

**TOWNSHIP OF WEST AMWELL
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

**REPORT OF AUDIT
DECEMBER 31, 2016**

TOWNSHIP OF WEST AMWELL

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PART I

REPORT ON EXAMINATION OF FINANCIAL STATEMENTS

December 31, 2016

AUDITORS' REPORTS



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INDEPENDENT AUDITOR'S REPORT

The Honorable Mayor and
Members of the Township Committee
Township of West Amwell
150 Rocktown Lambertville Road
Lambertville, NJ 08530

Report on the Financial Statements

We have audited the accompanying financial statements-regulatory basis, which comprise the comparative balance sheets-regulatory basis of the various funds of the Township of West Amwell, County of Hunterdon, State of New Jersey (the "Township"), as of December 31, 2016 and 2015, and the related comparative statements of operations and changes in fund balance-regulatory basis for the year then ended, and the related statement of revenues-regulatory basis, and statement of expenditures-regulatory basis of the various funds, and the related notes to the financial statements for the year ended December 31, 2016, which collectively comprise the Township's basic financial statements listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles and practices prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America; audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey; and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Township's preparation and fair presentation of

-Continued-

the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As described in Note 1 to the financial statements, the Township prepares its financial statements in conformity with regulatory basis accounting practices prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. The effects on the financial statements of the variances between the regulatory basis of accounting and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the Township's policy to prepare its financial statements on the basis of accounting discussed in the preceding paragraph, the financial statements referred to above do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the Township as of December 31, 2016 and 2015, or the results of its operations and changes in its fund balances for the year then ended.

Opinion on Regulatory Basis of Accounting

In our opinion, the financial statements-regulatory basis referred to above present fairly, in all material respects, the financial position-regulatory basis of the various funds of the Township, as of December 31, 2016 and 2015, and the results of operations and changes in fund balance-regulatory basis of such funds for the year then ended and the statement of revenues-regulatory basis and statement of expenditures-regulatory basis of the various funds for the year then ended, in conformity with accounting principals and practices as described in Note 1 to the financial statements.

Other Matters

Report on Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Township's basic financial statements-regulatory basis. The supplementary information listed in the table of contents is presented for purposes of additional analysis as required by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, and is not a required part of the basic financial statements-regulatory basis.

The supplementary information exhibits are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements-regulatory basis. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements-regulatory basis and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements-regulatory basis, or to the basic financial statements-regulatory basis themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America.

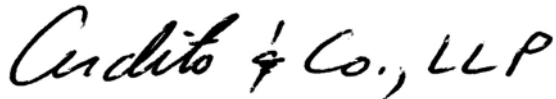
-Continued-

In our opinion, the supplementary information is fairly stated in all material respects in relation to the basic financial statements-regulatory basis taken as a whole, on the basis of accounting described in Note 1 to the financial statements.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated April 15, 2017, on our consideration of the Township's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Township's internal control over financial reporting and compliance.

ARDITO & CO., LLP

A handwritten signature in black ink that reads "Ardito & Co., LLP". The script is cursive and fluid.

Frenchtown, New Jersey
April 15, 2017

A handwritten signature in black ink that reads "Anthony Ardito". The script is cursive and fluid.

Certified Public Accountant
Registered Municipal Accountant No.524
ARDITO & CO., LLP
Frenchtown, New Jersey
April 15, 2017

FINANCIAL STATEMENTS

CURRENT FUND
COMPARATIVE BALANCE SHEET

A
Sheet 1

ASSETS	<u>REF.</u>	<u>BALANCE</u> <u>12/31/16</u>	<u>BALANCE</u> <u>12/31/15</u>
Cash and Cash Equivalents:			
Cash - Treasurer		\$ 735,063	\$ 539,758
Cash - Change Funds		<u>225</u>	<u>225</u>
Subtotal	A-4	<u>735,288</u>	<u>539,983</u>
Receivables And Other Assets With Full Reserves:			
Delinquent Property Taxes Receivable	A-6	191,482	167,876
Tax Title Liens Receivable	A-7	175,972	158,727
Property Acquired For Taxes-Assessed Valuation	A-8	3,150	3,150
Amount Due From Federal and State Grant Fund	A	72,664	-
Amount Due From Other Trust Fund	B	1,405	1,055
Amount Due From General Capital Fund	C	-	1,857
Revenue Accounts Receivable	A-9	<u>5,969</u>	<u>10,315</u>
Subtotal		<u>450,642</u>	<u>342,980</u>
Deferred Charges:			
Emergency and Special Emergency Authorizations (40A:54-46 & 40A:4-5	A-23	<u>60,000</u>	<u>22,792</u>
Subtotal		<u>60,000</u>	<u>22,792</u>
		<u>\$ 1,245,930</u>	<u>\$ 905,755</u>
Federal And State Grant Fund:			
Cash	A-4	4,691	17,840
Federal and State Grants Receivable	A-20	<u>439,723</u>	<u>494,709</u>
		<u>444,414</u>	<u>512,549</u>
TOTAL ASSETS		<u>\$ 1,690,344</u>	<u>\$ 1,418,304</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

CURRENT FUND
COMPARATIVE BALANCE SHEET

A
Sheet 2

	<u>REF.</u>	<u>BALANCE</u> <u>12/31/16</u>	<u>BALANCE</u> <u>12/31/15</u>
LIABILITIES, RESERVES AND FUND BALANCE			
Liabilities:			
Appropriation Reserves	A-3:10	\$ 82,975	\$ 67,397
Due Other Trust	B	66,100	-
Encumbrances	A-11	11,662	-
Accounts Payable	A-12	5,328	4,708
Taxes Collected In Advance	A-13	97,916	110,734
Reserve for Sale of Municipal Assets	A-15	-	39,168
Amount Due To State Of New Jersey For Senior Citizens And Veterans Deductions	A-16	250	1,000
Due County for Added Taxes	A-17	3,597	14,317
Reserve for Watershed Moritorium Offset	A-22	21,620	21,620
Subtotal		289,448	258,944
Reserve For Receivables And Other Assets	A	450,642	342,980
Fund Balance	A-1	505,840	303,831
Subtotal		<u>\$ 1,245,930</u>	<u>\$ 905,755</u>
Federal And State Grant Fund:			
Amount Due To Current Fund	A	72,664	-
Reserve For State Grants	A-21	371,750	512,549
Subtotal		444,414	512,549
TOTAL LIABILITIES, RESERVES AND FUND BALANCE		<u>\$ 1,690,344</u>	<u>\$ 1,418,304</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

CURRENT FUND
COMPARATIVE STATEMENT OF OPERATIONS AND
CHANGE IN FUND BALANCE

A-1

REVENUE AND OTHER INCOME REALIZED	REF.	YEAR 2016	YEAR 2015
Fund Balance Utilized	A-2	\$ 255,000	\$ 282,881
Miscellaneous Revenue Anticipated	A-2	2,031,389	1,868,313
Receipts From Delinquent Taxes	A-2	161,368	81,737
Receipts from Current Taxes	A-2	11,270,962	11,184,201
Non-Budget Revenues	A-2	11,901	13,435
Other Credits To Income:			
Unexpended Balance Of Appropriation Reserves	A-10	66,720	25,085
Payments In Lieu of Taxes on Real Property		311	624
Interfunds Returned		-	949
TOTAL INCOME		13,797,651	13,457,225

EXPENDITURES

Budget and Emergency Appropriations:			
Appropriations Within "CAP":			
Operations:			
Salaries and Wages	A-3	1,388,813	1,363,239
Other Expenses	A-3	1,115,410	999,350
Deferred Charges and Statutory Expenditures	A-3	286,308	266,011
Appropriations Excluded from "CAP":			
Operations:			
Salaries and Wages	A-3	5,652	5,541
Other Expenses	A-3	35,466	35,060
Capital Improvements	A-3	50,000	25,000
Municipal Debt Service	A-3	660,749	603,407
Deferred Charges and Statutory Expenditures	A-3	22,792	22,800
County Taxes	A-17	1,876,522	1,899,035
Amount Due County For Added and Omitted Taxes	A-17	3,597	14,317
Regional District School Taxes	A-18	7,569,556	7,822,668
Municipal Open Space Levy	A-19	307,276	297,615
Interfund Advances	A-4	70,807	
Refund of Prior Year Revenues	A-4	7,694	1,456
TOTAL EXPENDITURES		13,400,642	13,355,499

Excess in Revenues	397,009	101,726
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Adjustments to Income Before Fund Balance:

Expenditures Included Above Which are by Statute			
Deferred Charges to Budget of Succeeding Year	A-3	60,000	-

Statutory Excess to Fund Balance	457,009	101,726
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Fund Balance January 1	A	303,831	484,986
		760,840	586,712

Decreased by:

Utilization as Anticipated Revenue	A-2	255,000	282,881
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Fund Balance December 31	A	\$505,840	\$303,831
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The accompanying Notes to the Financial Statements are an integral part of this statement.

CURRENT FUND
STATEMENT OF REVENUES

A-2
Sheet 1

	<u>REF.</u>	<u>ANTICIPATED</u> <u>BUDGET</u>	<u>N.J.S. 40A:4-87</u>	<u>REALIZED</u>	<u>EXCESS OR</u> <u>DEFICIT</u>
Anticipated Surplus - Cash Surplus	A-1	\$ 255,000		\$ 255,000	
Miscellaneous Revenues:					
LOCAL REVENUES:					
Liquor Licenses-Clerk	A-9	2,500		2,500	-
Other Fees and Permits	A-9	85,000		89,864	\$ 4,864
Fines and Costs-Municipal Court	A-9	125,000		93,437	(31,563)
Interest and Costs On Taxes	A-5	25,000		42,711	17,711
Interest on Investments	A-9	4,500		3,642	(858)
Total Local Revenues		242,000		232,154	(9,846)
STATE AID REVENUES:					
Consolidated Municipal Property Tax Relief Aid	A-9	289,432		289,432	
Energy Receipts Tax	A-9	617,697		617,697	
Watershed Moritorium Offset	A-22	21,620		21,620	
Garden State Trust Fund	A-9	36,752		36,752	
Total State Aid		965,501		965,501	
Uniform Construction Code Fees	A-9	168,000	-	229,432	61,432

The accompanying Notes to the Financial Statements are an integral part of this statement.

CURRENT FUND
STATEMENT OF REVENUES

A-2
Sheet 2

	<u>REF.</u>	<u>ANTICIPATED</u> <u>BUDGET</u>	<u>N.J.S. 40A:4-87</u>	<u>REALIZED</u>	<u>EXCESS OR</u> <u>DEFICIT</u>
FEDERAL AND STATE GRANT REVENUES:					
Clean Communities	A-20		14,698	14,698	
Alcohol Education Rehab. Fund	A-20		60	60	
Body Armor Grant	A-20		1,061	1,061	
Police Click it or Ticket	A-20		3,400	3,400	
Total Federal and State Grant Revenues		-	19,219	19,219	
OTHER SPECIAL ITEMS:					
Uniform Fire Safety Act	A-9	9,200		8,935	(265)
Reserve for Sale of Municipal Assets	A-15	39,168		39,168	-
Open Space Trust Fund	B	528,980		528,980	-
General Capital Fund Balance	C	8,000		8,000	-
Total Special Items Of Revenues		585,348	-	585,083	(265)
Total Miscellaneous Revenue	A-1	1,960,849	19,219	2,031,389	51,321
Receipts From Delinquent Taxes	A-1	119,000		161,368	42,368
Amount To be Raised by Taxes For Support Of Municipal Budget:					
Local Tax For Municipal Purposes	A-2	1,371,122	-	1,394,011	22,889
Total General Revenues		3,705,971	19,219	3,841,768	116,578
Non-Budget Revenues:					
Other Non-Budget Revenues	A-1			11,901	11,901
		<u>\$ 3,705,971</u>	<u>\$ 19,219</u>	<u>\$ 3,853,669</u>	<u>\$ 128,479</u>

A-3

The accompanying Notes to the Financial Statements are an integral part of this statement.

CURRENT FUND
STATEMENT OF REVENUES

A-2
Sheet 3

REF.

ANALYSIS OF REALIZED REVENUES

Allocation Of Current Tax Collections:

Revenue from Collections	A-6	\$11,240,962
State of New Jersey, Senior Citizens and Veterans Deductions	A-6	<u>30,000</u>
		11,270,962

Allocated To:

School and County Taxes	A-6	<u>10,096,951</u>
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Deficiency Supported by Municipal Revenues		1,174,011
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Add (Decreased) by Appropriation: "Reserve For Uncollected Taxes"	A-3	<u>220,000</u>
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Amount for Support of Municipal Budget Appropriations	A-2	<u>\$ 1,394,011</u>
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The accompanying Notes to the Financial Statements are an integral part of this statement.

CURRENT FUND
STATEMENT OF REVENUES

A-2
Sheet 4

ANALYSIS OF NON-BUDGET REVENUES

Miscellaneous Revenue Not Anticipated:

REF.

Treasurer:

Cable TV Franchise Fee	\$ 9,454
Poll Rent	160
MV Fines	415
Reimbursements	1,247
Tax Collector	40
Vets/Sr. Cit. Fee	585

Miscellaneous Revenue Not Anticipated - Total

A-4

\$ 11,901

The accompanying Notes to the Financial Statements are an integral part of this statement.

CURRENT FUND
STATEMENT OF EXPENDITURES

A-3
Sheet 1

<u>OPERATIONS within "CAPS"</u>	<u>BUDGET</u>	<u>BUDGET AFTER MODIFICATION</u>	<u>EXPENDED PAID OR CHARGED</u>	<u>RESERVED</u>
GENERAL GOVERNMENT FUNCTIONS:				
General Administration:				
Salaries and Wages	\$ 30,956	\$ 30,956	\$ 30,956	
Other Expenses	30,000	30,000	28,732	\$ 1,268
Mayor and Council:				
Salaries and Wages	9,446	9,446	9,261	185
Other Expenses	200	200	200	
Municipal Clerk:				
Salaries and Wages	71,051	71,051	68,096	2,955
Other Expenses	9,300	9,300	4,518	4,782
Financial Administration (Treasury):				
Salaries and Wages	52,818	54,418	54,394	24
Other Expenses	5,000	5,000	1,692	3,308
Audit Services:				
Other Expenses	18,500	18,500	18,500	
Revenue Administration (Tax Collection):				
Salaries and Wages	17,100	24,800	22,731	2,069
Other Expenses	7,000	8,200	7,848	352
Tax Assessment Administration:				
Salaries and Wages	35,339	35,339	35,339	
Other Expenses	5,500	5,500	3,851	1,649
Legal Services (Legal Dept.):				
Other Expenses <i>(Emergency Appropriation NJSA 40A:4-46 \$60,000)</i>	40,000	100,000	84,101	15,899
Agricultural Adv Committee:				
Other Expenses	500	500	-	500
Engineering Services:				
Other Expenses:	5,500	5,500	3,368	2,132
Historical Sites Office:				
Other Expenses	50	50	-	50
LAND USE ADMINISTRATION:				
Planning Board:				
Salaries and Wages	15,074	15,074	15,074	
Other Expenses	14,000	6,000	3,415	2,585
Zoning Board of Adjustment:				
Salaries and Wages	6,690	6,690	6,646	44
Other Expenses	3,000	3,000	2,193	807
Zoning Officer:				
Salaries and Wages	6,500	7,400	7,400	
Other Expenses	1,000	1,000	259	741
INSURANCE:				
Liability Insurance	78,500	81,700	81,186	514
Worker Compensation Insurance	45,757	45,757	45,757	
Employee Group Insurance	309,853	282,853	280,888	1,965
PUBLIC SAFETY FUNCTIONS:				
Bureau of Fire Prevention:				
Salaries and Wages	6,400	6,400	5,865	535
Other Expenses	3,500	3,500	174	3,326
Aid to Volunteer Fire Companies	28,000	41,600	41,551	49
Contribution to First Aid Organizations	9,500	9,500	9,500	
Fire Department:				
Other Expenses:				
Fire Hydrant Services	4,400	4,400	4,137	263
Police:				
Salaries and Wages	664,900	681,900	681,784	116
Other Expenses	30,000	32,500	31,152	1,348
Emergency Management:				
Other Expenses	350	350	347	3

The accompanying Notes to the Financial Statements are an integral part of this statement.

