protocol will be reevaluated and extended if necessary.

General Operations

1. Mandate that the public to utilize U.S. Mail, or drop box service at Township Offices for taxes, licenses, permits, and other local government business.
2. Mandate that the public utilize phone and email to make routine inquiries and/or report information to the municipality.
3. Otherwise close Township offices to the public and only allow Township employees, employees of other local, County, State, and Federal offices and representatives of private entities having direct business with the Township (ie: vendors or contractors) in the building.
4. Cancel Planning Board, Zoning Board, Board of Health, Open Space, Environmental and Agriculture meetings through April.
5. Township Committee meetings will be cancelled as necessary.
6. Enhanced disinfecting of the Township, DPW and Police office space will be performed.
7. Enable work from home capability for key employees.
8. Cancel senior activities through end of April.
9. Cancel Township sponsored recreation events through end of April.

In light of the emerging public health threat caused by COVID-19 and to safeguard the health of residents and employees, the Township will be modifying the way we conduct business. **Effective immediately, the West Amwell Municipal Building will be closed to all visitors until further notice.**

Healthy Township staff will be working normal hours but the doors will remain locked. The offices are open Monday – Friday 8:30 AM – 3:30 PM. Staff can respond to questions and requests via email or by telephone. Other services will be provided by appointment only. Please call us at 609-397-2054 to make arrangements for the service that you need. If you have arranged to deliver or pick up a document or item, please call us upon your arrival and we will meet you to accept or deliver the document you requested.

We request that all items or documents, including tax and utility payments, be delivered for processing through the drop box located outside the front door. If the item is too large for the mail slot, please call ahead and upon your arrival to deliver the item. Do not leave any item unsecured outside the building. If you need a receipt for payment or delivered item, please include a note with your address. It will be sent to you.

Registrar services will require special arrangements. Please contact the Deputy Registrar at 609-397-2054 ext. 12/depclerk@westamwelltp.org for additional guidance.

Please utilize the following addresses for additional information:

General information: depclerk@westamwelltp.org or clerk@westamwelltp.org

Construction/Zoning: construction@westamwelltp.org or 609-397-2036 (fax) 609-397-7226

Tax Assessor: cta@municipalassessor.com or call 609-466-1878

Tax Collector: collector@westamwelltp.org or call 609-397-2058

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We may implement supplemental measures at any time to protect the health of staff and the general public.

Thank you for your cooperation and understanding as we work in unprecedented times.

The following additional announcements were also made:

- Dog Licenses Were Due 1/31/20: Late Fees Now Apply
- Special Election is TUESDAY, MARCH 31, 2020 – Polls Open from 6 AM – 8 PM
- Please Come to the Table if You Wish to Address the Committee
- Kindly Turn Cell Phones Off During the Meeting

PRESENTATION OF MINUTES

Clerk Andrews noted the 3/4/20 minutes have not yet been drafted and will be on the Township Committee's 4/1/20 agenda for approval.

OPEN TO THE PUBLIC/TOPICS NOT ON THE AGENDA

Mayor Cally opened the floor to public comment. No members of the public came forward, but Committeeman Bergenfeld commented on the Nixle alert that went out containing a blurry attachment. Mayor Cally clarified that all of the information is on the Township's website and has been updated to include the requested requirements from the County. Hearing no other comments, Mayor Cally closed the floor to public comment.

SPECIAL PRESENTATIONS

Reports by Department Heads

It was noted for the record that no reports were given by any Department Heads.

INTRODUCTION/PUBLIC HEARING ON ORDINANCES

Introduction: 2020 Municipal Budget/Resolution #48-2020: Budget Resolution

Resolution #48-2020
TOWNSHIP OF WEST AMWELL
INTRODUCTION OF 2020 BUDGET

BE IT RESOLVED, that the following statements of revenues and appropriations attached hereto constitute the local Budget of the Township of West Amwell, County of Hunterdon, State of New Jersey for the year 2020; and

BE IT FURTHER RESOLVED, that the said Budget be published in the Hunterdon County Democrat in the issue of March 19, 2020 and that a hearing on the Budget will be held at the Municipal Building on April 15, 2020 at 7:30 PM or as soon thereafter as the matter may be scheduled.

Introduced by:

Seconded by:

ATTEST

Approved: 3/18/20

Maria Andrews, Township Clerk, RMC

James Cally, Mayor

A motion by Dale, seconded by Bergenfeld to introduce the 2020 Budget and approve Resolution #48-2020 was approved by roll call vote.

Bergenfeld: Yes, Dale: Yes, Cally: Yes

Introduction: Ordinance 05, 2020: BOND ORDINANCE PROVIDING FOR VARIOUS 2020 CAPITAL IMPROVEMENTS, BY AND IN THE TOWNSHIP OF WEST AMWELL, IN THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY (THE "TOWNSHIP"); APPROPRIATING \$155,800 THEREFORE AND AUTHORIZING THE ISSUANCE OF \$148,000 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COSTS THEREFORE

Mayor Cally read Ordinance 05, 2020 by title.

**TOWNSHIP OF WEST AMWELL
ORDINANCE 05, 2020**

BOND ORDINANCE PROVIDING FOR VARIOUS 2020 CAPITAL IMPROVEMENTS, BY AND IN THE TOWNSHIP OF WEST AMWELL, IN THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY (THE "TOWNSHIP"); APPROPRIATING \$155,800 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$148,000 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COSTS THEREOF

BE IT ORDAINED AND ENACTED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF WEST AMWELL, IN THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY (not less than two-thirds of all the members thereof affirmatively concurring), **AS FOLLOWS:**

SECTION 1. The improvements or purposes described in Section 3 of this bond ordinance are hereby authorized as general improvements or purposes to be undertaken by the Township of West Amwell, in the County of Hunterdon, State of New Jersey (the "Township"). For the said improvements or purposes stated in Section 3, there is hereby appropriated the aggregate sum of \$155,800, said sum being inclusive of a down payment in the aggregate amount of \$7,800 for said improvements or purposes as required by the Local Bond Law, N.J.S.A. 40A:2-1 et seq. (the "Local Bond Law"). The down payment is now available by virtue of a provision or provisions in a previously adopted budget or budgets of the Township for down payment or for capital improvement purposes.

SECTION 2. For the financing of said improvements or purposes described in Section 3 hereof and to meet the part of said \$155,800 appropriation not provided for by application hereunder of said down payment, negotiable bonds of the Township are hereby authorized to be issued in the aggregate principal amount not exceeding \$148,000 pursuant to the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable notes of the Township in an aggregate principal amount not exceeding \$148,000 are hereby authorized to be issued pursuant to and within the limitations prescribed by said Local Bond Law.

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SECTION 3. (a) The improvements hereby authorized and purposes for the financing of which said obligations are to be issued, include but are not limited to, as follows:

<u>Description</u>	<u>Appropriation</u>	<u>Authorization</u>	<u>Down Payment</u>	<u>Useful Life</u>
(i) Department of Public Works - Acquisition of A Mason Dump Truck and A Zero Turn Mower;	\$137,926	\$131,021	\$6,905	9.49 Years
(ii) Fire Department – Acquisition Of Various Personal Protective Equipment; And	\$12,398	\$11,777	\$621	5 Years
(iii) Municipal Court - Acquisition And Installation, As Applicable, Of An Audio Recording System For the Municipal Court And Computer Hardware And Software To Improve Sound System For Committee Management.	\$5,476	\$5,202	\$274	5 Years
TOTALS	<u>\$155,800</u>	<u>\$148,000</u>	<u>\$7,800</u>	

(b) The aggregate estimated maximum amount of bonds or notes to be issued for said improvements or purposes is \$148,000.

(c) The aggregate estimated cost of said improvements or purposes is \$155,800, the excess amount thereof over the said estimated maximum amount of bonds or notes to be issued therefor is the down payment available for said purposes.

(d) All such improvements or purposes set forth in Section 3(a) shall include, but are not limited to, as applicable, all engineering, architectural and design work, preparation of plans and specifications, permits, bid documents, and contract administration, and also shall include all work, materials, equipment, accessories, labor and appurtenances necessary therefor or incidental thereto.

SECTION 4. In the event the United States of America, the State of New Jersey, the County of Hunterdon and/or a private entity make a contribution or grant in aid to the Township for the improvements and purposes authorized hereby and the same shall be received by the Township prior to the issuance of the bonds or notes authorized in Section 2 hereof, then the amount of such bonds or notes to be issued shall be reduced by the amount so received from the United States of America, the State of New Jersey, the

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County of Hunterdon and/or a private entity. In the event, however, that any amount so contributed or granted by the United States of America, the State of New Jersey, the County of Hunterdon and/or a private entity shall be received by the Township after the issuance of the bonds or notes authorized in Section 2 hereof, then such funds shall be applied to the payment of the bonds or notes so issued and shall be used for no other purpose.

SECTION 5. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer of the Township, provided that no note shall mature later than one (1) year from its date unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer of the Township shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the signature of the Chief Financial Officer upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time in accordance with the provisions of N.J.S.A. 40A:2-8.1. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at a public or private sale and to deliver them to the purchaser thereof upon receipt of payment of the purchase price and accrued interest thereon from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, the description, the interest rate, the maturity schedule of the notes so sold, the price obtained and the name of the purchaser.

SECTION 6. The capital budget of the Township is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith and a resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital programs as approved by the Director of the Division of Local Government Services, Department of Community Affairs, State of

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New Jersey, is on file in the Office of the Clerk of the Township and is available for public inspection.

SECTION 7. The following additional matters are hereby determined, declared, recited and stated:

(a) The purposes described in Section 3 of this bond ordinance are not current expenses and are improvements which the Township may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of said purposes within the limitations of said Local Bond Law, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is 8.97 years.

(c) The supplemental debt statement required by the Local Bond Law has been duly made and filed in the Office of the Clerk of the Township and a complete executed duplicate thereof has been filed in the Office of the Director of the Division of Local Government Services, Department of Community Affairs, State of New Jersey, and such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds or notes provided for in this bond ordinance by \$148,000 and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) An aggregate amount not exceeding \$5,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purposes or improvements herein before described.

SECTION 8. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy *ad valorem* taxes upon all the taxable property within the Township for the payment of the principal of the obligations and the interest thereon without limitation as to rate or amount.

SECTION 9. The Township hereby declares the intent of the Township to

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issue the bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3 of this bond ordinance. This Section 9 is a declaration of intent within the meaning and for purposes of Treasury Regulations §1.150-2 or any successor provisions of federal income tax law.

SECTION 10. The Township Chief Financial Officer is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Township and to execute such disclosure document on behalf of the Township. The Township Chief Financial Officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Township pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Township and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Township fails to comply with its undertaking, the Township shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

SECTION 11. The Township covenants to maintain the exclusion from gross income under Section 103(a) of the Code of the interest on all bonds and notes issued under this bond ordinance.

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SECTION 12. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by the Local Bond Law.

ADOPTED ON FIRST READING

DATED: March 18, 2020

MARIA ANDREWS,
Clerk of the Township of West Amwell

ADOPTED ON SECOND READING

DATED: April 1, 2020

MARIA ANDREWS,
Clerk of the Township of West Amwell

A motion by Dale, seconded by Bergenfeld to introduce Ordinance 05, 2020 upon first reading was approved by roll call vote.

Bergenfeld: Yes, Dale: Yes, Cally: Yes

It was noted for the record that the public hearing on Ordinance 05, 2020 will be listed on the Committee's 4/15/20 meeting agenda.

Introduction: Ordinance 06, 2020: AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF COMPENSATION OF OFFICIALS AND EMPLOYEES OF THE TOWNSHIP OF WEST AMWELL, COUNTY OF HUNTERDON, STATE OF NEW JERSEY

Mayor Cally read Ordinance 06, 2020 by title.

WEST AMWELL TOWNSHIP
Ordinance 06, 2020

AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF COMPENSATION OF OFFICIALS AND EMPLOYEES OF THE TOWNSHIP OF WEST AMWELL, COUNTY OF HUNTERDON, NEW JERSEY.

SECTION 1

The following shall be the rate and ranges of compensation for the following officials and employees of the township for the year 2020.

