

**WEST AMWELL TOWNSHIP BOARD OF HEALTH
RE-ORGANIZATION & REGULAR MEETING
January 25, 2018 – 7:30 p.m.**

The West Amwell Township Board of Health met on the above date.

The meeting was called to order at 7:30 PM by Board Secretary, Lora Olsen. The meeting was declared in compliance with the Open Public Meetings Act as it was advertised as a reorganization meeting to be followed by a regular meeting in the January 11, 2018 issue of the Trenton Times and the Hunterdon County Democrat. Notice of the meeting has been continuously posted on the Township bulletin board. A copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.

Present: Ken Hart, Stephen Bergenfeld, Gary Hoyer, John Dale, Jim Cally, Brian Mundhenk and Denise Balog.

Excused: Rick Kropp and Zach Rich.

The REORGANIZATION meeting commenced.

APPOINTMENTS/OATHS OF OFFICE

Board Secretary/Township Clerk Lora Olsen administered the Oaths of Office to John Dale and Denise Balog.

NOMINATION OF CHAIR/OATH OF OFFICE

Mrs. Olsen called for nominations for Chair. Mr. Bergenfeld nominated Mr. Hart and Mr. Dale seconded the motion. There were no other nominations. Mr. Hart was unanimously elected Chair for 2018.

NOMINATION OF VICE CHAIR/OATH OF OFFICE

Mrs. Olsen called for nominations for Vice Chair. Mr. Kropp was nominated by Mr. Bergenfeld with Mr. Hart providing the second. There were no other nominations. Mr. Kropp was unanimously elected, in absentia, Vice Chair for 2018.

Oaths of the respective offices were administered by Board Secretary Olsen.

Mr. Hart took over the meeting.

BOH RESOLUTION #01-2018 DESIGNATING A MEETING SCHEDULE

Mrs. Olsen noted the November meeting date is the 29th, not the 26th as typed in error on the resolution.

BOH RESOLUTION #01-2018

BE IT RESOLVED by the West Amwell Township Board of Health that Board of Health meetings will be held on the following dates in 2018 at 7:30 PM:

January 25
March 22
May 24
July 26
September 27
November 29

BE IT FURTHER RESOLVED that meetings of the Board of Health will be held at the Municipal Building, 150 Rocktown-Lamb. Road, Lambertville (West Amwell).

BE IT FURTHER RESOLVED that requests for agenda placement be received no later than one week prior to the scheduled meeting date.

BE IT FURTHER RESOLVED that all meetings will be held in compliance with the Open Public Meetings Act. The Board will not entertain requests for special meetings.

BE IT FURTHER RESOLVED that the Municipal Building is handicapped accessible but the Board Secretary's office is to be contacted 24 hours in advance for any special accommodations.

BE IT FINALLY RESOLVED that this Resolution shall be posted on the Township bulletin board and transmitted to the Hunterdon County Democrat and the Trenton Times within seven days of adoption.

The Resolution was unanimously approved on motion by Bergenfeld, seconded by Balog.

BOH RESOLUTION #02-2018 ORGANIZATION OF THE MEETING

BOH RESOLUTION #02-2018

BE IT RESOLVED by the Board of Health of the Township of West Amwell, County of Hunterdon, State of New Jersey, that the Order of Business and the conducting of business at all meetings shall be as follows:

1. Call to order and statement of compliance with the Open Public Meetings Act
2. Presentation of Minutes
3. Agenda Review
4. Open to the Public/Topic not on the Agenda
5. Introduction of Ordinances and/or Public Hearing and/or Special Presentation
6. New Business
7. Unfinished Business
8. Administrative, including website review
9. Correspondence
10. Discussion
11. Adjournment

The Resolution was unanimously approved on motion by Hoyer, seconded by Bergenfeld.

BOH RESOLUTION #03-2018 DESIGNATING THE OFFICIAL NEWSPAPER(S)

BOH RESOLUTION #03-2018

BE IT RESOLVED by the Board of Health of the Township of West Amwell, County of Hunterdon, State of New Jersey, that the Hunterdon County Democrat be established as the Official Newspaper and the Trenton Times is designated as the daily newspaper having the greatest likelihood of informing the public within the area of jurisdiction of the Township of its meetings.