CURRENT FUND
STATEMENT OF EXPENDITURES

A-3
Sheet 2

<u>OPERATIONS within "CAPS"</u>	<u>APPROPRIATION</u> <u>BUDGET</u>	<u>BUDGET AFTER</u> <u>MODIFICATION</u>	<u>EXPENDED</u> <u>PAID OR</u> <u>CHARGED</u>	<u>RESERVED</u>
MUNICIPAL COURT:				
Salaries and Wages	76,400	79,300	79,212	88
Other Expenses	6,200	6,200	3,795	2,405
Prosecutor Other Expenses	21,500	21,500	20,094	1,406
PUBLIC DEFENDER:				
Other Expenses	3,700	3,700	3,500	200
PUBLIC WORKS FUNCTIONS:				
Streets and Road Maintenance:				
Salaries and Wages	221,400	222,150	222,062	88
Other Expenses	170,000	150,000	146,555	3,445
Buildings and Grounds:				
Other Expenses	18,000	18,800	18,754	46
Vehicle Maintenance	60,000	60,000	57,385	2,615
HEALTH AND HUMAN SERVICES FUNCTIONS:				
Public Health Services (Board of Health):				
Salaries and Wages	3,549	3,549	3,549	
Other Expenses	28,000	28,000	27,861	139
Environmental Health Services (Commission):				
Other Expenses	650	650	650	
Social Services Agencies:				
Other Expenses	2,500	2,500	2,500	
PARK AND RECREATION FUNCTIONS:				
Maintenance of Parks:				
Other Expenses	2,500	2,500	19	2,481
CONSTRUCTION OFFICIAL:				
Salaries and Wages	130,340	136,340	136,294	46
Other Expenses	16,200	13,250	7,430	5,820
UNCLASSIFIED:				
Celebration of Public Events	500	500	71	429
UTILITY EXPENSES AND BULK PURCHASES:				
Electricity	17,000	18,500	17,966	534
Street Lighting	5,000	5,000	4,084	916
Telephone (excluding equipment acquisition)	16,000	16,000	15,990	10
Fuel Oil	12,000	12,000	7,176	4,824
Recycling Surcharge	1,100	1,100	755	345
Gasoline	32,000	34,000	32,380	1,620
SOLID WASTE COLLECTION:				
Salaries and Wages	4,000	4,000	3,732	268
Other Expenses	30,000	26,300	22,573	3,727
Total Operations within "CAPS"	<u>2,444,223</u>	<u>2,504,223</u>	<u>2,425,302</u>	<u>78,921</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

CURRENT FUND
STATEMENT OF EXPENDITURES

A-3
Sheet 3

	<u>BUDGET</u>	<u>APPROPRIATION BUDGET AFTER MODIFICATION</u>	<u>EXPENDED PAID OR CHARGED</u>	<u>RESERVED</u>
Total Operations Including Contingent	2,444,223	2,504,223	2,425,302	78,921
Detail:				
Salaries and Wages	1,351,963	1,388,813	1,382,395	6,418
Other Expenses	1,092,260	1,115,410	1,042,907	72,503
DEFERRED CHARGES AND STATUTORY EXPENDITURES within "CAPS"				
Statutory Expenditures:				
Contribution To:				
Social Security System (O.A.S.I.)	107,900	107,900	107,346	554
Statutory Expenditures:				
Contribution to PERS	53,292	53,292	53,292	
Contribution to PFRS	125,116	125,116	125,116	
Total Deferred Charges and Statutory Expenditures within "CAPS"	286,308	286,308	285,754	554
Total Appropriations within "CAPS"	2,730,531	2,790,531	2,711,056	79,475
OPERATIONS EXCLUDED FROM "CAPS"				
Health Insurance	5,247	5,247	5,247	
Affordable Housing (COAH-Fair Share Housing):				
Salaries and Wages	5,652	5,652	5,652	
Other Expenses	3,500	3,500	-	3,500
	14,399	14,399	10,899	3,500
Length of Service Awards Program (LOSAP):				
Other Expenses	7,000	7,000	7,000	
NJPDES STORMWATER PERMIT (NJSA 40A:45.3)				
Street Division				
Other Expenses	500	500	500	
Public and Private Programs Offset by Revenues:				
Clean Communities Program:				
Other Expenses		14,698	14,698	
Alcohol Education				
Other Expenses		60	60	
Body Armor Grant		1,061	1,061	
Police - Click it or Ticket Grant		3,400	3,400	
Total Public and Private Programs Offset by Revenues-Excluded from "CAPS"	-	19,219	19,219	-
Deferred Charges Excluded from "CAPS":				
Special Emergency Authorizations (NJS 40A:4-55)	22,792	22,792	22,792	
Total Deferred Charges Excluded from "CAPS"	22,792	22,792	22,792	

The accompanying Notes to the Financial Statements are an integral part of this statement.

CURRENT FUND
STATEMENT OF EXPENDITURES

A-3
Sheet 4

	<u>APPROPRIATION</u> <u>BUDGET</u>	<u>BUDGET AFTER</u> <u>MODIFICATION</u>	<u>EXPENDED</u> <u>PAID OR</u> <u>CHARGED</u>	<u>RESERVED</u>
Capital Improvements-Excluded from "CAPS":				
Capital Improvement Fund	50,000	50,000	50,000	
Total Capital Improvements-Excluded from "CAPS"	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>	
Municipal Debt Service Excluded from "CAPS":				
Payment of Bonds	430,000	430,000	430,000	
Payment of Notes	120,282	120,282	120,282	
Interest on Bonds	71,675	71,675	71,675	
Payment of Interest on Notes	7,700	7,700	7,700	
Green Trust Loan Program	31,092	31,092	31,092	
Total Municipal Debt Service	<u>660,749</u>	<u>660,749</u>	<u>660,749</u>	-
Total Appropriations Excluded from "CAPS"	<u>755,440</u>	<u>774,659</u>	<u>771,159</u>	<u>3,500</u>
Detail:				
Salaries and Wages	5,652	5,652	5,652	-
Other Expenses	749,788	769,007	765,507	3,500
Subtotal General Appropriations	3,485,971	3,565,190	3,482,215	82,975
Reserve For Uncollected Taxes	220,000	220,000	220,000	
TOTALS	<u>\$ 3,705,971</u>	<u>\$ 3,785,190</u>	<u>\$ 3,702,215</u>	<u>\$ 82,975</u>

A

Budget	A-2	\$ 3,705,971
Emergency Appropriation 40A:4-46	A-1	60,000
Appropriation 40A:4-87	A-2	19,219
		<u>\$ 3,785,190</u>

Reserve for State Grants	A-21	\$ 19,219
Deferred Charges	A-23	22,792
Reserve for Encumbrances	A-11	3,440,204
Reserve for Uncollected Taxes	A-2	220,000
		<u>\$ 3,702,215</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

TRUST FUND
COMPARATIVE BALANCE SHEET

B

ASSETS	REF.	BALANCE 12/31/16	BALANCE 12/31/15
Dog License Fund:			
Cash and Cash Equivalents:			
Cash - Treasurer	B-2	\$ 877	\$ 870
Total Dog License Fund		<u>877</u>	<u>\$ 870</u>
Other Trust Funds:			
Cash and Cash Equivalents:			
Cash - Treasurer	B-2	\$ 413,256	\$ 531,005
Amount Due Current Fund	B-6	66,100	-
Total Other Trust Funds		<u>\$ 479,356</u>	<u>\$ 531,005</u>
Municipal Open Space Funds:			
Cash and Cash Equivalents:			
Cash - Treasurer	B-2	\$ 337,634	\$ 402,232
Total Municipal Open Space Funds		<u>\$ 337,634</u>	<u>\$ 402,232</u>
TOTAL ASSETS		<u>\$ 817,867</u>	<u>\$ 934,107</u>

LIABILITIES, RESERVES AND FUND BALANCE

Dog License Fund:			
Reserve for Dog Fund Expenditures	B-3	\$ 877	\$ 869
Due State of New Jersey	B-4	-	1
Total Dog License Fund		<u>\$ 877</u>	<u>\$ 870</u>
Other Trust Fund:			
Amount Due Current Fund	B-6	\$ 1,405	\$ 1,055
Reserve for Developer's Escrow	B-7	37,754	147,139
Reserve for POAA Trust	B-8	30	30
Reserve for Historical Preservation Trust	B-9	2,633	2,576
Reserve for Housing Trust	B-10	24,672	30,808
Reserve for COAH Escrow Trust	B-11	113,653	93,639
Reserve for CDBG Rehabilitation Trust	B-12	24,002	32,652
Reserve for Off Duty Police Trust	B-13	5,000	3,483
Reserve for Celebration of Public Events Trust	B-14	3,735	3,735
Reserve for Fire Penalties Trust	B-15	2,000	2,000
Reserve for Public Defender Trust	B-16	2,491	1,776
Reserve for Tax Sale Premiums	B-17	208,700	157,700
Reserve for SUI Trust	B-18	22,826	22,745
Reserve for Municipal Alliance Trust	B-19	21,931	22,181
Reserve for DARE Contributions	B-20	7,457	8,423
Reserve for Local Assistance	B-21	1,067	1,063
Total Other Trust Fund		<u>\$ 479,356</u>	<u>\$ 531,005</u>
Municipal Open Space Trust Fund:			
Reserve for Municipal Open Space Trust Deposits	B-22	\$ 337,634	\$ 402,232
Total Municipal Open Space Trust Fund		<u>\$ 337,634</u>	<u>\$ 402,232</u>
TOTAL LIABILITIES, RESERVES AND FUND BALANCE		<u>\$ 817,867</u>	<u>\$ 934,107</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

GENERAL CAPITAL FUND
COMPARATIVE BALANCE SHEET

C

ASSETS	<u>REF.</u>	<u>BALANCE</u> <u>12/31/16</u>	<u>BALANCE</u> <u>12/31/15</u>
Cash and Cash Equivalents:			
Cash - Treasurer	C-2	\$ 422,698	\$ 578,250
Deferred Charges to Future Taxation:			
Funded	C-3	2,823,166	3,281,173
Unfunded	C-4	<u>1,596,923</u>	<u>1,494,161</u>
TOTAL ASSETS		<u>\$ 4,842,787</u>	<u>\$ 5,353,584</u>

LIABILITIES, RESERVES AND FUND BALANCE

Due Current Fund	C-5	-	\$ 1,857
Capital Improvement Fund	C-6	\$ 24,038	890
Improvement Authorizations:			
Unfunded	C-7	657,969	775,482
Funded	C-7	98,536	483,589
Accounts Payable	C-7	107,800	14,999
Bond Anticipation Note Payable	C-8	1,100,000	1,100,000
New Jersey Green Trust Loan	C-9	133,166	161,173
Serial Bonds Payable	C-10	2,690,000	2,780,000
Reserve for Preliminary Expenses - Open Space Acquisition	C-12	14,347	18,297
Fund Balance	C-1	<u>16,931</u>	<u>17,297</u>
TOTAL LIABILITIES, RESERVES AND FUND BALANCE		<u>\$ 4,842,787</u>	<u>\$ 5,353,584</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

GENERAL CAPITAL FUND
SCHEDULE OF FUND BALANCE

C-1

	<u>REF.</u>	
Balance December 31, 2015	C	\$ 17,297
Increased by:		
Premium on Bond Anticipation Note Sale	C-2	\$ 5,632
Refund Prior Year Expenditures-Close Accounts	C-2	<u>2,002</u> <u>7,634</u>
		24,931
Decreased by:		
Capital Fund Balance Anticipated as Current Fund Revenue	C-2	<u>8,000</u>
Balance December 31, 2016	C	<u>\$ 16,931</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

STATEMENT OF GENERAL FIXED ASSETS
DECEMBER 31, 2016

F

	<u>BALANCE</u> <u>12/31/16</u>	<u>BALANCE</u> <u>12/31/15</u>
General Fixed Assets:		
Land	\$ 2,222,406	\$ 2,222,406
Buildings	1,696,957	1,696,957
Machinery and Equipment	<u>2,965,814</u>	<u>2,736,386</u>
Total General Fixed Assets	<u>\$ 6,885,177</u>	<u>\$ 6,655,749</u>
Investment In General Fixed Assets		
	<u>\$ 6,885,177</u>	<u>\$ 6,655,749</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

PAYROLL AGENCY FUND
COMPARATIVE BALANCE SHEET

G

	BALANCE <u>12/31/16</u>	BALANCE <u>12/31/15</u>
ASSETS		
Assets:		
Cash	\$ 9,457	\$ 8,553
TOTAL ASSETS	<u>\$ 9,457</u>	<u>\$ 8,553</u>
LIABILITIES AND RESERVES		
Payroll Deductions	\$ 9,457	\$ 8,553
Due Current Fund	<u>-</u>	<u>-</u>
TOTAL LIABILITIES AND RESERVES	<u>\$ 9,457</u>	<u>\$ 8,553</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

NOTES TO FINANCIAL STATEMENTS

NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2016

Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Reporting Entity

GASB Statement No.14 established criteria to be used to determine which component units should be included in the financial statements of the oversight entity. The Division requires the financial statements of the Township to be reported separately.

The financial statements of the Township of West Amwell include every board, body, officer or commission supported and maintained wholly or in part by funds appropriated by the Township, as The financial statements of the Township do not include the operations of the Board of Education.

B. Description of Funds

The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The GASB Codification establishes seven fund types and two account groups to be used by governmental units when reporting financial position and results of operations in accordance with accounting principles generally accepted in the United States of America(GAAP).

The accounting policies of the Township of West Amwell conform to the accounting principles applicable to municipalities which have been prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Such principles and practices are designed primarily for determining compliance with legal provisions and budgetary restrictions and as a means of reporting on the stewardship of public officials with respect to public funds. Under this method of accounting, the Township of West Amwell accounts for its financial transactions through the following separate funds, which differ from the fund structure required by GAAP.

Current Fund

Resources and expenditures for governmental operations of a general nature, including State grants for operations.

Trust Funds

Records the receipts, disbursement and custodianship of monies in accordance with the purpose for which each account was established.

NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2016

Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

B. Description of Funds (Continued)

General Capital Fund

The receipts and disbursement of funds for the acquisition of general infrastructure and other capital facilities, other than those acquired in the Current Fund. General bonds and notes payable are recorded in this fund offset by deferred charges to future taxation.

Public Assistance Fund

Receipt and disbursements of funds that provide assistance to certain residents of the Township pursuant to the provisions of Title 44 of New Jersey statutes.

General Fixed Assets Account Group

To account for all fixed assets of the Township. The Township's infrastructure is not reported in the group.

C. Basis of Accounting

The accounting principles and practices prescribed for municipalities by the State of New Jersey differ in certain respects from generally accepted accounting principles applicable to local government units. The more significant policies in New Jersey follow.

A modified accrual basis of accounting is followed with minor exceptions.

Revenues--are recorded as received in cash except for certain amounts which are due from other governmental units. Receipts from State grants are realized as revenue when anticipated in the Township budget. Receivables for property taxes are recorded with offsetting reserves on the balance sheet of the Township's Current Fund; accordingly, such amounts are not recorded as revenue until collected. Other amounts that are due the Township which are susceptible of accrual are also recorded as receivables with offsetting reserves and recorded as revenue when received.

Expenditures--are recorded on the "budgetary" basis of accounting. Generally expenditures are recorded when an amount is encumbered for goods or services through the issuance of a purchase order in conjunction with the Encumbrance Accounting System. Outstanding encumbrances at December 31, are reported as a cash liability in the financial statements and constitute part of the Township's statutory Appropriation Reserve balance. Appropriation reserves covering unexpended appropriation balances are automatically created at December 31st of each year and recorded as liabilities, except for amounts which may be cancelled by the governing body.

NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2016

Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

C. Basis of Accounting (Continued)

Appropriation reserves are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding fiscal year. Lapsed appropriation reserves are recorded as income. Appropriations for principal payments on outstanding general capital and utility bonds and notes are provided on the cash basis; interest on general capital indebtedness is on the cash basis, whereas interest on utility indebtedness is on the accrual basis.

Property Tax Revenue--Real property taxes are assessed locally, based upon the assessed value of the property. The tax bill includes a levy for Municipal, County, Open Space and School purposes. The bills are mailed annually in June for that calendar year's levy. Taxes are payable in four quarterly installments on February 1, May 1, August 1 and November 1.

The amounts of the first and second installments are determined as one quarter of the total tax levied against the property for the preceding year. The installment due the third and fourth quarters is determined by taking the current year levy less the amount previously charged for the first and second installments, with the remainder being divided equally.

If unpaid on these dates, the amount due becomes delinquent and subject to interest at 8% per annum, or 18% on any delinquency amount in excess of \$1,500. The school levy is turned over to the Board of Education as expenditures are incurred, and the balance, if any, must be transferred as of June 30, of each fiscal year. County taxes are paid to the County by the Township quarterly on February 15, May 15, August 15 and November 15. The Open Space Levy is paid quarterly to the Township's other trust funds on February 15, May 15, August 15 and November 15.

When unpaid taxes or any municipal lien, or part thereof, on real property remains in arrears after the eleventh day of the eleventh month in the year in which they are due, the collector in the municipality shall, subject to provisions of the New Jersey Statutes, enforce the lien by placing the property on a tax sale. Annual in rem tax foreclosure proceedings are instituted to enforce the tax collection or acquisition of title to the property by the Township.

In accordance with the accounting Principles prescribed by the State of New Jersey, current and delinquent taxes are realized as revenue when collected. Since delinquent taxes and liens are fully reserved, no provision has been made to estimate that portion of the taxes receivable and tax title liens that are uncollectible. GAAP required tax revenues to be recognized in the accounting period when they become susceptible to accrual, reduced by an allowance for doubtful accounts.

NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2016

Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

C. Basis of Accounting (Continued)

Deferred School Taxes--A portion of the school taxes collected at December 31 relating to the period January 1 to June 30 of the subsequent year have been included in fund balance. GAAP requires such revenue to be deferred and recognized in the accounting period when it becomes susceptible to accrual.

Foreclosed Property--Foreclosed property is recorded in the Current Fund at the assessed valuation when such property was acquired and is fully reserved.

Interfunds--Interfund receivables in the Current Fund are recorded with offsetting reserves which are created by charges to operations. Income is recognized in the year the receivables are liquidated. Interfund receivables in the other funds are not offset by reserves.

Inventories of Supplies--The cost of inventories of supplies for all funds are recorded as expenditures at the time individual items are purchased. The cost of inventories are not included on the various balance sheets.

General Fixed Assets--In accordance with Technical Accounting Directive No. 85-2, Accounting for Governmental Fixed Assets, as promulgated by the Division of Local Government Services, which differs in certain respects from generally accepted accounting principles, the municipality develops a fixed asset accounting and reporting system.

Fixed assets used in governmental operations (general fixed assets) are accounted for in the General Fixed Assets Account Group. Public domain ("infrastructure") general fixed assets consisting of certain improvements other than buildings, such as roads, bridges, curbs and gutters, streets and sidewalks and drainage systems are not capitalized.

All fixed assets are valued at historical cost or estimated historical cost if actual historical cost is not available except for land which is valued at estimated market value.

No depreciation is to be provided for in the financial statements. Expenditures for construction in progress are recorded in the Capital Funds until such time as the construction is completed and put into operation.

