

**WEST AMWELL TOWNSHIP COMMITTEE MEETING**  
**May 23, 2012**

**Agenda**

1. CALL TO ORDER AND STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT  
This meeting is called pursuant to the provisions of the Open Public Meetings Act with notice included in the Resolution faxed to the Hunterdon County Democrat and Trenton Times on January 3, 2012, posted on the bulletin board in the Municipal Building on said date and has remained continuously posted as required under the Statute. A copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.
2. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG
3. AGENDA REVIEW BY TOWNSHIP CLERK
4. ANNOUNCEMENTS
  - 2012 Dog Licenses are Overdue – Late Fees Apply
  - Municipal Offices Closed May 28, 2012 for Memorial Day
  - Primary Election – June 5<sup>th</sup>, 6 a.m. to 8 p.m. Municipal Building
  - Public Hearing on Township Budget – June 6<sup>th</sup>, 7 p.m.
  - Hunterdon County Hazardous Waste Collection – July 14<sup>th</sup>
  - Hunterdon County Electronics Collections – October 13<sup>th</sup>
  - PSE&G ROW Easement Trimming Along Branchburg & Roseland Lines to Commence July 1<sup>st</sup> and Continue Thru 2013
  - Please Come to the Table if You Wish to Address the Committee
  - Kindly Turn Cell Phones Off During Meeting
5. PRESENTATION OF MINUTES
  - A. April 25, 2012 Regular
  - B. May 9, 2012 Special
  - C. May 9, 2012 Closed Session (Purchase, Lease or Acquisition of Real Property)
6. OPEN TO THE PUBLIC/TOPIC NOT ON THE AGENDA  
(limited to 15 minutes)
7. INTRODUCTION OF ORDINANCE AND/OR PUBLIC HEARING AND/OR SPECIAL PRESENTATION
  - A. Recognition Awards OEM & Fire
  - B. Senator Shirley Turner
  - C. Municipal Alliance – Jason Fuhr
  - D. Regionalization Study – Dave Beaumont
  - E. Public Hearing: Ordinance 7, 2012 AN ORDINANCE TO AMEND ORDINANCE 3, 2011 AMENDING CHAPTER 109 OF THE CODE OF THE TOWNSHIP OF WEST AMWELL (Renewable Energy Facilities) Continued
    - 1) Proof of Publication
    - 2) Public Hearing
    - 3) Action on Ordinance
  - F. Public Hearing: Ordinance 9, 2012 AN ORDINANCE TO AMEND CHAPTER 109, SECTION 109-64 OF THE CODE OF WEST AMWELL (Right to Farm)
    - 1) Proof of Publication
    - 2) Public Hearing
    - 3) Action on Ordinance
  - G. Public Hearing: Ordinance 10, 2012 A CAPITAL ORDINANCE OF THE TOWNSHIP OF WEST AMWELL, COUNTY OF HUNTERDON, AUTHORIZING VARIOUS PURCHASES LISTED BELOW AND APPROPRIATING \$100,000 FROM THE CAPITAL IMPROVEMENT FUND
    - 1) Proof of Publication
    - 2) Public Hearing
    - 3) Action on Ordinance
  - H. Public Hearing: 2012 West Amwell Open Space Trust Fund

