

WEST AMWELL TOWNSHIP BOARD OF HEALTH
April 28, 2011

The West Amwell Township Board of Health met on the above date. Ken Hart was sworn in as duly elected Chair.

The meeting was called to order at 7:35 p.m. Chair Hart declared the meeting in compliance with the Open Public Meetings Act by notice of this meeting included in the Resolution faxed to the Hunterdon County Democrat and Trenton Times on January 28, 2011, posted on the bulletin board in the Municipal Building on said date and has remained continuously posted as required under the Statute. A copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.

The meeting was recorded via digital recording system and a copy of the CD is on file in the Office of the Municipal Clerk.

Present: Ken Hart, Richard Kropp (7:41 p.m.), Tom Molnar, Zach Rich, and Wendy Williams. George Fisher and James Cally were excused. Public in attendance: Yasmin River-Howard of the HC Dept of Health.

Ms. Williams is a full voting member this evening.

PRESENTATION OF MINUTES

The minutes of the January 27, 2011 Re-organization & Regular meeting were approved on motion from Molnar, seconded by Rich. Roll Call: Williams-aye, Rich-aye, Molnar-aye.

AGENDA REVIEW

OPEN TO THE PUBLIC/TOPIC NOT ON THE AGENDA

INTRODUCTION OF ORDINANCES AND/OR PUBLIC HEARING AND/OR SPECIAL PRESENTATION

Register Ready Presentation – Ms. Yasmin River-Howard of the County Health Department gave a power point presentation of this new confidential statewide online database that enables individuals with special needs, and/or agencies that care for them, to self identify in order for emergency responders to know who they are, what their needs are and where they reside. Agencies involved include Human Services, Office of Emergency Management and the Department of Health. The on-line registry is a secure site with access is limited to the named agencies and complies with all laws concerning privacy. No specific information is required of the individual and there is no cost to register. The information provided allows for advance planning in case of emergency situations. In addition to on-line registration at www.registerready.nj.gov, sign up can be accomplished through the County website, 211, or the Hunterdon Helpline. Residents, or their care givers, should consider signing up if, because of physical or cognitive limitations, language difficulty, lack of transportation, or temporary conditions such as pregnancy or injury, they anticipate having difficulty getting to a safe spot with family or friends or to a public shelter during an emergency evacuation. The information will be in the system for one year after which an e-mail will be sent to confirm continuation. As the County's role is to publicize this program, municipal assistance is requested through the identification of groups that can help disperse the information. Suggestions included senior citizens, PTO, auxiliary, etc.

Ms. River-Howard also suggested that everyone prepare an emergency kit with a 3-5 day food and water supply per person, as well as medications, important phone numbers, etc.

With expressions of appreciation from the Board for the information presented, Ms. River-Howard departed.

NEW BUSINESS:

Refund Resolution:

BOH RESOLUTION #06-2011

WHEREAS, the BOH established a policy regarding the refund of STW fees, and

WHEREAS, the policy states that

1. the second day has to be cancelled by the end of the first day of testing with a call to the secretary
2. an administration fee of \$50.00 would be deducted from the refund OR
3. credit would be given for another testing date scheduled within 30 days on same Block and Lot, and

WHEREAS, this policy was further amended to apply the administrative fee to all subsequent days cancelled in line with the established guidelines, and

WHEREAS, the following applicant meets the above qualifications for second and/or subsequent-day refund minus the administration fee

BLOCK/LOT	NAME	AMOUNT
14/27.02	Thomas Zeng	\$600.00

THEREFORE BE IT RESOLVED by the West Amwell Township Board of Health that the aforementioned applicant(s) receive a second and/or subsequent day refund in the amount stated above.

The resolution was unanimously approved on motion by Kropp, seconded by Hart.

UNFINISHED BUSINESS

Update on Salt Testing:

An e-mail has been received from Carla Hobbs of the Health Department that the May 3rd sampling round is the final one that they'll be picking up due to staffing issues. If the sampling is to continue, it will have to be undertaken by the DPW. The Road Supervisor will be contacted about the upcoming sampling event and requested to turn on the pump/run the water at the former Perrine property in preparation for the testing.

Discussion ensued over the status of the well testing requirement, the time frame and compliance issues involved and, the newer members of the Board were provided with background information on the situation. It was suggested that the testing go to yearly but that

a decision on this would wait until the May sampling numbers are in. Also under consideration is contacting any homeowner that meets compliance in line with the settlement to either turn off the technology or offer it to them to maintain going forward and discontinue further testing by the Township. The unfinished business of capping/paving the former salt storage area at the DPW was briefly discussed but not finalized.