Expenditures for construction in progress are recorded in the Capital Funds until such time as the construction is completed and put into operation.

Fixed assets acquired through grants in aid or contributed capital have not been accounted for separately.

NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2016

Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

C. Basis of Accounting (Continued)

Budget and Budgetary Procedures--The foundation of the New Jersey local finance system is the annual cash basis budget required under the Local Budget Law (N.J.S.A.40A:4-1, et seq.). Every local unit must adopt a budget in the form required by the Division of Local Government Services, Department of Community Affairs, State of New Jersey (the "Division"). Certain items of revenue and appropriation are regulated by law and the proposed budget must be certified by the Director of the Division ("Director") prior to final adoption. The normal budget calendar begins early in the fiscal year with introduction, public advertisement and after state approval, budget adoption. The cash basis for revenues and budgetary basis for expenditures is the budget basis of accounting.

The Township is not required to adopt budgets for the following funds:

**General Capital Fund
Public Assistance Fund
Trust Fund**

The governing body shall introduce and approve the annual budget not later than February 10, of the fiscal year. The budget shall be adopted not later than March 20, and prior to adoption, must be certified by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. The Director of the Division of Local Government Services, with the approval of the Local Finance Board, may extend the introduction and approval and adoption dates of the municipal budget. The budget is prepared by fund, function, activity and line item (salary or other expense) and includes information on the previous year. The legal level of control for appropriations is exercised at the individual line item level for all operating budgets adopted. Emergency appropriations, those made after the adoption of the budget and determination of the tax rate, may be authorized by the governing body of the municipality.

During the last two months of the fiscal year, the governing body may, by a 2/3 vote, amend the budget through line item transfers. Management has no authority to amend the budget without the approval of the Government Body. Expenditures may not legally exceed budgeted appropriations at the line item level.

NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2016

Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

C. Basis of Accounting (Continued)

Expenditures--Are recorded on the "budgetary" basis of accounting. Generally, expenditures are recorded when an amount is encumbered for goods or services through the issuance of a purchase order in conjunction with an encumbrance accounting system. Outstanding encumbrances at December 31, are reported as a cash liability in the financial statements. Unexpended or uncommitted appropriations at December 31, are reported as expenditures through the establishment of appropriations reserves unless cancelled by the governing body. GAAP requires expenditures to be recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt, which should be recognized when due.

Tax Appeals and Other Contingent Losses--Losses which arise from tax appeals and other contingent losses are recognized at the time an unfavorable decision is rendered by an administrative or judicial body.

Deferred Charges to Future Taxation Funded and Unfunded--Upon the authorization of capital projects, the Township establishes deferred charges for the costs of the capital projects to be raised by future taxation. Funded deferred charges relate to permanent debt issued, whereas unfunded deferred charges relate to temporary or non-funding of the authorized cost of capital projects. According to N.J.S.A.40A:2-4, the Township may levy taxes on all taxable property within the local unit to repay the debt. Annually, the Township raises the debt requirements for that particular year in the current budget. As the funds are raised by taxation, the deferred charges are reduced.

Comparative Data - Comparative data for the prior year has been presented in the accompanying balance sheets and statements of operations in order to provide an understanding of changes in the municipality's financial position and operations. However, comparative data have not been presented in all statements because their inclusion would make certain statements unduly complex and difficult to understand.

Use of Estimates--The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions. This will affect the reported amounts of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reported period. Actual results could differ from these estimates.

NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2016

Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

C. Basis of Accounting (Continued)

Departures from Generally Accepted Accounting Principles--The accounting principles and practices followed by the Township differ generally accepted accounting principles applicable to local government units. The more significant differences are as follows:

- Taxes and other receivables are fully reserved.
- Interfund receivables in the Current Fund are fully reserved.
- Unexpended and uncommitted appropriations are reflected as expenditures.
- Overexpended appropriations and emergency appropriations are deferred to the succeeding years' operations.
- Undetermined contributions to state-administered pension plans applicable to the six months ended December 31 are not accrued.
- Estimated losses arising from tax appeals and other contingencies are not recorded when it is probable that a loss has been incurred and the amount of such loss can be reasonably estimated.

It was not practicable to determine the effect of such difference.

Statutory-Basis Financial Statements--The GASB Codification also defines the financial statements of a governmental unit to be presented to be in accordance with GAAP. The Township presents the financial statements listed in the table of contents which are required by the Division and which differ from the financial statements required by GAAP. In addition, the Division requires the financial statements listed in the table of contents to be referenced to the supplementary schedules. This practice differs from GAAP.

Note 2: CASH AND CASH EQUIVALENTS

Deposits:

New Jersey statutes require that municipalities deposit public funds in public depositories located in New Jersey, which are insured by the Federal Deposit Insurance Corporation, the Federal Savings and Loan Insurance Corporation, or by any other agency of the United States that insures deposits made in public depositories. Municipalities are also permitted to deposit public funds in the State of New Jersey Cash Management Fund.

New Jersey statutes require public depositories to maintain collateral for deposits of public funds that exceed depository insurance limits as follows:

The market value of the collateral must equal at least 5% of the average daily balance of collected public funds on deposit.

NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2016

Note 2: CASH AND CASH EQUIVALENTS (Continued)

In addition to the above collateral requirement, if the public funds deposited exceed 75% of the capital funds of the depository, the depository must provide collateral having a market value at least equal to 100% of the amount exceeding 75%.

All collateral must be deposited with the Federal Reserve Bank of New York, the Federal Reserve Bank of Philadelphia, the Federal Home Loan Bank of New York, or a banking institution that is a member of the Federal Reserve System and has capital funds of not less than \$25,000,000.

Pursuant to GASB Statement No. 40, "Deposit and Investment Risk Disclosures" ("GASB 40"), the municipality's accounts are profiled in order to determine exposure, if any, to Custodial Credit Risk (risk that in the event of failure of the counterparty the municipality would not be able to recover the value of its deposits or investment). Deposits are considered to be exposed to Custodial Credit Risk if they are: uncollateralized or collateralized with securities held by the financial institution's trust department or agent but not in the government's name. At December 31, 2016, all of the municipality's deposits were collateralized by securities held in its name and, accordingly, not exposed to custodial credit risk. The municipality does not have a policy for custodial credit risk.

As of December 31, 2016, cash and cash equivalents of the municipality consisted of the following:

	Cash and Cash <u>Equivalents</u>	<u>Total</u>
Checking	\$ 1,921,514	\$ 1,921,514
	<u>\$ 1,921,514</u>	<u>\$ 1,921,514</u>

The carrying amount of the municipality's cash and cash equivalents at December 31, 2016, was \$1,921,514 and the bank balance was \$2,072,550. All bank balances were covered by federal depository insurance and/or covered by a collateral pool maintained by the banks as required by New Jersey statutes. Of these bank balances, \$274,879 was covered by federal depository insurances and \$1,797,671 was covered by collateral pool.

Investments

Pursuant to the Enabling Act, the funds of the municipality may be invested in any direct obligations of, or obligations as to which the principal and interest thereof is guaranteed by, the United States of America or other obligations as the municipality may approve.

NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2016

Note 2: CASH AND CASH EQUIVALENTS (Continued)

In order to maximize liquidity, the municipality utilizes the New Jersey Cash Management Fund ("NJCMF") and investments in direct obligations of the United States of America as its sole investments. The NJCMF is administered by the New Jersey Department of Treasury. It invests pooled monies from various State and non-State agencies in primarily short-term investments. These investments include: U.S. Treasuries, short-term Commercial Paper, U.S. Agency Bonds, Corporate Bonds, and Certificates of Deposit. Agencies that participate in the NJCMF typically earn returns that mirror short-term investment rates. Monies can be freely added or withdrawn from the NJCMF on a daily basis without penalty. At December 31, 2016, the municipality's investment balance was as follows:

New Jersey Cash Management Fund	<u>\$ 2,387</u>
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Custodial Credit Risk: Pursuant to GASB 40, the NJCMF, which is a pooled investment, is exempt from custodial credit risk disclosure. The municipality does not have a policy for custodial credit risk.

Credit Risk: The municipality does not have an investment policy regarding the management of credit risk. GASB 40 requires that disclosure be made as to the credit rating of all debt security investments except for obligations of the U.S. government or investments guaranteed by the U.S. government. The NJCMF is not rated by a rating agency.

Interest Rate Risk: The municipality does not have a policy to limit interest rate risk. The average maturity of the municipality's investments is less than one year.

Note 3: LONG-TERM DEBT

	Beginning Balance	Issued	Paid	Ending Balance
Long Term Debt:				
Bond Anticipation Notes	\$1,100,000	\$ 183,991	\$ 183,991	\$ 1,100,000
Bonds Payable	2,780,000	340,000	430,000	2,690,000
Loans Payable	161,173		28,007	133,166
Compensated absences payable	75,708	3,620		79,328
Total Long-Term Debt	<u>\$4,116,881</u>	<u>527,611</u>	<u>\$ 641,998</u>	<u>\$ 4,002,494</u>

The Local Bond Law governs the issuance of bonds and notes to finance general municipal expenditures. All bonds issued by the Township are general obligation bonds, backed by the full faith and credit of the Township. Bond anticipation notes, which are issued by temporarily finance capital projects, must be paid off within ten years or retired by issuance of bonds.

NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2016

Note 3: LONG-TERM DEBT (Continued)

The Township debt is summarized as follows:

Summary of Municipal Debt

	YEAR <u>2016</u>	YEAR <u>2015</u>	YEAR <u>2014</u>
Issued:			
Bonds and Notes	\$ 3,790,000	\$ 3,880,000	\$ 3,740,000
Green Trust Loan Payable	<u>133,166</u>	<u>161,173</u>	<u>188,628</u>
Total Issued	3,923,166	4,041,173	3,928,628
<u>Authorized But Not Issued</u>			
Bonds and Notes	502,923	797,870	1,383,164
Deductions	<u>(6,000)</u>	<u>(63,709)</u>	<u>(3,643)</u>
Net Bonds and Notes Issued and Authorized But Not Issued	<u>\$ 4,420,089</u>	<u>\$ 4,775,334</u>	<u>\$ 5,308,149</u>

Summary of Statutory Debt Condition - Annual Debt Statement

The summarized statement of debt condition which follows is prepared in accordance with the required method of setting up the Annual Debt Statement and indicates a statutory net debt of 0.884%

	<u>Gross Debt</u>	<u>Deductions</u>	<u>Net Debt</u>
Regional School Debt	\$ 4,914,887	\$ 4,914,887	
General Debt	<u>4,426,089</u>	<u>6,000</u>	\$ 4,420,089
	<u>\$ 9,340,976</u>	<u>\$ 4,920,887</u>	<u>\$ 4,420,089</u>

Net Debt \$4,420,089 Divided by Equalized Valuation Basis per N.J.S.A. 40A:2-2
as amended, \$ 500,113,238 equals 0.884%

Borrowing Power Under N.J.S.A. 40A:2-6 As Amended

3 1/2% of Equalized Valuation Basis (Municipal)	\$ 17,503,963
Net Debt	<u>4,420,089</u>
Remaining Borrowing Power	<u>\$ 13,083,874</u>

NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2016

Note 3: LONG-TERM DEBT (Continued)

Bond Anticipation Notes

The Township has outstanding at December 31, 2016, a bond anticipation note in the amount of \$1,100,000 payable to Oppenheimer & Co., Inc. This note matures on June 23, 2017. The interest rate on the note was 2.0%. Principal and interest on this note is paid from the current fund budget of the Township.

General Obligation Bonds

Refunding Bonds-dated February 28, 2014, issued in the original amount of \$850,000 with an interest rate of 1.335% to advance refund series 2003 bonds in the amount of \$2,309,000 with interest rates of 3.7% to 4.25%. The net proceeds, along with a \$1,500,000 township contribution from open space reserves, were used to call the outstanding series 2003 bonds on April 1, 2013. This refunding bond is payable in annual installments ranging from \$215,000 to \$210,000 through February 15, 2017. Interest is calculated at 1.335% and is included in the semi-annual installments. This method of calculating interest is in conformity with New Jersey Statutes. The remaining balance as of December 31, 2016, was \$210,000. Outstanding bond principal and interest is paid from the Current Fund of the Township.

Refunding Bonds-dated November 6, 2014, issued in the original amount of \$1,555,000 with an interest rate of 2.6% to partially advance refund series 2006 bonds in the amount of \$1,818,000. The net proceeds, along with a \$400,000 township contribution from open space reserves, will be used to partially call the outstanding series 2006 bonds on May 1, 2016. This refunding bond is payable in annual installments ranging from \$150,000 to \$170,000 through May 1, 2026. Interest is calculated at 2.6% and is included in the semi-annual installments. This method of calculating interest is in conformity with New Jersey Statutes. The remaining balance as of December 31, 2016, was \$1,555,000. Outstanding bond principal and interest is paid from the Current Fund of the Township.

Refunding Bonds-dated November 6, 2014, issued in the original amount of \$650,000 with an interest rate of 3.65%. The net proceeds were used to refund the West Amwell Township local school district deferred tax levy and pay costs related to the issuance of the bonds. This refunding bond was sold as a private placement bond to TD Bank, N.A., and is payable in annual installments ranging from \$65,000 to \$85,000 through November 1, 2024. Interest is calculated at 3.65% and is paid in semi-annual installments. This method of calculating interest is in conformity with New Jersey Statutes. The remaining balance as of December 31, 2016, was \$650,000. Outstanding bond principal and interest is paid from the Current Fund of the Township.

Refunding Bonds-dated June 28, 2016, issued in the original amount of \$340,000 with an interest rate of 3.65%. The net proceeds were used to restore fund balance related to the refund the West Amwell Township local school district deferred tax levy in 2014. This refunding bond was sold as a private placement bond to TD Bank, N.A., and is payable in annual installments ranging from \$35,000 to \$50,000 through November 1, 2024. Interest is calculated at 3.65% and is paid in semi-annual installments. This method of calculating interest is in conformity with New Jersey Statutes. The remaining balance as of December 31, 2016, was \$340,000. Outstanding bond principal and interest is paid from the Current Fund of the Township.

NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2016

Note 3: LONG-TERM DEBT (Continued)

Green Trust Loan

Sourlands-dated June 22, 2001 issued in the original amount of \$500,000. This loan is payable over twenty years in semi-annual installments of \$15,586 through March 25, 2021. Interest is calculated at 2.0%. This method of calculating interest is in conformance with New Jersey Statutes. The remaining balance as of December 31, 2016, was \$133,166. Outstanding loan principal and interest is paid from the Current Fund budget of the Township.

	<u>Outstanding</u>
Total General Capital Long-Term Debt Above	<u>\$ 3,923,166</u>

Note 4: GENERAL FIXED ASSETS

The following is a summary of changes in the general fixed assets:

	Balance <u>1/1/16</u>	<u>Additions</u>	Adjustments/ <u>Deletions</u>	Balance <u>12/31/16</u>
Land	\$ 2,222,406	-	-	\$ 2,222,406
Buildings	1,696,957	-	-	1,696,957
Equipment	<u>2,736,386</u>	<u>\$ 229,428</u>	-	<u>2,965,814</u>
	<u>\$ 6,655,749</u>	<u>\$ 229,428</u>	<u>-</u>	<u>\$ 6,885,177</u>

Note 5: FUND BALANCES APPROPRIATED

Fund Balances at December 31, 2016, which were appropriated and included as anticipated revenue in their own respective funds for the year ending December 31, 2016, were as follows:

Current Fund (Introduced) - \$263,000

Note 6: DEFERRED CHARGES TO BE RAISED IN SUCCEEDING BUDGETS

Certain expenditures are required to be deferred to budgets of succeeding years. At December 31, 2016, the Township had \$60,000 in emergency deferred charges, which are required to be included in the subsequent years budget.

The appropriations in the 2017 Budget are not less than that required by statute.

NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2016

Note 7: SCHOOL TAXES

Regional School District Tax has been raised on a calendar year basis and is paid in full to the district by December 31. The Local School District was merged with the Regional School District effective for the 2014-2015 school year. All previously deferred school taxes were paid to the Local School District during 2014 and was funded by refunding bonds.

Note 8: PENSION PLANS

Description of Plans - All required employees of the municipality are covered by either the Public Employees' Retirement System (PERS), the Police and Fireman's Retirement System (PFRS), or the Defined Contribution Retirement Plan (DCRP) which have been established by state statute and are administered by the New Jersey Division of Pension and Benefits (Division). According to the State of New Jersey Administrative Code, all obligations of both Systems will be assumed by the State of New Jersey should the Systems terminate. The Division issues a publicly available financial report that includes the financial statements and required supplementary information for the Public Employees Retirement System. These reports may be obtained by writing to the Division of Pension and Benefits, PO Box 295, Trenton, New Jersey, 08625 or on the internet at <http://www.state.nj.us/treasury/pensions/annrpts.shtml>.

Public Employees' Retirement System (PERS) - The Public Employees' Retirement System (PERS) was established as of January 1, 1955 under the provisions of N.J.S.A. 43:15A to provide retirement, death, disability and medical benefits to certain qualified members. The Public Employees' Retirement System is a cost-sharing multiple-employer plan. Membership is mandatory for substantially all full-time employees of the State of New Jersey or any county, municipality, school municipality, or public agency, provided the employee is not required to be a member of another state-administered retirement system or other state or local jurisdiction.

Vesting and Benefit Provisions - The vesting and benefit provisions are set by N.J.S.A. 43:15A. PERS provides retirement, death and disability benefits. All benefits vest after ten years of service, except for medical benefits, which vest after 25 years of service or under the disability provisions of PERS.