- I. Introduction: Ordinance 11, 2012 AN ORDINANCE TO AMEND ORDINANCE 1, 2012 TO PROVIDE FOR AND DETERMINE THE RATE OF COMPENSATION OF OFFICIALS AND EMPLOYEES OF THE TOWNSHIP OF WEST AMWELL, COUNTY OF HUNTERDON, NEW JERSEY
    - 1) Read by Title
    - 2) Motion to Introduce on 1<sup>st</sup> Reading
    - 3) Set Public Hearing
  - J. Introduction: Ordinance 12, 2012 AN ORDINANCE TO AMEND ORDINANCE 3, 2011 AMENDING CHAPTER 109 OF THE CODE OF THE TOWNSHIP OF WEST AMWELL (Renewable Energy Facilities)
    - 1) Read by Title
    - 2) Motion to Introduce on 1<sup>st</sup> Reading
    - 3) Set Public Hearing
  - K. Introduction: Ordinance 13, 2012 AN ORDINANCE TO AMEND CHAPTER 109 OF THE CODE OF THE TOWNSHIP OF WEST AMWELL (Stream Corridor Protection)
    - 1) Read by Title
    - 2) Motion to Introduce on 1<sup>st</sup> Reading
    - 3) Set Public Hearing
8. SPECIAL AND/OR STANDING COMMITTEE REPORTS
- A. Open Space
    - 1) B-C-T Farm Issues--Mowing & Attorney
    - 2) Toll North
    - 3) Nunn
    - 4) Mountford & ADA
  - B. Environmental
    - 1) Authorization to Post April 12, 2012 Minutes on Website
    - 2) 319h Grant re: June 6<sup>th</sup> Meeting with DEP & PrincetonHydro
    - 3) Sustainable Jersey Small Grants Program Discussion & Possible Resolution
  - C. Affordable Housing
    - 1) Resolution Authorizing Return of COAH Fees, Block 21 Lot 7
    - 2) Professional Services Resolution (for Rehab Program Consultant)
    - 3) Amended Resolution #85-2012 for Two Group Homes
    - 4) Revised Spending Plan for Group Home & Resolution
  - D. Ag Advisory
    - 1) Authorization to Post April 5, 2012 Minutes on Website
    - 2) Support for Preservation of Toll North with no HC Exceptions
    - 3) "From Our Farms" Flyer
  - E. Finance Advisory
    - 1) Authorization to Post April 4, 2012 Minutes on Website
    - 2) Deer Management/Hunting
  - G. Parks & Recreation
    - 1) Special Account
9. UNFINISHED BUSINESS
- A. Possible Appointments, continued
  - B. Updates re:
    - 1) Energy Audit Program
    - 2) Verizon Meeting
  - C. Draft Policy & Procedures Manual
10. NEW BUSINESS
- A. Resolution to Auction Equipment
  - B. Resolutions for Consideration
    - Supporting a Phased-in Funding Restoration
    - User Fee Bill

C. Discussion Items re:

- Housing Ordinance
- Rental Units
- Guidelines for Funeral Donations
- Possible Procurement Card
- Use of National Cooperative Contracts
- Good Samaritan Emergency Response Act S851/A578

D. Application for Fire Company Membership

E. Health Quest Employee Benefit Offer/Corporate Membership Program

F. Request for Use of Parking Lot from American Diabetes Association Tour de Cure

G. Resolution to Enter Closed Session (Safety & Protection of the Public)

11. OPEN TO THE PUBLIC

12. ADMINISTRATIVE REPORTS

A. Treasurer

- Possible Resolutions
- Presentation of Bills for Approval
- Possible Reports (Treasurer, Statement of Cash, Revenue, Investment and/or Receipts and Disbursements)

B. Tax Collector

- Possible Resolutions
- Monthly Report

C. Clerk/Human Resources

- Baran Resignation
- Proposed DPW Ad

D. Construction

- Report for April 2012
- Deposits for April 2012

E. Court for April 2012

F. Police for March & April 2012

G. Roads for April 2012

H. Zoning

- Report for April 2012
- Deposits for April 2012

13. CORRESPONDENCE

A. NJ League of Municipalities

- Becky Wright (Strike Force) re:
  - + Campaigning for Return of Energy Tax Funds, 4/25 (forwarded e-mail)
  - + 1<sup>st</sup> of 2 part series on ERT, 4/30 (forwarded e-mail)
  - + Battle brewing over energy tax receipts; Bergen mayors push for higher funding level, 4/30 (forwarded e-mail)
  - + Morning News Digest: May 3, 2012 (forwarded e-mail)
  - + Energy Receipts Restoration Bill Introduced; New User Fee Cap Bill Introduced, 5/4 (forwarded e-mail)
  - + Energy Receipts Tax Article, 5/9 (forwarded e-mail)
  - + NJLM, 5/2 (forwarded e-mail)
  - + Memo and Talking Points re: S-1900 & A-2921, 5/18 (forwarded e-mail)
- Public Access TV Stations Conference; Upcoming League Seminar; Administrator or Manager Recruitment & Selection Advisory Services; Updated Info on Hiring our Heroes-Mega Job Fair, 4/24 (forwarded e-mail)
- Daily Advisory, previous topics, 4/24 (forwarded e-mail)
- Daily Advisory re: Guidance on the QPA Exam & Continuing Education Requirements; Events/Seminars, 4/25 (forwarded e-mail)
- NJLM & NY/NJ Baykeeper Invitation, 4/26 (forwarded e-mail)
- House-Senate Conference Committee Looks to Find Common Ground on Federal Transportation Funding & Policy, 4/26 (forwarded e-mail)
- Trenton Thunder Night, 4/27 (forwarded e-mail)
- Economic Development May 3, 4/27 (forwarded e-mail)