Animal Control Holding Facility Contract for 2011:

The contract with Mobile Veterinary Service and Clinic, LLC was unanimously approved on motion from Kropp, seconded by Hart.

2011 STW Award Resolution:

RESOLUTION #07-2011

WHEREAS, the West Amwell Board of Health is need of soil witness(es) for its Soil Testing program for 2011, and

WHEREAS, a Request for Quote was advertised in the Hunterdon County Democrat; and

WHEREAS one quote was received as follows:

James P. Chalupa	\$200.00/day
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WHEREAS, James P. Chalupa has submitted the only bid for the requested work and satisfied the requirements set forth in the advertisement; and

WHEREAS, a Business Registration Certificate has been submitted; and

WHEREAS, the CFO has certified that sufficient funds are available in the 2011 Temporary Budget and will be made available in the 2011 Budget under line item Public Health Services OE for this expenditure

NOW, THEREFORE, BE IT RESOLVED the by West Amwell Township Board of Health that the quote for soil test witnessing be awarded to James P. Chalupa

The Resolution was unanimously approved on motion by Molnar, seconded by Kropp.

ADMINISTRATIVE REPORTS:

Bill List for December 2010, January, February, March & April 2011:

BILL LIST
April 28, 2011

DATE	VENDOR	AMOUNT PAID
12/29/10	Enviro-Process Systems, Inc	1,027.80
	Russell Reid, Inc	1,535.38
	Mt. Holly MUA	136.04
	Sadat Associates, Inc	91.25

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1/26/11	None	
2/23/11	Russell Reid, Inc	1,869.48
	Mt. Holly MUA	110.22
3/23/11	Mt. Holly MUA	40.58
	Sadat Associates, Inc	758.75
	James P. Chalupa	400.00
4/27/11	James P. Chalupa	200.00
	Kel-Tren Water Care, Inc	261.50
	Mt. Holly MUA	121.64
	Russell Reid	1,934.54
	Sadat Associates	211.69

NOTE: The above invoices were received and paid from the BOH line item through April 2011 and are provided for informational purposes.

Soil Test Witness Report for January, February, March & April, 2011:

BOARD OF HEALTH
SOIL WITNESSING REPORT
Month of: January & February 2011

Tests Performed:

<u>Name</u>	<u>Block Lot</u>	<u>Address</u>
NONE		

Monies Received and Deposited:	\$ 700.00
Fees Refunded:	\$ 0.00

BOARD OF HEALTH
SOIL WITNESSING REPORT
Month of: March 2011

Tests Performed:

<u>Name</u>	<u>Block Lot</u>	<u>Address</u>
Spolar	8/28.03	1384 Rt 179

Monies Received and Deposited:	\$ 700.00
Fees Refunded	\$ 0.00

BOARD OF HEALTH
SOIL WITNESSING REPORT
Month of: April 2011

Tests Performed:

<u>Name</u>	<u>Block Lot</u>	<u>Address</u>
Conti	11/5.02	8 Steepleview
Zeng	14/27.02	11 Hill Top
Mostofizadeh	21/12	438 Route 31
Lang	17/20.01	154 Rock Road West

Monies Received and Deposited:	\$ 3,150.00
Fees Refunded:	\$ 0.00

The Administrative reports were accepted as received without further comment or question.

CLOSED SESSION & RESULTS, IF ANY:

CORRESPONDENCE:

The following items were received from the **Hunterdon County Health Dept.:**

- The yearly Kennel Inspection Report for Pierson Creek was satisfactory.
- Annual Pre-Opening Bathing Facility Inspection assignments and compliance issues were detailed.
- The state Pesticide Control Regulations require that this information packet on the Mosquito Control Program be disseminated.
- A copy of the 2008 through 2010 Annual Report was distributed.
- All pounds and shelters providing impound services for 2010 are required to complete and file a NJ Shelter/Pound Annual Report by May 1st. Guidelines were provided.
- LINCS Public Health Advisory provided information on 1) a Meningococcal Invasive Disease Investigation is underway related to the death of a County child; 2) Influenza-Like-Illness Activity for the week ending February 26, 2011 showed increasing activity; and, 3) two cases of Measles have been identified in Morris County

The January, February and March monthly dog license reports were filed by the **ACO**. Four hundred licenses were issued during this period. The Notice of Intent, State/Municipal-Sponsored Rabies Vaccination Clinics has been filed for the May 7th event.

DISCUSSION:

Information on the Register Ready program will be made available at the Country Fair.

ADJOURNMENT:

There being no further business before the Board, the meeting was unanimously adjourned at 8:47 p.m. on motion by Hart, seconded by Kropp.

Respectfully submitted,

Lora Olsen, Secretary