

WEST AMWELL TOWNSHIP BOARD OF HEALTH
December 17, 2015

The West Amwell Township Board of Health met on the above date.

The meeting was called to order at 7:30 p.m. Vice Chair Hart declared the meeting in compliance with the Open Public Meetings Act. Notice of this meeting was included in the Resolution faxed to the Hunterdon County Democrat and Trenton Times on January 23, 2015, was posted on the bulletin board in the Municipal Building on said date and has remained continuously posted as required under the Statute. A copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.

Present: Ken Hart, Zach Rich (7:37), George Fisher, John Dale, Jim Cally, Brian Mundhenk and Lora Olsen. Absent: Rick Kropp. Public in attendance included Kurt Hoffman.

Mr. Cally is a full voting member this evening.

PRESENTATION OF MINUTES

The minutes of the October 22, 2015 meeting were approved on motion from Cally, seconded by Fisher. Roll Call: Cally-aye, Dale-aye, Rich-abstain, Fisher-aye, Hart-aye

AGENDA REVIEW – n/a

OPEN TO THE PUBLIC/TOPIC NOT ON THE AGENDA – n/a

INTRODUCTION OF ORDINANCES AND/OR PUBLIC HEARING AND/OR SPECIAL PRESENTATION – n/a

NEW BUSINESS:

Request for Waiver – Block 30 Lot 10.01

Kurt Hoffman of Hoffman Engineering overviewed the situation on the referenced lot, noting that Mr. Elliott wants to sell the bike shop to the current renter. However, current law concerning properties with cesspools mandates a new system before title can be transferred. Mr. Hoffman relayed that favorable results were found in one location for a new septic and is outside the 100 foot well circle. However, a high water table of 18 inches exists which requires a waiver. Two tanks are involved for this mounded system. It was also stated that although this is a retail operation, the system will meet design requirements of a 3 bedroom house. The cost will run approximately \$30,000.

BOH RESOLUTION #13-2015

WHEREAS, a septic system alteration request has been referred to the Township Board of Health for Block 30 Lot 10.01; and

WHEREAS, a waiver is requested for the following:

1. The regional water table has been determined to be 18 inches which is less than the maximum level allowed by code of 24 inches from existing grade. The design will still be a minimum of 48 inches of separation from the regional water table and proposed level of infiltration.

WHEREAS, the design shows a mounded installation; and

WHEREAS, this is an alteration to a malfunctioning system with no expansion, the Board can consider approving the waiver request under 7:9A-3.3(e) 2 i+ii as the proposed alteration will be closer in conformance with the requirements of this chapter

THEREFORE BE IT RESOLVED by the West Amwell Township Board of Health that the waiver requested in 1 above and listed in the County's letter of November 9, 2015 be granted

BE IT FURTHER RESOLVED that this resolution be forwarded to the Hunterdon County Division of Public Health Services, the engineer of record, the West Amwell Township Construction Official and the applicant.

The Resolution was unanimously approved on motion by Fisher, seconded by Dale.

Resolution Setting Date for Annual Re-organization Meeting

BOH RESOLUTION #14-2015

BE IT RESOLVED that the West Amwell Township Board of Health will hold its Annual Reorganization and regular meeting on **January 28, 2016** at 7:30 p.m.

BE IT FURTHER RESOLVED that the Reorganization meeting be held in the municipal building located at 150 Rocktown-Lamb. Road, West Amwell, New Jersey. The public is invited to attend.

The Resolution was unanimously approved on motion by Cally, seconded by Rich.

UNFINISHED BUSINESS

Soil Test Witness for 2016 – The only response received for this rather unique position was from William Burr of Maser Consulting Engineers. Mrs. Olsen relayed that she spoke with Bill concerning the proposal. The company has two people that could be assigned to this work (resumes were included in the proposal) and that the firm can accommodate all requests without the need for a backup. Their per-day charge would be the full amount in our ordinance. A question raised previously about having a lists of firms, in addition to Maser, for this work was not supported as he had never heard of having such listing from which the public could choose. However, the Township is required by the Administrative Code to have a witness to protect their interests. Loss of revenue to the Township to cover expenses with this proposal was also noted.

BOH RESOLUTION #15-2015

WHEREAS, the West Amwell Board of Health needs a soil witness(es) for its Soil Testing program for 2016, and

WHEREAS, a Request for Quote was advertised in the Hunterdon County Democrat with one quote received as follows:

William H. Burr IV of Maser Consulting

WHEREAS, William H. Burr IV is also the Township Engineer; and

WHEREAS, the submission satisfies the requirements set forth in the advertisement; and

WHEREAS, the per day pay rate for soil witnessing to be paid to Maser Consulting will comply with Section 173-13 of the Township Code, which is \$350.00 per lot per day for the first lot and \$250.00 per lot per day for each additional lot; and

WHEREAS, a Business Registration Certificate has been submitted

NOW, THEREFORE BE IT RESOLVED by the West Amwell Township Board of Health that 2016 soil test witnessing be undertaken by Maser Consulting through Township Engineer William H. Burr IV

BE IT FURTHER RESOLVED that the CFO be notified that funds are to be made available in the 2016 temporary budget and 2016 Budget under line item Public Health Services OE for this expenditure

BE IT FURTHER RESOLVED that this resolution take effect on January 1, 2016.

The Resolution was unanimously approved on motion by Fisher, seconded by Cally.

Discussion on fee increase – As the proposal would provide no in-house revenue for administrative costs, a brief discussion was had over the possibly increasing the fee as the direct burden should be on the homeowner for whom the service is being provided. The fees received from the program this year were relayed as well as the bills. However, an increase was not supported. Mr. Rich suggested that Mr. Burr be contacted that the Board accepted his proposal but would like consideration of a \$30 administrative fee be carved out. If this is agreeable, the ordinance will need to be amended.

ADMINISTRATIVE REPORTS:

BILL LIST
December 17, 2015

DATE	VENDOR	AMOUNT PAID
November 18, 2015	Russell Reid, Inc (3 pump outs)	995.73
	James P. Chalupa	1,000.00

NOTE: The above invoices were received and paid from the BOH line item and are provided for informational purposes.

BOARD OF HEALTH
SOIL WITNESSING REPORT
Month of: October 2015

Tests Performed:

<u>Name</u>	<u>Block Lot</u>	<u>Address</u>
Spolar	7/26	109 Bowne Station

Monies Received and Deposited: \$ 1,400.00
Fees Refunded: \$ 0.00

BOARD OF HEALTH
SOIL WITNESSING REPORT
Month of: November 2015

Tests Performed:

<u>Name</u>	<u>Block Lot</u>	<u>Address</u>
Jackson	28/24	241 Goat Hill Road
Comly	31/12	49 Barry Road

Monies Received and Deposited: \$ 1,400.00
Fees Refunded: \$ 600.00

The preceding reports were received without comment.

CLOSED SESSION & RESULTS, IF ANY:

CORRESPONDENCE:

The correspondence as listed on the agenda was ordered filed.

DISCUSSION: Mr. Cally inquired about the former salt pile area at DPW and where the situation stood in line with previous discussions. It was relayed that this is something that should involve Mr. Hart and Mr. Kropp. Mr. Fisher will speak with Road Supervisor Rollero . about what is required. Mr. Rich volunteered to also work on the matter in conjunction with DPW Coordinator Cronic.

ADJOURNMENT:

There being no further business before the Board, the meeting was unanimously adjourned at 8:28 p.m. on motion from Fisher, seconded by Cally

Respectfully submitted,

Lora Olsen, Secretary

APPROVED: January 28, 2016