- Support Our Vets – Participate in this Year’s Jeans for Troops Day; Rutgers Program, 4/30 (forwarded e-mail)
  - Last Day to Claim Your CEU Credits from 96<sup>th</sup> Annual NJLM Conference; Federal Update, 4/30 (forwarded e-mail)
  - Daily Advisory, previous topics, 4/30 (forwarded e-mail)
  - April 2012 Legislative Bulletin No. 2
  - From Time to Time – A Quarterly Report of Activities of the NJLM, Jan 2012 to March 2012, 5/1 (forwarded e-mail)
  - Mayors’ Newsline – May 2012, 5/1 (forwarded e-mail)
  - Upcoming Sustainable Jersey Workshops & Webinars; Administration Awards Clean Communities Grants & Historic Preservation Awards; State Budget Process Moves Toward Resolution Energy Receipts, 5/2 (forwarded e-mail)
  - Invitation to Join the Mayors Committee on Life Sciences; Affordable Housing Trust Funds, July Deadline, 5/4 (forwarded e-mail)
  - Energy Receipts Restoration Bill Introduced; New User Fee Cap Bill Introduced, 5/4 (forwarded e-mail)
  - Daily Advisory, previous topics, 5/4 (forwarded e-mail)
  - Mayors Brownfield Site Remediation Roundtable Event, 5/7 (forwarded e-mail)
  - Property Tax Funding Restoration Committee Action Scheduled; Upcoming League Seminar, 5/8 (forwarded e-mail)
  - S-1914 Requires User Fees be Included in 2% Cap, 5/8 (forwarded e-mail)
  - Federal Transportation Policy Debates Continue; Webinar on US Supreme Court Cases of Interest to Local Government; Posting Public Contracts on the PERC Website, 5/9 (forwarded e-mail)
  - Daily Advisory, previous topics, 5/9 (forwarded e-mail)
  - Mini Conference Offers Licensed Officials a Chance to Earn 8 CEU Credits in One Day, 5/9 (forwarded e-mail)
  - 14<sup>th</sup> Annual League Baseball Appreciation Day on June 19<sup>th</sup>, 5/10 (forwarded e-mail)
  - Peacetime Military Service and Pension Credits, 5/10 (forwarded e-mail)
  - Upcoming League Seminar, 5/14 (forwarded e-mail)
  - \* - Property Tax Funding Restoration Committee Action Scheduled, 5/14 (forwarded e-mail)
  - Mayors Brownfield Site Remediation Roundtable Event; Upcoming League Seminar, 5/14 (forwarded e-mail)
  - Historic Site Management Grants are Available from the Garden State Historic Preservation Trust Fund; Mini Conference Offers Licensed Officials a Chance to Earn 8 CEU Credits in One Day, 5/15 (forwarded e-mail)
  - Supreme Court Decision in Seals v. County of Morris; S-1914, User Fees, 5/15 (forwarded e-mail)
  - Affordable Housing, COAH Trust Funds, A-2950; Mayors Brownfield Site Remediation Roundtable Event, 5/16 (forwarded e-mail)
  - \* - Funding Restoration Bill Postponed, 5/17 (forwarded e-mail)
  - \* - Urgent Action Alert-Contract your State Senator & Assembly Representatives User Fee Bill Released from Committee Heading to the Senate Floor, 5/18 (forwarded e-mail)
  - 14<sup>th</sup> Annual League Baseball Appreciation Day – June 19<sup>th</sup>, 5/21 (forwarded e-mail)
  - CDC Proposed Hepatitis Testing Guidelines for Boomers; Upcoming League Seminar, 5/21 (forwarded e-mail)
  - Invitation to Submit Articles for League Magazine, 5/16
- B. United States
- Congressman Holt re:
    - + Bridging the Gaps, 4/27 (forwarded e-mail)
    - + Invitation to Meeting of Local Mayors on May 23<sup>rd</sup>, 4/30
    - + 57 Days, 5/4 (forwarded e-mail)
    - + Meeting with Representative Holt, 5/8 (forwarded e-mail)
    - + Putting Cops Back on the Beat, 5/14 (forwarded e-mail)
    - + Meeting on May 23<sup>rd</sup>, 5/18 (forwarded e-mail)
    - + FY2012 Assistance to Firefighters Grant Workshop, 5/18 (forwarded e-mail)
    - + Cuts Have Consequences, 5/18 (forwarded e-mail)
  - Senator Lautenberg re: Mobile Office House in Hunterdon County, 5/14 (forwarded e-mail)