Mayor	\$3698.00
Township Committee	\$3101.00
Township Clerk	\$55,400.00 - \$80,000.00
Plus \$35.00/hr. for special & emergency meetings	
Registrar of Vital Statistics	\$2,500.00 - \$3,500.00
Administrative Assistant	\$5,000.00 - \$65,000.00
Deputy Township Clerk	\$22,970.00 - \$37,000.00
Deputy Registrar of Vital Statistics.....	\$2,500.00 - \$3,500.00
Escrow Clerk	\$2,500.00 - \$4,500.00
Assessor	\$27,496.00 - \$40,000.00
Qualified Purchasing Agent	\$3,000.00 - \$5,000.00
Chief Financial Officer/Treasurer.....	\$27,607.00 - \$40,000.00
Certifying Officer for Pensions	\$1,105.00 - \$2,150.00
Assistant Treasurer	\$10,000.00 - \$16,000.00
Payroll Clerk	\$3,250.00 - \$5,500.00
Planning Board Secretary	\$12,000.00 - \$18,000.00
Plus \$200.00 per additional meeting over 12/year	
Deputy Planning Board Secretary	\$200.00/meeting

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Board of Adjustment Secretary	\$7,500.00 - \$12,000.00
Plus \$200.00 each for special meetings	
Deputy Board of Adjustment Secretary	\$200.00/meeting
Board of Health Secretary	\$2,500.00 - \$4,500.00
Plus \$200.00 for each special & emergency meetings	
Dog Registrar	\$2,500.00 - \$4,500.00
Dog Census Takers	\$500.00 per district plus \$325.00 mileage per district
Judge	\$11,500.00 - \$17,000.00
Court Administrator	\$45,000.00 - \$80,000.00
Construction Code Official (West & East)	\$9,000.00 - \$30,000.00
Plumbing & Mechanical Sub-Code Official & Inspector (West & East)	\$7,000.00 - \$25,000.00
Electric Sub-Code Official & Inspector (West & East)	\$9,000.00 - \$30,000.00
Building Sub-Code Official & Inspector (West & East)	\$9,000.00 - \$30,000.00
Fire Sub-Code Official & Inspector (West & East)	\$5,000.00 - \$15,000.00
Fire Official	\$5,429.00 - \$8,000.00
Zoning Officer	\$5,000.00 - \$9,500.00
Municipal Housing Liaison/AA	\$4,500.00 - \$7,500.00
Assistant Collector of Taxes	\$3,500.00 - \$10,000.00
Tax Collector	\$15,000.00 - \$25,000.00
General Office Secretary/Clerk	\$12.50 - \$18.00/hr
Rabies Clinic – Secretarial	\$25.00 - \$35.00/hr per person
Open Space Secretary	\$13.50 - \$20.00/hr
Municipal Bldg. Custodian	\$300.00/month
Building Custodian (Police)	\$10.75 - \$19.00/hr
Waste Security Officer	\$13.25 - \$19.00/hr
Assistant Waste Security Officer	\$10.75 - \$18.00/hr
Waste Security Laborer	\$10.75 - \$18.00/hr
Substitute Waste Security Laborers	\$10.75 - \$18.00/hr
Violations Clerk	\$18.50 - \$30.00/hr
Court Security Officer	\$225.00 per court session
Substitute MCO	\$30.00 - \$45.00/hr
Substitute Sub-Code Officials & Inspectors	\$29.50 - \$40.00/hr
Construction/Zoning Office Assistant	\$15.00 - \$25.00/hr
Construction/Zoning Office Manager	\$25,000.00 - \$55,000.00
Substitute T.A. – Construction/Zoning Office	\$15.00 - \$22.00/hr
Director of P.W. & Roads	\$30.00 - \$50.00/hr
Road Foreman	\$21.00 - \$30.00/hr
Road Class A (10 or more years of service)	\$19.00 - \$27.00/hr
Road Class B (5-10 years of service)	\$18.00 - \$25.00/hr
Road Class C (Less than 5 years of service)	\$18.00 - \$23.00/hr
Road Laborer	\$10.50 - \$18.00/hr
Temporary Laborer	\$12.50 - \$18.00/hr
Summer DPW Workers	\$10.00 - \$18.00/hr
Police Administrative Secretary	\$15.00 - \$25.00/hr
Substitute Police Secretary	\$15.00 - \$20.00/hr
Part-time Officers	\$25.00 - \$35.00/hr
Part-time Officers Spec Duty	\$25.00 - \$35.00/hr
Police Matrons	\$15.00 - \$25.00/hr
with a minimum of 4 hours pay if called out between 9 p.m. and 6 a.m.	

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SECTION II

Definitions and Benefits are outlined in the West Amwell Township Policy Manual adopted December 28, 2005 with amendments through April 23, 2014

SECTION III

All Ordinances and parts of Ordinances inconsistent with this Ordinance are hereby repealed.

SECTION IV

This Ordinance shall take effect after final adoption and publication according to the laws of the State of New Jersey.

APPROVED BY TOWNSHIP COMMITTEE

James Cally, Mayor

ATTEST:

Maria Andrews, Township Clerk, RMC

A motion by Dale, seconded by Bergenfeld to introduce Ordinance 06, 2020 upon first reading was approved by roll call vote.

Bergenfeld: Yes, Dale: Yes, Cally: Yes

It was noted for the record that the public hearing on Ordinance 06, 2020 will be listed on the Committee's 4/15/20 meeting agenda.

Public Hearing: Ordinance 04, 2020: AN ORDINANCE OF THE TOWNSHIP OF WEST AMWELL, COUNTY OF HUNTERDON, STATE OF NEW JERSEY ESTABLISHING AN ELECTRIC AND/OR NATURAL GAS AGGREGATION PROGRAM

Mayor Cally read Ordinance 04, 2020 by title.

**ORDINANCE 04, 2020
AN ORDINANCE OF THE TOWNSHIP OF WEST AMWELL
ESTABLISHING**

AN ELECTRIC AND/OR NATURAL GAS AGGREGATION PROGRAM

WHEREAS, the State of New Jersey has been engaged in a process to establish a competitive market place through deregulation and restructuring the electric utility market and/or natural gas market; and

WHEREAS, the establishment of a government aggregator and an energy aggregation program to purchase electric generation service and/or natural gas pursuant to N.J.S.A. 48:3-93.1 et seq. and N.J.A.C. 14:4-6.1 et seq. will increase competition for the provision of electric power and/or natural gas to residential and non-residential users, thereby increasing the likelihood of lower electric rates and/or natural gas rates for these users without causing any interruption in service; and

WHEREAS, under the aggregation process the residential and non-residential ratepayers may likely receive a direct reduction in their electric and/or gas bills; and

WHEREAS, the realization of energy cost savings is in the interests of the health, safety and welfare of the residents and non-residents of the Township of West Amwell (the "Township"); and

WHEREAS, the Township hereby finds that it is in the best interests of residential and non-residential ratepayers for the Township to create the opportunity for them to enter into an aggregation agreement in order to seek substantial savings on electric and/or natural gas rates; and

NOW, THEREFORE BE IT ORDAINED, by the Township Committee of the Township of West Amwell in the County of Hunterdon and the State of New Jersey, duly assembled in public session, as follows:

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1. The Township publicly declares its intent to become an aggregator of electric power on behalf of its residential users of electricity pursuant to the Government Energy Act of 2003, N.J.S.A. 48:3-91.3 to -98, and implementing regulations.
2. The Township will utilize approved vendors Commercial Utility Consultants, Inc. and Concord Engineering Group dba Concord Energy Services pursuant to the NJ E-PROCUREMENT Pilot program (P.L. 2001, c.30) under the NJ Department of Community Affairs. The Reverse Energy auction will seek bids from licensed and appropriate third party suppliers. If such winning bid is selected and agreement executed, individual residential consumers would retain the option not to participate and to choose any alternatives they desire.
3. The Mayor and Township Clerk are hereby authorized and directed to execute any documents necessary to carry out the purpose of the Ordinance.
4. All ordinances and parts of ordinances inconsistent herewith are hereby repealed.
5. If any portion of this ordinance shall be deemed invalid by any court of competent jurisdiction, the remainder shall survive in full force and effect.
6. This ordinance shall be effective immediately upon adoption and publication in accordance with law.

Dated:

James Cally, Mayor

Dated:

Maria Andrews, Township Clerk, RMC

Committeeman Bergenfeld commented that he called Stan Prater of JCP&L for his input on the proposed rates and he explained that the rates change every 3 months so what was presented to the Committee by MIR Strategies, LLC in February could have been beneficial at some point but isn't currently. Committeeman Bergenfeld suggested the aggregation program could be revisited in September or October.

Mayor Cally opened the floor to public comment. Seeing no members of the public come forward, he closed the floor to public comment.

A motion by Bergenfeld, seconded by Cally opposing Ordinance 04, 2020 was approved by roll call vote. It was noted that Ordinance 04, 2020 was voted down.

Bergenfeld: Yes, Dale: Yes, Cally: Yes

STANDING COMMITTEE REPORTS

Open Space – The Committee authorized the 1/14/20 OS minutes to be posted to the Township website.

Environmental – Attorney Campbell noted EC Chairman Mike Spille had contacted her regarding establishing a Facebook page for the EC and she suggested they create an informational flyer instead. She noted Facebook pages are a policy decision for the Township Committee and remarked they are usually limited to Police Departments and the Township because there has to be a strict monitoring procedure in place. Committeeman Dale suggested the EC hold off until the new Township website is up and running at which time they can create a new EC page.

Mayor Cally provided an update on the Technology Committee's efforts to upgrade the Township website. He explained Mr. Beaumont had been coordinating meetings with Civic Plus who provided a proposal of \$11,000 to create a new website with an annual cost of \$2500 to maintain it. Attorney Campbell noted Proud City is currently working with Franklin Township on re-doing their website.

UNFINISHED BUSINESS

School Facilities

Mayor Cally noted Mr. Beaumont had provided an email this afternoon with an update on the school facilities and he highlighted the following points:

1. The tax levy increased by 2.47%
2. Capital Reserve and Maintenance Reserve costs:
 - a. \$146,000 for HS front vestibule safety enclosure
 - b. \$700,000 for new soccer field
 - c. \$300,000 for repairs to existing soccer field
 - d. \$530,000 for repair/repaving/possible expansion of student parking lot
3. West Amwell's portion of the total tax levy decreased slightly in 2019-2020
4. West Amwell's portion of 2020-2021 school tax rose 2%; Lambertville rose 3%
5. The 2020 median school tax for a residential home will increase by about \$170.00
6. The school board appointed Anthony Suozzo as the next District Superintendent

Police Contract

Attorney Campbell noted that the PBA indicated the Township Committee made too many changes to the 2020 contract that they claim were not discussed and requested a red-lined contract. Committeeman Hoyer commented that during their discussions with the Police representatives, they went through their current contract and requested changes page-by-page. Attorney Campbell stated she will respond to the PBA accordingly.

NEW BUSINESS/OTHER

Discussion: Consideration of Assembly Resolution No. 78 (Census 2020)

It was noted for the record that the Committee did not support the Assembly's Resolution No. 78.

Discussion: Lambertville City/Possible Lease of WAT Police Station

Mayor Cally explained that Lt. Brown in Lambertville approached Lt. Skillman and that Mayor Fahl had approached him regarding a possible interest in renting West Amwell's old police building once the department moves to the basement of the Municipal Building. He indicated they will discuss this further at the end of the summer and stated Mayor Fahl said nothing will be happening in Lambertville until at least 2021.

Discussion: Temporary Expanded Solid Waste and Recycling Depot Hours

Mayor Cally noted that in an effort to address the potential increase in garbage and recycling due to Governor Murphy declaring a State of Emergency and many residents staying home, Recycling Coordinator Rollero is suggesting the Depot expand operational hours to include Tuesdays 12 PM – 3 PM, Wednesdays 12 PM – 5 PM and Thursdays 12 PM – 3 PM in addition to the normal Saturday hours for the next 2 weeks. It was noted for the record that the Committee supported the idea with Mayor Cally suggesting a Township Police Officer make an appearance if they are on duty and not busy with other calls.

Construction Office Manager Gail Brewi noted there will be no inspections done on owner occupied dwellings for the next 30 days to address the Governor's recent order. She clarified that inspections will still be done for outside and vacant home matters.

OPEN TO THE PUBLIC

Mayor Cally opened the floor to public comment. Seeing no members of the public come forward, a motion was made by Cally and seconded by Bergenfeld to close the floor to public comment.

ADMINISTRATIVE

Treasurer: 3/18/20 Bill List

A motion by Hoyer, seconded by Dale to approve the 3/18/20 bill list was unanimously approved by voice vote.

It was noted for the record that the Committee acknowledged receipt of the Annual Financial Statement and the Annual Debt Statement.

CORRESPONDENCE

The Committee ordered the correspondence listed on the agenda, filed.

Minutes: 3/18/20

ADJOURNMENT

A motion by Hoyer, seconded by Dale to adjourn the meeting was unanimously approved.

The meeting adjourned at 8:33 PM.

