

**WEST AMWELL TOWNSHIP BOARD OF HEALTH
RE-ORGANIZATION & REGULAR MEETING
January 20, 2021 – 7:00 PM**

The West Amwell Township Board of Health met on the above date.

The meeting was called to order at 7:00 PM by Board Secretary, Maria Andrews. The meeting was declared in compliance with the Open Public Meetings Act as it was advertised as a reorganization meeting to be followed by a regular meeting in the December 17, 2020 issue of the Hunterdon County Democrat. Notice of the meeting has been continuously posted on the Township bulletin board. A copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.

Present: Stephen Bergenfeld, Jim Cally, John Dale, Ken Hart, Gary Hoyer, Lucas Lyons, Brian Mundhenk and BOH Secretary Maria Andrews

Excused: Denise Balog

APPOINTMENTS/OATHS OF OFFICE

Board Secretary/Township Clerk Maria Andrews administered the Oaths of Office to John Dale and Brian Mundhenk

NOMINATION OF CHAIR

Secretary Andrews called for nominations for the Board's Chair. A motion by Bergenfeld, seconded by Cally nominating Mr. Hart as the Board's Chairman was unanimously approved by voice vote.

The Board congratulated Mr. Hart and he took over the meeting at this time.

NOMINATION OF VICE CHAIR

Chairman Hart called for nominations for the Board's Vice Chair. A motion by Bergenfeld, seconded by Hoyer nominating Mr. Cally as the Board's Vice Chairman was unanimously approved by voice vote.

BOH RESOLUTION #01-2021 DESIGNATING A MEETING SCHEDULE

BOH RESOLUTION #01-2021

BE IT RESOLVED by the West Amwell Township Board of Health that Board of Health meetings will be held on the following dates in 2021 at 7:00 PM:

January 20
March 17
May 19
July 21
September 15
November 17

BE IT FURTHER RESOLVED that meetings of the Board of Health will be held at the Municipal Building, 150 Rocktown-Lambertville Road, Lambertville, NJ 08530; and

BE IT FURTHER RESOLVED that requests for agenda placement be received no later than one week prior to the scheduled meeting; and

BE IT FURTHER RESOLVED that all meetings will be held in compliance with the Open Public Meetings Act. The Board will not entertain requests for special meetings; and

BE IT FURTHER RESOLVED that the Municipal Building is handicapped accessible but the Board Secretary's office is to be contacted 24 hours in advance for any special accommodations; and

BE IT FINALLY RESOLVED that this Resolution shall be posted on the Township bulletin board within seven days of adoption.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the West Amwell Township Board of Health at their meeting of January 20, 2021.

Maria Andrews, BOH Secretary

The Resolution was unanimously approved on motion by Dale, seconded by Lyons.

BOH RESOLUTION #02-2021 ORGANIZATION OF THE MEETING

BOH RESOLUTION #02-2021

BE IT RESOLVED by the Board of Health of the Township of West Amwell, County of Hunterdon, State of New Jersey, that the Order of Business and the conducting of business at all meetings shall be as follows:

1. Call to order and statement of compliance with the Open Public Meetings Act
2. Presentation of Minutes
3. Agenda Review
4. Open to the Public/Topic not on the Agenda
5. Introduction of Ordinances and/or Public Hearing and/or Special Presentation
6. New Business
7. Unfinished Business
8. Administrative, including website review
9. Correspondence
10. Discussion
11. Adjournment

I hereby certify the foregoing to be a true copy of a Resolution adopted by the West Amwell Township Board of Health at their meeting of January 20, 2021.

Maria Andrews, BOH Secretary

The Resolution was unanimously approved on motion by Bergenfeld, seconded by Cally.

BOH RESOLUTION #03-2021 DESIGNATING THE OFFICIAL NEWSPAPER(S)

BOH RESOLUTION #03-2021

BE IT RESOLVED by the Board of Health of the Township of West Amwell, County of Hunterdon, State of New Jersey, that the Hunterdon County Democrat be established as the Official Newspaper and the Trenton Times is designated as the daily newspaper having the greatest likelihood of informing the public within the area of jurisdiction of the Township of its meetings.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the West Amwell Township Board of Health at their meeting of January 20, 2021.

Maria Andrews, BOH Secretary

The Resolution was unanimously approved on motion by Bergenfeld, seconded by Hoyer.

BOH RESOLUTION #04-2021 DESIGNATING A BOARD ATTORNEY

BOH RESOLUTION #04-2021

WHEREAS, the West Amwell Township Committee awarded a non-fair and open contract for Township Attorney to Katrina Campbell of Lavery, Selvaggi, Arbromitis and Cohen, P.C.; and

WHEREAS, all members of the Township Committee serve on the Board of Health; and

WHEREAS, Attorney Campbell has agreed to serve as Board Attorney, as needed, in accordance with the terms of the awarded contract; and

THEREFORE BE IT RESOLVED, by the West Amwell Township Board of Health, that Katrina Campbell be appointed Board of Health Attorney for 2021.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the West Amwell Township Board of Health at their meeting of January 20, 2021.

Maria Andrews, BOH Secretary

The Resolution was unanimously approved on motion by Hoyer, seconded by Dale.

PRESENTATION OF MINUTES

A motion by Hoyer, seconded by Dale to approve the Board's 12/28/20 meeting minutes was approved with no revisions noted and Mr. Bergenfeld abstaining.

AGENDA REVIEW

Secretary Andrews noted for the record that there were no changes to the posted agenda.

OPEN TO THE PUBLIC/TOPIC NOT ON THE AGENDA

It was noted that no members of the public were present at the meeting at this time.

INTRODUCTION OF ORDINANCES AND/OR PUBLIC HEARING AND/OR SPECIAL PRESENTATION

It was noted that there were no Ordinances listed on the agenda for action.

NEW BUSINESS

It was noted for the record that there were no new business matters listed on the agenda for discussion.

UNFINISHED BUSINESS

It was noted for the record that there were no unfinished business matter listed on the agenda for discussion.

ADMINISTRATIVE REPORTS – Bill List 1/20/21

Escrows

John Luyber

- | | |
|---|----------|
| 1. Soil Witnessing – Block 21 Lot 20 | \$600.00 |
| 2. Soil Witnessing – Block 12 Lot 51 | \$300.00 |
| 3. Soil Witnessing – Block 8.01 Lot 61.02 | \$300.00 |

Maser Consulting

- | | |
|--------------------------------------|----------|
| 1. Soil Witnessing – Block 27 Lot 2 | \$335.00 |
| 2. Soil Witnessing – Block 21 Lot 33 | \$670.00 |

Non-escrows

Jayson Company

- | | |
|-------------------------------|----------|
| 1. Filters – Pearson Property | \$222.10 |
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A motion by Cally, seconded by Hoyer to approve the vouchers for payment as listed on the bill list was unanimously approved by voice vote.

CORRESPONDENCE

It was noted for the record that the Board requested DPW Director Rollero schedule water testing with Eurofins in June and December of 2021 so the results can be reviewed and a determination made on whether or not the Township needs to continue doing water sampling.

ADJOURNMENT

There being no further business before the Board, the meeting was unanimously adjourned at 7:15 PM on motion from Bergenfeld and seconded by Lyons.

Respectfully submitted,

Maria Andrews, Secretary

Approved: 7/21/21