The Resolution was unanimously approved on motion by Dale, seconded by Bergenfeld.

The REGULAR MEETING was opened.

PRESENTATION OF MINUTES

The 9/28/17 regular meeting minutes were unanimously approved by those eligible on motion by Bergenfeld, seconded by Dale.

The 11/14/17 regular meeting minutes were unanimously approved by those eligible on motion by Dale, seconded by Bergenfeld.

AGENDA REVIEW

No additions to the agenda were noted.

OPEN TO THE PUBLIC/TOPIC NOT ON THE AGENDA

No one came forward at this time.

INTRODUCTION OF ORDINANCES AND/OR PUBLIC HEARING AND/OR SPECIAL PRESENTATION

None

NEW BUSINESS

Attorney Resolution – Attorney Faherty has advised that he will be available for representation for the Board of Health based on this appointment as Township Attorney.

BOH RESOLUTION #04-2018

WHEREAS, the West Amwell Township Committee awarded a non-fair and open contract for Township Attorney to Philip J. Faherty III of Hunt and Faherty; and,

WHEREAS, all members of the Township Committee serve on the Board of Health; and

WHEREAS, Attorney Faherty has agreed to serve as Board attorney, as needed, in accordance with the terms of the awarded contract; and,

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THEREFORE, BE IT RESOLVED, by the West Amwell Township Board of Health, that the above mentioned individual be appointed Board of Health attorney for 2018.

The Resolution was unanimously approved on motion by Dale, seconded by Bergenfeld.

Vet for Rabies Clinic and Emergencies – Dr. Maxian has again agreed to administer the rabies vaccine at the November clinic. His fee is \$100/hour. Syringes are an extra cost. The Board approved Dr. Maxian administering the rabies vaccines. It was noted the Rabies Clinic will be 11/3/18.

2018 Budget Items – Mr. Cally provided an update on previous discussions regarding delineating the salt perimeter at the DPW and capping the area to reduce the salt spread. He explained they are reviewing costs for paving the area which is approximately 40' x 50'.

It was noted for the record that the 2018 Board of Health budget will remain the same as 2017.

UNFINISHED BUSINESS

Update on Salt Wells – Mrs. Olsen referenced a chart created by Mr. Kropp which notes levels are down except for one property. There was also a question raised regarding why some sites only show probe testing and not full lab results.

Chairman Hart requested a table be created showing the trends of all testing so a determination can be made on which properties can possibly drop out of the program.

ADMINISTRATIVE REPORTS

Bill List for January 25, 2018

A motion by Bergenfeld, seconded by Hart to approve the vouchers for payment as listed on the bill list was unanimously approved with the exception of the \$700 Enviro-Process invoice which was put on hold pending additional clarification.

Soil Test Witness Report for November & December 2018

It was noted for the record that no comments were made on the soil test witness report.

Website Review – Mr. Mundhenk noted that the link for the County Board of Health on the Township's website page does not work.

CLOSED SESSION & RESULTS, IF ANY

None

CORRESPONDENCE

The correspondence, as listed on the Agenda, was ordered filed.

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DISCUSSION

Mr. Cally noted the recent Lesniak Bill which takes authority away from the Township regarding animal control and would require an “Animal Control Investigator” be appointed/hired.

Mrs. Olsen commented on seeing paperwork cross her desk that the Planning Board was looking into the Township’s Reserve Septic Ordinance and she asked, why. Mr. Cally explained a discussion had come up at the Planning Board regarding how frequently reserve septic areas are actually needed vs. the number of Alternative Treatment Systems (ATS) that are installed. He remarked it may not be reasonable for the Township to require reserve septic areas with the so much ATS technology available.

ADJOURNMENT

There being no further business before the Board, the meeting was unanimously adjourned at 8:15 PM on motion from Bergenfeld and seconded by Cally.

Respectfully submitted,

Maria Andrews, Secretary
(Mrs. Olsen retired 2/1/18)

Approved: 3/22/18