Maria Andrews, Township Clerk, RMC

Approved:



West Amwell Township
150 Rocktown-Lamb. Road, Lambertville, New Jersey 08530-3203
(609) 397-2054 (609) 397-8634 FAX
www.westamwelltp.org

PROCLAMATION THANKING THOSE ON THE FRONTLINES

WHEREAS, in December of 2019 a novel coronavirus outbreak began in Wuhan, China and since then has touched almost every corner of the world and has shuttered villages, towns, cities and healthcare facilities; and

WHEREAS, hundreds of thousands of people around the world have become sickened and many have died due to this outbreak; and

WHEREAS, the novel coronavirus is also known as COVID-19, "CO" stands for coronavirus, "VI" is for virus and "D" for disease; and

WHEREAS, the first case of COVID-19 hit the United States February 2020 and since then has transmitted throughout the Country, leaving thousands on the frontlines to combat this virus by working long hours as they assist those in need in our communities; and

WHEREAS, around the Country millions of healthcare professionals, first responders, warehouse operators, truck drivers, postal workers, delivery workers, construction workers, grocery store clerks, gas attendants, bank tellers and public servants are fighting this pandemic and helping to ensure the health, well-being, and safety of the citizens of West Amwell Township, the County of Hunterdon, the State of New Jersey, and the United States of America; and

WHEREAS, these individuals on the frontline are heroes because of their enduring and selfless dedication to their fellow citizens as they continue to work in dangerous conditions, particularly healthcare workers experiencing a short supply of protective gear; and

WHEREAS, the Country is at war with this pandemic and the great people that Americans rely on in this time are unmatched in any and all regards;

NOW THEREFORE BE IT RESOLVED, that the Mayor and the West Amwell Township Committee extend their sincere gratitude to all of these heroes who continue to sacrifice for the sake of the residents of West Amwell Township and the Country;

BE IT FURTHER RESOLVED that the Mayor and the Township Committee extend a personal thank you to every frontline worker and are grateful for everything they are doing for our citizens and calls on all residents of West Amwell Township, residents of the County of Hunterdon, residents of the State of New Jersey, and across the Country to also extend their gratitude for every frontline worker risking their personal health and the health of those they love. We are forever grateful for everything these heroes do!

James Cally, Mayor of West Amwell Twp.

2020 MUNICIPAL DATA SHEET

(MUST ACCOMPANY 2020 BUDGET)

CAP

MUNICIPALITY: TOWNSHIP OF WEST AMWELL COUNTY: HUNTERDON

JAMES CALLY Mayor's Name	December 31, 2020 Term Expires
-----------------------------	-----------------------------------

Municipal Officials		2/1/2018 Date of Orig. Appt.
MARIA ANDREWS Municipal Clerk	C-1958 Cert. No.	}
GAIL BREWI Tax Collector	T-8520 Cert. No.	
THOMAS J. CARRO Chief Financial Officer	1990892 Cert. No.	
ANTHONY ARDITO Registered Municipal Accountant	524 Lic. No.	
KATRINA CAMPBELL Municipal Attorney		

Official Mailing Address of Municipality

THE MUNICIPAL BUILDING
150 ROCKTOWN-LAMBERTVILLE ROAD
LAMBERTVILLE, NJ 08530

Fax #: 609-397-8634

Governing Body Members		Term Expires
Name		
GARY HOYER		12/31/2021
STEPHEN BERGENFELD		12/31/2024
JOHN DALE		12/31/2020

2020

MUNICIPAL BUDGET

Municipal Budget of the _____ of _____ TOWNSHIP _____, County of _____ WEST AMWELL _____ HUNTERDON _____ for the Fiscal Year 2020.

It is hereby certified that the Budget and Capital Budget annexed hereto and hereby made a part hereof is a true copy of the Budget and Capital Budget approved by resolution of the Governing Body on the

18 _____ day of _____ MARCH _____, 2020
and that public advertisement will be made in accordance with the provisions of N.J.S.A. 40A:4-6 and N.J.A.C. 5:30-4.4(d).

Certified by me, this _____ 18 _____ day of _____ MARCH _____, 2020

clerk@westamwellwp.org
Clerk
150 ROCKTOWN-LAMBERTVILLE ROAD
Address
LAMBERTVILLE, NJ 08530
Address
609-397-2054
Phone Number

It is hereby certified that the approved Budget annexed hereto and hereby made a part is an exact copy of the original on file with the Clerk of the Governing Body, that all additions are correct, all statements contained herein are in proof, and the total of anticipated revenues equals the total of appropriations.

Certified by me, this _____ 18 _____ day of _____ MARCH _____, 2020

anthony@arditoandcompany.com
Registered Municipal Accountant
1110 Harrison St Suite C
Address
Frenchtown, NJ 08825
908-996-4711
Phone Number

It is hereby certified that the approved Budget annexed hereto and hereby made a part is an exact copy of the original on file with the Clerk of the Governing Body, that all additions are correct, all statements contained herein are in proof, the total of anticipated revenues equals the total of appropriations and the budget is in full compliance with the Local Budget Law, N.J.S.A. 40A:4-1 et seq.

Certified by me, this _____ 18 _____ day of _____ MARCH _____, 2020

cfo@westamwellwp.org
Chief Financial Officer

CERTIFICATION OF ADOPTED BUDGET

(Do not advertise this Certification form)
It is hereby certified that the amounts to be raised by taxation for local purposes has been compared with the approved Budget previously certified by me and any changes required as a condition to such approval have been made. The adopted budget is certified with respect to the foregoing only.

STATE OF NEW JERSEY
Department of Community Affairs
Director of the Division of Local Government Services

Dated: _____, 2020 By: _____

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the Approved Budget made part hereof complies with the requirements of law, and approval is given pursuant to N.J.S.A. 40A:4-79.

STATE OF NEW JERSEY
Department of Community Affairs
Director of the Division of Local Government Services

Dated: _____, 2020 By: _____

MUNICIPAL BUDGET NOTICE

Section 1.

Municipal Budget of the _____ of _____ TOWNSHIP _____ of _____ WEST AMWELL _____, County of _____ HUNTERDON _____ for the Fiscal Year 2020

Be it Resolved, that the following statements of revenues and appropriations shall constitute the Municipal Budget for the year 2020;

Be it Further Resolved, that said Budget be published in the _____ ~~Trenton Times~~ Hunterdon County Democrat

in the issue of _____ MARCH 19 _____, 2020

The Governing Body of the _____ TOWNSHIP _____ of _____ WEST AMWELL _____ does hereby approve the following as the Budget for the year 2020:

RECORDED VOTE
(Insert last name)

Ayes	CALLY HOYER DALE	Nays		Abstained		Absent	BERGENFELD

Notice is hereby given that the Budget and Tax Resolution was approved by the _____ COMMITTEEPERSONS _____ of the _____ TOWNSHIP _____ of _____ WEST AMWELL _____, County of _____ HUNTERDON _____, on _____ MARCH 18 _____, 2020.

A Hearing on the Budget and Tax Resolution will be held at _____ THE MUNICIPAL BUILDING _____, on _____ APRIL 15 _____, 2020 at _____ 7:30 o'clock _____ PM _____ at which time and place objections to said Budget and Tax Resolution for the year 2020 may be presented by taxpayers or other interested persons.

SUMMARY OF CURRENT FUND SECTION OF APPROVED BUDGET

Sheet 3

EXPLANATORY STATEMENT - (Continued)

SUMMARY OF 2019 APPROPRIATIONS EXPENDED AND CANCELED

	General Budget	Utility	Utility	Utility	Utility	Utility	Utility
Budget Appropriations - Adopted Budget	3,693,043.88	-	-	-	-	-	-
Budget Appropriations Added by N.J.S.A. 40A:4-87							
Emergency Appropriations	-	-	-	-	-	-	-
Total Appropriations	3,693,043.88	-	-	-	-	-	-
Expenditures:							
Paid or Charged (Including Reserve for Uncollected Taxes)	3,559,377.80	-	-	-	-	-	-
Reserved	133,093.14	-	-	-	-	-	-
Unexpended Balances Canceled	572.94	-	-	-	-	-	-
Total Expenditures and Unexpended Balances Canceled	3,693,043.88	-	-	-	-	-	-
Overexpenditures *	-	-	-	-	-	-	-

EXPLANATORY STATEMENT - (Continued)		BUDGET MESSAGE	
<u>CAP CALCULATION</u>		<u>CAP CALCULATION</u>	
Total General Appropriations for 2019	3,660,471.00	Allowable Operating Appropriations before	3,031,059.28
Cap Base Adjustment:		Additional Exceptions per (N.J.S.A. 40A:4-45.3)	
Subtotal	3,660,471.00		
Exceptions Less:		Additions:	
Total Other Operations	15,000.00	New Construction (Assessor Certification)	5,513.70
Total Uniform Construction Code		2018 Cap Bank	70,716.33
Total Interlocal Service Agreement	24,023.00	2019 Cap Bank	27,720.56
Total Additional Appropriations			
Total Capital Improvements	10,000.00		
Total Debt Service	424,317.00		
Transferred to Board of Education			
Type I School Debt		Total Additions	103,950.59
Total Public & Private Programs		Maximum Appropriations within "CAPS" Sheet 19 @	2.5%
Judgements			3,135,009.87
Total Deferred Charges			
Cash Deficit		Additional Increase to COLA rate.	3.5%
Reserve for Uncollected Taxes		Amount of Increase allowable.	1.0%
Total Exceptions	230,600.00		29,571.31
	703,340.00		
Amount on Which CAP is Applied	2,957,131.00		
2.5% CAP	73,928.28		
		Maximum Appropriations within "CAPS" Sheet 19 @	3.5%
Allowable Operating Appropriations before	3,031,059.28		3,164,581.18
Additional Exceptions per (N.J.S.A. 40A:4-45.3)			

NOTE:

Sheet 3b

MANDATORY MINIMUM BUDGET MESSAGE MUST INCLUDE A SUMMARY OF:

1. HOW THE "CAP" WAS CALCULATED. (Explain in words what the "CAPS" mean and show the figures.)
2. A SUMMARY BY FUNCTION OF THE APPROPRIATIONS THAT ARE SPREAD AMONG MORE THAN ONE OFFICIAL LINE ITEM (e.g. if Police S & W appears in the regular section and also under "Operation Excluded from "CAPS" section, combine the figures for purposes of citizen understanding.)

BUDGET MESSAGE

RECAP OF GROUP INSURANCE APPROPRIATION

Following is a recap of the City's Employee Group Insurance

Estimated Group Insurance Costs - 2020 \$ 280,500.00

Estimated Amounts to be Contributed by Employees:

Contribution from all eligible emp. 45,000.00

Budgeted Group Insurance - Inside CAP
Budgeted Group Insurance - Utilities
Budgeted Group Insurance - Outside CAP
TOTAL

235,500.00
235,500.00

Instead of receiving Health Benefits, _____ City employees
have elected an opt-out for 2020. This opt-out amount
is budgeted separately.

Health Benefits Waiver
Salaries and Wages

EXPLANATORY STATEMENT - (Continued)

BUDGET MESSAGE

NEW JERSEY 2010 LOCAL UNIT LEVY CAP LAW

P.L. 2007, c. 62, was amended by P.L. 2008 c. 6 and P.L. 2010 c. 44 (S-29 R1). The last amendment reduces the 4% to 2% and modifies some of the exceptions and exclusions. It also removes the LFB waiver. The voter referendum now requires a vote in excess of only 50% which is reduced from the original 60% in P.L. 2007, c. 62.