The following represents the membership tiers for PERS:

Tier Definition

- 1 Members who were enrolled prior to July 1, 2007
- 2 Members who were eligible to enroll on or after July 1, 2007 and prior to November 2, 2008
- 3 Members who were eligible to enroll on or after November 2, 2008 and prior to May 22, 2010
- 4 Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011
- 5 Members who were eligible to enroll on or after June 28, 2011

NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2016

Note 8: PENSION PLANS - (Continued)

Service retirement benefits of 1/55th of final average salary for each year of service credit is available to tiers 1 and 2 members upon reaching age 60 and to tier 3 members upon reaching age 62. Service retirement benefits of 1 /60th of final average salary for each year of service credit is available to tier 4 members upon reaching age 62 and tier 5 members upon reaching age 65. Early retirement benefits are available to tiers 1 and 2 members before reaching age 60, tiers 3 and 4 before age 62 with 25 or more years of service credit and tier 5 with 30 or more years of service credit before age 65. Benefits are reduced by a fraction of a percent for each month that a member retires prior to the age at which a member can receive full early retirement benefits in accordance with their respective tier. Tier 1 members can receive an unreduced benefit from age 55 to age 60 if they have at least 25 years of service. Deferred retirement is available to members who have at least 10 years of service credit and have not reached the service retirement age for the respective tier.

The PERS provides for specified medical benefits for members who retire after achieving 25 years of qualified service, as defined, or under the disability provisions of the System. Members are always fully vested for their own contributions and, after three years of service credit, become vested for 2% of related interest earned on the contributions. In the case of death before retirement, members' beneficiaries are entitled to full interest credited to the members' accounts.

Contribution Requirements - The contribution policy is set by N.J.S.A. 43:15A, Chapter 62, P.L. of 1994, Chapter 115, P.L. of 1997 (PERS) requires contributions by active members and contributing employers. Plan member and employer contributions may be amended by State of New Jersey legislation. PERS provides for employee contributions of 6.5% of employees' annual compensation, as defined. Employers are required to contribute at an actuarially determined rate in the PERS. The current PERS rate is 6.5% of covered payroll.

Summary of Significant Accounting Policies - New Jersey's municipalities and counties do not follow GAAP accounting principles and, as such, do not follow GASB requirements with respect to recording the net pension liability or related deferred outflows or inflows of resources on their balance sheets, or related plan pension expense. However, N.J.A.C. 5:30-6.1(c)(2) requires municipalities and counties to disclose GASB 68 information in the Notes to the Financial Statements. Accordingly, the municipality's portion of the net pension liability, related outflows and inflows of resources, and pension expense are for disclosure purposes only and do not effect the municipality's regulatory basis fund balance, statement of revenues and expenditures, or operations. For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense as required by GASB No. 68, information about the fiduciary net position of the PERS and additions to/deductions from PERS fiduciary net position have been determined on the same basis as they are reported by PERS.

NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2016

Note 8: PENSION PLANS - (Continued)

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At June 30, 2016, the municipality disclosed a liability of \$1,689,477 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2016, and the total pension liability to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2015, which was rolled forward to June 30, 2016. The total pension liability for the June 30, 2015 measurement date was determined by an actuarial valuation as of July 1, 2014. The municipality's proportion of the net pension liability is based on the ratio of the contributions as an individual employer to total contributions to the PERS during the years ended June 30, 2016 and 2015. At June 30, 2016, the municipality's proportion was 0.0057% which was a decrease of 0.0001% from its proportion measured as of June 30, 2015.

For the State fiscal year ended June 30, 2016, the municipality's portion of the plan's pension expense was \$168,895. At June 30, 2016, deferred outflows of resources and deferred inflows of resources for PERS relating to the municipality's proportionate share are from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 31,419	-
Changes of assumptions	349,969	
Net difference between projected and actual earnings on pension plan investments	64,421	
Changes in proportion and differences between municipality contributions and proportionate share of contributions	155,567	\$ 143,126
Total	<u>\$ 601,376</u>	<u>\$ 143,126</u>

Amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense of the plan as follows:

	<u>Year Ended June 30:</u>
2017	\$103,171
2018	103,171
2019	119,527
2020	100,420
2021	<u>31,961</u>
Total	<u>\$458,250</u>

NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2016

Note 8: PENSION PLANS - (Continued)

	<u>6/30/2015</u>	<u>6/30/2016</u>
Collective deferred outflows of resources	\$3,578,755,666	\$8,685,338,380
Collective deferred inflows of resources	993,410,455	870,133,595
Collective net pension liability (Non State - Local Group)	\$22,447,996,119	\$29,617,131,759
municipality's proportionate share of net pension liability	\$1,303,904	\$1,689,477
municipality's proportion %	0.00580855%	0.00570439%

Actuarial assumptions. The collective total pension liability for the June 30, 2016 measurement date was determined by an actuarial valuation as of July 1, 2015, which was rolled forward to June 30, 2016. This actuarial valuation used the following actuarial assumptions:

Inflation:	3.08%
Salary Increases:	
Through 2026	1.65%-4.15% based on age
Therafter	2.65%-5.15% based on age
Investment Rate of Return:	7.65%

Mortality rates were based on the RP-2000 Combined Healthy Male and Female Mortality Tables (setback 1 year for females) with adjustments for mortality improvements from the base year of 2013 Based on Projection Scale AA.

The actuarial assumptions used in the July 1, 2015 valuation were based on the results of an actuarial experience study for the period July 1, 2011 to June 30, 2014.

Long-Term Expected Rate of Return - In accordance with State statute, the long-term expected rate of return on plan investments is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the board of trustees and the actuaries. Best estimates of arithmetic real rates of return for each major asset class included in PERS's target asset allocation as of June 30, 2016 are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Cash	5.00%	0.87%
U.S. Treasuries	1.50%	1.74%
Investment Grade Credit	8.00%	1.79%
Mortgages	2.00%	1.67%
High Yield Bonds	2.00%	4.56%
Inflation-Indexed Bonds	1.50%	3.44%
Broad US Equities	26.00%	8.53%
Equities	13.25%	6.83%
Emerging Market Equities	6.50%	9.95%
Private Equity	9.00%	12.40%
Return	12.50%	4.68%
Real Estate (Property)	2.00%	6.91%
Commodities	0.50%	5.45%
Global Debt ex US	5.00%	-0.25%
REIT	5.25%	5.63%

NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2016

Note 8: PENSION PLANS (Continued)

Discount rate. The discount rate used to measure the total pension liability was 3.98% as of June 30, 2016. This single blended discount rate was based on the long-term expected rate of return on pension plan investments of 7.65%, and a municipal bond rate of 2.85% as of June 30, 2016 based on the Bond Buyer Go 20-Bond Municipal Bond Index which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be made based on contribution rate in the most recent fiscal year.

Based on those assumptions, the plan's fiduciary net position was projected to be available to make projected future benefit payments of current plan members through 2034. Therefore, the long-term expected rate of return on plan investments was applied to projected benefit payments through 2034, and the municipal bond rate was applied to projected benefit payments after that date in determining the total pension liability.

Sensitivity of the Municipality's proportionate share of the net pension liability to changes in the discount rate. The following presents the Municipality's proportionate share of the net pension liability measured as of June 30, 2016, calculated using the discount rate of 3.98%, as well as what the Municipality's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (2.98%) or 1-percentage-point higher (4.98%) than the current rate:

	<u>1% Decrease</u>	<u>Current</u>	<u>1% Increase</u>
	<u>(2.98%)</u>	<u>Discount Rate</u>	<u>(4.98%)</u>
		<u>(3.98%)</u>	
municipality's proportionate share of the net pension liability	\$ 2,070,257	\$1,689,477	\$ 1,375,110

Pension plan fiduciary net position. Detailed information about the pension plan's fiduciary net position is available in the separately issued State of New Jersey Divisions of Pensions and Benefits financial report at <http://www.nj.gov/treasury/pensions/financial-rpts-home.shtml>.

NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2016

Note 8: PENSION PLANS (Continued)

Police and Fireman's Retirement System (PFRS) - The Police and Fireman's Retirement System (PFRS) was established as of January 1, 1944, under the provisions of N.J.S.A. 43:15A to provide retirement, death, disability and medical benefits to certain qualified members. The Police and Fireman's Retirement System is a cost-sharing multiple-employer plan. Membership is mandatory for substantially all full-time employees of the State of New Jersey or any county, municipality, school district, or public agency, provided the employee is not required to be a member of another state-administered retirement system or other state or local jurisdiction.

Vesting and Benefit Provisions - The vesting and benefit provisions are set by N.J.S.A. 43:16A. PFRS provides retirement as well as death and disability benefits. All benefits vest after ten years of service, except disability benefits which vest after four years of service.

The following represents the membership tiers for PFRS:

Tier Definition

- 1 Members who were enrolled prior to May 22, 2010
- 2 Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011
- 3 Members who were eligible to enroll on or after June 28, 2011

Service retirement benefits are available at age 55 and are generally determined to be 2% of final compensation for each year of creditable service, as defined, up to 30 years plus 1% for each year of service in excess of 30 years. Members may seek special retirement after achieving 25 years of creditable service, in which benefits would equal 65% (tiers 1 and 2 members) and 60% (tier 3 members) of final compensation plus 1% for each year of creditable service over 25 years but not to exceed 30 years. Members may elect deferred retirement benefits after achieving ten years of service, in which case benefits would begin at age 55 equal to 2% of final compensation for each year of service.

Contribution Requirements - The contribution policy for PFRS is set by N.J.S.A 43:16A and requires contributions by active members and contributing employers. State legislation has modified the amount that is contributed by the State. The State's contribution amount is based on an actuarially determined rate which includes the normal cost and unfunded accrued liability. For fiscal year 2015 and 2014, the State contributed an amount less than the actuarially determined amount.

The Local employers' contribution amounts are based on an actuarially determined rate which includes the normal cost and unfunded accrued liability. Chapter 19, P.L. 2009 provided an option for local employers of PFRS to contribute 50% of the normal and accrued liability contribution amounts certified for payments due in State fiscal year 2009. Such employers will be credited with the full payment and any such amounts will not be included in their unfunded liability. The actuaries will determine the unfunded liability of those retirement systems, by employer, for the reduced normal and accrued liability contributions provided under this law. This unfunded liability will be paid by the employer in level annual payments over a period of 15 years beginning with the payments due in the fiscal year ended June 30, 2012 and will be adjusted by the rate of return on the actuarial value of assets.

NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2016

Note 8: PENSION PLANS (Continued)

Summary of Significant Accounting Policies - New Jersey's municipalities and counties do not follow GAAP accounting principles and, as such, do not follow GASB requirements with respect to recording the net pension liability or related deferred outflows or inflows of resources on their balance sheets, or related plan pension expense. However, N.J.A.C. 5:30-6.1(c)(2) requires municipalities and counties to disclose GASB 68 information in the Notes to the Financial Statements. Accordingly, the municipality's portion of the net pension liability, related outflows and inflows of resources, and pension expense are for disclosure purposes only and do not effect the municipality's regulatory basis fund balance, statement of revenues and expenditures, or operations. For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense as required by GASB No. 68, information about the fiduciary net position of the PERS and additions to/deductions from PERS fiduciary net position have been determined on the same basis as they are reported by PERS.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At June 30, 2016, the municipality disclosed a liability of \$2,917,980 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2016, and the total pension liability to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2015, which was rolled forward to June 30, 2016. The total pension liability for the June 30, 2015 measurement date was determined by an actuarial valuation as of July 1, 2014, which was rolled forward to June 30, 2015. The municipality's proportion of the net pension liability is based on the ratio of the contributions as an individual employer to total of non-special funding contributions to the PFRS during the years ended June 30, 2016 and 2015. At June 30, 2016, the municipality's proportion was 0.015289% which was an increase of 0.00029% from its proportion measured as of June 30, 2015.

For the State fiscal year ended June 30, 2016, the municipality's portion of the plan's pension expense was \$466,140. At June 30, 2016, deferred outflows of resources and deferred inflows of resources for PFRS relating to the municipality's proportionate share are from the following sources:

	<u>Deferred</u> <u>Outflows of</u> <u>Resources</u>	<u>Deferred</u> <u>Inflows of</u> <u>Resources</u>
Differences between expected and actual experience	-	\$ 19,128
Changes of assumptions	\$ 404,164	
Net difference between projected and actual earnings on pension plan investments	204,457	
Changes in proportion and differences between municipality contributions and proportionate share of contributions	519,639	
Total	<u>\$ 1,128,260</u>	<u>\$ 19,128</u>

NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2016

Note 8: PENSION PLANS (Continued)

Amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense of the plan as follows:

	<u>Year Ended June 30:</u>
2017	\$265,499
2018	265,499
2019	357,732
2020	211,539
2021	<u>8,863</u>
Total	<u>\$1,109,132</u>

	<u>6/30/2015</u>	<u>6/30/2016</u>
Collective deferred outflows of resources (Non-Special Funding Situations)	\$3,512,729,953	\$4,547,316,543
Collective deferred inflows of resources (Non-Special Funding Situations)	871,083,367	688,197,590
Collective net pension liability (Non-Special Funding Situations)	\$16,656,514,197	\$19,102,567,969
Municipality's proportionate share of net pension liability (Non-Special Funding Situations)	\$2,496,743	\$2,917,980
Municipality's proportion %	0.01498959%	0.01527533%

Actuarial assumptions. The total pension liability in the July 1, 2015 actuarial valuation, which was rolled forward to June 30, 2016, was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation:	3.08%
<u>Salary Increases:</u>	
Through 2026	2.10-8.98% based on age
Therafter	3.10-9.98% based on age
Investment Rate of Return:	7.65%

Pre-retirement mortality rates were based on the RP-2000 Pre-Retirement mortality tables projected thirteen years using Projection Scale BB and then projected on a generational basis using the plan actuary's modified 2014 projection scales. Post-retirement mortality rates for male service retirements and beneficiaries are based the RP-2000 Combined Healthy Mortality Tables projected one year using Projection Scale AA and two years using the plan actuary's modified 2014 projection scales, which was further projected on a generational basis using the plan actuary's modified 2014 projection scales. Postretirement mortality rates for female service retirements and beneficiaries were based the RP-2000 Combined Healthy Mortality Tables projected thirteen years using Projection Scale BB and then two years using the plan actuary's modified 2014 projection scales, which was further projected on a generational basis using the plan actuary's modified 2014 projection scales. Disability mortality rates were based on special mortality tables used for the period after disability retirement.

The actuarial assumptions used in the July 1, 2015 valuation were based on the results of an actuarial experience study for the period July 1, 2010 to June 30, 2013.

NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2016

Note 8: PENSION PLANS (Continued)

Long-Term Expected Rate of Return - In accordance with State statute, the long-term expected rate of return on plan investments is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the board of trustees and the actuaries. Best estimates of arithmetic real rates of return for each major asset class included in PFRS's target asset allocation as of June 30, 2016 are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Cash	5.00%	0.87%
US Treasuries	1.50%	1.74%
Investment Grade Credit	8.00%	1.79%
Mortgages	2.00%	1.67%
High Yield Bonds	2.00%	4.56%
Inflation-Indexed Bonds	1.50%	3.44%
Broad US Equities	26.00%	8.53%
Developed Foreign	13.25%	6.83%
Emerging Market Equities	6.50%	9.95%
Private Equity	9.00%	12.40%
Hedge Funds / Absolute Return	12.50%	4.68%
Real Estate (Property)	2.00%	6.91%
Commodities	0.50%	5.45%
Global Debt ex US	5.00%	-0.25%
REIT	5.25%	5.63%

Discount rate. The discount rate used to measure the total pension liability was 5.55% as of June 30, 2016. This single blended discount rate was based on the long-term expected rate of return on pension plan investments of 7.65% and a municipal bond rate of 2.85% as of June 30, 2016 based on the Bond Buyer Go 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers and the nonemployer contributing entity will be made based on the contribution rate in the most recent fiscal year. The State employer contributed 30% of the actuarially determined contributions and the local employers contributed 100% of their actuarially determined contributions.

Based on those assumptions, the plan's fiduciary net position was projected to be available to make projected future benefit payments of current plan members through 2050. Therefore, the long-term expected rate of return on plan investments was applied to projected benefit payments through 2050, and the municipal bond rate was applied to projected benefit payments after that date in determining the total pension liability.

NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2016

Note 8: PENSION PLANS (Continued)

Sensitivity of the municipality's proportionate share of the net pension liability to changes in the discount rate. The following presents the collective net pension liability of the participating employers as of June 30, 2016, calculated using the discount rate as disclosed above as well as what the collective net pension liability would be if it was calculated using a discount rate that is 1-percentage point lower or 1-percentage-point higher than the current rate:

	<u>1% Decrease</u> <u>(4.55%)</u>	<u>Current</u> <u>Discount Rate</u> <u>(5.55%)</u>	<u>1% Increase</u> <u>(6.55%)</u>
Municipality's proportionate share of the net pension liability	\$ 3,762,521	\$2,917,980	\$ 2,229,307

PFRS Special Funding Situation - Under N.J.S.A. 43:16A-15, the municipality is responsible for their own contributions based on actuarially determined amounts, except where legislation was passed which legally obligated the State if certain circumstances occurred. The legislation which legally obligates the State is as follows: Chapter 8, P.L. 2000, Chapter 318, P.L. 2001, Chapter 86, P.L. 2001, Chapter 511, P.L. 1991, Chapter 109, P.L. 1979, Chapter 247, P.L. 1993 and Chapter 201, P.L. 2001. The amounts contributed on behalf of the municipality to the PFRS under this legislation is considered to be a special funding situation as defined by GASB Statement No. 68 and the State is treated as a nonemployer contributing entity. The portion of the nonemployer contributing entities' total proportionate share of the collective net pension liability and collective pension expense that is associated with the municipality is as follows:

	<u>6/30/2015</u>	<u>6/30/2016</u>
Collective net pension liability of the Nonemployer (State of New Jersey) - Special Funding Situation	\$1,460,720,421	\$1,604,141,087
State's portion of the net pension liability that was associated with the municipality - Special Funding Situation	\$218,956	\$245,038
State's portion of the net pension liability that was associated with the municipality as a percentage of the collective net pension liability - Special Funding Situation	0.014990%	0.015275%
Collective pension expense of the Nonemployer-(State of New Jersey) - Special Funding Situation	\$182,203,735	\$204,886,666
State's portion of the pension expense that was associated with the municipality - Special Funding Situation	\$27,312	\$31,297

Pension plan fiduciary net position. Detailed information about the pension plan's fiduciary net position is available in the separately issued State of New Jersey Divisions of Pensions and Benefits financial report at <http://www.nj.gov/treasury/pensions/financial-rprts-home.shtml>.

NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2016

Note 8: PENSION PLANS (Continued)

Defined Contribution Retirement Plan (DCRP) - The Defined Contribution Retirement Program (DCRP) was established as of July 1, 2007 under the provisions of Chapter 92, P.L. 2007 and Chapter 103, P.L. 2007 (N.J.S.A. 43:15C-1 et seq.). The DCRP is a cost-sharing multiple-employer defined contribution pension fund. The DCRP provides eligible members, and their beneficiaries with a tax-sheltered, defined contribution retirement benefit, along with life insurance and disability coverage. Vesting and benefit provisions are established by N. J.S.A. 43:15C-1 et. seq.

The contribution requirements of plan members are determined by state statute. In accordance with Chapter 92, P.L. 2007 and Chapter 103, P.L. 2007, plan members are required to contribute 5.5% of their annual covered salary. The State Treasurer has the right under current law to make temporary reductions in member rates based on the existence of surplus plan assets in the retirement system; however statute also requires the return to the normal rate when such surplus pension assets no longer exist.

Significant Legislation - Chapter 78, P.L. 2011, effective June 28, 2011 made various changes to the manner in which the Public Employees' Retirement System (PERS) and the Police and Firemen's Retirement System (PFRS) operate and to the benefit provisions of those systems.

Chapter 78's provisions impacting employee pension and health benefits include:

□ New members of the PERS hired on or after June 28, 2011 (Tier 5 members) will need 30 years of creditable service and age 65 for receipt of the early retirement benefit without a reduction of $\frac{1}{4}$ of 1% for each month that the member is under age 65. □ The eligibility age to qualify for a service retirement in the PERS is increased from age 63 to 65 for Tier 5 members. □ The annual benefit under special retirement for new PFRS members enrolled after June 28, 2011 (Tier 3 members), will be 60% instead of 65% of the member's final compensation plus 1% for each year of creditable service over 25 years but not to exceed 30 years. □ Increases in active member contribution rates. PERS active member rates increase from 5.5% of annual compensation to 6.5% plus an additional 1% phased-in over 7 years; PFRS active member rate increase from 8.5% to 10%. For fiscal year 2012, the member contribution rates increased in October 2011. The phase-in of the additional incremental member contribution rates for PES members will take place in July of each subsequent fiscal year.

□ The payment of automatic cost-of-living adjustment (COLA) additional increases to current and future retirees and beneficiaries is suspended until reactivated as permitted by this law. □ New employee contribution requirements towards the cost of employer-provided health benefit coverage. Employees are required to contribute a certain percentage of the cost of coverage. The rate of contribution is determined based on the employee's annual salary and the selected level of coverage. The increased employee contributions will be phased in over a 4-year period for those employed prior to Chapter 78's effective date with a minimum contribution required to be at least 1.5% of salary. □ In addition, this new legislation changes the method for amortizing the pension systems' unfunded accrued liability (from a level percent of pay method to a level dollar of pay).

NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2016

Note 8: PENSIONS - (Continued)

<u>Three-Year Trend Information for PERS</u>			
<u>Year</u> <u>Funding</u>	<u>Annual</u> <u>Pension</u> <u>Cost (APC)</u>	<u>Percentage</u> <u>of APC</u> <u>Contributed</u>	<u>Net</u> <u>Pension</u> <u>Obligation</u>
2016	\$53,292	100%	-0-
2015	\$59,526	100%	-0-
2014	\$43,136	100%	-0-

<u>Three-Year Trend Information for PERS</u>			
<u>Year</u> <u>Funding</u>	<u>Annual</u> <u>Pension</u> <u>Cost (APC)</u>	<u>Percentage</u> <u>of APC</u> <u>Contributed</u>	<u>Net</u> <u>Pension</u> <u>Obligation</u>
2016	\$125,116	100%	-0-
2015	\$99,385	100%	-0-
2014	\$65,106	100%	-0-

Note 9: POST-RETIREMENT BENEFITS

P.L. 1987, c. 384 and P.L. 1990, c.6 required Teachers' Pensions and Annuity Fund (TPAF) and the Public Employees' Retirement System (PERS), respectively, to fund post-retirement medical benefits for those state employees who retire after accumulating 25 years of credited service or on a disability retirement. P.L. 2007, c.103 amended the law to eliminate the funding of post-retirement medical benefits through the TPAF and PERS. It created separate funds outside of the pension plans for the funding and payment of post-retirement medical benefits for retired state employees and retired educational employees. As of June 30, 2015, there were 107,314 retirees receiving post-retirement medical benefits, and the State contributed \$1.25 billion on their behalf. The cost of these benefits is funded through contributions by the State in accordance with P.L. 1994, c.62. Funding of post-retirement medical benefits changed from a pre-funding basis to a pay-as-you-go basis beginning in Fiscal Year 1994.

The State is also responsible for the cost attributable to P.L. 1992, c.126, which provides employer paid health benefits to members of PERS and the Alternate Benefit Program who retired from a board of education or county college with 25 years of service. The State paid \$214.1 million toward Chapter 126 benefits for 19,056 eligible retired members in Fiscal Year 2015.

GASB Statement #45 requires certain disclosures relating to governmental entities obligations for other post-employment benefits (OPEB), which are post-employment benefits other than pensions. The Municipality does not provide post-employment benefits other than pension. Healthcare provided to eligible PERS retirees through the NJ State Health Benefits Program are paid by the the State of New Jersey and as such, no municipal OPEB liability exists.

NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2016

Note 10: LEASES

The Township has not entered into any long-term lease agreements except for equipment which can be capitalized as installment purchases of fixed assets in accordance with Technical Accounting Directive No. 85-2.

Note 11: ACCRUED SICK AND VACATION BENEFITS

As discussed in Note 1 and in accordance with accounting principles prescribed by the State of New Jersey, the cash basis of accounting is followed for recording the liability related to unused sick pay.

The Township permits full-time employees to annually accrue unused vacation and sick pay, which can be taken as time off at a later date. Contractual agreements for police are also included.

In accordance with New Jersey principles, the amount is not reported as an expenditure or liability in the financial statements.

Note 12: CONTINGENT LIABILITIES

GRANT PROGRAMS

The Township participated in a number of state assisted grant programs administered at the state level. These programs, exclusive of the single audit concept, can be subject to program compliance audits by the grantors or their representatives. Accordingly, the Township's compliance with certain applicable grant requirements will be established at some future date. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time although the Township expects such amounts, if any, to be immaterial.

LITIGATION

The township estimates that any potential settlements arising from potential litigation would not materially affect the financial statements of the township.

Note 13: OTHER REQUIRED DISCLOSURES

Individual fund interfund receivable and payable balances. All interfund receivable and payable balances outstanding at the beginning of the fiscal period were fully liquidated during the fiscal period, with the following exceptions outstanding at December 31, 2016:

<u>FUND</u>	<u>DUE FROM OTHER FUNDS</u>	<u>DUE TO OTHER FUNDS</u>
Current Fund	\$ 74,069	\$ 66,100
Federal/State Grants Fund	-	72,664
Other Trust Funds	66,100	1,405
General Capital Fund	-	-
	<u>\$ 140,169</u>	<u>\$ 140,169</u>

NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2016

Note 14: RISK FINANCING

The Township is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and natural disasters. These risks are covered by commercial insurance purchased from independent third parties. Settled claims from these risks have not exceeded commercial insurance coverage. There were no significant reductions in insurance coverage from coverage in the prior year.

Note 15: OTHER POST-RETIREMENT BENEFITS

Plan Description. The West Amwell Township contributes to the State Health Benefits Program (SHBP), a cost-sharing, multiple-employer defined benefit post-employment healthcare plan administered by the State of New Jersey Division of Pensions and Benefits. SHBP was established in 1961 under N.J.S.A. 52:14-17.25 et seq., to provide health benefits to State employees, retirees, and their dependents. Rules governing the operation and administration of the program are found in Title 17, Chapter 9 of the New Jersey Administrative Code. SHBP provides medical, prescription drugs, mental health/substance abuse, and Medicare Part B reimbursement to retirees and their covered dependents.

The SHBP was extended to employees, retirees, and dependents of participating local public employers in 1964. Local employers must adopt a resolution to participate in the SHBP. West Amwell Township authorized participation in the SHBP's post-retirement benefit program through resolution.

The State Health Benefits Commission is the executive body established by statute to be responsible for the operation of the SHBP. The State of New Jersey Division of Pensions and Benefits issues a publicly available financial report that includes financial statements and required supplementary information for the SHBP. That report may be obtained by writing to: State of New Jersey Division of Pensions and Benefits, P.O. Box 295, Trenton, NJ 08625-0295 or by visiting their website at www.state.nj.us/treasury/pensions/gasb-43-sept2015.pdf

Funding Policy: Participating employers are contractually required to contribute based on the amount of premiums attributable to their retirees. Post-retirement medical benefits under the plan have been funded on a pay-as-you-go basis since 1994. Prior to 1994, medical benefits were funded on an actuarial basis.

Contributions to pay for the health premiums of participating retirees in the SHBP are billed to the West Amwell Township on a monthly basis.

PART I I
SUPPLEMENTARY INFORMATION

CURRENT FUND SCHEDULES

CURRENT FUND
SCHEDULE OF CASH -TREASURER

A-4

	<u>REF.</u>	<u>Current Fund</u>	<u>Federal and State</u> <u>Grant Fund</u>
Balance December 31, 2015	A	\$ 539,983	\$ 17,840
Increased by Receipts:			
Collector	A-5	\$ 11,494,741	
Miscellaneous Revenue Not Anticipated	A-2	11,901	
Revenue Accounts Receivable	A-9	1,908,671	
Accounts Payable	A-12	21,475	
Amount Due State of New Jersey for Senior Citizens/Veterans Deductions	A-16	29,250	
Bond Proceeds - Deferred School Tax	A-18	340,000	
Interfunds Returned	C	1,857	
Interfunds Returned	B	65,750	
Watershed Offset Aid	A-22	21,620	
State Grant Funds	A-20	-	
		<u>13,895,265</u>	<u>\$ 74,205</u>
		14,435,248	92,045
Decreased by Disbursements:			
Interfunds Advanced	A	72,664	\$ (72,664)
Refund Prior Year Revenues	A-1	7,694	
2015 Appropriation Reserves	A-10	677	
Reserve for Encumbrances	A-11	3,427,881	
Accounts Payable	A-12	20,855	
Tax Overpayments	A-14	62,518	
County Taxes	A-17	1,890,839	
Regional District School Tax	A-18	7,909,556	
Open Space Trust	A-19	307,276	
State Grant Funds	A-21	-	
		<u>13,699,960</u>	<u>160,018</u>
			<u>87,354</u>
Balance December 31, 2016	A	<u>\$ 735,288</u>	<u>\$ 4,691</u>

CURRENT FUND
SCHEDULE OF CASH - COLLECTOR

A-5

REF.

Received:

Interest and Costs on Taxes	A-2	\$	42,711	
Taxes Receivable	A-6		11,291,596	
Tax Title Liens	A-7		-	
2016 Prepaid Taxes	A-13		97,916	
Taxes Overpaid and Third Party Liens	A-14		<u>62,518</u>	\$ <u>11,494,741</u>

Decreased by Disbursements:

Payments to Treasurer	A-4			\$ <u>11,494,741</u>
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CURRENT FUND
SCHEDULE OF TAXES RECEIVABLE AND ANALYSIS OF TAX LEVY

<u>YEAR</u>	<u>BALANCE</u>	<u>2016</u>	<u>CASH COLLECTIONS</u>		<u>TRANSFERRED</u>		<u>BALANCE</u>
	<u>12/31/15</u>	<u>LEVY</u>	<u>2015</u>	<u>2016</u>	<u>TO TAX</u>	<u>CANCELLED</u>	<u>12/31/16</u>
					<u>TITLE LIENS</u>		
2015	\$ 167,876			\$ 161,368		\$ 6,508	-
	167,876			161,368	-	6,508	-
2016		\$ 11,488,539	\$ 110,734	11,160,228	\$ 17,245	8,850	\$ 191,482
TOTALS	\$ 167,876	\$ 11,488,539	\$ 110,734	\$ 11,321,596	\$ 17,245	\$ 15,358	\$ 191,482

REF.	A		A-13		A-7		A
		<u>REF.</u>					
State of New Jersey --Senior Citizens and Veterans Deductions		A-2		\$ 30,000			
Received by Collector		A-5		<u>11,291,596</u>			
				<u>\$ 11,321,596</u>			

ANALYSIS OF PROPERTY TAX LEVY:

Tax Yield:

General Purpose Tax		\$ 11,159,953	
Levy Special District Taxes		306,694	
Added/Omitted Taxes (54:4-63.1 et.seq.)		<u>21,892</u>	<u>\$ 11,488,539</u>

Tax Levy:

Regional School Tax	A-18		7,909,556	
Municipal Open Space	A-19		307,276	
County Taxes:				
County Tax (Abstract)		\$ 1,567,063		
County Library Tax (Abstract)		156,878		
County Open Space Tax		152,581		
Due County for Added and Omitted Taxes (54.4-63.1,et.seq.)	A-17	<u>3,597</u>	1,880,119	
Local Tax for Municipal	A-2		1,371,122	
Add: Additional Tax Levied			<u>20,466</u>	<u>\$ 11,488,539</u>

CURRENT FUND
SCHEDULE OF TAX TITLE LIENS

A-7

REF.

Balance December 31, 2015	A	\$ 158,727
Increased by:		
Interest and Costs		
Transfers from Taxes Receivable	A-6	<u>17,245</u>
		175,972
Balance December 31, 2016	A	<u>\$ 175,972</u>

CURRENT FUND
SCHEDULE OF PROPERTY ACQUIRED FOR TAXES
(AT ASSESSED VALUATION)

A-8

	<u>REF.</u>	
Balance December 31, 2015	A	<u>\$ 3,150</u>
Balance December 31, 2016	A	<u>\$ 3,150</u>

,

CURRENT FUND
SCHEDULE OF REVENUE ACCOUNTS RECEIVABLE

A-9

	<u>REF.</u>	<u>BALANCE</u> <u>12/31/15</u>	<u>ACCRUED</u> <u>IN 2016</u>	<u>COLLECTED</u> <u>BY</u> <u>TREASURER</u>	<u>BALANCE</u> <u>12/31/16</u>
Clerk:					
Licenses:					
Alcoholic Beverages	A-2	\$	2,500	\$	2,500
Fees and Permits	A-2		89,864		89,864
Fines and Costs-Municipal Court	A-2	\$ 10,315	89,091	93,437	\$ 5,969
Interest on Investments and Deposits	A-2		3,642		3,642
Consolidated Municipal Property Tax Relief Aid	A-2		289,432		289,432
Energy Receipts Tax	A-2		617,697		617,697
Garden State Trust	A-2		36,752		36,752
Uniform Construction Code Fees	A-2		229,432		229,432
Fire Safety Fees	A-2		8,935		8,935
Open Space Trust Fund	A-2		528,980		528,980
General Capital Fund Balance	A-2		8,000		8,000
Totals		\$ 10,315	\$ 1,904,325	\$ 1,908,671	\$ 5,969
		A		A-4	A

CURRENT FUND
SCHEDULE OF APPROPRIATION RESERVES - 2015

A-10

	<u>BALANCE</u> <u>12/31/15</u>	<u>BALANCE</u> <u>AFTER</u> <u>TRANSFERS</u>	<u>PAID</u> <u>OR</u> <u>CHARGED</u>	<u>BALANCE</u> <u>LAPSED</u>
General Administration:				
Other Expenses	\$ 1,756	\$ 1,756	\$ 677	\$ 1,079
Other Accounts - No Change	65,641	65,641		65,641
TOTALS	<u>\$ 67,397</u>	<u>\$ 67,397</u>	<u>\$ 677</u>	<u>\$ 66,720</u>
REF.	A		A-4	A-1
Appropriation Reserve	A	\$ 67,397		
Encumbrances	A-11	-		
		<u>\$ 67,397</u>		

CURRENT FUND
SCHEDULE OF RESERVE FOR ENCUMBRANCES

A-11

REF.