- Census Bureau re:
  - + A Future Without Key Social & Economic Statistics for the Country, 5/11 (forwarded e-mail)
  - + A Future Without Key Statistical & Economic Statistics for the Country, 5/14 (forwarded e-mail)
- C. State of New Jersey
  - DCA re:
    - + Qualified Purchasing Agent (QPA) Regulations; Exam, 4/24 (forwarded e-mail)
    - + Shared Services Reminder, 4/27 (forwarded e-mail)
    - + Financial Disclosure Statements; FAQ Document, 4/26 (forwarded e-mail)
    - + NJRA Redevelopment Training Institute, 4/30 (forwarded e-mail)
    - + New Module I Class Available, 4/27 (forwarded e-mail)
    - + 13 Recreational Opportunities for Individuals with Disabilities (ROID) Grant Application Available, 5/3 (forwarded e-mail)
    - + GovConnect Update: May 7, 2012, 5/7 (forwarded e-mail)
    - + Mini One Day Conference, 5/8 (forwarded e-mail)
    - + Guidance on Using National Cooperative Contracts, 5/15 (forwarded e-mail)
    - + Resolutions for "Areas in Need of Redevelopment and Rehabilitation," 5/18 (forwarded e-mail)
    - + FCC Two-way Radio Equipment Mandate, 5/18 (forwarded e-mail)
  - DEP re:
    - + State's History Fair on May 12<sup>th</sup>, 4/26
    - + Press Release re:
      - # Water Use Advisory, 4/27 (forwarded e-mail)
      - # Christie Administration Announces \$16 Million in Clean Communities Grants for Municipalities & Counties, 5/1 (forwarded e-mail)
      - # Air Quality Awareness Week, 5/1 (forwarded e-mail)
      - # NJ Attracts Veuve Cliquot Polo Classic on June 2<sup>nd</sup>, 5/3 (forwarded e-mail)
    - + Suspected Hazardous Substance Discharge Notification, 5/8
  - Dept of Labor re: OSHA Safety Inspection & Order to Comply, Fire House, 4/19
  - Dept of Agriculture re: Farmland Owners Invited to Attend Informational Meetings on Leasing, 5/16 (forwarded e-mail)
  - DOT re: 2012 Transportation Enhancement Program Applications, 5/16
  - Assemblyman Gusciora re: Response to Resolution Supporting Restoration of Energy Tax Receipts to Municipalities, 4/20
  - Senator Shirley Turner re: Support for A2717 to Extend Time Period for Municipalities to Expend Collected Development Fees & Payments In Lieu of Constructing Affordable Housing, 5/14
  - NJ Legislature (Senators Sarlo, Greenstein & Asm Singleton) re: Restoration of ETR Funds Legislation, 5/8
  - Office of the Governor re:
    - + Excuse for School Absence but No Excuse for the Legislature, 5/2 (forwarded e-mail)
    - + New NJ Poll Shows a Phenomenon Not Seem in 11 Years!, 5/8 (forwarded e-mail)
    - + ICYMI – Governor Christie & Mayor Booker – Don't Worry, We've Got This, 5/16 (forwarded e-mail)
- D. Hunterdon County
  - Susan Pena (Solid Waste & Recycling) re: Commercial and Institutional Recycling Inspection Reports, 5/3 (forwarded e-mail)
  - Lupe O. Fowler re: Public Hearing for Senior Citizens & Disabled Residents Transportation Assistance Program, 5/3 (forwarded e-mail)
  - Utilities Authority re: Commercial & Institutional Recycling Inspection Reports, 5/2
  - Tax Board re: Resolution 2012-01 Establishing 100% as the Ratio of Assessed True Value of Real Property, 5/2 (forwarded e-mail)
  - Division of Public Health re: Food Safety Workshop, 5/10 (forwarded e-mail)
  - Freeholder Board re: Designing 'Through Streets' and 'Stop' Intersections Effecting County Route 579, in the Townships of Alexandria, Bethlehem, Franklin, Raritan, Union and West Amwell and the Borough of Bloomsbury, 5/17