SUMMARY LEVY CAP CALCULATION

LEVY CAP CALCULATION

Prior Year Amount to be Raised by Taxation	1,610,070.00
Less:	
Less: Prior Year Deferred Charges to Future Taxation Unfunded	
Less: Prior Year Deferred Charges: Emergencies	
Less: Prior Year Recycling Tax	
Less:	
Less:	
Net Prior Year Tax Levy for Municipal Purpose Tax for CAP Calculation	1,610,070.00
Plus 2% CAP Increase	32,201.40
ADJUSTED TAX LEVY	1,642,271.40
Plus: Assumption of Service/Function	
ADJUSTED TAX LEVY PRIOR TO EXCLUSIONS	1,642,271.40

ADJUSTED TAX LEVY PRIOR TO EXCLUSIONS

Exclusions:

Allowable Shared Service Agreements Increase	77,977.00
Allowable Health Insurance Costs Increase	
Allowable Pension Obligations Increases	
Allowable LOSAP Increase	5,000.00
Allowable Capital Improvements Increase	
Allowable Debt Service and Capital Leases Inc.	105,120.00
Recycling Tax appropriation	
Deferred Charge to Future Taxation Unfunded	
Current Year Deferred Charges: Emergencies	
Add Total Exclusions	188,097.00
Less Cancelled or Unexpended Waivers	
Less Cancelled or Unexpended Exclusions	

ADJUSTED TAX LEVY

Additions:

New Ratables - Increase for new construction	1,837,900
Prior Year's Local Purpose Tax Rate (per \$100)	0.300
New Ratable Adjustment to Levy	
Amounts approved by Referendum	
Levy CAP Bank Applied	5,513.70

MAXIMUM ALLOWABLE AMOUNT TO BE RAISED BY TAXATION

1,835,882.10

AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSES

1,724,827.00

OVER OR (UNDER) 2% LEVY CAP

(must be equal or under for Introduction)

(111,055.10)

BUDGET MESSAGE

"2010" LEVY CAP BANKS:

2017

Maximum Allowable Amount to be Raised by Taxation
Amount to be Raised by Taxation for Municipal Purpose
Available for Banking (CY 2020)
Amount Used in 2020
Balance to Expire

78,050
78,050

2018

Maximum Allowable Amount to be Raised by Taxation
Amount to be Raised by Taxation for Municipal Purpose
Available for Banking (CY 2020 - CY 2021)
Amount Used in 2020
Balance to Carry Forward (CY 2021)

686
686

2019

Maximum Allowable Amount to be Raised by Taxation
Amount to be Raised by Taxation for Municipal Purpose
Available for Banking (CY 2020 - CY 2022)
Amount Used in 2020
Balance to Carry Forward (CY 2021 - CY2022)

-
-

2020

Maximum Allowable Amount to be Raised by Taxation
Amount to be Raised by Taxation for Municipal Purpose
Available for Banking (CY 2021 - CY 2023)

1,835,882
1,724,827
111,055

Total Levy CAP Bank

111,741

[illegible]

Sheet 4a

[illegible]

[illegible]

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

GENERAL REVENUES

3. Miscellaneous Revenues - Section A: Local Revenues (continued)

[illegible]

Sheet 4c

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

	FCOA	Anticipated		Realized in Cash in 2019
		2020	2019	
GENERAL REVENUES				
Miscellaneous Revenues - Section B: State Aid Without Offsetting Appropriations				
Transitional Aid	09-212			
Consolidated Municipal Property Tax Relief Aid	09-200	284,179.00	284,179.00	284,179.00
Energy Receipts Tax (P.L. 1997, Chapters 162 & 167)	09-202	622,950.00	622,950.00	622,950.00
Garden State Trust Fund		36,752.00	36,752.00	36,752.00
Watershed Moratorium Offset Aid		21,620.00	21,620.00	21,620.00
Total Section B: State Aid Without Offsetting Appropriations	09-001	965,501.00	965,501.00	965,501.00

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

GENERAL REVENUES

**3. Miscellaneous Revenues - Section C: Dedicated Uniform Construction Code Fees
Offset with Appropriations (N.J.S.A. 40A:4-36 and N.J.A.C. 5:23-4.17)**

[illegible]

[illegible]

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

[illegible]

[illegible]

GENERAL REVENUES

Sheet 8

[illegible]

GENERAL REVENUES

[illegible]

[illegible]

GENERAL REVENUES

Sheet 10 - TOTALS

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

GENERAL REVENUES				
	FCOA	Anticipated		Realized in Cash in 2019
		2020	2019	
Summary of Revenues				
1. Surplus Anticipated (Sheet 4, #1)	XXXXX	XXXXXXXXXXXXX	XXXXXXXXXXXXX	XXXXXXXXXXXXX
2. Surplus Anticipated with Prior Written Consent of Director of Local Government Services (Sheet 4, #2)	08-101	115,000.00	150,000.00	150,000.00
3. Miscellaneous Revenues:	08-102	-	-	-
Total Section A: Local Revenues	XXXXXX	XXXXXXXXXXXXX	XXXXXXXXXXXXX	XXXXXXXXXXXXX
Total Section B: State Aid Without Offsetting Appropriations	08-001	255,500.00	234,500.00	286,190.41
Total Section C: Dedicated Uniform Construction Code Fees Offset with Appropriations	09-001	965,501.00	965,501.00	965,501.00
Total Section D: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Shared Service Agreements	08-002	190,000.00	185,000.00	195,943.22
Total Section E: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Additional Revenues	11-001	100,000.00	-	-
Total Section F: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Public and Private Revenues	08-003	-	-	-
Total Section G: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Other Special Items	10-001	-	32,572.88	32,572.88
Total Miscellaneous Revenues	08-004	418,849.00	336,400.00	335,772.43
4. Receipts from Delinquent Taxes	13-099	1,929,850.00	1,753,973.88	1,815,979.94
5. Subtotal General Revenues (Items 1, 2, 3 and 4)	15-499	230,000.00	179,000.00	179,555.15
6. Amount to be Raised by Taxes for Support of Municipal Budget:	13-199	2,274,850.00	2,082,973.88	2,145,535.09
a) Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes	XXXXXX	XXXXXXXXXXXXX	XXXXXXXXXXXXX	XXXXXXXXXXXXX
b) Addition to Local District School Tax	07-190	1,724,827.00	1,610,070.00	XXXXXXXXXXXXX
c) Minimum Library Tax	07-191	-	-	XXXXXXXXXXXXX
	07-192	-	-	XXXXXXXXXXXXX
Total Amount to be Raised by Taxes for Support of Municipal Budget	07-199	1,724,827.00	1,610,070.00	1,566,529.94
7. Total General Revenues	13-299	3,999,677.00	3,693,043.88	3,712,065.03

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2019	
		for 2020	for 2019	for 2019 By Emergency Appropriation	Total for 2019 As Modified By All Transfers	Paid or Charged	Reserved
(A) Operations - within "CAPS"							
GENERAL GOVERNMENT FUNCTIONS:							
GENERAL ADMINISTRATION:							
SALARIES AND WAGES	20-100 1	36,700.00	34,920.00		34,920.00	34,899.16	20.84
OTHER EXPENSES							
MISCELLANEOUS OTHER EXPENSES	20-100 2	30,000.00	30,746.00		30,746.00	27,306.39	3,439.61
MAYOR AND COUNCIL	20-110						
SALARIES AND WAGES	20-110 1	16,103.00	15,750.00		15,750.00	15,748.62	1.38
OTHER EXPENSES	20-110 2	200.00	200.00		200.00	59.00	141.00
MUNICIPAL CLERK:	20-120						
SALARIES AND WAGES	20-120 1	77,950.00	76,235.00		76,235.00	76,141.34	93.66
OTHER EXPENSES	20-120 2	23,500.00	8,500.00		8,500.00	4,991.00	3,509.00
FINANCIAL ADMINISTRATION (TREASURY):	20-130						
SALARIES AND WAGES	20-130 1	63,715.00	62,400.00		62,400.00	61,623.54	776.46
OTHER EXPENSES	20-130 2	5,000.00	4,200.00		4,200.00	2,957.38	1,242.62
AUDIT SERVICES:	20-135						
OTHER EXPENSES	20-135 2	20,948.00	20,338.00		20,338.00	20,338.00	
REVENUE ADMINISTRATION (TAX COLLECTION):	20-145						
SALARIES AND WAGES	20-145 1	19,000.00	4,460.00		4,460.00	4,456.94	3.06
OTHER EXPENSES	20-145 2	9,000.00	9,000.00		9,000.00	7,151.32	1,848.68

[illegible]

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS

(A) Operations - within "CAPS" - (continued)

LAND USE ADMINISTRATION:

Planning Board:

Salaries and Wages

Other Expenses

Zoning Board of Adjustment:

Salaries and Wages

Other Expenses

Zoning Officer:

Salaries and Wages

Other Expenses

INSURANCE:

General Liability

Workers Compensation

Employee Group Health

FCOA		Appropriated				Expended 2019	
		for 2020	for 2019	for 2019 By Emergency Appropriation	Total for 2019 As Modified By All Transfers	Paid or Charged	Reserved
(A) Operations - within "CAPS" - (continued)	LAND USE ADMINISTRATION:						
						-	-
	Planning Board:	21-180					-
	Salaries and Wages	21-180 1	16,437.00	16,075.00		16,075.00	15,952.44
	Other Expenses	21-180 2	32,000.00	31,715.00		31,715.00	24,098.84
	Zoning Board of Adjustment:	21-185				-	7,616.16
	Salaries and Wages	21-185 1	7,842.00	7,670.00		7,670.00	7,410.38
	Other Expenses	21-185 2	1,500.00	2,000.00		2,000.00	259.62
	Zoning Officer:	21-185				-	1,520.68
	Salaries and Wages	21-185 1	8,700.00	8,700.00		8,700.00	-
	Other Expenses	21-185 2	750.00	750.00		750.00	8,700.00
						-	459.18
						-	290.82
						-	-
						-	-
						-	-
	INSURANCE:					-	-
	General Liability	23-210 2	85,000.00	87,880.00		87,880.00	82,591.41
	Workers Compensation	23-215 2	45,940.00	45,938.00		45,938.00	5,288.59
	Employee Group Health	23-220 2	235,500.00	268,800.00		238,800.00	45,938.00
	23-210 2				-	229,141.92	
	23-220 2				-	9,658.08	
					-	-	
					-	-	

8. GENERAL APPROPRIATIONS							
(A) Operations - within "CAPS" - (continued)	FCOA	Appropriated				Expended 2019	
		for 2020	for 2019	for 2019 By Emergency Appropriation	Total for 2019 As Modified By All Transfers	Paid or Charged	Reserved
PUBLIC SAFETY FUNCTIONS:					-		-
Police Department:	25-240				-		-
SALARIES AND WAGES	25-240 1	650,000.00	620,882.00		620,882.00	614,011.63	6,870.37
Other Expenses	25-240 2	80,000.00	50,000.00		50,000.00	42,753.96	7,246.04
Office of Emergency Management:	25-252				-		-
Other Expenses	25-252 2	750.00	750.00		750.00	239.50	510.50
Aid to Volunteer Fire Companies	25-255 2	33,100.00	33,000.00		33,000.00	33,000.00	-
Contribution to First Aid Organizations	25-260 2	9,500.00	9,500.00		9,500.00	9,500.00	-
Bureau of Fire Prevention:	25-275				-		-
SALARIES AND WAGES	25-275 1	6,400.00	6,255.00		6,255.00	6,207.12	47.88
Other Expenses	25-275 2	700.00	1,200.00		1,200.00	-	1,200.00
Municipal Court	25-280				-		-
SALARIES AND WAGES	43-490 1	89,000.00	84,900.00		89,900.00	89,367.37	532.63
Other Expenses	43-490 2	14,000.00	8,500.00		14,000.00	12,836.88	1,163.12
Public Defender:	43-495				-		-
Other Expenses	43-495 2	3,000.00	3,000.00		3,000.00	2,500.00	500.00
					-		-
					-		-
					-		-

8. GENERAL APPROPRIATIONS

Sheet 15a

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2019	
		for 2020	for 2019	for 2019 By Emergency Appropriation	Total for 2019 As Modified By All Transfers	Paid or Charged	Reserved
(A) Operations - within "CAPS" - (continued)							
HEALTH AND HUMAN SERVICES FUNCTIONS:							
Public Health Services (Board of Health):	27-330						-
Salaries and Wages	27-330 1	3,795.00	3,715.00		3,715.00	3,682.63	32.37
Other Expenses	27-330 2	12,000.00	18,000.00		10,500.00	7,000.10	3,499.90
Environmental Health Services: (NJSA 40:56A.1 et seq)	27-335						
Other Expenses	27-335 2	650.00	650.00		650.00	137.00	513.00
Solid Waste Collection:	27-340						
Salaries and Wages	27-340 1	11,450.00	7,365.00		7,365.00	7,206.15	158.85
Other Expenses	27-340 2	59,000.00	53,000.00		53,000.00	42,666.46	10,333.54
Social Services Agencies:							
Other Expenses	27-365 2	2,500.00	2,500.00		2,500.00	2,500.00	-
Animal Control - Other Expenses	27-335 2	5,000.00	5,000.00		5,000.00	3,450.00	1,550.00
PARK AND RECREATION FUNCTIONS:							
Recreation Services Programs:	28-375						
Other Expenses:	28-375 2	7,000.00	5,000.00		5,000.00	463.70	4,536.30
OTHER COMMON OPERATING FUNCTIONS:							
Celebration of Public Events:	28-380						
Other Expenses:	28-380 2	500.00	500.00		500.00	86.37	413.63

8. GENERAL APPROPRIATIONS

[illegible]

[illegible]

CURRENT FUND - APPROPRIATIONS

[illegible]

7

8. GENERAL APPROPRIATIONS

[illegible]

[illegible]

8. GENERAL APPROPRIATIONS

[illegible]

Sheet 17a

CURRENT FUND - APPROPRIATIONS

[illegible]

8. GENERAL APPROPRIATIONS

[illegible]