Increased by:

Transfer from Current Year Appropriations	A-3	\$ 3,440,204	
Additional/Canceled Encumbrance Appropriations		<u>(661)</u>	\$ 3,439,543
			3,439,543

Decreased by:

Encumbrances Paid	A-4	<u>3,427,881</u>	<u>3,427,881</u>
Balance December 31, 2016	A		<u>\$ 11,662</u>

CURRENT FUND
SCHEDULE OF ACCOUNTS PAYABLE

A-12

	<u>REF.</u>	
Balance December 31, 2015	A	\$ 4,708
Increased by:		
Purchase Orders	A-4	<div style="display: flex; justify-content: flex-end;"> <div style="border-bottom: 1px solid black; width: 50px; text-align: right;">21,475</div> <div style="width: 50px; text-align: right;">26,183</div> </div>
Decreased by:		
Payment	A-4	<div style="display: flex; justify-content: flex-end;"> <div style="border-bottom: 1px solid black; width: 50px; text-align: right;">20,855</div> <div style="width: 50px;"></div> </div>
Balance December 31, 2016	A	<div style="display: flex; justify-content: flex-end;"> <div style="border-bottom: 3px double black; width: 50px; text-align: right;">\$ 5,328</div> <div style="width: 50px;"></div> </div>
State of New Jersey Marriage Licenses		\$ 125
State of New Jersey UCC Fees		5,203
County Health Inspections		<div style="display: flex; justify-content: flex-end;"> <div style="border-bottom: 1px solid black; width: 50px; text-align: right;">-</div> <div style="width: 50px;"></div> </div>
		<div style="display: flex; justify-content: flex-end;"> <div style="border-bottom: 3px double black; width: 50px; text-align: right;">\$ 5,328</div> <div style="width: 50px;"></div> </div>

CURRENT FUND
SCHEDULE OF TAXES COLLECTED IN ADVANCE

A-13

	<u>REF.</u>	
Balance December 31, 2015	A	\$ 110,734
Increased by:		
2017 Taxes Collected in Advance	A-5	<u>97,916</u> 208,650
Decreased by:		
Applied to 2016 Taxes Receivable	A-6	<u>110,734</u>
Balance December 31, 2016	A	<u><u>\$ 97,916</u></u>

CURRENT FUND
SCHEDULE OF TAX OVERPAYMENTS

A-14

REF.

Increased by:

2016 Taxes Overpaid	A-5	\$ 1,106	
Third Party Outside Liens Received by Collector	A-5	<u>61,412</u>	<u>\$ 62,518</u>
			62,518

Decreased by:

Refunds	A-4		<u>\$ 62,518</u>
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CURRENT FUND
SCHEDULE OF SALE OF MUNICIPAL ASSETS

A-15

REF.

Balance December 31, 2015	A	\$ 39,168
Decreased by:		
Anticipated as Revenue in Current Fund Budget	A-2	<u>\$ 39,168</u>

CURRENT FUND
SCHEDULE OF AMOUNT DUE TO STATE OF NEW JERSEY FOR
SENIOR CITIZENS AND VETERANS DEDUCTIONS

A-16

	<u>REF.</u>		
Balance December 31, 2015	A		\$ (1,000)
Increased by:			
Senior Citizens Deductions per Tax Billings		\$ 3,500	
Veterans Deductions per Tax Billings		25,750	
Collector Deductions Allowed		<u>1,000</u>	<u>\$ 30,250</u>
			29,250
Decreased by:			
Disallowed by Collector		250	
Received In Cash From State	A-4	<u>29,250</u>	<u>29,500</u>
Balance December 31, 2016	A		<u>\$ (250)</u>

CURRENT FUND
SCHEDULE OF COUNTY TAXES PAYABLE

A-17

	<u>REF.</u>		
Balance December 31, 2015	A		\$ 14,317
Increased by:			
2016 Levy:			
County Taxes	A-1:6	\$ 1,567,063	
County Library Taxes	A-1:6	156,878	
County Open Space Tax	A-1:6	152,581	
Prior Year Added and Omitted Taxes	A-1:6	<u>3,597</u>	<u>1,880,119</u>
			1,894,436
Decreased by:			
Payments	A-4		<u>1,890,839</u>
Balance December 31, 2016	A		<u>\$ 3,597</u>

CURRENT FUND
SCHEDULE OF REGIONAL HIGH SCHOOL TAX PAYABLE

A-18

REF.

Balance December 31, 2015:

School Tax Payable

School Tax Deferred

A

None

Increased by:

Levy - Calendar Year 2016

A-6

\$ 7,909,556

Decreased by:

Payments

A-4

\$ 7,909,556

Balance December 31, 2016:

School Tax Payable

School Tax Deferred

A

None

2016 Liability for Local District School Tax:

Tax Paid

\$ 7,909,556

Tax Payable 12/31/16

None

7,909,556

Less -- Refunding Bond Proceeds Utilized to Finance Deferred School

Tax Reversal

A-4

340,000

Less -- Tax Payable 12/31/15

None

Amount Charged to 2016 Operations

A-1

\$ 7,569,556

CURRENT FUND
SCHEDULE OF MUNICIPAL OPEN SPACE TAX PAYABLE

A-19

REF.

Increased by:

Levy 2016

A-6 \$ 306,694

Added Levy 2016

A-6 582 \$ 307,276

307,276

Decreased by:

Transfer to Trust Fund

A-4 \$ 307,276

CURRENT FUND
SCHEDULE OF STATE GRANTS RECEIVABLE

A-20

<u>PURPOSE</u>	<u>BALANCE</u> <u>12/31/15</u>	<u>RECEIVABLE</u>	<u>RECEIVED</u>	<u>CANCELLED</u>	<u>BALANCE</u> <u>12/31/16</u>
Clean Communities Grant CY 2016		\$ 14,698	\$ 14,698		
Alcohol Education Rehab. Grant		60	60		
NJ Body Armor Grant		1,061	1,061		
Police Click it or Ticket		3,400	3,400		
NJDEP - Alexauken Creek Watershed Plan	\$ 487,361		51,650		\$ 435,711
US Bulletproof Vests	3,336			\$ 3,336	-
NJDEP - Alexauken Creek Plan I	<u>4,012</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>4,012</u>
	<u>\$ 494,709</u>	<u>\$ 19,219</u>	<u>\$ 70,869</u>	<u>\$ 3,336</u>	<u>\$ 439,723</u>
	A	A-2	A-4	A-4	A

CURRENT FUND
SCHEDULE OF RESERVE FOR STATE GRANTS

A-21

	BALANCE	TRANSFER FROM 2016 BUDGET		BALANCE
	<u>12/31/15</u>	<u>APPROPRIATIONS</u>	<u>EXPENDED</u>	<u>12/31/16</u>
Clean Communities Grant	-	\$ 14,698	\$ 14,698	-
Alcohol Rehabilitation	\$ 528	60		\$ 588
Recycling Tonnage Grant	4,221		4,221	-
NJ Body Armor Grant	2,866	1,061	834	3,093
Police Click it or Ticket	-	3,400	3,400	-
NJDEP - Alexauken Creek Watershed Plan	491,310		136,385	354,925
NJDEP - Alexauken Creek Plan I	8,522			8,522
Drunk Driving Enforcement Grant	3,435		480	2,955
Hazards Emergency Program	1,667			1,667
Totals	<u>\$ 512,549</u>	<u>\$ 19,219</u>	<u>\$ 160,018</u>	<u>\$ 371,750</u>

REF.

A

A-3

A-4

A

CURRENT FUND
SCHEDULE OF RESERVE FOR WATERSHED MORITORIUM OFFSET

A-22

	<u>REF.</u>	
Balance December 31, 2015	A	\$ 21,620
Increased by:		
State Aid Receipt	A-4	<u>21,620</u>
		43,240
Decreased by:		
Realized as Revenue in 2016 Budget	A-2	<u>21,620</u>
Balance December 31, 2016	A	<u>\$ 21,620</u>

CURRENT FUND
SCHEDULE OF DEFERRED CHARGES
SPECIAL EMERGENCY AUTHORIZATIONS

A-23

<u>PURPOSE</u>	<u>DESCRIPTION</u>	<u>DATE</u> <u>AUTHORIZED</u>	<u>NET</u> <u>AMOUNT</u> <u>AUTHORIZED</u>	<u>BALANCE</u> <u>12/31/15</u>	<u>APPROPRIATE</u> <u>2016</u> <u>BUDGET</u>	<u>AMOUNT</u> <u>RESULTING</u> <u>FROM 2016</u>	<u>BALANCE</u> <u>12/31/16</u>
Special Emergency (40A:4-55)	Reassessment	6/22/11	\$ 24,000	\$ 4,800	\$ 4,800		-
Special Emergency (40A:4-55)	Severence Liabilites-Contractual	10/26/11	29,992	5,992	5,992		-
Special Emergency (40A:4-55)	Hurricane Irene - 2011	10/26/11	60,000	12,000	12,000		-
Emergency (40A:4-46)	Legal OE	11/14/16	60,000			\$ 60,000	\$ 60,000
Totals				\$ 22,792	\$ 22,792	\$ 60,000	\$ 60,000

REF.

A

A-3

A

TRUST FUND SCHEDULES

TRUST FUND
SCHEDULE OF CASH - TREASURER

B-2

	<u>REF.</u>	<u>DOG LICENSES</u>	<u>OTHER TRUST</u>	<u>OPEN SPACE</u>
Balance December 31, 2015	B	\$ 870	\$ 531,005	\$ 402,232
Increased by Receipts:				
Dog License Fees	B-3	7,561		
State Dog License Fees	B-4	856		
Amount Due Current Fund	B-5:6	18	1,405	
Escrow Trust Deposits	B-7		64,130	
Historical Preservation Deposits	B-9		57	
COAH Escrow Deposits	B-11		20,014	
Off Duty Police Deposits	B-13		9,635	
Public Defender Deposits	B-16		1,015	
SUI Deposits	B-18		81	
Municipal Alliance Deposits	B-19		15,144	
Local Assistance	B-21		4	
Municipal Open Space Trust Deposits	B-22	-	-	504,878
Total Receipts		<u>8,435</u>	<u>111,485</u>	<u>504,878</u>
		<u>9,305</u>	<u>642,490</u>	<u>907,110</u>
Decreased by Disbursements:				
Expenditures Under R. S. 4:19-15.11	B-3	7,553		
State Dog License Fees	B-4	857		
Due Current Fund	B-5:6	18	1,055	
Escrow Trust Deposits Refunded	B-7		173,515	
Housing Trust	B-10		6,136	
CDBG Rehabilitation	B-12		8,650	
Off Duty Police	B-13		8,118	
Reserve for Public Defender	B-16		300	
Tax Sale Premiums	B-17		15,100	
Municipal Alliance	B-19		15,394	
DARE Disbursements	B-20		966	
Municipal Open Space Trust Disbursements	B-22	-	-	569,476
Total Disbursements		<u>8,428</u>	<u>229,234</u>	<u>569,476</u>
Balance December 31, 2016	B	<u>\$ 877</u>	<u>\$ 413,256</u>	<u>\$ 337,634</u>

TRUST FUND
SCHEDULE OF RESERVE FOR DOG FUND EXPENDITURES

B-3

	<u>REF.</u>	
Balance December 31, 2015	B	\$ 869
Increased by:		
Dog License Fees Collected	B-2	<u>7,561</u>
		8,430
Decreased by:		
Expenditures Under R.S. 4:29-15.11	B-2	<u>7,553</u>
Balance December 31, 2016	B	<u>\$ 877</u>

TRUST FUND
SCHEDULE OF AMOUNT DUE TO STATE OF
NEW JERSEY DEPARTMENT OF HEALTH

B-4

	<u>REF.</u>	
Balance December 31, 2015	B	\$ 1
Increased by:		
Collected in 2016:		
State Board of Health Fees	B-2	<div style="display: flex; justify-content: flex-end;"> <div style="border-bottom: 1px solid black; width: 50px; text-align: right;">856</div> <div style="width: 50px; text-align: right;">857</div> </div>
Decreased By:		
Payments	B-2	<div style="display: flex; justify-content: flex-end;"> <div style="border-bottom: 1px solid black; width: 50px; text-align: right;">\$ 857</div> <div style="width: 50px;"></div> </div>

DOG LICENSE FUND
SCHEDULE OF DUE TO CURRENT FUND

B-5

REF.

Increased by:

Interest Earned

B-2 \$ 18
 18

Decreased by:

Interfund Returned

B-2 \$ 18

TRUST FUND
SCHEDULE OF AMOUNT DUE CURRENT FUND

B-6

	<u>REF.</u>	
Balance December 31, 2015	B	\$ 1,055
Increased by:		
Interest Earned - Escrow Accounts	B-2	1,405
		<u>2,460</u>
Decreased by:		
Return of Prior Year Interest Earned to Current Fund	B-2	\$ 1,055
Tax Sale Premiums Received in Current Fund	B-17	<u>66,100</u>
		<u>67,155</u>
Balance December 31, 2016	B	<u>\$ (64,695)</u>

Interest due to Current Fund	\$ 1,405
Tax Sale Premiums Due from Current Fund	<u>(66,100)</u>
	<u>\$ (64,695)</u>

TRUST FUND
SCHEDULE OF RESERVE FOR ESCROW TRUST FUND DEPOSITS

B-7

	<u>REF.</u>	
Balance December 31, 2015	B	\$ 147,139
Increased by:		
Escrow Deposits	B-2	<u>64,130</u>
		211,269
Decreased by:		
Escrow Deposits Refunded	B-2	<u>173,515</u>
Balance December 31, 2016	B	<u>\$ 37,754</u>

TRUST FUND
SCHEDULE OF RESERVE FOR POAA DEPOSITS
TRUST DEPOSITS

B-8

REF.

Balance December 31, 2015	B	\$ <u>30</u>
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Balance December 31, 2016	B	\$ <u>30</u>
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TRUST FUND
SCHEDULE OF RESERVE FOR HISTORICAL PRESERVATION
TRUST DEPOSITS

B-9

	<u>REF.</u>	
Balance December 31, 2015	B	\$ 2,576
Increased by:		
Deposits	B-2	<div style="display: inline-block; text-align: right;"> <u>57</u> 2,633 </div>
Balance December 31, 2016	B	<div style="display: inline-block; text-align: right;"> <u>\$ 2,633</u> </div>

TRUST FUND
SCHEDULE OF RESERVE FOR HOUSING TRUST
TRUST DEPOSITS

B-10

	<u>REF.</u>	
Balance December 31, 2015	B	\$ 30,808
Decreased by:		
Disbursements	B-2	<u>6,136</u>
Balance December 31, 2016	B	<u>\$ 24,672</u>

TRUST FUND
SCHEDULE OF RESERVE FOR COAH ESCROW
TRUST DEPOSITS

B-11

	<u>REF.</u>	
Balance December 31, 2015	B	<u>\$ 93,639</u>
Increased by:		
Deposits	B-2	<u>20,014</u> 113,653
Balance December 31, 2016	B	<u>\$ 113,653</u>

TRUST FUND
SCHEDULE OF RESERVE FOR CDBG REHABILITATION

B-12

	<u>REF.</u>	
Balance December 31, 2015	B	\$ 32,652
Decreased by:		
Disbursements	B-2	<u>8,650</u>
Balance December 31, 2016	B	<u>\$ 24,002</u>

TRUST FUND
SCHEDULE OF RESERVE FOR OFF DUTY POLICE

B-13

REF.

Balance December 31, 2015	B	\$ 3,483
Increased by:		
Deposits	B-2	<u>9,635</u>
		13,118
Decreased by:		
Disbursements	B-2	<u>8,118</u>
Balance December 31, 2016	B	<u>\$ 5,000</u>

TRUST FUND
SCHEDULE OF RESERVE FOR CELEBRATION OF PUBLIC EVENTS

B-14

	<u>REF.</u>	
Balance December 31, 2015	B	<u>\$ 3,735</u>
Balance December 31, 2016	B	<u>\$ 3,735</u>

TRUST FUND
SCHEDULE OF RESERVE FOR FIRE PENALTIES
TRUST DEPOSITS

B-15

	<u>REF.</u>	
Balance December 31, 2015	B	<u>\$ 2,000</u>
Balance December 31, 2016	B	<u>\$ 2,000</u>

TRUST FUND
SCHEDULE OF RESERVE FOR PUBLIC DEFENDER

B-16

	<u>REF.</u>	
Balance December 31, 2015	B	\$ 1,776
Increased by:		
Deposits	B-2	<u>1,015</u>
		2,791
Decreased by:		
Disbursements	B-2	<u>300</u>
Balance December 31, 2016	B	<u>\$ 2,491</u>

TRUST FUND
SCHEDULE OF RESERVE FOR TAX SALE PREMIUMS

B-17

	<u>REF.</u>	
Balance December 31, 2015	B	\$ 157,700
Increased by:		
Deposits	B-6	<u>66,100</u>
		223,800
Decreased by:		
Disbursements	B-2	<u>15,100</u>
Balance December 31, 2016	B	<u>\$ 208,700</u>

TRUST FUND
SCHEDULE OF RESERVE FOR SUI

B-18

REF.

Balance December 31, 2015	B	\$ 22,745
Increased by:		
Deposits	B-2	<u>81</u>
		22,826
Balance December 31, 2016	B	<u>\$ 22,826</u>

TRUST FUND
SCHEDULE OF RESERVE FOR MUNICIPAL ALLIANCE

B-19

	<u>REF.</u>	
Balance December 31, 2015	B	\$ 22,181
Increased by:		
Deposits	B-2	<u>15,144</u>
		37,325
Decreased by:		
Disbursements	B-2	<u>15,394</u>
Balance December 31, 2016	B	<u>\$ 21,931</u>

TRUST FUND
SCHEDULE OF RESERVE FOR DARE CONTRIBUTIONS

B-20

REF.

Balance December 31, 2015	B	\$ 8,423
Decreased by:		
Disbursements	B-2	<u>966</u>
Balance December 31, 2016	B	<u>\$ 7,457</u>

TRUST FUND
SCHEDULE OF RESERVE FOR LOCAL ASSISTANCE

B-21

REF.