- E. West Amwell Township
  - \* - Glenn Baran re: Letter of Resignation, 5/7
- F. Other Municipalities
  - Township of Readington re: Resolution Calling on the State Legislature and the Governor to Restore Municipal Energy Tax Receipts, 4/17
  - Township of Galloway re: Request for Support for Jessica Lunsford Act, 4/27
  - Township of Hopewell re: Resolution Calling on the State Legislature and the Governor to Restore Municipal Energy Tax Receipts, 4/25
  - Township of Monroe re: Resolution in Support for Fair Distribution of State Aid For Education, 5/2 (forwarded e-mail)
  - Township of Kingwood re: Resolutions - Opposing Forest Harvest on State Lands; Urging Restoration of PARIS Grants Program; Opposing Extending & Expanding Permit Extension Act, 5/2
  - Holland Township re: Request from Green Team to Adopt Anti-Idling Ordinance or Resolution, 5/11
  - Town of Clinton re: Resolution Calling on the State Legislature and the Governor to Restore Municipal Energy Tax Receipts, 5/9
  - Township of Raritan re: Resolution Opposing S1451 & S1452 OPMA & OPRA, 5/17
- G. Columbia University re:
  - + Survey of Local Governments in Tough Times, 4/24 (forwarded e-mail)
  - + Follow-Up Info for the Survey of Local Governments in Tough Times, 4/25 (forwarded e-mail)
- H. Lower Delaware Wild & Scenic re: Press Release DRBC 2012-04-24, 4/26 (forwarded e-mail)
- I. HART re:
  - Bike to Work Week 2012 Kicks Off, 4/30 (forwarded e-mail)
  - HC Safe Routes to School, 5/9 (forwarded e-mail)
  - May 2012 E-News, 5/10 (forwarded e-mail)
- J. Local 827 re: Verizon and Statewide Franchise, 4/27
- K. Clean Communities Council re: Statistical Reports, 4/20
- L. Crossroads of the American Revolution – Crossroad Gazette, 5/1 (forwarded e-mail)
- M. NJPO re: Affordable Housing Trust Funds, State Plan, Renewable Energy Planning Conference, 5/1 (forwarded e-mail)
- N. Sustainable Hunterdon re: Funding Opportunity, 5/1 (forwarded e-mail)
- O. Judy Shaw re:
  - Sustainable Raritan River Awards Due May 24<sup>th</sup>, 5/10 (forwarded e-mail)
  - June 14<sup>th</sup> Conference on the Raritan River Region is for You!, 5/9 (forwarded e-mail)
- P. NJ Business & Industry Association re: 2012 New Good Neighbor Awards Luncheon on June 1<sup>st</sup>, 5/9
- \* Q. Hunterdon Land Trust re: Mountford Property & ADA, 5/7
- R. HC Educational Services Commission re: Cooperative Purchasing, 5/10
- S. Hunterdon Prevention re:
  - Calendar of Events for May, 4/30 (forwarded e-mail)
  - \* - Help Support the Good Samaritan Emergency Response Act, 5/9 (forwarded e-mail)
  - FSC Events – Week of May 14 – 19, 5/14 (forwarded e-mail)

14. ADJOURNMENT

c: Lambertville Beacon (fax & e-mail)  
Trenton Times (fax)  
Democrat (fax)  
Website (e-mail)