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2019	
		for 2020	for 2019	for 2019 By Emergency Appropriation	Total for 2019 As Modified By All Transfers	Paid or Charged	Reserved
(E) Deferred Charges and Statutory Expenditures - Municipal within "CAPS" - (continued)	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
(2) STATUTORY EXPENDITURES:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Contribution to:							
Public Employees' Retirement System	36-471	71,266.00	67,352.00		67,352.00	67,352.00	-
Social Security System (O.A.S.I.)	36-472	116,700.00	115,000.00		115,000.00	114,692.21	307.79
Consolidated Police & Fireman's Pension Fund	36-474	141,582.00	148,719.00		148,719.00	148,719.00	-
Police and Firemen's Retirement System of NJ	36-475				-		-
Unemployment Compensation Insurance (N.J.S.A. 43:21-3 et seq.)	23-225				-		-
					-		-
					-		-
					-		-
Defined Contribution Retirement Program (DCRP)	36-477	1,500.00	1,500.00		1,500.00	1,500.00	-
Total Deferred Charges and Statutory Expenditures - Municipal	34-209	331,048.00	332,571.00	-	332,571.00	332,263.21	307.79
(F) Judgments							
(G) Cash Deficit of Preceding Year	37-480						XXXXXXXXXX
	46-855						-
(H-1) Total General Appropriations for Municipal Purposes within	34-299	3,105,740.00	2,957,131.00	-	2,957,131.00	2,824,199.76	132,931.24

8. GENERAL APPROPRIATIONS

[illegible]

[illegible]

8. GENERAL APPROPRIATIONS

[illegible]

[illegible]

CURRENT FUND - APPROPRIATIONS

[illegible]

GENERAL APPROPRIATIONS

[illegible]

8. GENERAL APPROPRIATIONS

(A) Operations - Excluded from "CAPS"

Additional Appropriations Offset by Revenues (N.J.S.A. 40A:4-45.3h)

[illegible]

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2019	
		for 2020	for 2019	for 2019 By Emergency Appropriation	Total for 2019 As Modified By All Transfers	Paid or Charged	Reserved
(A) Operations - Excluded from "CAPS"							
Public and Private Programs Offset by Revenues							
Matching Funds for Grants	41-899						
Clean Communities Program:	41-770						
Other Expenses	41-770 2		13,069.06		13,069.06	13,069.06	
Drive Sober	41-770						
Other Expenses	41-770 2		2,640.00		2,640.00	2,640.00	
Police Click it or Ticket	41-714						
Other Expenses	41-714 2		1,200.00		1,200.00	1,200.00	
Somerset County DWI Pass Thru	41-715						
Other Expenses	41-715 2		1,160.00		1,160.00	1,160.00	
Drunk Driving Enf Fund	41-716						
Other Expenses	41-716 2		3,720.00		3,720.00	3,720.00	
Distracted Driver	41-717						
Other Expenses	41-717 2		4,400.00		4,400.00	4,400.00	
Alcohol Ed Rehab Fund	41-718						
Other Expenses	41-718 2		80.37		80.37	80.37	

8. GENERAL APPROPRIATIONS

[illegible]

[illegible]

CURRENT FUND - APPROPRIATIONS

[illegible]

[illegible]

8. GENERAL APPROPRIATIONS

Sheet 27

8. GENERAL APPROPRIATIONS

Sheet 27a

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS		FCOA	Appropriated				Expended 2019	
			for 2020	for 2019	for 2019 By Emergency Appropriation	Total for 2019 As Modified By All Transfers	Paid or Charged	Reserved
(E) Deferred Charges - Municipal - Excluded from "CAPS"								
(1) DEFERRED CHARGES:		XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Emergency Authorizations		46-870			XXXXXXXXXX			XXXXXXXXXX
Special Emergency Authorization - 5 Years (N.J.S.A. 40A:4-55)		46-875			XXXXXXXXXX			XXXXXXXXXX
Special Emergency Authorization - 3 Years (N.J.S.A. 40A:4-55.1 &		46-871			XXXXXXXXXX			XXXXXXXXXX
					XXXXXXXXXX			XXXXXXXXXX
					XXXXXXXXXX			XXXXXXXXXX
					XXXXXXXXXX			XXXXXXXXXX
					XXXXXXXXXX			XXXXXXXXXX
					XXXXXXXXXX			XXXXXXXXXX
					XXXXXXXXXX			XXXXXXXXXX
					XXXXXXXXXX			XXXXXXXXXX
					XXXXXXXXXX			XXXXXXXXXX
					XXXXXXXXXX			XXXXXXXXXX
					XXXXXXXXXX			XXXXXXXXXX
Total Deferred Charges - Municipal - Excluded from "CAPS"		46-899	-	-	XXXXXXXXXX	-	-	XXXXXXXXXX
(F) Judgments (N.J.S.A. 40A:4-45.3cc)		37-480						XXXXXXXXXX
Transferred to Board of Education for								
(N) Use of Local Schools (N.J.S.A. 40:48-		29-405			XXXXXXXXXX			XXXXXXXXXX
					XXXXXXXXXX			XXXXXXXXXX
(G) With Prior Consent of Local Finance Board: Cash Deficit of Preceding		46-885			XXXXXXXXXX			XXXXXXXXXX
					XXXXXXXXXX			XXXXXXXXXX
(H-2) Total General Appropriations for Municipal Purposes Excluded from		34-309	663,937.00	505,912.88	-	505,912.88	505,178.04	161.90

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2019	
		for 2020	for 2019	for 2019 By Emergency Appropriation	Total for 2019 As Modified By All Transfers	Paid or Charged	Reserved
For Local District School Purposes - Excluded from "CAPS"	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
(I) Type 1 District School Debt Service	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Payment of Bond Principal	48-920				-		XXXXXXXXXX
Payment of Bond Anticipation Notes	48-925				-		XXXXXXXXXX
Interest on Bonds	48-930				-		XXXXXXXXXX
Interest on Notes	48-935				-		XXXXXXXXXX
					-		XXXXXXXXXX
					-		XXXXXXXXXX
Total of Type 1 District School Debt Service - Excluded from "CAPS"	48-999	-	-	-	-	-	XXXXXXXXXX
Deferred Charges and Statutory							
(J) Expenditures - Local School -	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Emergency Authorizations - Schools	29-406						XXXXXXXXXX
Capital Project for Land, Building or Equipment N.J.S.A. 18A:22-20	29-407			XXXXXXXXXXXXXX	-		XXXXXXXXXX
Total Deferred Charges and Statutory Expenditures - Local School -	29-409	-	-	-	-	-	XXXXXXXXXX
District School Purposes (Items (I) and (J)) - (K) Excluded from "CAPS"	29-410	-	-	-	-	-	XXXXXXXXXX
(O) Total General Appropriations - Excluded from "CAPS"	34-399	663,937.00	505,912.88	-	505,912.88	505,178.04	161.90
(L) Subtotal General Appropriations (Items (H-1) and (O))	34-400	3,769,677.00	3,463,043.88	-	3,463,043.88	3,329,377.80	133,093.14
(M) Reserve for Uncollected Taxes	50-899	230,000.00	230,000.00	XXXXXXXXXXXXXX	230,000.00	230,000.00	XXXXXXXXXX
9. Total General Appropriations	34-499	3,999,677.00	3,693,043.88	-	3,693,043.88	3,559,377.80	133,093.14

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2019	
		for 2020	for 2019	for 2019 By Emergency Appropriation	Total for 2019 As Modified By All Transfers	Paid or Charged	Reserved
Summary of Appropriations							
(H-1) Total General Appropriations for	34-299	3,105,740.00	2,957,131.00	-	2,957,131.00	2,824,199.76	132,931.24
Municipal Purposes within "CAPS"	XXXXXX						
(A) Operations - Excluded from "CAPS"	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Other Operations	34-300	22,500.00	15,000.00	-	15,000.00	14,840.10	159.90
Uniform Construction Code	22-999	-	-	-	-	-	-
Shared Service Agreements	42-999	102,000.00	24,023.00	-	24,023.00	24,021.00	2.00
Additional Appropriations Offset by Revenues	34-303	-	-	-	-	-	-
Public & Private Programs Offset by Revenues	40-999	-	32,572.88	-	32,572.88	32,572.88	-
Total Operations Excluded from "CAPS"	34-305	124,500.00	71,595.88	-	71,595.88	71,433.98	161.90
(C) Capital Improvements	44-999	10,000.00	10,000.00	-	10,000.00	10,000.00	-
(D) Municipal Debt Service	45-999	529,437.00	424,317.00	-	424,317.00	423,744.06	XXXXXXX
(E) Total Deferred Charges (Sheet 28)	46-999	-	-	XXXXXXXXXX	-	-	XXXXXXXXXX
(F) Judgments (Sheet 28)	37-480	-	-	-	-	-	XXXXXXXXXX
(G) Cash Deficit - With Prior Consent of LFB	46-885	-	-	XXXXXXXXXX	-	-	XXXXXXXXXX
(K) Local District School Purposes	29-410	-	-	-	-	-	XXXXXXXXXX
(N) Transferred to Board of Education	29-405	-	-	-	-	-	XXXXXXXXXX
(M) Reserve for Uncollected Taxes	50-899	230,000.00	230,000.00	XXXXXXXXXX	-	-	XXXXXXXXXX
Total General Appropriations	34-499	3,999,677.00	3,693,043.88	-	3,693,043.88	3,559,377.80	133,093.14

APPENDIX TO BUDGET STATEMENT

CURRENT FUND BALANCE SHEET - DECEMBER 31, 2019

ASSETS	
Cash and Investments	1110100 601,462.42
Due from State of N.J.(c. 20, P.L. 1961)	1111000
Federal and State Grants Receivable	1110200 238,511.90
Receivables with Offsetting Reserves:	XXXXXX
Taxes Receivable	1110300 286,601.67
Tax Title Lien Receivable	1110400 223,958.84
Property Acquired by Tax Title Lien Liquidation	1110500 3,150.00
Other Receivables	1110600 7,603.56
Deferred Charges Required to be in 2020 Budget	1110700
Deferred Charges Required to be in Budgets Subsequent to 2020	1110800
Total Assets	1110900 1,361,288.39

LIABILITIES, RESERVES AND SURPLUS

*Cash Liabilities	2110100 309,335.21
Reserves for Receivables	2110200 802,989.64
Surplus	2110300 248,963.54
Total Liabilities, Reserves and Surplus	XXXXXX 1,361,288.39

School Tax Levy Unpaid	2220170 -
Less: School Tax Deferred	2220200 -
*Balance Included in Above "Cash Liabilities"	2220300 -

(Important: This appendix must be included in advertisement of Budget.)

COMPARATIVE STATEMENT OF CURRENT FUND OPERATIONS AND CHANGE IN CURRENT SURPLUS

	YEAR 2019	YEAR 2018
Surplus Balance, January 1st	2310100 323,915.10	353,943.32
CURRENT REVENUE ON A CASH BASIS:	XXXXXX	XXXXXXX
Current Taxes: *(Percentage Collected 2019 99%, 2018 99%)	2310200 11,774,799.03	11,449,215.80
Delinquent Taxes	2310300 179,555.15	178,786.00
Other Revenues and Additions to Income	2310400 2,102,216.33	1,998,127.25
Total Funds	2310500 14,380,485.61	13,980,072.37
EXPENDITURES AND TAX REQUIREMENTS:	XXXXXX	XXXXXXX
Municipal Appropriations	2310600 3,692,470.94	3,588,710.00
School Taxes (Including Local and Regional)	2310700 8,120,865.00	7,844,376.00
County Taxes (Including Added Tax Amounts)	2310800 1,994,475.87	1,909,506.48
Special District Taxes	2310900 322,928.22	312,864.79
Other Expenditures and Deductions from Income	2311000 782.04	700.00
Total Expenditures and Tax Requirements	2311100 14,131,522.07	13,656,157.27
Less: Expenditures to be Raised by Future Taxes	2311200	
Total Adjusted Expenditures and Tax Requirements	2311300 14,131,522.07	13,656,157.27
Surplus Balance - December 31st	2311400 248,963.54	323,915.10

*Nearest even percentage may be used

Proposed Use of Current Fund Surplus in 2020 Budget

Surplus Balance December 31, 2019	2311500 248,963.54
Current Surplus Anticipated in 2020 Budget	2311600 115,000.00
Surplus Balance Remaining	2311700 133,963.54

CAPITAL BUDGET AND CAPITAL IMPROVEMENT PROGRAM

This section is included with the Annual Budget pursuant to N.J.A.C. 5:30-4. It does not in itself confer any authorization to raise or expend funds. Rather it is a document used as part of the local unit's planning and management program. Specific authorization to expend funds for purposes described in this section must be granted elsewhere, by a separate bond ordinance, by inclusion of a line item in the Capital Improvement Section of this budget, by an ordinance taking the money from the Capital Improvement Fund, or other lawful means.

CAPITAL BUDGET

- A plan for all capital expenditures for the current fiscal year.
If no Capital Budget is included, check the reason why:
☐ Total capital expenditures this year do not exceed \$25,000, including appropriations for Capital Improvement Fund, Capital Line items and Down Payments on Improvements.
☐ No bond ordinances are planned this year.