Balance December 31, 2015	B	\$ 1,063
Increased by:		
Deposits	B-2	<u>4</u> 1,067
Balance December 31, 2016	B	<u>\$ 1,067</u>

TRUST FUND
SCHEDULE OF RESERVE FOR MUNICIPAL OPEN SPACE TRUST

B-22

	<u>REF.</u>		
Balance December 31, 2015	B	\$	402,232
Increased by:			
Municipal Open Space Tax Levy	B-2	\$	307,276
State/County Reimbursements	B-2		161,659
Canceled Funded Capital Ordinances Originating from Mun. Open Space Trust Fund	B-2		34,709
Interest Earned	B-2		1,234
			<u>504,878</u>
			907,110
Decreased by:			
Open Space Trust Reserve Anticipated as Current Fund Budgeted Revenue	B-2		528,980
Open Space Contribution to General Capital Improvement Authorizations	B-2:C-7		30,000
Municipal Open Space Disbursements	B-2		10,496
			<u>569,476</u>
Balance December 31, 2016	B	\$	<u>337,634</u>

GENERAL CAPITAL FUND SCHEDULES

GENERAL CAPITAL FUND
SCHEDULE OF CASH - TREASURER

C-2

	<u>REF.</u>		
Balance December 31, 2015	C	\$	578,250
Increased by:			
Refunds of Prior Year Expenditures	C-1	\$	7,634
New Bond Anticipation Note Proceeds	C-8		183,991
Capital Improvement Fund Budget Appropriation	C-6		50,000
Bond Proceeds	C-10		340,000
Open Space Trust Fund	C-11		30,000
Interest Due Current Fund	C-5		1,062
			<u>612,687</u>
			1,190,937
Decreased by:			
Liquidation of Prior Year Accounts Payable	C		14,999
Capital Fund Balance Anticipated as Current Fund Revenue	C-1		8,000
Use of Prior Year Excess Proceeds for Note Payment	C-4:8		63,709
Interfund Returned	C-5		2,919
Improvement Authorizations Paid	C-7		639,953
Amounts Due to Open Space for Canceled Improvement Authorizations	C-11		34,709
Preliminary Expenses	C-12		3,950
			<u>768,239</u>
Balance December 31, 2016	C	\$	<u>422,698</u>

GENERAL CAPITAL FUND
SCHEDULE OF DEFERRED CHARGES TO FUTURE TAXATION - FUNDED

C-3

REF.

Balance December 31, 2015	C	\$ 3,281,173
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Decreased by:

General Serial Bonds Paid by Current Fund Budget Appropriation	C-10	\$ 430,000	
NJ Economic Dev. Loan Paid by Current Fund Budget Appropriation	C-9	<u>28,007</u>	<u>458,007</u>

Balance December 31, 2016	C	<u>\$ 2,823,166</u>
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	Bonds Payable	\$ 2,690,000
New Jersey Green Trust Loan		<u>133,166</u>
		<u>\$ 2,823,166</u>

GENERAL CAPITAL FUND
SCHEDULE OF DEFERRED CHARGES TO FUTURE TAXATION - UNFUNDED

C-4

ORD NO	IMPROVEMENT DESCRIPTION	BALANCE 12/31/15	2016 AUTHORIZATIONS	CANCELED	DECREASED PAID BY BUDGET	BALANCE 12/31/16	ANALYSIS OF BALANCE		
							BONDS/NOTES AUTHORIZED NOT ISSUED	BOND ANTICIPATION NOTES	EXCESS PROCEEDS
06-06	Acquisition of Fire Vehicles	\$ 84,461			\$ 84,461	-	-	-	-
14-09	Acquisition of Property	7,876			7,876	-	-	-	
20-09	Acquisition of Real Property to Meet the Township's COAH Obligation	300,000			-	\$ 300,000	\$ 273,879	\$ 26,121	
04-10	Reconstruction of Rocktown Road	26,125			14,374	11,751	-	11,751	
10-11	Various Capital Improvements	762,199			13,571	748,628	-	748,628	-
9-14	Acquisition of Equipment	266,000			-	266,000	-	266,000	-
7-15	Acquisition of Garbage Truck	47,500		\$ 6,000	-	41,500	-	47,500	\$ 6,000
7-16	Various Improvements	-	\$ 229,044	-	-	229,044	229,044	-	-
		<u>\$ 1,494,161</u>	<u>\$ 229,044</u>	<u>\$ 6,000</u>	<u>\$ 120,282</u>	<u>\$ 1,596,923</u>	<u>\$ 502,923</u>	<u>\$ 1,100,000</u>	<u>\$ 6,000</u>
REF.	C		C-7	C-7	C-8	C	C	C-8	

GENERAL CAPITAL FUND
SCHEDULE OF AMOUNT DUE CURRENT FUND

C-5

	<u>REF.</u>	
Balance December 31, 2015	C	\$ 1,857
Increased by:		
Interest Credits	C-2	<u>1,062</u>
		2,919
Increased by:		
Payment to Current Fund for Interest Credits	C-2	<u>\$ 2,919</u>

GENERAL CAPITAL FUND
SCHEDULE OF CAPITAL IMPROVEMENT FUND

C-6

	<u>REF.</u>		
Balance December 31, 2015	C	\$	890
Increased by:			
Canceled Improvement Authorizations	C-7	\$	19,604
Budgeted Appropriation	C-2	<u>50,000</u>	<u>69,604</u>
			70,494
Decreased by:			
Appropriated to Finance Improvement Authorizations	C-7		<u>46,456</u>
Balance December 31, 2016	C	<u>\$</u>	<u>24,038</u>

GENERAL CAPITAL FUND
SCHEDULE OF IMPROVEMENT AUTHORIZATIONS

C-7

IMPROVEMENT DESCRIPTION	NUMBER	ORDINANCE		BALANCE		2016 DEFERRED CHARGE AUTHORIZATIONS	CAPITAL IMP FUND	OPEN SPACE TRUST	CANCELED	PAID OR CHARGED	BALANCE	
		DATE	AMOUNT	FUNDED	UNFUNDED						FUNDED	UNFUNDED
Funding Accessory Loan Program - Rehabilitate Existing Rental Dwellings	96-12	12/4/96	\$ 140,000	\$ 20,000							\$ 20,000	
Acquisition of Real Property to Meet the Township's COAH Obligation	20-09	8/12/09	315,000		\$ 313,925							\$ 313,925
Reconstruction of a Portion of Rocktown Hill Road	04-10	4/7/10	305,000		26,158							26,158
Various Capital Improvements	10-11	6/22/11	816,600		399,803					\$ 229,428		170,375
Various Improvements	10-12	5/23/12	100,000	2,626						169	2,457	
Various Police, OEM, Fire, Buildings and Grounds Equipment and George Washington Road Mill and Grade	7-13	7/24/13	123,200	45,301						28,419	16,882	
Bond Refunding and NJSA 40A:2-51(b) Costs (Soft Costs)	22-12	12/27/12	Up to 2,500,000	19,604					\$ 19,604		-	
Various Capital Improvements	4-14	5/28/14	131,500	15,738							15,738	
Acquisition of Equipment	9-14	6/25/14	280,000		29,596							29,596
Acquisition of Easement	14-14	8/27/14	32,000	108					108		-	
Bond Refunding - Deferred School Tax	16-14	9/24/14	990,000	340,000						340,000	-	
Police SUV, Fire Turnout Gear, Sign	5-15	6/3/15	54,000	5,611							5,611	
Acquisition of Garbage Truck	7-15	7/15/15	50,000		6,000				6,000			-
Acquisition of Easement (B/L 3/16) Lambert Farm	8-15	8/19/15	135,000	15,538					15,538		-	
Acquisition of Easement (B/L 5/24 & 24.01) Amwell Chase Farm	9-15	8/19/15	335,000	19,063					19,063		-	
Various Capital Improvements	7-16	6/15/16	240,500			\$ 229,044	\$ 11,456			122,585		117,915
Demolition of Building	10-16	9/7/16	35,000				35,000			23,402	11,598	
Acquisition of Holcombe Property	09-16	8/17/16	30,000					\$ 30,000		3,750	26,250	
<div> <div>\$ 483,589</div> <div>\$ 775,482</div> <div>\$ 229,044</div> <div>\$ 46,456</div> <div>\$ 30,000</div> <div>\$ 60,313</div> <div>\$ 747,753</div> <div>\$ 98,536</div> <div>\$ 657,969</div> </div>												

REF.

C

C

C-4

C-6

C-11

C

C

Capital Improvement Fund
Municipal Open Space Trust Fund
Deferred Charges to Future Taxation

C-6 \$ 19,604
C-11 34,709
C-4 6,000
\$ 60,313

C-2 \$ 639,953
Accounts Payable 107,800
\$ 747,753

GENERAL CAPITAL FUND
SCHEDULE OF BOND ANTICIPATION NOTES

C-8

<u>PURPOSE</u>	<u>ORIGINAL ISSUE</u>	<u>DATE OF ISSUE</u>	<u>DATE OF MATURITY</u>	<u>INTEREST RATE</u>	<u>BALANCE 12/31/15</u>	<u>INCREASED</u>	<u>DECREASED</u>	<u>BALANCE 12/31/16</u>
Acquisition of Fire Vehicles - 06-06	7/19/07	6/23/16	6/23/17	2.000%	\$ 84,461		\$ 84,461	-
Acquisition of Property - 14-09	7/2/09	6/23/16	6/23/17	2.000%	71,585		71,585	-
Reconstruction of Rocktown Road - 04-10	6/30/11	6/23/16	6/23/17	2.000%	26,125		14,374	\$ 11,751
Various Improvements - 10-11	6/28/12	6/23/16	6/23/17	2.000%	762,199		13,571	748,628
Various Improvements - 14-09	6/24/15	6/23/16	6/23/17	2.000%	155,630	\$ 110,370		266,000
Acquisition of Garbage Truck - 07-15	6/23/16	6/23/16	6/23/17	2.000%		47,500		47,500
Acquisition of Property - 20-09	6/23/16	6/23/16	6/23/17	2.000%		26,121		26,121

\$ 1,100,000	\$ 183,991	\$ 183,991	\$ 1,100,000
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REF.

C

C-2

C

Decreased by Budget	C-4	\$ 120,282
Decreased by Excess Proceeds Prior Year Deferred Charge	C-2	63,709
		\$ 183,991

GENERAL CAPITAL FUND
SCHEDULE OF NEW JERSEY GREEN TRUST LOAN PROGRAM

C-9

<u>IMPROVEMENT DESCRIPTION</u>	<u>DATE OF ISSUE</u>	<u>ORIGINAL ISSUE</u>	<u>MATURITIES</u>		<u>INTEREST RATE</u>	<u>BALANCE</u>	<u>DECREASED</u>	<u>BALANCE</u>
			<u>DATE</u>	<u>AMOUNT</u>		<u>12/31/15</u>		<u>12/31/16</u>
Sourland/Open Space Acquisition Project	6/25/01	\$500,000	3/25/17	\$14,214.15	2%	\$ 161,173	\$ 28,007	\$ 133,166
			9/25/17	14,356.28				
			3/25/18	14,499.85				
			9/25/18	14,644.84				
			3/25/19	14,791.29				
			9/25/19	14,939.21				
			3/25/20	15,088.60				
			9/25/20	15,239.48				
			3/25/21	15,391.88				
			</					

GENERAL CAPITAL FUND
SCHEDULE OF SERIAL BONDS PAYABLE

C-10

<u>PURPOSE</u>	<u>DATE ORIGINAL ISSUE</u>	<u>ORIGINAL ISSUE</u>	<u>MATURITY OF OUTSTANDING BONDS DATE</u>	<u>AMOUNT</u>	<u>INTEREST RATE</u>	<u>BALANCE 12/31/15</u>	<u>ISSUED</u>	<u>BUDGET DECREASED</u>	<u>BALANCE 12/31/16</u>
General Improvement Bonds Series 2006	5/1/06	\$ 3,118,000	5/1/16	\$ 150,000	4.375%	\$ 150,000		\$ 150,000	-
Refunding Bonds Series 2015	11/6/14	\$ 1,555,000	5/1/17	150,000	2.600%	1,555,000			\$ 1,555,000
			5/1/18	145,000	2.600%				
			5/1/19	155,000	2.600%				
			5/1/20	150,000	2.600%				
			5/1/21	155,000	2.600%				
			5/1/22	150,000	2.600%				
			5/1/23	160,000	2.600%				
			5/1/24	155,000	2.600%				
			5/1/25	170,000	2.600%				
			5/1/26	165,000	2.600%				
Refunding Bonds Series 2015 - Deferred School Tax	11/6/14	\$ 650,000	11/1/17	100,000	3.650%	650,000	\$ 340,000	65,000	925,000
	6/28/16	340,000	11/1/18	105,000	3.650%				
			11/1/19	110,000	3.650%				
			11/1/20	110,000	3.650%				
			11/1/21	120,000	3.650%				
			11/1/22	120,000	3.650%				
			11/1/23	125,000	3.650%				
			11/1/24	135,000	3.650%				
General Obligation Bonds Series 2014	2/28/13	\$ 850,000	2/15/17	210,000	1.335%	425,000		215,000	210,000
						\$ 2,780,000	\$ 340,000	\$ 430,000	\$ 2,690,000

C

C-2

C-3

C

GENERAL CAPITAL FUND
SCHEDULE OF AMOUNT DUE OPEN SPACE TRUST

C-11

REF.

Increased by:

Payment to Open Space for Canceled Improvement Authorizations	C-2	\$ 34,709	
Funding for Improvement Authorizations	C-7	<u>30,000</u>	<u>\$ 64,709</u>
			64,709

Decreased by:

Amounts Due to Open Space for Canceled Improvement Authorizations	C-7	34,709	
Receipts from Open Space Trust Fund	C-2	<u>30,000</u>	<u>\$ 64,709</u>

GENERAL CAPITAL FUND
SCHEDULE OF RESERVE FOR PRELIMINARY EXPENSES - OPEN SPACE PRESERVATION

C-12

Balance December 31, 2015	<u>REF.</u> C	\$ 18,297
Decreased by:		
Preliminary Expense Disbursements	C-2	<u>3,950</u>
Balance December 31, 2016	C	<u>\$ 14,347</u>

PUBLIC ASSISTANCE FUND SCHEDULES

N/A

SCHEDULE OF GENERAL FIXED ASSETS

GENERAL FIXED ASSETS
DECEMBER 31, 2016
SCHEDULE OF CHANGES IN GENERAL FIXED ASSETS

F-1

	<u>BALANCE</u> <u>12/31/15</u>	<u>ADDITIONS</u>	<u>DELETIONS</u>	<u>BALANCE</u> <u>12/31/16</u>
General Fixed Assets:				
Land	\$ 2,222,406			\$ 2,222,406
Buildings	1,696,957			1,696,957
Machinery and Equipment	<u>2,736,386</u>	<u>\$ 229,428</u>	<u>-</u>	<u>2,965,814</u>
 Total General Fixed Assets	 <u>\$ 6,655,749</u>	 <u>\$ 229,428</u>	 <u>-</u>	 <u>\$ 6,885,177</u>
 Investment In General Fixed Assets	 <u>\$ 6,655,749</u>	 <u>\$ 229,428</u>	 <u>-</u>	 <u>\$ 6,885,177</u>

PART III
SUPPLEMENTARY INFORMATION

General Comments

**Report on Internal Control over Financial Reporting
and Compliance and Other Matters based on an
Audit of Financial Statements Performed in
Accordance with *Government Auditing Standards***

Schedule of Federal/State Awards

Status of Prior Audit Findings

Schedule of Findings and Responses

GENERAL COMMENTS

Scope of Audit

The audit of the financial statements of the Township of West Amwell, County of Hunterdon, New Jersey, as required by the Division of Local Government Services, covered the financial transactions of the Treasurer, Tax Collector, the activities of the Township and various outside departments.

Contracts and Agreements Requiring Advertisement for Bids

Effective April 17, 2000, N.J.S.A.40A:11-1 et.seq (Local Public Contracts Law) was revised by P.L.1999,c.440 (originally known as Assembly Bill No. 3519). Rules and regulations pertaining to the amended law are to be promulgated by the Division of Local Government Services.

N.J.S.A. 40A:11-3 is amended to read as follows:

- a. When the cost or price of any contract awarded by the purchasing agent in the aggregate, does not exceed in the contract year the total sum of \$17,500, the contract may be awarded by a purchasing agent when so authorized by resolution of the governing body without public advertising for bids and bidding therefore, except that the governing body may adopt a resolution to set a lower threshold for the receipt of public bids or the solicitation of competitive quotations. If the purchasing agent is qualified pursuant to subsection b. (pending before the Legislature as section 15 of this bill) of section 9 of P.L.1971,c.198(C.40A:11-9) the governing body may establish that the bid threshold may be up to \$25,000. Such authorization may be granted for each contract or by a general delegation of the power to negotiate and award such contracts pursuant to this section.
- b. Any contract made pursuant to this section may be awarded for a period of 24 consecutive months, except that contracts for professional services pursuant to paragraph (i) of paragraph (a) of subsection (1) of Section 5 of P.L.1971, C.198(C.40A:11-5) may be awarded for a period not exceeding 12 consecutive months. The Division of Local Government Services shall adopt and promulgate rules and regulations concerning the methods of accounting for all contracts that do not coincide with the contracting unit's fiscal year.
- c. Commencing in the fifth year after the year in which P.L.1999,c.440 takes effect, and every five years thereafter, the Governor, in consultation with the Department of Treasury, shall adjust the threshold amount and the higher threshold amount which the governing body is permitted to establish as set forth in subsection a. of this section or the threshold amount resulting from any adjustment under this subsection, in direct proportion to the rise or fall of the index rate as that term is defined in N.J.S.40A:11-3(c), and shall round the adjustment to the nearest \$1,000. The Governor shall notify all municipal units of the adjustment no later than June 1 of every fifth year. The adjustment shall become effective on July 1 of the year in which it is made.

N.J.S.A.40A:11-4 (as amended) states, "Every contract or agreement for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold, shall be awarded only by resolution of the governing body to the lowest responsible bidder after public advertising for bids and bidding therefore, except as is provided otherwise in this chapter or specifically by any other law."

Effective July 1, 2015, the bid threshold in accordance with N.J.S.A.40A:11-3(c) (as amended) is increased to \$40,000 for Qualified Purchasing Agents (QPA), and \$17,500 for units without QPA's.

