

**WEST AMWELL TOWNSHIP BOARD OF HEALTH  
RE-ORGANIZATION MEETING**

**January 22, 2009 – 7:30 p.m.**

The West Amwell Township Board of Health met for their Re-organization meeting on the above date.

The meeting was called to order at 7:39 p.m. and declared in compliance with the Open Public Meetings Act as this meeting was advertised as a Reorganization meeting to be followed by a regular meeting in the January 8, 2009 issue of the Lambertville Beacon, the Trenton Times, and the Hunterdon County Democrat. Notice of the meeting has been continuously posted on the Township bulletin board. A copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.

Present: William J. Corboy, Frank P. Masterson III, Tom Molnar, Rick Kropp (late-8:00 p.m.), Robyn Myher, Bruce Nadelson, and Attorney Faherty. Excused: Ken Hart. Public in attendance included Betty Jane Hunt, who arrived shortly before adjournment.

**REORGANIZATION**

**SWEARING IN:**

Attorney Faherty administered the oath of office to Robyn Myher for a for a two year term as Alternate #2. Rick Kropp was sworn in for a three year term upon his arrival at 8:00 p.m.

Myhre is a full voting member this evening with Nadelson assuming this position until the arrival of Kropp.

**ELECTION OF CHAIR:**

Corboy was nominated for Chair on motion from Molnar, seconded by Nadelson. No other nominations were received. Roll Call: Nadelson-aye, Myhre-aye, Molnar-aye, Masterson-aye, Corboy-aye. Mr. Corboy will serve as Chair.

**ELECTION OF VICE-CHAIR:**

Kropp was nominated in absentia by Myher for Vice-Chair and Molnar seconded. No other nominations were received. Roll Call: Nadelson-aye, Myhre-aye, Molnar-aye, Masterson-aye, Corboy-aye. Mr. Kropp will serve as Vice Chair.

**DESIGNATING A MEETING SCHEDULE:**

**BOH RESOLUTION 01-2009**

BE IT RESOLVED by the West Amwell Township Board of Health that Board of Health meetings will be held on the following dates in 2009 at 7:30 p.m.:

March 26	September 24
May 28	October 29
July 23	December 17

BE IT FURTHER RESOLVED that meetings of the Board of Health will be held at the Municipal Building, 150 Rocktown-Lamb. Road, Lambertville (West Amwell) ~~following regularly scheduled Township meetings.~~

BE IT FURTHER RESOLVED that all meetings will be held in compliance with the Open Public Meetings Act. Special meetings shall be at the call of the Chair or written request by a member of the Board to the Secretary.

BE IT FURTHER RESOLVED that the Municipal Building is handicapped accessible but the Board Secretary's office is to be contact 24 hours in advance for any special accommodations.

BE IT FINALLY RESOLVED that this Resolution shall be posted on the Township bulletin board and transmitted to the Lambertville Beacon, the Hunterdon County Democrat and the Trenton Times within seven days of adoption.

Molnar motioned to approve the Resolution and Masterson seconded. Roll Call: Nadelson-aye, Myhre-aye, Molnar-aye, Masterson-aye, Corboy-aye.

#### **ORGANIZATION OF THE MEETING:**

#### **BOH RESOLUTION 02-2009**

BE IT RESOLVED by the Board of Health of the Township of West Amwell, County of Hunterdon, State of New Jersey, that the Order of Business and the conducting of business at all meetings shall be as follows:

1. Call to order and statement of compliance with the Open Public Meetings Act
2. Presentation of Minutes
3. Agenda Review
4. Open to the Public/Topic not on the Agenda
5. Introduction of Ordinances and/or Public Hearing and/or Special Presentation
6. New Business
7. Unfinished Business
8. Administrative Reports
  9. Correspondence
10. Discussion
11. Adjournment

Molnar motioned to approve the Resolution and Nadelson seconded. Roll Call: Nadelson-aye, Myhre-aye, Molnar-aye, Masterson-aye, Corboy-aye.

**DESIGNATION THE OFFICIAL NEWSPAPER(S):**

**BOH RESOLUTION 03-2009**

BE IT RESOLVED by the Board of Health of the Township of West Amwell, County of Hunterdon, State of New Jersey, that the Lambertville Beacon and the Hunterdon County Democrat be established as the Official Newspapers; the Trenton Times is designated as the daily newspaper having the greatest likelihood of informing the public within the area of jurisdiction of the Township of its meetings.

Molnar motioned to adopt the Resolution and Masterson seconded. Roll Call: Nadelson-aye, Myhre-aye, Molnar-aye, Masterson-aye, Corboy-aye

**REGULAR MEETING**

The Board moved into the regular portion of the meeting.