CAPITAL IMPROVEMENT PROGRAM

- A multi-year list of planned capital projects, including the current year.
Check appropriate box for number of years covered, including current year:
☒ 3 years. (Population under 10,000)
☐ 6 years. (Over 10,000 and all county governments)
☐ years exceeding minimum time period.
- ☐ Check if municipality is under 10,000, has not expended more than \$25,000 annually for capital purposes in immediately previous three years, and is not adopting CIP.

TOWNSHIP OF WEST AMWELL NARRATIVE FOR CAPITAL IMPROVEMENT PROGRAM	
--	--

2020

TOWNSHIP OF WEST AMWELL

C-3

TOWNSHIP OF WEST AMWELL

C-3

2020

Local Unit

[illegible]

6 YEAR CAPITAL PROGRAM - 2020 to 2025

TOWNSHIP OF WEST AMWELL

TOTAL - THIS PAGE

TOWNSHIP OF WEST AMWELL

C-4

Sheet 40c - Totals

DEDICATED REVENUES FROM TRUST FUND	FCOA	Anticipated		Realized in Cash in 2019	APPROPRIATIONS	FCOA	Appropriated		Expended 2019	
		2020	2019				for 2020	for 2019	Paid or Charged	Reserved
Amount to be Raised By Taxation	54-190	326,218.00	322,015.00	322,015.00	Development of Lands for Recreation and Conservation:		xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx
Added Omitted Taxes				913.22	Salaries & Wages	54-385-1		1,000.00	4,004.53	*
Interest Income	54-113			292.29	Other Expenses	54-385-2				-
Misc Revenue					Maintenance of Lands for Recreation and Conservation:		xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx
Reserve Funds:	54-101			2,300.00	Salaries & Wages	54-375-1	15,750.00	25,000.00	25,000.00	-
					Other Expenses	54-372-2	15,750.00	25,000.00	25,000.00	-
					Historic Preservation:		xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx
					Salaries & Wages	54-176-1				-
					Other Expenses	54-176-2				-
					Green Trust Loans					-
					Acquisition of Lands for Recreation and Conservation	54-915-2	31,092.00	31,092.00	31,092.00	-
					Acquisition of Farmland	54-916-2				-
Total Trust Fund Revenues:	54-299	326,218.00	322,015.00	325,520.51	Down Payments on Improvements	54-902-2				-
Summary of Program										
Year Referendum Passed/Implemented:			11/2/04 (Date)		Debt Service:		xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx
Rate Assessed:		\$	0.06		Payment of Bond Principal	54-920-2	176,780.00	213,908.00	213,908.00	xxxxxxx
Total Tax Collected to date:		\$	4,544,528.00		Payment of Bond Anticipation Notes and Capital Notes	54-925-2				xxxxxxx
Total Expended to date:		\$	4,510,009.00		Interest on Bonds	54-930-2				xxxxxxx
Total Acreage Preserved to date:			5519.000 (Acres)		Interest on Notes	54-935-2				xxxxxxx
Recreation land preserved in 2019:			0.000 (Acres)		Reserve for Future Use	54-950-2	86,846.00	26,015.00		26,015.00
Farmland preserved in 2019:			0.000 (Acres)		Total Trust Fund Appropriations:	54-499	326,218.00	322,015.00	299,004.53	26,015.00

Annual List of Change Orders Approved
Pursuant to N.J.A.C. 5:30-11

Contracting Unit: TOWNSHIP OF WEST AMWELL

Year Ending: December 31, 2019

The following is a complete list of all change orders which caused the originally awarded contract price to be exceeded by more than 20 percent. For regulatory details please consult N.J.A.C. 5:30-11.1 et seq. Please identify each change order by name of the project.

1.	
2.	N/A NONE
3.	
4.	

For each change order listed above, submit with introduced budget a copy of the governing body resolution authorizing the change order and an Affidavit of Publication for the newspaper notice required by N.J.A.C. 5:30-11.9(d). (Affidavit must include a copy of the newspaper notice.)

If you have not had a change order exceeding the 20 percent threshold for the year indicated above, please check here ☒ and certify below.

18-Mar-20
Date

clerk@westamelltp.org
Clerk of the Governing Body

**TOWNSHIP OF WEST AMWELL
ORDINANCE 05, 2020**

**BOND ORDINANCE PROVIDING FOR VARIOUS 2020
CAPITAL IMPROVEMENTS, BY AND IN THE TOWNSHIP
OF WEST AMWELL, IN THE COUNTY OF HUNTERDON,
STATE OF NEW JERSEY (THE "TOWNSHIP");
APPROPRIATING \$155,800 THEREFOR AND
AUTHORIZING THE ISSUANCE OF \$148,000 BONDS OR
NOTES OF THE TOWNSHIP TO FINANCE PART OF THE
COSTS THEREOF**

**BE IT ORDAINED AND ENACTED BY THE TOWNSHIP COMMITTEE OF
THE TOWNSHIP OF WEST AMWELL, IN THE COUNTY OF HUNTERDON, STATE OF
NEW JERSEY** (not less than two-thirds of all the members thereof affirmatively
concurring), **AS FOLLOWS:**

SECTION 1. The improvements or purposes described in Section 3 of this bond ordinance are hereby authorized as general improvements or purposes to be undertaken by the Township of West Amwell, in the County of Hunterdon, State of New Jersey (the "Township"). For the said improvements or purposes stated in Section 3, there is hereby appropriated the aggregate sum of \$155,800, said sum being inclusive of a down payment in the aggregate amount of \$7,800 for said improvements or purposes as required by the Local Bond Law, N.J.S.A. 40A:2-1 et seq. (the "Local Bond Law"). The down payment is now available by virtue of a provision or provisions in a previously adopted budget or budgets of the Township for down payment or for capital improvement purposes.

SECTION 2. For the financing of said improvements or purposes described in Section 3 hereof and to meet the part of said \$155,800 appropriation not provided for by

application hereunder of said down payment, negotiable bonds of the Township are hereby authorized to be issued in the aggregate principal amount not exceeding \$148,000 pursuant to the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable notes of the Township in an aggregate principal amount not exceeding \$148,000 are hereby authorized to be issued pursuant to and within the limitations prescribed by said Local Bond Law.

SECTION 3. (a) The improvements hereby authorized and purposes for the financing of which said obligations are to be issued, include but are not limited to, as follows:

<u>Description</u>	<u>Appropriation</u>	<u>Authorization</u>	<u>Down Payment</u>	<u>Useful Life</u>
(i) <u>Department of Public Works</u> - Acquisition of A Mason Dump Truck and A Zero Turn Mower;	\$137,926	\$131,021	\$6,905	9.49 Years
(ii) <u>Fire Department</u> – Acquisition Of Various Personal Protective Equipment; And	\$12,398	\$11,777	\$621	5 Years
(iii) <u>Municipal Court</u> - Acquisition And Installation, As Applicable, Of An Audio Recording System For the Municipal Court And Computer Hardware And Software To Improve Sound System For Committee Management.	\$5,476	\$5,202	\$274	5 Years
TOTALS	<u>\$155,800</u>	<u>\$148,000</u>	<u>\$7,800</u>	

(b) The aggregate estimated maximum amount of bonds or notes to be issued for said improvements or purposes is \$148,000.

(c) The aggregate estimated cost of said improvements or purposes is \$155,800, the excess amount thereof over the said estimated maximum amount of bonds or notes to be issued therefor is the down payment available for said purposes.

(d) All such improvements or purposes set forth in Section 3(a) shall include, but are not limited to, as applicable, all engineering, architectural and design work, preparation of plans and specifications, permits, bid documents, and contract administration, and also shall include all work, materials, equipment, accessories, labor and appurtenances necessary therefor or incidental thereto.

SECTION 4. In the event the United States of America, the State of New Jersey, the County of Hunterdon and/or a private entity make a contribution or grant in aid to the Township for the improvements and purposes authorized hereby and the same shall be received by the Township prior to the issuance of the bonds or notes authorized in Section 2 hereof, then the amount of such bonds or notes to be issued shall be reduced by the amount so received from the United States of America, the State of New Jersey, the County of Hunterdon and/or a private entity. In the event, however, that any amount so contributed or granted by the United States of America, the State of New Jersey, the County of Hunterdon and/or a private entity shall be received by the Township after the issuance of the bonds or notes authorized in Section 2 hereof, then such funds shall be applied to the payment of the bonds or notes so issued and shall be used for no other purpose.

SECTION 5. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer of the Township, provided that no note shall mature later than one (1) year from its date unless such bond

anticipation notes are permitted to mature at such later date in accordance with applicable law. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer of the Township shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the signature of the Chief Financial Officer upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time in accordance with the provisions of N.J.S.A. 40A:2-8.1. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at a public or private sale and to deliver them to the purchaser thereof upon receipt of payment of the purchase price and accrued interest thereon from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, the description, the interest rate, the maturity schedule of the notes so sold, the price obtained and the name of the purchaser.

SECTION 6. The capital budget of the Township is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith and a resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital programs as approved by the Director of the Division of Local Government Services, Department of Community Affairs, State of New Jersey, is on file in the Office of the Clerk of the Township and is available for public inspection.

SECTION 7. The following additional matters are hereby determined, declared, recited and stated:

(a) The purposes described in Section 3 of this bond ordinance are not current expenses and are improvements which the Township may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of said purposes within the limitations of said Local Bond Law, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is 8.97 years.

(c) The supplemental debt statement required by the Local Bond Law has been duly made and filed in the Office of the Clerk of the Township and a complete executed duplicate thereof has been filed in the Office of the Director of the Division of Local Government Services, Department of Community Affairs, State of New Jersey, and such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds or notes provided for in this bond ordinance by \$148,000 and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) An aggregate amount not exceeding \$5,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purposes or improvements herein before described.

SECTION 8. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township,

and the Township shall be obligated to levy *ad valorem* taxes upon all the taxable property within the Township for the payment of the principal of the obligations and the interest thereon without limitation as to rate or amount.

SECTION 9. The Township hereby declares the intent of the Township to issue the bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3 of this bond ordinance. This Section 9 is a declaration of intent within the meaning and for purposes of Treasury Regulations §1.150-2 or any successor provisions of federal income tax law.

SECTION 10. The Township Chief Financial Officer is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Township and to execute such disclosure document on behalf of the Township. The Township Chief Financial Officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Township pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Township and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Township fails to comply with its undertaking, the Township shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

SECTION 11. The Township covenants to maintain the exclusion from gross income under Section 103(a) of the Code of the interest on all bonds and notes issued under this bond ordinance.

SECTION 12. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by the Local Bond Law.

**ADOPTED ON FIRST READING
DATED: March 18, 2020**

**MARIA ANDREWS,
Clerk of the Township of West Amwell**

**ADOPTED ON SECOND READING
DATED: April 1, 2020**

**MARIA ANDREWS,
Clerk of the Township of West Amwell**

This ordinance was introduced and passed on first reading at a meeting of the governing body of the Township of West Amwell, in the County of Hunterdon, State of New Jersey, held on 3/18/20. It will be further considered for final passage, after public hearing thereon, at a meeting of the governing body to be held via ZOOM (<https://zoom.us/j/172195162>) on 4/15/20 at 7:30 PM.

WEST AMWELL TOWNSHIP

Public Notice
Ordinance 06, 2020

AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF COMPENSATION OF OFFICIALS AND EMPLOYEES OF THE TOWNSHIP OF WEST AMWELL, COUNTY OF HUNTERDON, NEW JERSEY.

SECTION 1

The following shall be the rate and ranges of compensation for the following officials and employees of the township for the year 2020.