The governing body of the municipality has the responsibility of determining whether the expenditures in any category will exceed the statutory thresholds within the fiscal year. Where question arises as to whether any contract or agreement might result in violation of the statute, the Township Counsel's opinion should be sought before a commitment is made.

The Minutes indicate that resolutions were adopted and advertised authorizing the awarding of contracts or agreements for "Professional Services" per N.J.S.40A:11-5.

The system of records did not provide for an accumulation of payments for categories for the performance of any work or the furnishing or hiring of any materials or supplies, the results of such an accumulation could not determine whether any clear-cut violations existed.

My examination of expenditures did not reveal any individual payments, contracts or agreements in excess of the statutory thresholds "for the performance of any work or the furnishing or hiring of any materials or supplies" other than those where bids had been previously sought by public advertisement or where a resolution had been previously adopted under the provisions of N.J.S.40A:11-6.

Collection of Interest on Delinquent Taxes and Assessments

The statute provides the method of authorizing interest and the maximum rates to be charged for the nonpayment of taxes or assessments on or before the date when they would become delinquent.

The governing body, on January 6, 2016, adopted the following resolution authorizing interest to be charged on delinquent taxes:

Resolved, that commencing with the installment payments due on February 1, 2016, for real and/or personal property taxes and thereafter during each and every succeeding quarterly period, interest shall be charged at the rate of eight (8) per cent per annum on the first \$1,500 and eighteen (18) per cent per annum any amount in excess of \$1,500 upon all unpaid installments when the same became delinquent, provided, however, that no interest shall be charged if payment of any installment is made within ten (10) days after the date upon which the same became payable.

Under provisions of C.75, P.L. 1991 (amending N.J.S. 54:4-67), enacted March 28, 1991, the definition of tax delinquency was defined as the sum of all taxes and municipal charges due on a given parcel or property covering any number of quarters or years. In addition, the governing body may also fix a penalty to be charged to a taxpayer with a delinquency in excess of \$10,000 who fails to pay that delinquency prior to the end of the calendar year. The penalty so fixed shall not exceed six (6%) per cent of the amount of the delinquency.

The governing body, on January 6, 2016, adopted a resolution enabling the \$10,000 delinquency penalty provisions.

The audit of the Collector's records on a test basis indicated no differences between the amount of interest payable on delinquent tax payments, based on our calculations, and the amount of interest charged.

Delinquent Taxes and Tax Title Liens

The delinquent taxes at December 31, 2016, include only real property items on the 2016 tax levy.

The last tax sale was held October 1, 2016 and was complete.

Inspection of tax sale certificates on file revealed that all tax sale certificates from tax sales were available for audit.

The following comparison is made of the number of tax title liens receivable on December 31 of the last three years:

<u>Year</u>	<u>Number of Liens</u>
2016	23
2015	20
2014	19

Verification of Delinquent Taxes and Other Charges

Verification notices were mailed to confirm balances as of December 31, 2016. The items that were returned were compared to and are in agreement with the Township's records. For items not returned, alternative procedures were performed.

A test verification of delinquent charges and current payments was made in accordance with verification procedures approved by the Division of Local Government Services. A summary of such verification is as follows:

Type of Receivable - Real Property Tax Date of Circulars - December 31, 2016				
<u>Verification Type</u>	<u>Request Form</u>	<u>Total No. of Items</u>	<u>Total No. of Circular</u>	<u>Total No. Returned</u>
2016 Property Tax	Positive	3,150	25	12
2017 Property Tax	Positive	3,150	25	12
2016 Delinquent Tax	Negative	348	25	8

Technical Accounting Directives

During the calendar year 1984, the Division of Local Government Services initiated as part of the Single Audit Law, a planned revision of the Requirements of Audit to provide new accounting requirements mandated for most local government units. The revision to the Requirements of Audit and Accounting would be in order to improve fiscal accountability for all local governments, satisfy federal-state audit requirements and enhance the credibility for New Jersey municipal accounting practices with federal-state funding sources and bond rating agencies. The new requirements for most local units started January 1, 1986, unless exemption, based upon amount of federal aid received and population size, was formally secured. The Division in 1988 notified those exempted municipal units of a transition requirement for fully implementation of all accounting directives beginning in the 1989 fiscal periods. The identity and compliance status of the Township of West Amwell to these directives are as follows:

<u>Requirement</u>	FY 2016 Required	
	<u>Implementation</u>	
	<u>Yes</u>	<u>No</u>
A. General Ledger Accounting System	X	
B. Encumbrance Accounting	X	
C. Purchase Order System	X	
D. Fixed Asset Accounting and Reporting System	X	

COMPARATIVE STATEMENT OF OPERATIONS AND CHANGE IN FUND BALANCE-
CURRENT FUND

REVENUE AND OTHER INCOME REALIZED

	<u>YEAR 2016</u>	<u>%</u>	<u>YEAR 2015</u>	<u>%</u>
Fund Balance Utilized	\$ 255,000	1.85%	\$ 282,881	2.10%
Miscellaneous - From Other Than				
Local Property Tax Levies	2,110,321	15.29%	1,908,406	14.18%
Collection of Delinquent Taxes and				
Tax Title Liens	161,368	1.17%	81,737	0.61%
Collection of Current Tax Levy	<u>11,270,962</u>	<u>81.69%</u>	<u>11,184,201</u>	<u>83.11%</u>
Total Income	<u>13,797,651</u>	<u>100.00%</u>	<u>13,457,225</u>	<u>100.00%</u>

EXPENDITURES

Budget Expenditures:				
Municipal Purposes	3,565,190	26.60%	3,320,408	24.86%
County Taxes	1,880,119	14.03%	1,913,352	14.33%
Local and Regional Taxes	7,569,556	56.49%	7,822,668	58.57%
Municipal Open Space Tax	307,276	2.29%	297,615	2.23%
Other Expenditures	<u>78,501</u>	<u>0.59%</u>	<u>1,456</u>	<u>0.01%</u>
Total Expenditures	<u>\$ 13,400,642</u>	<u>100.00%</u>	<u>\$ 13,355,499</u>	<u>100.00%</u>
Excess in Revenue	397,009		101,726	
Adjustments to Income Before Fund Balance:				
Expenditures Included Above Which are by				
Statute Deferred Charges to Budget of				
Succeeding Year	<u>60,000</u>		<u>-</u>	
Statutory Excess to Fund Balance	457,009		101,726	
Fund Balance January 1	303,831		484,986	
Less:				
Utilization as Anticipated Revenue	<u>255,000</u>		<u>282,881</u>	
Fund Balance December 31	<u>\$ 505,840</u>		<u>\$ 303,831</u>	

Comparative Schedule of Tax Rate Information

	<u>2016</u>	<u>2015</u>	<u>2014</u>
<u>Tax Rate</u>	<u>\$2.258</u>	<u>\$2.296</u>	<u>\$1.896</u>
<u>Apportionment of Tax Rate:</u>			
Municipal	\$0.269	\$0.260	\$0.249
County	\$0.371	\$0.386	\$0.380
Regional School	\$1.558	\$1.590	\$1.207
Municipal Open Space Tax	\$0.060	\$0.060	\$0.060

Assessed Valuation:

<u>Year</u>	<u>Amount</u>
2016	\$507,823,160
2015	\$492,043,416
2014	\$481,253,118

Comparison of Tax Levies and Collection Currently

A study of this tabulation could indicate a possible trend in future tax levies. A decrease in the percentage of current collection could be an indication of a probable increase in future tax levies.

<u>Year</u>	<u>Tax Levy</u>	<u>Collections</u>	<u>Percentage of Collections</u>
2016	\$11,488,539	\$11,270,962	98.10%
2015	\$11,379,848	\$11,184,201	98.28%
2014	\$9,161,874	\$9,041,765	98.68%

Delinquent Taxes and Tax Title Liens

This tabulation includes a comparison, expressed in percentage, of the total of delinquent taxes and tax title liens, in relation to the tax levies of the last three years.

<u>Dec.31 Year</u>	<u>Amount of Tax Title Liens</u>	<u>Amount of Delinquent Taxes</u>	<u>Total Delinquent</u>	<u>Percentage of Tax Levy</u>
2016	\$175,972	\$191,482	\$367,454	3.20%
2015	\$158,727	\$167,876	\$326,603	2.87%
2014	\$137,600	\$86,240	\$223,840	2.44%

Property Acquired by Tax Title Lien Liquidation

The value of property acquired by liquidation of tax title liens on December 31, on the basis of the last assessed valuation of such properties, was as follows:

<u>Year</u>	<u>Amount</u>
2016	\$3,150
2015	\$3,150
2014	\$3,150

Comparative Schedule of Fund Balances

<u>Year</u>	<u>Balance December 31</u>	<u>Utilized In Budget of Succeeding Year</u>	
		<u>Regular</u>	<u>Defer School Tax</u>
2016	\$ 505,840	\$ 263,000	NONE
2015	\$ 303,831	\$ 255,000	NONE
2014	\$ 484,986	\$ 282,881	NONE
2013	\$ 833,654	\$ 386,880	NONE
2012	\$ 875,911	\$ 361,000	NONE
2011	\$ 603,106	\$ 96,000	NONE
2010	\$ 306,013	\$ 85,000	NONE

Officials in Office and Surety Bonds

The following officials were in office during the period under audit:

<u>Name</u>	<u>Title</u>	<u>Amount of Bond</u>	<u>Name Of Corporate Surety</u>
Zachary T. Rich	Mayor		
John Dale	Committeeperson		
Stephen Bergenfeld	Committeeperson		
Lora L. Olsen	Clerk; Registrar of Vital Statistics; Assessment Search Officer; Board of Health Secretary; Clean Comm. Coordinator; Affirmative Action Officer; Certifying Officer for Health Benefits		
Sandy Haberle	Deputy Clerk; Deputy Registrar of Vital Statistics; Assessment Purchasing Agent; Deputy Board of Health Secretary; Assistant Treasurer; Payroll Clerk; Dog Registrar		

<u>Name</u>	<u>Title</u>	<u>Amount of Bond</u>	<u>Name Of Corporate Surety</u>
Mary Hyland	Tax Collector; Tax Search Officer	\$1,000,000	Statewide Insurance Fund; Carrier: Zurich Ins. Co.
Thomas J. Carro	Certified Municipal Finance Officer; Treasurer	\$1,000,000	Statewide Insurance Fund; Carrier: Zurich Ins. Co.
David Gill	Assessor		
Phillip Faherty III	Attorney		
Raymond Barson	Magistrate	\$1,000,000	Statewide Insurance Fund; Carrier: Zurich Ins. Co.
Christopher Rose	Construction Code Official; Zoning Official; Plumbing Sub-Code Official		
Phillip Langon	Fire Sub-Code Official and Inspector		
Michael Janoski	Electric Sub-Code Official and Inspector		
Phil Langon	Fire Official		
Mary Loretta Hoagland	Court Administrator	\$1,000,000	Statewide Insurance Fund; Carrier: Zurich Ins. Co.
Nate Barson	Animal Control Officer		

The minimum bond coverage for the Tax Collector based on prior year tax levies is as follows:

<u>Year</u>	<u>Amount</u>
2016	\$107,950

Blanket bond coverage was provided for other officials handling monies in the amount of \$50,000 by the Statewide Insurance Fund.

All the bonds were examined and were properly executed.



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Anthony Ardito, CPA, RMA, CMFO, PSA
Douglas R. Williams, CPA, RMA, PSA

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS**

Independent Auditor's Report

The Honorable Mayor and
Members of the Township Committee
Township of West Amwell
150 Rocktown Lambertville Road
County of Hunterdon, New Jersey
Lambertville, NJ 08530

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and audit requirements as prescribed by the Division of Local Governments Services, Department of Community Affairs, State of New Jersey, the regulatory-basis financial statements of the Township of West Amwell in the County of Hunterdon, State of New Jersey, as of and for the years ended December 31, 2016 and 2015, and the related notes to the financial statements, which collectively comprise the Township of West Amwell's basic financial statements, and have issued our report thereon dated April 15, 2017, which indicated that the financial statements have been prepared in conformity with accounting practices prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Township's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control. Accordingly, we do not express an opinion on the effectiveness of the Township's internal control.

-Continued-

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

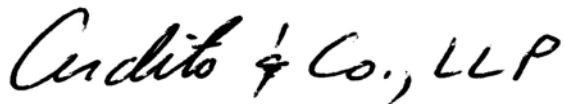
Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Township's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Township's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

ARDITO & CO., LLP



Frenchtown, New Jersey
April 15, 2017



Certified Public Accountant
Registered Municipal Accountant No.524
ARDITO & CO., LLP
Frenchtown, New Jersey
April 15, 2017

SCHEDULE OF FEDERAL/STATE AWARDS

SCHEDULE OF STATE AWARDS
FOR THE YEAR ENDED DECEMBER 31, 2016

K-4

<u>STATE GRANTOR/PROGRAM TITLE</u>	<u>STATE ACCOUNT NUMBER</u>	<u>PROGRAM OR AWARD AMOUNT</u>	<u>GRANT PERIOD</u>	<u>FUND REF.</u>	<u>CASH ACCRUED OR DEFERRED REVENUE BALANCE AT 1/1/16</u>	<u>RECEIPTS PROGRAM</u>	<u>OTHER</u>	<u>DISBURSEMENTS</u>	<u>CASH ACCRUED OR DEFERRED REVENUE BALANCE AT 12/31/16</u>
<u>DEPT. OF ENVIR. PROTECTION</u>									
Solid Waste Admin.-Clean Communities Program	042490076500410	\$ 14,698	2016	A	-	\$ 14,698		\$ 14,698	-
<u>DEPT. OF PUBLIC SAFETY</u>									
Drunk Driving Enforcement Fund	4250-760-050000-63	Various	Various	A	\$ 3,435			480	\$ 2,955
<u>DEPT. OF TRANSPORTATION</u>									
NJ Transportation Fund Authority Act									
Alexauken Creek Watershed Plan I		239,300	2005	A	4,510				4,510
Alexauken Creek Watershed Plan II		541,300	2013	A	3,949	51,650		136,385	(80,786)
<u>OTHER STATE AIDS</u>									
Body Armor Grant	N/A	1,299	2013	A	687			687	-
Body Armor Grant	N/A	1,090	2014	A	1,090			147	943
Body Armor Grant	N/A	1,089	2015	A	1,089				1,089
Body Armor Grant	N/A	1,061	2016	A		1,061			1,061
Click it or Ticket	N/A	3,400	2016	A	-	3,400		3,400	-
US Bulletproof Vests	N/A	2,200	2012	A	(3,336)		\$ 3,336		-
Sustainable New Jersey	N/A	5,000	2014	A	5,000				5,000
Sustainable New Jersey	N/A	10,000	2012	A	(5,000)				(5,000)
Hazards Emergency Program	N/A		2004	A	1,667				1,667
Recycling Tonnage Grant	N/A	4,221	2016	A	4,221			4,221	-
Municipal Alliance	Local Grant	528	2016	A	528	60			588
TOTAL STATE ASSISTANCE					\$ 17,840	\$ 70,869	\$ 3,336	\$ 160,018	\$ (67,973)

The accompanying Notes to Schedules of Expenditures of Awards and Financial Assistance are an integral part of this schedule.

Note: This Schedule was not subject to an audit in accordance with NJOMB Circular 15-08.

TOWNSHIP OF WEST AMWELL

NOTES TO THE SCHEDULES OF FEDERAL AND STATE AWARDS
DECEMBER 31, 2016

NOTE 1. GENERAL

The accompanying Schedules of Expenditures of State Awards present the activity of all state award programs of the Township of West Amwell. The Township of West Amwell is defined in Note 1 to the Township's financial statements. All federal and state awards received directly from federal and state agencies, as well as federal and state awards passed through other government agencies, are included on the schedules of expenditures of federal and state awards.

NOTE 2. BASIS OF ACCOUNTING

The accompanying Schedules of Expenditures of State Awards are presented using the modified accrual basis of accounting. The information in these schedules is presented in accordance with the requirements of federal OMB Uniform Guidance, Audits of States, Local Governments and Nonprofit Organizations. However, the Township was not subject to the single audit provisions of Federal OMB Uniform Guidance or New Jersey OMB Circular NJOMB 15-08, Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid for 2016 as grant expenditures were less than the single audit thresholds of \$750,000, identified in the Circulars.

NOTE 3. RELATIONSHIP TO THE FINANCIAL STATEMENTS

The accompanying Schedules of Expenditures of State Awards are presented using the modified accrual basis of accounting. Therefore, some amounts presented in these schedules may differ from amounts presented in, or used in the preparation of, the financial statements.

STATUS OF PRIOR AUDIT FINDINGS

STATUS OF PRIOR AUDIT FINDINGS

Finding

None

SCHEDULE OF FINDINGS AND RESPONSES
GENERAL FINDINGS

SCHEDULE OF FINDINGS AND RESPONSES

GENERAL FINDINGS

YEAR ENDED DECEMBER 31, 2016

Summary of Auditor's Results

The Township prepares its financial statements in conformity with accounting practices prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, which is a comprehensive basis of accounting other than generally accepted accounting principles.

The audit did not disclose any material weaknesses in the internal controls of the Township.

The audit did not disclose any noncompliance that is material to the financial statements of the Township.

The Township was not subject to the single audit provisions of Federal OMB Uniform Guidance and New Jersey OMB Circular NJOMB 15-08, Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid for 2016 as grant expenditures were less than the single audit thresholds of \$750,000, identified in the Circulars.

Findings Relating to the Financial Statements which are required to be Reported in Accordance with Generally Accepted Government Auditing Standards:

Finding

- 2016-1 Various payroll processing errors were noted during the calendar year including pension withholding errors, NJSUI tax rate errors, W-2 errors, timeliness of ACA reporting, differences between 941's, W-3 and payroll registers, and differences between pension deductions and quarterly contribution reports.

We recommend the township implement controls to ensure proper payroll processing.