**PRESENTATION OF MINUTES:**

The minutes of the December 17, 2008 Regular meeting were approved, with the correction of a couple of typos, on motion from Nadelson with and seconded by Masterson. Roll Call: Nadelson-aye, Myhre-aye, Molnar-abstain, Masterson-aye, Corboy-aye

The following Closed Session minutes have been reviewed by Attorney Faherty and can be opened:

- 4/17/02 Potential Litigation
- 5/15/02 Litigation – Salt
- 7/3/02 Litigation – Salt
- 3/19/03 Litigation – Salt; Health & Safety

Molnar motioned to release and Masterson seconded. Roll Call: Nadelson-aye, Myhre-aye, Molnar-aye, Masterson-aye, Corboy-aye

**AGENDA REVIEW:**

The following item was added under New Business: 2009 Budget

**OPEN TO THE PUBLIC/TOPIC NOT ON THE AGENDA:**

**INTRODUCTION OF ORDINANCES AND/OR PUBLIC HEARING AND/OR SPECIAL PRESENTATION:**

**UNFINISHED BUSINESS:**

Continued Discussion on Draft Requirements & Process for Septic System Applications  
Nadelson and Myhre submitted comments and suggestions. These were reviewed and discussed. It was recommended and approved that the fee be raised to \$250 per lot per day with a second and subsequent lot at \$150/day. A new procedure that would give the Board notice up front for septic applications was reviewed, together with fees to cover in-house processing and record keeping. A question concerning expiration date for approved design will be checked with the County as to their requirements. An ordinance amendment will be needed for the changes being considered.

Continued Discussion on Definition of Bedrooms – The discussion from the last meeting was e-mailed to Kropp who relayed that in the past the definition of bedroom hinged on whether or not there was a closet. There are more people working from home, so computer/work rooms are more common, so what we're looking at could be a legitimate use of the space. He suggested that there should be a notice to the owner/buyer that the township will verify the number of bedrooms during tax re-assessment and require expansion of the septic system to accommodate any new bedrooms.

Bob Vaccarella at County Health relayed that this is a difficult situation in that everyone goes with what the homeowner/architect states on the plan. They are now requiring an affidavit concerning the number of bedrooms/no expansion from the homeowner. Basically, the County looks for access to a main hallway, as a room with one-way out is not convenient. He suggested that this is something that could be looked for during final inspection walk-thrus by the Construction Official and Tax Assessor.

*A Statement of Confirmation: Number of Bedrooms* form was received previously. It shall be used in addition to the Construction Referral Form for all renovations to a dwelling and shall be signed by the owner.

**NEW BUSINESS:**

Award of STW Quotes for 2009 -

RESOLUTION #04-2009

WHEREAS, the West Amwell Board of Health is in need of soil witness(es) for its Soil Testing program for 2009, and

WHEREAS, a Request for Quote was advertised in the Lambertville Beacon and Hunterdon County Democrat; and

WHEREAS one quote(s) was received as follows:

James P. Chalupa

\$200/day

WHEREAS, James P. Chalupa has submitted the only bid for the requested work and satisfied the requirements set forth in the advertisement; and

WHEREAS, a Business Registration Certificate has been submitted; and

WHEREAS, the CFO has certified that sufficient funds are available in the 2009 Temporary Budget and will be made available in the 2009 Budget under line item Public Health Services OE for this expenditure

NOW, THEREFORE, BE IT RESOLVED the by West Amwell Township Board of Health that the quote for soil test witnessing be awarded to James P. Chalupa

Molnar motioned to approved the Resolution and Masterson seconded. Myhre-aye, Kropp-aye, Molnar-aye, Masterson-aye, Corboy-aye

Vet for Rabies Clinic and Emergencies - Dr. Maxian will do the Rabies clinic in May. His cost is \$100/hour. The proposal was unanimously accepted.

Animal Control Holding Facility Contract for 2009 – Dr. Tindall of the Mobile Veterinary Service will again provide the Township with this service. Fees are \$15.00/day.

Corboy motioned to approve the Contract and Molnar seconded. Roll Call: Myhre-aye, Kropp-aye, Molnar-aye, Masterson-aye, Corboy-aye

Proposed Revisions to Chapter 170: Pigs and Swine – The Ag Advisory committee is reviewing all Township ordinances and has proposed a change to this one. A copy of the existing ordinance was provided. The Board will review and direct any questions to Chester Urbanski.

2009 Budget – Reviewed and received without comment.

#### **ADMINISTRATIVE REPORTS:**

**Bill List** - The following invoices were received and paid from the BOH line on December 30, 2008 and are provided for information purposes.

BILL LIST  
January 22, 2009

DATE	VENDOR	AMOUNT PAID
12/30/2008	Russell Reid, Inc	\$ 771.12
	Sadat Associates	\$ 603.60
	Mt. Holly MUA	\$ 70.12

**CLOSED SESSION & RESULTS, IF ANY:**

**CORRESPONDENCE:**

The following items were received from the **Hunterdon County Health Dept.:**

- A memorandum on the Virginia Graeme Baker Pool & Space Safety Act was received. Existing drain covers on both pools and spas must be replaced with a new anti-entrapment cover, effective December 17, 2008.

- NJ LLINCS provided information on 1) Influenza-Like-Illness in schools, long-term care facilities and emergency departments. Hunterdon's activity level ran from none to sporadic and 2) a confirmed case of imported measles in Bergen County involved an infant that was subsequently taken out of the country.

The ACO submitted the monthly dog license report for December 2008.

**DISCUSSION:**

Nadelson inquired about the Route 179 salt situation and Corboy overviewed what has transpired. At this point it appears that the residents are struck with the problem. Betty Jane Hunt relayed that in the Township's case, the residents filed a suit and a judge approved the settlement.

**ADJOURNMENT:**

There being no further business before the Board, the meeting was unanimously adjourned at 9:23 p.m. on motion from Molnar, seconded by Masterson.

Respectfully submitted,

---

Lora Olsen, Secretary