Mayor	\$3698.00
Township Committee	\$3101.00
Township Clerk	\$55,400.00 - \$80,000.00
Plus \$35.00/hr. for special & emergency meetings	
Registrar of Vital Statistics	\$2,500.00 - \$3,500.00
Administrative Assistant	\$5,000.00 - \$65,000.00
Deputy Township Clerk	\$22,970.00 - \$37,000.00
Deputy Registrar of Vital Statistics.....	\$2,500.00 - \$3,500.00
Escrow Clerk	\$2,500.00 - \$4,500.00
Assessor	\$27,496.00 - \$40,000.00
Qualified Purchasing Agent	\$3,000.00 - \$5,000.00
Chief Financial Officer/Treasurer.....	\$27,607.00 - \$40,000.00
Certifying Officer for Pensions	\$1,105.00 - \$2,150.00
Assistant Treasurer	\$10,000.00 - \$16,000.00
Payroll Clerk	\$3,250.00 - \$5,500.00
Planning Board Secretary	\$12,000.00 - \$18,000.00
Plus \$200.00 per additional meeting over 12/year	
Deputy Planning Board Secretary	\$200.00/meeting
Board of Adjustment Secretary	\$7,500.00 - \$12,000.00
Plus \$200.00 each for special meetings	
Deputy Board of Adjustment Secretary	\$200.00/meeting
Board of Health Secretary	\$2,500.00 - \$4,500.00
Plus \$200.00 for each special & emergency meetings	
Dog Registrar	\$2,500.00 - \$4,500.00
Dog Census Takers	\$500.00 per district plus \$325.00 mileage per district
Judge	\$11,500.00 - \$17,000.00
Court Administrator	\$45,000.00 - \$80000.00
Construction Code Official (West & East).....	\$9,000.00 - \$30,000.00
Plumbing & Mechanical Sub-Code Official & Inspector (West & East).....	\$7,000.00 - \$25,000.00
Electric Sub-Code Official & Inspector (West & East)	\$9,000.00 - \$30,000.00
Building Sub-Code Official & Inspector (West & East)	\$9,000.00 - \$30,000.00
Fire Sub-Code Official & Inspector (West & East)	\$5,000.00 - \$15,000.00
Fire Official	\$5,429.00 - \$8,000.00

Zoning Officer	\$5,000.00 - \$9,500.00
Municipal Housing Liaison/AA	\$4,500.00 - \$7,500.00
Assistant Collector of Taxes	\$3,500.00 - \$10,000.00
Tax Collector.....	\$15,000.00 - \$25,000.00
General Office Secretary/Clerk	\$12.50 - \$18.00/hr
Rabies Clinic – Secretarial	\$25.00 - \$35.00/hr per person
Open Space Secretary	\$13.50 - \$20.00/hr
Municipal Bldg. Custodian	\$300.00/month
Building Custodian (Police)	\$10.75 – \$19.00/hr
Waste Security Officer	\$13.25 - \$19.00/hr
Assistant Waste Security Officer.....	\$10.75 - \$18.00/hr
Waste Security Laborer	\$10.75 - \$18.00/hr
Substitute Waste Security Laborers	\$10.75 - \$18.00/hr
Violations Clerk	\$18.50 - \$30.00/hr
Court Security Officer.....	\$225.00 per court session
Substitute MCO	\$30.00 - \$45.00/hr
Substitute Sub-Code Officials & Inspectors	\$29.50 - \$40.00/hr
Construction/Zoning Office Assistant	\$15.00 - \$25.00/hr
Construction/Zoning Office Manager.....	\$25,000.00 - \$55,000.00
Substitute T.A. – Construction/Zoning Office.....	\$15.00 - \$22.00/hr
Director of P.W. & Roads	\$30.00 - \$50.00/hr
Road Foreman	\$21.00 - \$30.00/hr
Road Class A (10 or more years of service)	\$19.00 - \$27.00/hr
Road Class B (5-10 years of service)	\$18.00 - \$25.00/hr
Road Class C (Less than 5 years of service)	\$18.00 - \$23.00/hr
Road Laborer	\$10.50 - \$18.00/hr
Temporary Laborer	\$12.50 - \$18.00./hr
Summer DPW Workers	\$10.00 - \$18.00/hr
Police Administrative Secretary	\$15.00 - \$25.00/hr
Substitute Police Secretary	\$15.00 - \$20.00/hr
Part-time Officers	\$25.00 - \$35.00/hr
Part-time Officers Spec Duty	\$25.00 - \$35.00/hr
Police Matrons	\$15.00 - \$25.00/hr

with a minimum of 4 hours pay if called out between 9 p.m. and 6 a.m.

SECTION II

Definitions and Benefits are outlined in the West Amwell Township Policy Manual adopted December 28, 2005 with amendments through April 23, 2014

SECTION III

All Ordinances and parts of Ordinances inconsistent with this Ordinance are hereby repealed.

SECTION IV

This Ordinance shall take effect after final adoption and publication according to the laws of the State of New Jersey.

APPROVED BY TOWNSHIP COMMITTEE

James Cally, Mayor

ATTEST:

Maria Andrews, Township Clerk, RMC

Adopted:

This ordinance was introduced and passed on first reading at a meeting of the governing body of the Township of West Amwell, in the County of Hunterdon, State of New Jersey, held on 3/18/20. It will be further considered for final passage, after public hearing thereon, at a meeting of the governing body to be held via ZOOM (<https://zoom.us/j/172195162>) on 4/15/20 at 7:30 PM.

MARIA ANDREWS

From: Michael Spille <michael.spille@gmail.com>
Sent: Tuesday, March 31, 2020 2:44 PM
To: MARIA ANDREWS; JIM CALLY; JOHN DALE; STEVE BERGENFELD; GARY HOYER
Cc: Cathy Urbanski
Subject: PennEast up date

As I've reported earlier, on Jan 30th, 2020 PennEast filed a new application with FERC that would propose to split the project into two phases. Phase 1 would be only in PA, and Phase 2 (including the whole route in NJ) would happen at some fuzzy later date if PennEast somehow wins through at the Supreme Court and also gets passed both NJDEP as well as the DRBC.

Since then, FERC opened up an initial comment period on the docket. The Township intervened, as did numerous other entities and individuals, and hundreds of comments have poured in. The comment period closed yesterday. Since opening of the docket, FERC has received a total of 888 comments and intervention requests. The vast, overwhelming majority are against the project - at last count there were fewer than 10 commenters or intervenors in favor of the project.

Given we're all stuck at home social distancing, I spent some of my free time getting FERC comments on the docket. See below for the spreadsheet tracking the entries. In all I managed to get in 109 comments during the comment window, and will continue to add comments once FERC issues and Environmental Assessment on the docket.

Spreadsheet Tracking Comments of Mike Spille on FERC Docket CP20-47-000:

https://docs.google.com/spreadsheets/d/17SFvHFD_EvqFnMV8PyD_PkxZ22srbDL933AKI2oyG68/edit?usp=s_haring

Several entities posted incredibly strong comments to the record that I believe may move the needle somewhat with FERC.

DRBC posted today that even though PennEast effectively tried to evade their oversight, DRBC has been monitoring their application will required PennEast to file for permits with them.

NJDEP posted a very strong comment indicating that PennEast is fundamentally mischaracterizing this new application, and that rather than do a lightweight Environmental Assessment, PennEast and FERC should instead be forced to do a much more rigorous Environment Impact Statement. Further, they indicated that FERC must do entirely new Purpose and Need Determinations for each portion of the route (one for Phase 1, and one for Phase 2).

Delaware River Keeper Network presented a monster comment of hundreds of pages making several excellent points relevant to lack of purpose and need, the need to do a full EIS, many environmental impacts, and more.

While we know that FERC is incredibly pro-pipeline and effectively captured by the industry, even for them these comments are going to be very hard to swallow. Put simply this two phase plan is a stretch even for FERC to accommodate and if they went ahead with it could open up FERC to some very interesting lawsuits that would plainly have merit. But we'll continue to monitor FERC's reaction, especially given the nature of its current Commissioner Chatterjee.

On the Supreme Court front, 9 pro-PennEast parties filed amicus briefs with the court by the deadline of March 23rd. Only one of them was from a pipeline company, the rest were all lobbying organizations. No shippers filed amicus briefs at all. All in all this is a fairly tepid industry reaction, and may indicate that they think PennEast is going to lose this, or else that its outcome is not as dire as PennEast makes it out to be (literally all this ruling means is that pipeline companies will have to work more carefully to accommodate States wishes, which it really should be doing anyway).

Will continue to monitor SCOTUS, NJDEP, PADEP, and DRBC for any movement. In the meanwhile Phase 2 still remains incredibly unlikely, there are just an incredible number of bars PennEast needs to leap through over too long a time period.

I'll leave you all with this release from PennEast:

<https://pennEastpipeline.com/pennEast-files-new-phased-approach-with-federal-regulators-to-meet-growing-customer-demand/>

As you can see, they have completely pivoted in their messaging and is now taking a “rah, rah, go PA, PA is awesome” approach, and is actively hating on NJ and the whole NJ market. This is a sea change in PennEast’s messaging, and I think shows they’ve just about reached the end of the line mentally on ever breaking into New Jersey.

-Mike

March 25, 2020

Christopher A. Rose
259 Mt. Airy Harborton Road
Lambertville, NJ 08530

West Amwell Township Committee
150 Rocktown Lambertville Road
Lambertville, NJ 08530

RE: Construction Official Position

Dear Committee Members:

Please accept this as official notice of my resignation as the Construction Official of West Amwell Township. I will retain my position as the Plumbing/Mechanical Subcode Official.

My last day as the Construction Official for West Amwell Township will be April 10, 2020. I would be happy to meet with you at your convenience to discuss the transition of my duties to my successor.

Sincerely,

A handwritten signature in cursive script that reads "Christopher A. Rose".

Christopher A. Rose

RESOLUTION # 49-2020

BE IT RESOLVED by the Mayor and Township Committee of the Township of West Amwell that the salaries and compensation for officials and employees shall be as follows for 2020:

<u>Position</u>	<u>Salary Resolution</u>
Mayor Cally	\$ 3,698.00
Township Committee members	\$ 3101.00 / each
QPA – DeAngelis	\$ 4,090.00
Township Clerk Andrews	\$ 74,715.00
Registrar Andrews	\$ 3,232.00
Deputy Township Clerk Haberle	\$ 34,265.00
Deputy Registrar of VS Haberle	\$ 3,232.00
Escrow Clerk Haberle	\$ 3,881.00
Tax Assessor Gill	\$ 37,778.00
Tax Collector Brewi	\$ 19,428.00
CFO/Treasurer Carro	\$ 37,294.00
Certifying Officer for Pensions Carro	\$ 1,434.00
Assistant Treasurer Haberle	\$ 13,703.00
Payroll Clerk Haberle	\$ 3,403.00
Planning Board Secretary Andrews	\$ 16,437.00
Board of Adjustment Secretary Andrews	\$ 7,842.00
Board of Health Secretary Andrews	\$ 3,795.00
Dog Registrar Haberle	\$ 2,738.00
Municipal Housing Liaison/AA	\$ 6,135.00
Judge Barson	\$ 15,375.00
Court Administrator Williamson	\$ 67,485.00
Violations Clerk	\$ 25.00/hour
Zoning Officer Latini	\$ 8,691.00
Construction Official Rosso	\$ 22,245.00
Plumbing & Mechanical Sub Code Official Rose	\$ 21,380.00
Electric Sub Code Official Buchanan	\$ 24,994.00
Building Sub Code Official Rosso	\$ 27,153.00
Fire Sub Code Official Langon	\$ 11,122.00
Fire Official Langon	\$ 6,396.00
Substitute Electric Sub-Code & Inspectors (Petto & Steele)	\$ 34.75 / hour
Construction/Zoning Office Mgr Brewi	\$ 49,707.00
Assistant Collector of Taxes	\$ vacant
Police Administrative Secretary Currie	\$ 20.45 / hour

Open Space Secretary \$ 17.51 / hour
Rabies Clinic Secretarial Haberle & Andrews \$ 26.73 / hour / each

Waste Security Officer Gordon \$ 14.92 / hour
Waste Security Laborer Alicandri \$ 12.27 / hour
Waste Security Laborer Cardona \$ 15.34 / hour

Custodian/Police Bldg. – Gibney \$ 16.31 / hour
Custodian/Municipal Bldg. \$ Per Contract

Dir. Of Public Works & Roads Rollero \$ 37.42 / hour
Road Foreman – Cronic \$ 21.42 / hour
Road Class A – Pearson \$ 22.91 / hour
Road Class C – Gabel \$ 19.35 / hour
Road Class C – Janyszeski \$ 19.35 / hour
Road Laborer – Carom \$ 18.92 / hour
Road Laborer Venettone \$ 16.35 / hour

Summer DPW Worker TBD \$ ____/hour
Temporary DPW Worker TBD \$ ____/hour

Part-time Officer Gibney \$ 26.14 / hour
Part-time Officer Venettone \$ 26.14 / hour
Part-time Officer TBD \$ ____/hour

Police Matron \$ 20.00/hour
(min. 4 hrs pay if call out between 9 p.m. & 6 a.m.)

BE IT FURTHER RESOLVED that this Resolution shall be retro-active to January 1, 2020.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the West Amwell Township Committee at their regular meeting held April 15, 2020.

Maria Andrews, Township Clerk, RMC

Approved:

RESOLUTION #50-2020

WHEREAS, the Township of West Amwell must fill the position of Construction Official due to the resignation of Christopher Rose; and

WHEREAS, due to the COVID-19 Health Crisis the Township is operating under modified policies; and

WHEREAS, the Township Committee has determined that Philip Rosso is best qualified for the position of Construction Official for West Amwell Township; and

WHEREAS, Philip Rosso has accepted the Township's offer for the position at an annual salary of \$22,245.00 working between 6 and 10 hours per week with specific days and times to be set; and

WHEREAS, Philip Rosso will receive a pro-rated salary from April 13, 2020; and

THEREFORE, BE IT RESOLVED that Philip Rosso be appointed as the Township Construction Official, effective April 13, 2020 (*the date of Mr. Rose's resignation*); and

BE IT FURTHER RESOLVED that this appointment is a 4-year term expiring on April 13, 2024.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the West Amwell Township Committee at a meeting held on April 15, 2020.

Maria Andrews, Township Clerk, RMC

Approved:

RESOLUTION #51-2020

WEST AMWELL TOWNSHIP

**RESOLUTION AUTHORIZING PURCHASE CONTRACTS WITH CERTAIN APPROVED SOURCEWELL
COOPERATIVE PURCHASING CONTRACT VENDORS PURSUANT TO N.J.S.A. 40A:11-10**

WHEREAS, West Amwell Township, Member ID # 93436 is a party to a cooperative purchasing agreement with Sourcewell organized pursuant to N.J.S.A 40A:11-10 and N.J.A.C. 5:34-7.11; and

WHEREAS, the Local Public Contracts Law authorizes a municipality to purchase goods and services through a duly-formed cooperative purchasing system without advertising for bids; and

WHEREAS, the procurement of goods and services through a cooperative purchasing program is considered to be an open and fair process under the New Jersey Pay-to-Play Law N.J.S.A 19:44A-20.4 et seq.; and

WHEREAS, the Township of West Amwell has a need to purchase a 2020 Ford Super Duty F-550 DRW (F5H) XL 4WD Regular Cab 169" WB 84" CA, A&K Equipment, on a timely basis, goods or services utilizing Sourcewell cooperative contracts during 2020; and

WHEREAS, said vehicle is available under Sourcewell (*formerly known as NJPA Contract #120716-NAF*); and

WHEREAS, the Township of West Amwell plans to utilize the Sourcewell Contract Vendors, such transaction shall be subject to all conditions applicable to the current Sourcewell cooperative contracts; and

NOW THEREFORE BE IT RESOLVED, by the West Amwell Township Committee, Hunterdon County, that the Township Purchasing Agent is hereby authorized to purchase goods or services in 2020 from the approved Sourcewell Cooperative Contract Vendors, pursuant to all conditions of the individual contracts; and

BE IT FURTHER RESOLVED that, pursuant to N.J.A.C. 5:30-5.5(b), prior to placing any order for goods or services in accordance with this Resolution, a certification of available funds shall be executed by the Chief Financial Officer and attached to the file copy of the purchase order or similar document.

By Order of the Township Committee

James Cally, Mayor

Approved:

RESOLUTION 52-2020
APPOINTING AN EMERGENCY MANAGEMENT COMMITTEE
AMENDING RESOLUTION #25-2020

BE IT RESOLVED that the following appointments be made for the revision of the West Amwell Township Emergency Management Council:

Emergency Management Coordinator	Harry J. Heller III	3 year term Expires 12/31/22
Emergency Mgmt. Council	David Burd	1 year term
Emergency Mgmt. Council	Craig Reading	1 year term
1 st Deputy Comm. Off. (Alert+Warning)	Richard J. Carmosino Matthew Skrebel	1 year term 1 year term
Damage Assessment Officer	Richard J. Carmosino	1 year term
Emergency Medical Services	Harry Heller, Chief, LNHA&RS Patrick Eckard, Chief AVAC	1 year term
Public Information Officer Deputy PIO	Committeeman Bergenfeld Mayor Cally	1 year term 1 year term
Fire	Jeffrey Ent, Chief, W.A.F.Co	1 year term
Law Enforcement	Lieutenant E.J. Skillman, WATPD	1 year term
Public Health Officer Deputy PHO	Deputy Mayor Bergenfeld Committeeman Dale	1 year term 1 year term
Public Works	Ryan Rollero	1 year term
Resource Management	Sandy Haberle, Ass't Treasurer	1 year term
Shelter/Reception	County of Hunterdon/Red Cross	1 year term
Social Services	Committeeman Gary Hoyer & TBD	1 year term 1 year term
Radiological Officer	Hunterdon County Health Dept.	1 year term
Evacuation/Sheltering	Rob Tomenchok	1 year term
Evacuation Officer	Rob Tomenchok	1 year term
EOC Manager	Dan Schulze	1 year term
Planner	Susan St. Clair	1 year term

BE IT RESOLVED that the Township Coordinator of Emergency Management be authorized, upon adoption of this resolution, to call necessary meetings, arrange for appropriate training sessions, and to set deadlines for responses in writing of the various sections of the plan as well as any further related requirements.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Township Committee of the Township of West Amwell on April 15, 2020.

Maria Andrews, Township Clerk, RMC



West Amwell Township
24 Mt. Airy Village Road, Lambertville, New Jersey 08530-3509
(609) 397-2054

Mayor James Cally
Township of West Amwell
150 Rocktown Lambertville Road
Lambertville, New Jersey 08530

March 31, 2020

Mayor Cally:

I am requesting that the following be added to the West Amwell Emergency Management Council effective April 1, 2020.

Mr. David Burd
255 Brunswick Ave.
Lambertville, New Jersey 08530

Mr. Craig Reading
1 W. Blair Tract
Lambertville, New Jersey 08530

Both of the above named individuals are experienced in emergency services, and emergency management, and will be assets to our Emergency Management Team.

If you should have any questions, please feel free to contact me.

Sincerely,

Harry J Heller III
Emergency Management Director
Township of West Amwell

WEST AMWELL TOWNSHIP POLICE DEPARTMENT
MONTHLY ACTIVITY REPORT 2020

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT
Traffic Enforcement									
Motor Vehicle Stops	107	228	48						
Motor Vehicle Summons	78	115	58						
WA Special Complaints	2	1	2						
Motor Vehicle Written Warnings	3	4	4						
CDS	2	4	0						
Total of Driving While Intoxicated Arrests	1	0	2						
Impounded Motor Vehicles	2	2	3						
Aid to Disabled Motorists	4	4	4						
Hazardous Road Conditions	1	5	3						
Motor Vehicle Accidents	20	10	8						
Aggressive Driver Complaints	5	4	4						
Traffic Enforcement	10	11	5						
Radar Post	71	136	61						
Investigations									
Criminal	0	13	9						
ABC	0	0	0						
Firearms	2	11	7						
Other Fingerprinting	6	6	3						
Background	4	7	4						
Internal Affairs	0	0	0						
Missing Persons	2	2	0						
Total Adult Arrests	6	3	2						
Total of Juvenile Arrests	0	0	0						
Returned Calls/Non Criminal/Other	124	164	141	9					
Other Police Activity									
Megan's Law/Sex Offender Registrations	1	1	1						
Alarm Activations	10	8	9						
Abandon 9-1-1 calls	1	2	1						

EMS Calls		16	7	15						
Assist Fire Dept.		1	2	9						
Assist Animal Control		0	0	1						
Assist Other Police Agency		1	2	1						
Welfare Checks		4	2	1	1					
Temporary Handicapped Parking Permits		1	1	1						
Vacant House Checks		17	2	5						
Commercial Property Checks		46	69	46	6					
Public Property Checks		88	52	115	7					
School Police Activity										
SHRHS Incidents		4	2	2						
WATS Incidents		0	0	0						
School Property Checks		30	26	26	2					
Total Police Incidents		670	906	601	25	0	0	0	0	0

[illegible]

[illegible]

[illegible]

To: West Amwell Township Committee

From: Lt. Skillman

Monthly Report: February 2020

Date: March 14, 2020

1. Equipment

Department Alcotest has been placed out of service due to mechanical issue. Alcotest has been sent to Factory in Texas by NJSP Alcohol Drug Testing Unit to determine what the issue is. Department is currently using Lambertville Police Department or Hunterdon County Alcohol Testing Center located at Hunterdon County Sheriff Department.

2. Police Activity / Noteworthy Incident

February 3, 2020 at 0352 hours, Patrol was detailed to Route 31 / Rocktown Hill Road for wires down blocking the roadway. Route 31 was closed for approximately four hours. JCPL, NJDOT Highway Diversion team was detailed to set up detours. Incident was handled by Ptl. Daniel Titen and assisted by Lt. Skillman.

February 3, 2020 at 1432 hours, Patrol was detailed to an address on Brunswick Pike for cardiac arrest. Patrol arrived on scene, began CPR, utilized AED and provide first aid until Lambertville Rescue Squad, West Amwell Fire Company, Amwell Valley Rescue Squad and Hunterdon Medical Center Paramedics arrived on location. Patient was transported to Capital Health Medical Center by Lambertville Rescue Squad and Paramedics.

February 14, 2020 at 1136 hours, Patrol was detailed to South Hunterdon Regional High School for student who was making offensive comments. Student was interviewed, parents were notified, and student's home was searched by patrol. Notification per Departmental Policy was made to NJ Office of Homeland Security SARS Report and HCPO. Investigation was handled by Ptl. Titen and Lambertville Police Department.

February 27, 2020 at 0733 hours, Patrol was detailed to the intersection of Route 179 and Queens Road for motor vehicle accident with injuries. Additional responding units were Lambertville Rescue Squad, West Amwell Fire Company and Flemington Rescue Squad. Two patients were transported to area hospital (1) Regional Trauma Center by Lambertville Rescue Squad and (1) Hunterdon Medical Center by Flemington Rescue. Accident was investigate by Ptl. Flemming.

3. Grants

02/02/2020 Department took part in New Jersey Division of High Way Safety Super Bowl DUI Patrol. Ptl. Cesare and Ptl. Flemming conducted 8 hours of additional DUI Patrol during Super Bowl. Patrol issued several motor vehicle violations.

02/01 – 02/20/ 2020 Department took part in New Jersey Division of Highway Safety Cell Phone Enforcement Campaign. Cpl. Sellner, Ptl. Cesare, Ptl. Titen and Ptl. Flemming conducted 24 hours of additional patrol targeting driver who are using cell phone while driving. Patrol issued several motor vehicle violations.

6. Compliment

Court Administrator Williamson indicated that she received compliments from individuals indicating that Lt. Skillman and Ptl. Flemming were both extremely professional during their interaction.

Copies of compliments were forward to each officer and copy was placed in personal file.

Submitted for information and review. Attached is monthly report and motor vehicle summons / arrest report.



Citations By Type By Month

CrimeWeb

Quintus Software
Development, Inc.

Home

Help

Agency: 26PD

Date Range: 02/01/2020 to 02/29/2020

Time Period: Month

Summary: Officer

Citations By Type By Month													
Type	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total
CESARE, J		26											26
FLEMMING, C		24											24
GIBNEY, E		2											2
SELLNER, J		34											34
SKILLMAN, E		8											8
TITEN, D		26											26
VANSELOUS, T													0
TOTAL		120											120

 Citation Statistics Home



Citations By Type By Month

CrimeWeb

Quorum Software
Development, Inc.

Home

Help

Agency: 26PD

Date Range: 01/01/2020 to 02/29/2020

Time Period: Month

Summary: Officer

Citations By Type By Month													
Type	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total
CESARE, J	11	26											37
FLEMMING, C	20	24											44
GIBNEY, E	11	2											13
SELLNER, J	15	34											49
SKILLMAN, E	7	8											15
TITEN, D	18	26											44
VANSELOUS, T													0
TOTAL	82	120											202

◀ Citation Statistics Home

**WEST AMWELL TOWNSHIP POLICE DEPARTMENT
MONTHLY ACTIVITY REPORT 2020**

	JAN	FEB	MAR	APR	MAY
Traffic Enforcement					
Motor Vehicle Stops	107	228	63		
Motor Vehicle Summons	78	115			
WA Special Complaints	2	1			
Motor Vehicle Written Warnings	3	4	4		
CDS	2	4			
Total of Driving While Intoxicated Arrests	1	0			
Impounded Motor Vehicles	2	2	1		
Aid to Disabled Motorists	4	4	4		
Hazardous Road Conditions	1	5	2		
Motor Vehicle Accidents	20	10	4		
Aggressive Driver Complaints	5	4			
Traffic Enforcement	10	11	3		
Radar Post	71	136	38		
Investigations					
Criminal	0	13	5		
ABC	0	0			
Firearms	2	11	1		
Other Fingerprinting	6	6	2		
Background	4	7			
Internal Affairs	0	0			
Missing Persons	2	2			
Total Adult Arrests	6	3	1		
Total of Juvenile Arrests	0	0			
Returned Calls/Non Criminal/Other	124	164	49		
Other Police Activity					
Megan's Law/Sex Offender Registrations	1	1			
Alarm Activations	10	8	2		
Abandon 9-1-1 calls	1	2	1		
EMS Calls	16	7	7		
Assist Fire Dept.	1	2	9		
Assist Animal Control	0	0			
Assist Other Police Agency	1	2			
Welfare Checks	4	2			
Temporary Handicapped Parking Permits	1	1			
Vacant House Checks	17	2	2		
Commercial Property Checks	46	69	15		
Public Property Checks	88	52	37		
School Police Activity					
SHRHS Incidents	4	2	1		
WATS Incidents	0	0			
School Property Checks	30	26	9		

Total Police Incidents	670	906	260	0	0
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